

GRANT PARISH POLICE JURY

Colfax, Louisiana

Annual Financial Report

For the year ended December 31, 2022



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INDEPENDENT AUDITORS' REPORT

The Grant Parish Police Jury
Colfax, Louisiana

ADVERSE, AND UNMODIFIED OPINIONS

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Grant Parish Police Jury, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Police Jury's basic financial statements as listed in the table of contents.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Unmodified
Business-Type Activities	Unmodified
Aggregate Discretely Presented Component Units	Adverse
Each Major Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

Adverse Opinion on Aggregate Discretely Presented Component Units

In our opinion, because of the significance of the matter discussed in the Basis for Adverse and Unmodified Opinions section of our report, the financial statements referred to above do not present fairly the financial position of the aggregate discretely presented component units of the Grant Parish Police Jury, as of December 31, 2022, or the changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions on Governmental Activities, the Business-Type Activities, Each Major Fund, and Aggregate Remaining Fund Information

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Grant Parish Police Jury, as of December 31, 2022, and the respective changes in financial position and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

BASIS FOR ADVERSE, AND UNMODIFIED OPINIONS

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Grant Parish Police Jury, and to meet our other ethical responsibilities, in accordance with the relevant ethical



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Grant Parish Police Jury

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requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

Matters Giving Rise to Adverse Opinion on the Aggregate Discretely Presented Component Units

The financial statements do not include financial data for the Grant Parish Police Jury's legally separate component units. Accounting principles generally accepted in the United States of America require the financial data for those component units to be reported with the financial data of the Police Jury's primary government unless the Police Jury also issues financial statements for the financial reporting entity that include the financial data for its component units. The Police Jury has not issued such reporting entity financial statements. The effects of not including the Police Jury's legally separate component units on the aggregate discretely presented component units have not been determined.

RESPONSIBILITIES OF MANAGEMENT FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Grant Parish Police Jury's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Grant Parish Police Jury's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

Grant Parish Police Jury

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- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Grant Parish Police Jury's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

REQUIRED SUPPLEMENTARY INFORMATION

Accounting principles generally accepted in the United States of America require that the information listed below to supplement the basic financial statements.

- Management's Discussion and Analysis
- Budgetary Comparison Information
- Schedule of Net Pension Liability Data
- Schedule of Employer Contributions

Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

SUPPLEMENTARY INFORMATION

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Grant Parish Police Jury's basic financial statements. The other supplemental information listed in the table of contents, including the schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplemental information listed in the table of contents including the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Grant Parish Police Jury
July 11, 2023

OTHER INFORMATION

Management is responsible for the other information included in the annual report. The other information comprises the additional information listed in the table of contents but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS

In accordance with *Government Auditing Standards*, we have also issued our report dated July 11, 2023, on our consideration of the Grant Parish Police Jury's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Police Jury's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Police Jury's internal control over financial reporting and compliance.



Rozier, McKay & Willis
Alexandria, Louisiana
July 11, 2023



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Grant Parish Police Jury
Colfax, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Grant Parish Police Jury, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the basic financial statements and have issued our report thereon dated July 11, 2023.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Grant Parish Police Jury's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Grant Parish Police Jury's internal control. Accordingly, we do not express an opinion on the effectiveness of the Grant Parish Police Jury's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider material weaknesses. We did not identify any deficiencies in internal control that we consider to be a significant deficiency.



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Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Grant Parish Police Jury's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our test disclosed two instances of noncompliance that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and questioned costs as 2022-001 and 2022-002.

Response to Findings

The Grant Parish Police Jury's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The Police Jury's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Rozier, McKay & Willis
Alexandria, Louisiana
July 11, 2023

Grant Parish Police Jury

MANAGEMENT'S DISCUSSION AND ANALYSIS

December 31, 2022

This section of the Grant Parish Police Jury's annual financial report presents our discussion and analysis of the Parish's financial performance during the fiscal year ended December 31, 2022.

OVERVIEW OF FINANCIAL STATEMENTS

The basic financial statements include government-wide financial statements and fund financial statements. These two types of financial statements present the Parish's financial position and results of operations from differing perspectives, which are described as follows:

Government –Wide Financial Statements

The government-wide financial statements report information about the Parish as a whole using accounting methods similar to those used by private-sector companies. These report all revenues and expenses regardless of when cash is received or paid. Furthermore, the government-wide statements include all of the Parish's assets and all of the Parish's liabilities (including long-term debt).

The government-wide financial statements are divided into two categories, which are described as follows:

- **Governmental Activities** – Expenses incurred in connection with providing basic services including general government; public works; health and human services are reported as governmental activities. The governmental activities are financed by taxes and intergovernmental revenues, including federal and state grants and other shared revenues.
- **Business-Type Activities** – Expenses associated with providing utility services are recovered through fees paid by the customers that utilize these services. These activities are operated in a manner similar to commercial enterprises. Accordingly, activities associated with these services are reported as business type activities.

