

CONSTITUTION AND BY-LAWS OF THE COLLIE CLUB OF HAWAII, INC.

ARTICLE ONE – NAME

The name of this organization is the Collie Club of Hawaii, Inc.

ARTICLE TWO – PURPOSE

The purpose of this club:

- A. To foster interest in Collies and to promote owning, breeding, and exhibiting of Collies most nearly conforming to the standards of the breed as adopted by the Collie Club of America and approved by the American Kennel Club.
- B. To collect and disseminate information on the subjects of interest to the Collie fancier such as breeding, conditioning, showing, training, judging, and similar topics.

ARTICLE THREE – MEMBERSHIP AND DUES

Section 1: Membership shall be open to any resident of Hawaii, or to any member or dependent of a member of the Armed Services stationed in Hawaii, who owns a pure bred Collie or who is interested in and supports the purpose of the Collie Club, upon payment of the annual dues of \$10.00 excepting as herein provided: Family membership - \$15.00. Family membership includes husband and wife and all unmarried children under age 18. Voting to be limited to two votes per family. Associate membership - \$3.00. Associate membership shall be open to any non-resident of Hawaii, but shall not apply to any member or dependent of a member of the Armed Services stationed in Hawaii. Associate members are not entitled to vote. An initiation fee of \$2.00 will be applicable to each application (individual or family), except for associate members.

Section 2: Candidates for membership must make written application and must be recommended by signatures of two members not of the same household, and not related to the applicant. Applications shall be made to the corresponding secretary and such petition shall state the candidate's interest in the breed. Membership applications shall be accepted, rejected, or postponed for a period not to exceed 30 days by the executive board. In the event an application is rejected by the executive board, it shall be submitted to the general membership for final action. The applicant will be notified of action taken within 14 days.

Section 3: No person not in good standing with the American Kennel Club shall be admitted to membership. In the event that a member of the Collie Club of Hawaii, Inc. loses his status of good standing in the American Kennel Club and such status is not restored to good standing within 90 days, the member will automatically be suspended from membership in the Collie Club of Hawaii, Inc. until such good standing is restored. Members and applicants for membership, by virtue of membership in the Collie Club of Hawaii, Inc., shall subscribe to the Code of Ethics of the Collie Club of America and the Collie Club of Hawaii, Inc.

Section 4: Any member may resign by written notice to the corresponding secretary excepting when owing dues or other monies to the club, or when misconduct charges are pending against him.

Section 5: Expulsion. Any member may be expelled by written vote of 2/3 of the membership present provided that such member shall be given notice of charges against him of conduct detrimental to the club and shall have the opportunity to answer such charges at a regular or special meeting. Written notice of proposed expulsion shall be sent to all members at least 30 days prior to the regular or special meeting at which such vote is to be taken and shall specify the charges being made against the member proposed to be expelled. All proposals for expulsion shall come from the executive board.

Section 6: Dues shall be payable on January 1st of each year or upon election to membership. Members may be dropped for non-payment of dues after March 31st of each year or after 90 days following their membership ratification. Members whose dues are unpaid for 45 days shall not be considered in good standing and shall not be entitled to vote, hold office, or enjoy other privileges of membership. Prior to termination, good standing may be restored upon payment of all arrears in dues.

ARTICLE FOUR – OFFICERS AND DIRECTORS

Section 1: The officers of the club shall be a president, a vice-president, a corresponding secretary, a recording secretary, and a treasurer.

Section 2: There shall be three directors who with the five officers shall constitute the executive board.

Section 3: Vacancies occurring in the offices of the club shall be filled by election at the next regularly scheduled club meeting, provided the membership shall have been notified in writing at least 20 days prior to such meeting. The corresponding secretary shall notify the members of a vacancy as soon as he or she is aware that such vacancy exists. The officers and/or directors shall serve until the next annual meeting, or until replaced.

Section 4: Duties of officers shall be those usually delegated to such offices, and those of the executive board the duties of general direction of the club's business.

- A. The president shall preside at all meetings of the club and of the executive board, and shall have the duties and powers normally appurtenant to the office of president in addition to those particularly specified in these by-laws. The president shall appoint committees as needed and will also be an ex-officio member of all committees with the exception of the nominating committee.
- B. The vice-president shall have the duties and exercise the powers of the president in the case of the president's death, absence, or incapacity. The vice-president shall be the chairman of the ways and means committee and shall also be an ex-officio member of all other committees.

- C. The corresponding secretary shall be responsible for most of the club's written communications. Duties include the following:
1. To send out notices of general, board and special meetings.
 2. To notify chairmen and members of committees of the appointments.
 3. To call the roll at meetings if necessary.
 4. To keep a record of the names and addresses of members supplied by the treasurer.
 5. To notify candidates of their election.
 6. To give an account of the year's work at the annual meeting.
 7. To notify new members of their election to membership.
- D. The recording secretary's regular duties are as follows:
1. To attend all general and executive board meetings and to record their transactions in the minutes with the exact wording of each motion that was seconded, who made the motion, and whether it was lost or carried.
 2. To keep the minutes of all meetings and to read the minutes at the next meeting.
 3. To see that the president is provided with a copy of the minutes of the last meeting.
 4. To file all reports with dates and signature of the committee chairmen or officers making the reports.
 5. To record and file the names and addresses of all members and of standing committees and special committees with their chairmen.
 6. To bring a copy of the constitution, by-laws, and any standing rules to each meeting for reference.
 7. In the absence of the president and vice president, to call the meeting to order and to conduct it until a temporary chairman is appointed.
 8. At the annual meeting will present a report of her year's work.

