

Privacy Policy:

Last updated: Jan 03, 2024

Please read these privacy policy carefully before using Our Service.

Introduction:

This Privacy Policy is meant to help you understand what information we collect, why we collect it. We provide IT Training in means of classroom training, Online training and Corporate training.

Information Cognizanceit collects:

We collect information to provide better services to all our users. We collect basic information like Phone number, email address to inform you about course schedules and Fee cost.

Your privacy Controls:

This section describes key controls for managing your privacy across our services. When you're opting for our service like attending online classes (most of the time in zoom meetings), you can always review and update information by visiting the zoom services. For example, you can hide your name, contact information and location using zoom service while attending meetings.

Sharing your Information:

Our services let you share information with other people, and you have control over how you share. For example, you can share videos on zoom meetings publicly or you can decide to keep your video private. Remember, when you share information publicly, your content may become accessible through search engines and we are not at all responsible for this information breach.

Keeping your information Secure:

We build security into our services to protect your information. We offer a range of security features, like Safe Browsing, Security Checkup, and 2 Step Verification to help you protect your information. We use encryption to keep your data private while in transit. We review our information collection, storage, and processing practices, including physical security measures, to prevent unauthorized access to our systems. We restrict access to personal information to Cognizanceit employees, contractors, and agents who need that information in order to process it. Anyone with this access is subject to strict contractual confidentiality obligations and may be disciplined or terminated if they fail to meet these obligations.

Retaining your information:

We retain the data we collect for different periods of time depending on services you have taken from us, time to time. And some data we retain for longer periods of time when necessary for legitimate business or legal purposes, such as security, fraud and abuse prevention, or financial record-keeping.

Compliance & Cooperation with Regulators:

We regularly review this Privacy Policy and make sure that we process your information in ways that comply with it.

When we receive formal written complaints, we respond by contacting the person who made the complaint. We work with the appropriate regulatory authorities, including local data protection authorities, to resolve any complaints regarding the transfer of your data that we cannot resolve with you directly.

This Privacy Policy applies to all of the services offered by Cognizanceit LLP and its affiliates, including services offered on third-party sites, such as advertising services. This Privacy Policy doesn't apply to services that have separate privacy policies that do not incorporate this Privacy Policy.

This Privacy Policy doesn't apply to:

- The information practices of other companies and organizations that advertise our services
- Services offered by other companies or individuals, including products or sites they offer that may include Cognizanceit services to which the policy applies, or products or sites displayed to you in search results, or linked from our services.

Changes to this policy

We change this Privacy Policy from time to time. We will not reduce your rights under this Privacy Policy without your explicit consent. We always indicate the date the last changes were published and we offer access to archived versions for your review. If changes are significant, we'll provide a more prominent notice (including, for certain services, email notification of Privacy Policy changes).