Fund Financial Statements

Fund financial statements provide detailed information regarding the Parish's most significant activities and are not intended to provide information for the Parish as a whole. Funds are accounting devices that are used to account for specific sources of funds. The Parish has two types of funds that are described as follows:

- **Governmental Funds** – These funds are used to account for essentially the same functions that are reported as governmental activities in the government-wide financial statements. However, unlike government-wide financial statements, the governmental funds use a modified accrual basis of accounting that provides a short-term view of the Parish's finances. Assets reported by governmental funds are limited to amounts that are available for current needs. In addition, liabilities are limited to amounts that are expected to be paid from currently available assets.
- **Proprietary Fund** – These funds are used to account for activities that function in a manner similar to commercial enterprises, including activities associated with the Parish's utility services. Proprietary fund financial statements typically provide a more detailed presentation of the information reported in the business-type activities portion of the government-wide financial statements.

FINANCIAL ANALYSIS OF THE PARISH AS A WHOLE

Net Position

A condensed version of the government-wide Statement of Net Position is presented as follows:

Grant Parish Police Jury

MANAGEMENT'S DISCUSSION AND ANALYSIS

December 31, 2022

	For the Year Ended December 31, 2022			For the Year Ended December 31, 2021
	Gov- ern- men- tal Activities	Busi- ness- Type Activities	Total	
Assets:				
Current and Other Assets	\$ 13,296,536	\$ 1,120,248	\$ 14,416,784	\$ 7,836,502
Capital Assets	5,681,262	3,975,552	9,656,814	9,457,909
Total Assets	18,977,798	5,095,800	24,073,598	17,294,411
Deferred Outflows:				
	416,287	16,060	432,347	491,680
Liabilities:				
Current and Other Liabilities	4,352,698	453,528	4,806,226	1,040,980
Long-term Liabilities	737,963	3,742	741,705	694,172
Total Liabilities	5,090,661	457,270	5,547,931	1,735,152
Deferred Inflows:				
	851,455	53,126	904,581	931,457
Net Position:				
Invested in Capital Assets (Net)	4,996,680	3,975,552	8,972,232	8,815,272
Restricted	3,207,928	----	3,207,928	2,756,281
Unrestricted	5,247,361	625,912	5,873,273	3,547,929
Total Net Position	\$ 13,451,969	\$ 4,601,464	\$ 18,053,433	\$ 15,119,482

As the presentation appearing above demonstrates, the largest portion of the net position is invested in capital assets. Net position invested in capital assets consists of land, buildings, equipment, and infrastructure less any debt used to acquire the assets that remains outstanding. The Parish uses these capital assets to provide services to its citizens; consequently, these amounts are not available for future spending.

An additional portion of the net position represents resources that are subject to restrictions that are imposed by agreements with the Parish's taxpayers or requirements imposed by various revenue sources.

The remaining balance of unrestricted assets may be used to meet the Parish's ongoing obligations to citizens and creditors.

Changes in Net Position

A condensed version of the government-wide Statement of Changes in Net Position is presented as follows:

Grant Parish Police Jury

MANAGEMENT'S DISCUSSION AND ANALYSIS

December 31, 2022

	For the Year Ended December 31, 2022			For the Year Ended December 31, 2021
	Governmental Activities	Business- Type Activities	Total	
Revenues:				
Program Revenue:				
Charges for Services	\$ 323,579	\$ 733,550	\$ 1,057,129	\$ 1,081,550
Operating Grants and Contributions	18,777,396	----	18,777,396	2,941,356
Capital Grants and Contributions	----	412,257	412,257	2,856,717
General Revenue:				
Property Taxes	1,184,976	----	1,184,976	1,146,041
Sales Taxes	1,842,008	----	1,842,008	1,816,636
Severance Taxes	647,412	----	647,412	412,040
Other Taxes	222,006	----	222,006	209,827
Revenue Sharing	85,732	----	85,732	83,873
Gain on Disposal of Assets	60,967	----	60,967	----
Payment in Lieu of Taxes	186,135	----	186,135	154,770
Other	185,513	1,958	187,471	210,924
Total Revenue	23,515,724	1,147,765	24,663,489	10,913,734
Program Expenses:				
General Government	1,682,611	----	1,682,611	1,702,351
Public Safety	461,792	----	461,792	493,667
Public Works	18,806,587	----	18,806,587	3,421,238
Health & Welfare	136,669	----	136,669	79,984
Culture and Recreation	(34,270)	----	(34,270)	(7,076)
Utility Service	----	676,149	676,149	486,165
Total Expenses	21,053,389	676,149	21,729,538	6,176,329
Change in Net Position Before Special Item and Transfers	2,462,335	471,616	2,933,951	4,737,405
Special Item Transfers	----	----	----	(101,500)
	129,861	(129,861)	----	----
Change in Net Position	2,592,196	341,755	2,933,951	4,635,905
Net Position Beginning, As Originally Reported	14,273,116	846,366	15,119,482	10,483,577
Prior Period Adjustment	(3,413,343)	3,413,343	----	----
Net Position Beginning, As Restated	10,859,773	4,259,709	15,119,482	10,483,577
Net Position Ending	\$ 13,451,969	\$ 4,601,464	\$ 18,053,433	\$ 15,119,482

Grant Parish Police Jury

MANAGEMENT'S DISCUSSION AND ANALYSIS

December 31, 2022

Governmental activities increased the Parish's net position by \$2,592,196. This increase is attributable to the Parish receiving a large amount of federal funds in the current for due to the American Rescue Plan, as well as the prudent use of the Parish's resources.