- E. The treasurer shall collect and receive all monies due or belonging to the club. He shall deposit the same in a bank designated by the board, in the name of the club. His books shall at all times be open to inspection of the board and he shall report to them at every meeting the condition of the club's finances and every item of receipt or payment not before reported; and at the annual meeting he shall render a written account of all monies received and expended during the previous fiscal year. An audit will be carried out whenever a change of treasurer occurs, but at least once a year.
- F. The offices of corresponding secretary and recording secretary may be held by the same person, in which case the board shall be comprised of the officers and three other persons.

ARTICLE FIVE – ELECTIONS

Section 1: Election of officers and directors shall be held at the annual meeting. Voting shall be by secret ballot of all the members present. The officers and directors so elected shall serve for one year; they may be re-elected.

Section 2: A nominating committee consisting of three members shall be appointed by the president at the regular October meeting. Such committee shall include not more than two members who are current officers or directors and will not include the present president. Such committee shall nominate officers and directors for the ensuing year.

- A. The committee shall nominate at least one candidate for each office, and at least three candidates for the three other positions on the board; and after securing the consent of each person so nominated, shall immediately report their nominations to the corresponding secretary in writing.
- B. Upon receipt of the nominating committee's report, the corresponding secretary shall, at least ten days prior to the annual meeting, notify each member in writing of the candidates so nominated.
- C. Additional nominations may be made from the floor at the annual meeting by any member in attendance provided that the person so nominated does not decline when his name is proposed, and provided further that if the proposed candidate is not in attendance at this meeting, his proposer shall verify that the candidate will accept if elected.

ARTICLE SIX – MEETINGS

Section 1: Meetings shall be held monthly at places and times designated by the chair.

Section 2: The corresponding secretary shall notify the membership of such meetings.

Section 3: The annual meeting shall be the regular one held in December of each year.

Section 4: Meetings of the executive board shall be held on call by the president.

Section 5: A quorum shall be required to be present at all meetings in order to transact any business. A quorum shall constitute:

- A. General membership meeting – the lesser of 15 voting members or 1/3 of the total voting members of the club.
- B. Executive board meeting – four members.

Section 6: All action of the general membership and executive board shall be by simple majority of those present except where otherwise specified in these by-laws.

Section 7: At meetings of this club, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:

Minutes of the last meeting
Report of President
Report of Recording Secretary
Report of Corresponding Secretary
Report of Treasurer
Report of Committees
Election of Officers and Board (at annual meeting)
Unfinished business
New business
Adjournment

Section 8: At meetings of the Board, the order of business, unless otherwise directed by majority vote of those present, shall be as follows:

Reading of minutes of last meeting
Report of Recording Secretary
Report of Corresponding Secretary
Report of Treasurer
Report of Committees
Unfinished business
New Business
Adjournment

ARTICLE SEVEN – DISSOLUTION

Section 1: The club may be dissolved at any time by the written consent of not less than 2/3 of the total voting members. In the event of the dissolution of the club, whether voluntary or involuntary or by operation of law, none of the property of the club nor any proceeds thereof nor any assets of the club shall be distributed to any members of the club, but after payment of the debts of the club its property and

assets shall be given to a non-profit organization or organizations devoted to the support of the dog fancy, such organization(s) to be selected by the executive board.

ARTICLE EIGHT – AMENDMENTS

Section 1: Any amendments to the Constitution and By-Laws may be proposed in writing by a resolution of the executive board, or by any member or members of the club at any meeting of the club. Such proposed amendments shall be brought up as club business and discussed. Written notice that such amendments are pending and copies of the proposed amendments shall be given all members before the next regular meeting at which time final decision and vote will be cast. If approved by a 2/3 majority vote of all voting members present, such amendments shall stand adopted.

APPROVED AT MEMBERSHIP MEETING, November 21, 1948.

RE-ADOPTED BY UNANIMOUS VOTE OF THE MEMBERSHIP, INCLUDING THE PETITIONERS FOR INCORPORATION, IN REGULAR MEMBERSHIP MEETING, May 31, 1969.

RE-ADOPTED WITH AMENDMENTS BY UNANIMOUS VOTE IN REGULAR MEMBERSHIP MEETING, January 21, 1972.

AMENDED BY UNANIMOUS VOTE IN REGULAR MEMBERSHIP MEETING, January 26, 1973.

AMENDED BY UNANIMOUS VOTE IN REGULAR MEMBERSHIP MEETING, May 14, 1976.

AMENDED BY UNANIMOUS VOTE IN REGULAR MEMBERSHIP MEETING, December 9, 2001.

AMENDED BY UNANIMOUS VOTE IN REGULAR MEMBERSHIP MEETING, February 23, 2002