

Rank Advancement

Scoutmaster Conference and Board of Review

Step 1: Advancement Chair to Complete the Following Information:

Scout's Name: _____ Applying for Rank of: _____

Current Leadership Position: _____ Days in leadership: _____ Date of last rank advancement: _____

Meeting Percentage last 6 months: _____ Campout Percentage last 6 months: _____ PLC Percentage last 6 months: _____

ScoutBook is up to date and matches Scout Handbook. Checked by Advancement Chair, if not completed send Scout to Patrol ASM to get their rank advancement in ScoutBook matching their Scout Handbook. _____

Instructions to Scout requesting a Scoutmaster Conference and/or Board of Review: Scout must satisfy the following: have no outstanding balances, dues paid for the year, demonstrated good 'Scout Spirit' to your Scout Leadership and successfully completed all rank requirements. Accordingly, you must complete this form and obtain the following signatures in order. Bring form to your Scoutmaster Conference and deliver to the Chairperson at your Board of Review.

Step 2: Obtain the Following Signatures and Bring back to Advancement Chair:

- A. Scout Spirit and signoffs: Scout can: Recite Scout Law, Oath, Motto and Slogan; Explain the scout sign, salute, handshake, and all parts of the scout badge. All signatures required for the next rank are complete and legible.

Patrol Leader / ASPL if Scout is a Patrol Leader

Date

- B. Scout thru 1st class: Scout has satisfactorily demonstrated all skills for next rank. Star and Life: Scout has fulfilled active requirement and earned required number of merit badges. Scout understands and demonstrates Scout Spirit within the troop.

Senior Patrol Leader / ASPL if SPL is not available

Date

Step 3: Scout contacts Advancement Chair to schedule SM Conference. (filled out by Advancement Chair)

ASM Name: _____ Date: _____ Time: _____ Place: _____

Step 4: Scoutmaster Conference Completed:

Overall Scout Spirit: Scout understands and demonstrates Scout Spirit in the troop and in his life. I verify all rank requirements have been fulfilled, his handbook and ScoutBook are up to date including the SM Conference block. Leadership Position (if applicable): Scout has satisfactorily fulfilled/fulfilling the responsibilities of the position.

ASM assigned to patrol Name / Signature _____
Date

If SMC is completed satisfactorily, Scout continues to next steps.

SM Comments:

Step 5: Scout contacts Advancement Chair to schedule Board of Review (BOR):

Date: _____ Time: _____ Place: _____

Step 6: Scout delivers this form to BOR Chair. BOR Chair retains form for Scout's records.

Arrive 5 minutes early * Wear full class 'A' uniform with all patches/sash with merit badges
 Uniform must be neat and clean * Review all prior sections of your handbook
 Bring your Scout Handbook (signed-off and up to date)
Be Prepared

Step 7: Date Board of Review Completed (to be completed by BOR Chair & board): _____

Review Panel:

Printed Name	Signature	Phone
BOR Chair: _____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Advancement: **Approved** **Denied**

Comments: _____

Step 8: Advancement record updated: _____ _____
Advancement Chair signature Date

Step 9: Advancement Chair Notifies Scoutmaster (date): _____