Business-type activities increased the Parish's net position by \$471,616, before transfers. This increase is attributable to efficient operation of the Parish's natural gas utility service and capital grant revenues to construct a sewer system in the southern portion of the Parish.

FINANCIAL ANALYSIS OF THE PARISH'S FUNDS

An analysis of significant matters affecting the Parish's funds is presented as follows:

- The Parish's governmental funds reported combined fund balances of \$8,360,136, which represents an increase of \$2,524,371 in comparison to the previous balance. This increase is due to prudent use of the Police Jury's resources and the receipt of various federal funds by the parish.
- In addition, the Parish's general fund, reported a fund balance of \$950,344. The general fund balance increased by \$162,847. This increase is attributable to prudent use of the Police Jury's resources.
- Amounts reported for business-type activities in the Parish's individual funds are identical to the business-type activities reported in the government-wide presentation.

BUDGET HIGHLIGHTS

The Parish's general fund and each special revenue fund are required to adopt budgets. Budgets were amended to address actual experiences that deviated from expectations that existed when the original budget was adopted.

CAPITAL ASSET ADMINISTRATION

Highlights of the Parish's capital asset administration are provided as follows:

- Work was completed on the South Grant Sewer Project.
- Equipment purchases for the governmental activities include an Asphalt Zipper, a backhoe and a Health Unit truck.

DEBT ADMINISTRATION

A new installment purchase agreement was issued for \$308,945 to finance an Asphalt Zipper. Additional activity related to debt was limited to making scheduled payments due on existing obligations.

FACTORS EXPECTED TO EFFECT FUTURE OPERATIONS

There are no events or conditions that are expected to have a significant influence on future operations.

Grant Parish Police Jury

STATEMENT OF NET POSITION

December 31, 2022

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
<u>ASSETS</u>			
Cash and Cash Equivalents	\$ 7,279,475	\$ 782,492	\$ 8,061,967
Receivables (net)	5,433,359	281,723	5,715,082
Net Pension Asset	583,702	56,033	639,735
Capital assets			
Non depreciable capital assets			
Land	203,250	-	203,250
Depreciable capital assets, net	<u>5,478,012</u>	<u>3,975,552</u>	<u>9,453,564</u>
Total assets	<u>18,977,798</u>	<u>5,095,800</u>	<u>24,073,598</u>
<u>DEFERRED OUTFLOWS</u>			
	<u>416,287</u>	<u>16,060</u>	<u>432,347</u>
<u>LIABILITIES</u>			
Accounts and Other Payables	3,988,597	276,175	4,264,772
Unearned Revenue	364,101	100,000	464,101
Deposits Due Others	-	77,353	77,353
Long-term liabilities			
Compensated Absences	53,381	3,742	57,123
Notes Payable			
Due within one year	171,976	-	171,976
Due in more than one year	<u>512,606</u>	<u>-</u>	<u>512,606</u>
Total liabilities	<u>5,090,661</u>	<u>457,270</u>	<u>5,547,931</u>
<u>DEFERRED INFLOWS</u>			
	<u>851,455</u>	<u>53,126</u>	<u>904,581</u>
<u>NET POSITION</u>			
Invested in capital assets, net of related debt	4,996,680	3,975,552	8,972,232
Restricted:			
Maintenance	3,086,775	-	3,086,775
Judicial	69,064	-	69,064
Construction	52,089	-	52,089
Unrestricted	<u>5,247,361</u>	<u>625,912</u>	<u>5,873,273</u>
Total net position	<u>\$ 13,451,969</u>	<u>\$ 4,601,464</u>	<u>\$ 18,053,433</u>

The accompanying notes are an integral part of the financial statements.

Grant Parish Police Jury

STATEMENT OF ACTIVITIES

December 31, 2022

	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expenses) Revenue</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants & Contributions</u>	
<u>Governmental Activities:</u>					
General Government					
Legislative	\$ 191,167	\$ -	\$ -	\$ -	\$ (191,167)
Judicial	686,622	128,323	202,979	-	(355,320)
Finance & Administrative	429,003	-	-	-	(429,003)
Other General Government	375,819	-	2,175,896	-	1,800,077
Public Safety	461,792	-	-	-	(461,792)
Public Works					
Road Maintenance	2,192,485	-	1,070,786	-	(1,121,699)
Landfill Maintenance	1,441,977	164,919	59,046	-	(1,218,012)
Public Assistance Grants - FEMA	15,160,273	-	15,262,289	-	102,016
Other Public Works	11,852	-	6,400	-	(5,452)
Health & Welfare	136,669	20,417	-	-	(116,252)
Culture & Recreation	(34,270)	9,920	-	-	44,190
Total Governmental Activities	<u>21,053,389</u>	<u>323,579</u>	<u>18,777,396</u>	<u>-</u>	<u>(1,952,414)</u>
<u>Business-Type Activities:</u>					
Gas District	563,402	678,662	-	-	115,260
South Grant Sewer	112,747	54,888	-	412,257	354,398
Total Business-Type Activities	<u>676,149</u>	<u>733,550</u>	<u>-</u>	<u>412,257</u>	<u>469,658</u>
Total	<u>\$ 21,729,538</u>	<u>\$ 1,057,129</u>	<u>\$ 18,777,396</u>	<u>\$ 412,257</u>	<u>\$ (1,482,756)</u>

The accompanying notes are an integral part of the financial statements.

