



NOTIFICATION OF CLAIM FORM
___50% Notification/Trigger Dx ___ Initial Submission

To: Kismet Risk Management Associates
Email: potentials@kismetrisk.com

From: _____ Date: _____
_____ Phone #: _____
_____ E-mail: _____
_____ Effective Date: _____

Policyholder: _____ Expiration Date: _____

Policy #: _____ Specific Deductible: \$ _____

Employee: _____ DOB: _____ SS#: _____

Claimant: _____ Sex: ___ Relationship: ___ DOB: _____

EE Effective Date w/Employer: _____ EE Date of Hire: _____ EE Term. Date: _____

Dep. Effective Date: _____ Dep. Term. Date: _____

Is COBRA Applicable? Yes ___ No ___ If yes, Eff. Date: _____ Termination Date: _____

Employee Actively at Work on the effective date: Yes ___ No ___ If no, date last worked: _____

Nature of Illness of Injury (Diagnosis): _____ Date of onset: _____

If Injury, when, where, and how did it occur? _____

Prognosis: _____

Physician: _____ Address: _____ Tel. #: _____

Date first Date Last Total Amount Estimate of
Charge Incurred: _____ Charge Incurred: _____ Paid to Date: _____ Total Claim: _____

Is claimant covered under any other group insurance? Yes ___ No ___ If yes, Auto/No Fault: _____

Medicare: _____ Workers' Comp: _____ Other (Insured & Type of Coverage): _____

Is Subrogation applicable? Yes ___ No ___ If yes, has Subrogation Agreement been filed? Yes ___ No ___

Briefly comment on any Pre-screening, Auditing, or Medical Case Management performed (attach reports):

Prepared by: _____ Print Name: _____

This form must be completed in full for all Initial Submissions only. The Specific Claim Reimbursement Form must be completed for both Initial and Subsequent Submissions.