Grant Parish Police Jury

STATEMENT OF ACTIVITIES (continued)

December 31, 2022

	<u>Governmental Activities</u>	<u>Business- Type Activities</u>	<u>Total</u>
Net (Expense) Revenue (Continued From Previous Page)	\$ (1,952,414)	\$ 469,658	\$ (1,482,756)
<u>General Revenues:</u>			
Taxes:			
Ad Valorem	1,184,976	-	1,184,976
Sales	1,842,008	-	1,842,008
Severance	647,412	-	647,412
Other	222,006	-	222,006
Revenue Sharing	85,732	-	85,732
Payment in Lieu of Taxes	186,135	-	186,135
Gain on Disposal of Capital Assets	60,967	-	60,967
Other	185,513	1,958	187,471
Transfers	129,861	(129,861)	-
Total General Revenues and Transfers	<u>4,544,610</u>	<u>(127,903)</u>	<u>4,416,707</u>
Change in Net Position	2,592,196	341,755	2,933,951
Net Position - Beginning, As Originally Reported	14,273,116	846,366	15,119,482
Prior Period Adjustment	<u>(3,413,343)</u>	<u>3,413,343</u>	<u>-</u>
Net Position - Beginning, As Restated	<u>10,859,773</u>	<u>4,259,709</u>	<u>15,119,482</u>
Net Position - Ending	<u>\$ 13,451,969</u>	<u>\$ 4,601,464</u>	<u>\$ 18,053,433</u>

The accompanying notes are an integral part of the financial statements.

Grant Parish Police Jury

Balance Sheet

Governmental Funds - December 31, 2022

	<u>General Fund</u>	<u>Parish Road Maintenance</u>	<u>Sales Tax Fund</u>	<u>American Rescue Plan Act</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Assets						
Cash and Cash Equivalents	\$ 244,272	\$ 613,416	\$ 799,308	\$ 4,169,282	\$ 1,453,197	\$ 7,279,475
Receivables (net)	4,137,217	571,332	314,823	-	409,987	5,433,359
Interfund Receivables	384,677	43,350	3,016	-	5,000	436,043
Total assets	\$ 4,766,166	\$ 1,228,098	\$ 1,117,147	\$ 4,169,282	\$ 1,868,184	\$ 13,148,877
Liabilities and Fund Balance						
Liabilities						
Accounts payable	\$ 3,810,822	\$ 33,013	\$ 55,819	\$ -	\$ 88,943	\$ 3,988,597
Unearned Revenue	-	-	-	164,101	200,000	364,101
Interfund Payables	5,000	3,784	232,673	-	194,586	436,043
Total liabilities	3,815,822	36,797	288,492	164,101	483,529	4,788,741
Fund Balance						
Nonspendable	384,677	-	-	-	-	384,677
Restricted for:						
Maintenance	-	1,191,301	828,655	-	1,066,819	3,086,775
Judicial	-	-	-	-	69,064	69,064
Construction	-	-	-	-	52,089	52,089
Committed To:						
Maintenance	-	-	-	-	87,560	87,560
Construction	-	-	-	4,005,181	-	4,005,181
Litter Abatement	-	-	-	-	703	703
General Purposes	-	-	-	-	132,196	132,196
Unassigned	565,667	-	-	-	(23,776)	541,891
Total Fund Balances	950,344	1,191,301	828,655	4,005,181	1,384,655	8,360,136
Total Liabilities and Fund Balance	\$ 4,766,166	\$ 1,228,098	\$ 1,117,147	\$ 4,169,282	\$ 1,868,184	\$ 13,148,877

Reconciliation of Fund Balance on the Balance Sheet for Governmental Funds to Net Position of Governmental Activities on the Statement of Net Position.	
Total Fund Balances - Governmental Funds	\$ 8,360,136
Amounts reported for governmental activities in the statement of net position are different because:	
Long term liabilities are not due and payable in the current period and therefore they are not reported in the Governmental Fund Balance Sheet	
Compensated Absences	(53,381)
Long-Term Debt	(684,582)
Net Pension Asset (Liability)	<u>583,702</u> (154,261)
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	
Land	203,250
Depreciable Assets (net)	<u>5,478,012</u> 5,681,262
Deferred inflows and outflows of resources that do not meet criteria for inclusion in the Governmental Funds Balance Sheet	
Deferred Outflows	416,287
Deferred Inflows	<u>(851,455)</u> (435,168)
Net Position of Governmental Activities	<u>\$ 13,451,969</u>

Grant Parish Police Jury

Statement of Revenues, Expenditures, and Changes in Fund Balance

Governmental Funds - Year Ended December 31, 2022

	General Fund	Parish Road Maintenance	Sales Tax Fund	American Rescue Plan Act	Other Governmental Funds	Total Governmental Funds
Revenues:						
Taxes:						
Ad Valorem	\$ 277,545	\$ 526,019	\$ -	\$ -	\$ 381,412	\$ 1,184,976
Sales	-	-	1,842,008	-	-	1,842,008
Other	81,343	-	-	-	140,663	222,006
Federal Funds	15,233,762	774,879	15,792	2,174,400	83,920	18,282,753
State Funds:						
Parish Transportation Funds	-	346,834	-	-	-	346,834
State Revenue Sharing	20,951	40,113	-	-	24,668	85,732
Severance Taxes	647,412	-	-	-	-	647,412
Facility Planning and Control	-	-	-	-	-	-
Other State Funds	10,801	65,388	-	-	-	76,189
Local Funds	60,328	-	-	-	138,250	198,578
Fees and Charges for Service	110,429	-	164,919	-	-	275,348
Fines and Forfeitures	-	-	-	-	128,323	128,323
Rental of Properties	9,920	131	-	-	20,417	30,468
Refunds	-	-	59,046	-	-	59,046
Other	64,781	20,671	49,369	4,716	45,977	185,514
Total Revenues	16,517,272	1,774,035	2,131,134	2,179,116	963,630	23,565,187
Expenditures:						
Current:						
General Government						
Legislative	191,167	-	-	-	-	191,167
Judicial	312,740	-	-	-	398,009	710,749
Finance & Administrative	362,396	12,411	93,657	-	-	468,464
Other General Government	66,456	-	-	74,085	234,628	375,169
Public Safety	461,792	-	-	-	-	461,792
Public Works						
Hurricane Debris Removal	15,160,273	-	-	-	-	15,160,273
Road Maintenance	-	1,512,792	493,193	-	-	2,005,985
Landfill Maintenance	-	-	1,459,640	-	-	1,459,640
Other Public Works	2,248	-	-	-	9,604	11,852
Health & Welfare	-	-	-	-	123,056	123,056
Culture & Recreation	24,045	-	-	-	-	24,045
Capital Expenditures	-	318,945	-	-	28,731	347,676
Debt Service	-	41,063	98,691	-	-	139,754
Total Expenditures	16,581,117	1,885,211	2,145,181	74,085	794,028	21,479,622
Excess (Deficiency) of Revenues Over Expenditures	(63,845)	(111,176)	(14,047)	2,105,031	169,602	2,085,565
Other Financing Sources (Uses):						
Debt Proceeds	-	308,945	-	-	-	308,945
Operating Transfers In (Out)	226,692	(64,095)	144,609	(265,238)	87,893	129,861
Change in Fund Balance	162,847	133,674	130,562	1,839,793	257,495	2,524,371
Fund Balance - Beginning	787,497	1,057,627	698,093	2,165,388	1,127,160	5,835,765
Fund Balance - Ending	\$ 950,344	\$ 1,191,301	\$ 828,655	\$ 4,005,181	\$ 1,384,655	\$ 8,360,136

The accompanying notes are an integral part of the financial statements.

Grant Parish Police Jury

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance of Governmental Funds to the Statement of Activities

Year Ended December 31, 2022

Net change in fund balances of Governmental Funds \$ 2,524,371

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in the Governmental Funds as expenditures; however, in the Government-Wide Statement of Activities, the cost is reported as an asset and allocated over estimated useful lives as depreciation expense. Amounts reported as capital expenditures and depreciation expense are provided as follows:

Capital expenditures reported by the Governmental Funds	347,676	
Disposal of Fixed Assets reported by the Governmental Funds	(79,628)	
Depreciation expense reported on a government-wide basis	<u>(433,330)</u>	(165,282)

Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures by governmental funds. (9,439)

Governmental funds report pension expense based on contributions required for the current year; however, pension expense reported on the government wide basis is influenced by actuaries considerations 284,491

Debt service expenditures reported by the governmental funds are reported as repayment of debt in the government-wide presentation. (41,945)

Change in net position of governmental activities \$ 2,592,196

Grant Parish Police Jury

Statement of Net Position

Proprietary Funds - December 31, 2022

	Business-Type Activities - Enterprise Funds		
	Gas Utility District	South Grant Sewer	Total
<u>ASSETS:</u>			
Current Assets:			
Cash and cash equivalents	\$ 588,702	\$ 193,790	\$ 782,492
Receivables (net)	109,201	172,522	281,723
Net Pension Asset	56,033	-	56,033
Total current assets	753,936	366,312	1,120,248
Noncurrent Assets			
Depreciable capital assets, net	183,860	3,791,692	3,975,552
Total assets	937,796	4,158,004	5,095,800
<u>DEFERRED OUTFLOWS:</u>			
Pension funding deferrals	16,060	-	16,060
<u>LIABILITIES:</u>			
Current Liabilities:			
Accounts and other payables	35,277	240,898	276,175
Unearned Revenue	-	100,000	100,000
Deposits due others	77,353	-	77,353
Total current liabilities	112,630	340,898	453,528
Noncurrent Liabilities:			
Compensated absences	3,742	-	3,742
Total liabilities	116,372	340,898	457,270
<u>DEFERRED INFLOWS:</u>			
Pension funding deferrals	53,126	-	53,126
<u>NET POSITION:</u>			
Invested in capital assets, net of related debt	183,860	3,791,692	3,975,552
Unrestricted	600,498	25,414	625,912
Total net position	\$ 784,358	\$ 3,817,106	\$ 4,601,464

The accompanying notes are an integral part of the financial statements.

Grant Parish Police Jury

Statement of Revenues, Expenses and Changes in Fund Net Position Proprietary Funds - December 31, 2022

	Business-Type Activities - Enterprise Funds		
	Gas Utility District	South Grant Sewer	Total
<u>Operating Revenues:</u>			
Service Fees	\$ 671,133	\$ 39,538	\$ 710,671
Other	7,529	15,350	22,879
Total Operating Revenues	678,662	54,888	733,550
<u>Operating Expenses:</u>			
Purchases of Natural Gas	189,989	-	189,989
Salaries	139,515	-	139,515
Employee Benefits & Payroll Taxes	24,139	-	24,139
Professional Services	32,110	2,990	35,100
Depreciation	14,167	38,300	52,467
Repairs & Maintenance - Distribution System	47,409	50,140	97,549
Equipment Maintenance and Rental	37,769	-	37,769
Telephone & Utilities	17,054	13,390	30,444
Office Supplies and Expense	3,202	2,089	5,291
Other	58,048	5,838	63,886
Total Operating Expenses	563,402	112,747	676,149
Operating Income (Loss)	115,260	(57,859)	57,401
<u>Nonoperating Revenues (Expenses):</u>			
Interest Revenue	1,898	60	1,958
Capital Grants	-	412,257	412,257
Change in Net Position, Before Transfers	117,158	354,458	471,616
<u>Transfers:</u>			
Operating Transfers (Net)	(129,861)	-	(129,861)
Change in Net Position	(12,703)	354,458	341,755
Total Net Position - Beginning			
As Previously Reported	797,061	49,305	846,366
Prior Period Adjustment	-	3,413,343	3,413,343
Net Position - Beginning, As Restated	797,061	3,462,648	4,259,709
Total Net Position - Ending	\$ 784,358	\$ 3,817,106	\$ 4,601,464

The accompanying notes are an integral part of the financial statements.

Grant Parish Police Jury

Statement of Cash Flows

Proprietary Funds - Year Ended December 31, 2022

	Business-Type Activities - Enterprise Funds		
	Gas Utility District	South Grant Sewer	Total
<u>Cash flow from operating activities:</u>			
Cash received from customers	\$ 713,304	\$ (114,691)	\$ 598,613
Cash payments to suppliers of goods and services	(418,228)	264,899	(153,329)
Cash payments to employees for services	(143,366)	-	(143,366)
Net cash provided (used) by operating activities	<u>151,710</u>	<u>150,208</u>	<u>301,918</u>
<u>Cash flows from capital and related financing activities:</u>			
Acquisition of capital assets	-	(416,649)	(416,649)
Capital Grants	-	412,257	412,257
Operating transfers in (out)	(129,861)	-	(129,861)
Net cash provided (used) by capital and related financing activities	<u>(129,861)</u>	<u>(4,392)</u>	<u>(134,253)</u>
<u>Cash flows from investing activities:</u>			
Interest and other income	1,898	60	1,958
Net cash provided (used) by investing activities	<u>1,898</u>	<u>60</u>	<u>1,958</u>
Net increase (decrease) in cash	23,747	145,876	169,623
Beginning cash balance	564,955	47,914	612,869
Ending cash balance	<u>\$ 588,702</u>	<u>\$ 193,790</u>	<u>\$ 782,492</u>
<u>Reconciliation of operating income (loss) to net cash</u>			
Operating income (loss)	\$ 115,260	\$ (57,859)	\$ 57,401
Adjustments to reconcile operating income to net cash provided by operating activities:			
Depreciation	14,167	38,300	52,467
(Increase) decrease in accounts receivable	37,370	(169,579)	(132,209)
(Decrease) increase in accounts and other payables	12,435	239,346	251,781
(Decrease) increase in unearned revenue	-	100,000	100,000
(Decrease) increase in compensated absences	(3,851)	-	(3,851)
(Decrease) increase in meter deposits	(2,728)	-	(2,728)
(Decrease) increase in net pension asset (liability)	(20,943)	-	(20,943)
Net cash provided (used) by operating activities	<u>\$ 151,710</u>	<u>\$ 150,208</u>	<u>\$ 301,918</u>

Supplemental disclosures of cash flow information:

During the year ended December 31, 2022, there were no investing, capital, or financing activities that did not result in cash receipts or payments.

Grant Parish Police Jury

Notes to Financial Statements

December 31, 2022

NOTE 1 – INTRODUCTION AND SIGNIFICANT ACCOUNTING POLICIES:

The Grant Parish Police Jury is the governing authority for Grant Parish and is a political subdivision of the State of Louisiana. The Police Jury is governed by eight jurors representing the various districts within the Parish. The jurors serve four-year terms which expire on January 1, 2024.

State Law gives the Police Jury various powers in regulating and directing the affairs of the Parish and its inhabitants. The more notable of these are the powers to pass regulations affecting parish government; to regulate the construction and maintenance of roads, bridges, and drainage systems; to regulate the sale of alcoholic beverages; and to provide for the health and welfare of the poor, disadvantaged and unemployed in the Parish. Funding to accomplish these tasks is provided primarily by ad valorem taxes, sales and use taxes, state revenue sharing, various state and federal grants, and interest earnings.

Reporting Entity

As the governing authority of the parish, for reporting purposes, the Grant Parish Police Jury is the financial reporting entity for Grant Parish. The financial reporting entity consists of (a) the primary government (Police Jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Based on these criteria, the Police Jury has determined that the following component units are part of the Grant Parish Police Jury reporting entity:

<u>Grant Parish Components</u>	<u>Presentation</u>	<u>Grant Parish Components</u>	<u>Presentation</u>
District Attorney's Office	Discrete	Judicial Expense Fund	Discrete
Constables	Discrete	Gas Utility District	Blended
Justices of the Peace	Discrete	Recreation District No. 2	Discrete
Fire Protection Districts 1, 2, 3, 4, 5, 6, 7	Discrete	Sewer District No. 1	Blended
Ward Seven Hospital District	Discrete	Grant Parish Coroner	Discrete
Ward One Hospital District	Blended	Grant Parish Library	Discrete
Health Unit	Blended		

Considered in the determination of component units of the reporting entity was the Grant Parish School Board, Sheriff's Office, Tax Assessor, Clerk of Court, and various municipalities in the Parish. It was determined that these governmental entities are not component units of the Grant Parish reporting entity because they have separately elected governing bodies, are legally separate, and are fiscally independent of the Grant Parish Police Jury.

The accompanying financial statements are not intended to present financial position, results of operation and proprietary fund cash flows for the reporting entity as a whole. Data of component units that are financially accountable to the Police Jury has been excluded from the financial statements. Due to the absence of component unit data, the financial statements do not address the entire reporting entity.

The accompanying financial statements present data that is limited to funds, organizations, institutions, agencies, departments, and offices that are managed by the Grant Parish Police Jury. These organizations include Ward One Hospital District, the Health Unit, and the Gas Utility District. The Ward One Hospital

Grant Parish Police Jury

Notes to Financial Statements

December 31, 2022

District is reported in the financial statements as a special revenue fund and a capital projects fund as the medical clinic.

Basic Financial Statements

The basic financial statements include both government-wide and fund financial statements. Both government-wide and fund financial statements categorize activities as either governmental activities or business-type activities, which are described as follows:

- Governmental activities involve government services that are normally supported by taxes and intergovernmental revenues.
- Business-type activities rely on fees and charges for support and operate in a manner similar to private sector enterprises.

The government-wide and fund financial statements present the Parish's financial position and results of operations from differing perspectives which are described as follows:

Government-Wide Financial Statements

The Statement of Net Position and the Statement of Activities display information about the Parish as a whole. The effect of most interfund activity is eliminated from these financial statements. Furthermore, government-wide financial statements exclude any fiduciary activities that may be reported in the fund financial statements.

Program revenues reported in the Statement of Activities consist of amounts that are directly associated with a governmental service or business-type activity. Program revenues include charges for services, contributions associated with a particular function and most grants.

Fund Financial Statements

Funds are separate accounting entities that are designed to assist with demonstrating legal compliance and segregating transactions by activity. Separate financial statements are provided for governmental funds and business-type (enterprise) funds. In addition, separate financial statements are presented for any fiduciary activities. Major individual funds are reported as separate columns in the fund financial statements. The Parish's major funds are described as follows:

Major Governmental Funds

General Fund – The general fund is the primary operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

Parish Road Maintenance – The road fund is a special revenue fund used to account for the proceeds of funds received dedicated to the repair and maintenance of Parish roads.

Sales Tax Fund – The sales tax fund is a special revenue fund used to account for the proceeds dedicated to the pick up and disposal of garbage and repair and maintenance of roads within the Parish boundaries.

American Rescue Plan Act – This fund is a special revenue fund used to account for the American Rescue Plan funds received for Covid-19 relief.

Grant Parish Police Jury

Notes to Financial Statements

December 31, 2022

Major Business-Type Funds

Gas Utility District – The utility fund is used to account for the operation of the Parish’s natural gas system, which is supported by user charges.

South Grant Sewer – The utility fund is used to account for the operation of the South Grant Sewer system, which is supported by user charges.

Business-Type funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing goods and services in connection with the funds ongoing operations. Principal operating revenues are charges to customers for natural gas and sewer.

Basis of Accounting and Measurement Focus

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The basis of accounting and measurement focus used for various financial statement presentations are described as follows:

<u>Financial Statement Presentation</u>	<u>Basis of Accounting</u>	<u>Measurement Focus</u>
Government-Wide Financial Statements	Accrual Basis	Economic Resources
Fund Financial Statements:		
Governmental Funds	Modified Accrual Basis	Current Financial Resources
Proprietary Funds	Accrual Basis	Economic Resources

Under the accrual basis of accounting and the economic resources measurement focus, revenues are recorded when earned and expenses are recorded when a liability is incurred.

Under the modified accrual basis of accounting and the current financial resources measurement focus revenue is recognized when it is considered measurable and available. Revenue is considered available if it is collected within 60 days of year-end. In addition, expenses are generally recorded when a liability has been incurred; however, debt service, compensated absences, claims and judgments are recorded as expenses when payment is made. Furthermore, when the current financial resources measurement focus is used, amounts recorded as assets exclude capital assets and the acquisition of capital assets is treated as an expenditure of funds. In addition, long-term debts are excluded from amounts reported as liabilities. Proceeds from issuing long-term debt are reported as an other financing source and repayment of long-term debt is reported as an expenditure of funds.

Nonexchange transactions, in which the Police Jury receives value without directly giving equal value in return, include property taxes, sales taxes, and grants. On the accrual basis, revenue from property taxes is recognized in the year for which the taxes are levied. Revenue from sales taxes is recognized in the period in which the sales are made. Revenue from grants is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted; matching requirements, in which the Parish must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Police Jury on a reimbursement basis. On the modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Grant Parish Police Jury

Notes to Financial Statements

December 31, 2022

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Restricted Assets

Any amounts reported as restricted assets, represent resources that must be expended in a specific manner. Restrictions of this nature can be imposed by tax propositions and various contractual obligations including grant agreements and bond covenants. Whenever restricted assets can be used to satisfy an obligation, the restricted assets are typically consumed before utilizing any unrestricted resources.

Budget Practices

Budgets, including any amendments, are prepared in the manner prescribed by Louisiana revised statutes. Police Jury budgets present revenue and expenditures on a basis which is consistent with generally accepted accounting principles. Budgets are adopted annually for the general fund and each special revenue fund. Furthermore, the budgets are amended as necessary in the manner prescribed by Louisiana revised statutes. The remaining funds are not required to adopt budgets.

Capital Assets

Capital assets, which include property, equipment, and infrastructure, are reported as assets in the applicable governmental or business-type columns in the government-wide financial statements and in the fund financial statements for proprietary funds. Assets reported in the fund financial statements for governmental funds exclude capital assets. Instead, the governmental funds report the acquisition of capital assets as expenditures rather than asset acquisitions.

All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated assets are valued at their fair market value when received by the Police Jury.

Capital assets are depreciated using the straight-line method and estimated useful lives ranging from 4 to 50 years. Useful lives are selected depending on the expected durability of the particular asset.

Cash and Cash Equivalents

Amounts reported as cash and cash equivalents (restricted and unrestricted) include all cash on hand, cash in bank accounts and certificates of deposit. Credit risk associated with bank deposits is limited by requiring fiscal agent banks to pledge securities as required by State Law. Furthermore, interest rate risk associated with certificates of deposit is typically mitigated by purchasing instruments that mature in one year or less.

Internal Activity

Resources belonging to particular funds are commonly shared with other funds that need access to additional resources. When resources are provided without expectation of repayment, the transaction is reported as a transfer. Transfers are treated as a source of income by the recipient and as an expense or expenditure by the provider. If repayment is eventually expected to occur, interfund receivables and payables are recorded.

Grant Parish Police Jury

Notes to Financial Statements

December 31, 2022

In preparing the government-wide financial statements, transfers are eliminated to present net transfers for governmental activities and business-type activities. In addition, interfund receivables and payables are eliminated to present a net internal balance for each type of activity.

Compensated Absences

Full time and regular part-time employees earn vacation at rates that vary depending on length of service. Unused vacation that employees are allowed to carryforward is reported as long-term debt. Amounts attributable to the utility fund are reported as an expense during the year when leave is earned. Amounts attributable to governmental funds are reported as expenditures when the unused vacation is actually liquidated.

Statement of Cash Flows

For the purpose of reporting cash flows, cash and cash equivalents includes all cash on hand, cash in banks, and certificates of deposit.

Fund Balance Classification

Approval of the majority of the Police Jury is required to approve the commitment of fund balances. In situations where it is permissible to spend restricted or committed resources, the Police Jury typically depletes the available restricted or committed resources before consuming unrestricted resources.

NOTE 2 – TAXES:

Ad Valorem Taxes

Ad valorem taxes are assessed by the Grant Parish Assessor and collected for the Police Jury by the Grant Parish Sheriff's Office. The following is a summary of adjusted authorized and levied ad valorem tax millage:

	Adjusted Authorized Millage	Levied Millage	Expiration Date
General Alimony	4.34	4.34	None
Parish Road Maintenance	8.31	8.31	2027
Courthouse and Jail Maintenance	3.11	3.11	2027
Hospital Service District No. 1	2.45	2.45	2022
Health Unit Maintenance	2.00	2.00	2027

Sales and Use Tax

On November 21, 2015, voters of the parish approved a one per cent sales and use tax with no expiration date, which is dedicated to (1) paying the cost of constructing, acquiring, improving, maintaining, and operating solid waste collection and disposal facilities for the Parish, including the cost of enforcing litter laws and the payment of the cost of closing garbage dumps owned or operated by the Parish and (2) for constructing, improving, operating, and/or resurfacing public roads in the Parish including acquiring, operating, and maintaining equipment. In addition, proceeds from the sales and use tax can be used to fund bonds to pay related capital costs. Sales taxes are collected on behalf of the Policy Jury by the Grant Parish Sheriff's Office.

Grant Parish Police Jury

Notes to Financial Statements

December 31, 2022

NOTE 3 - CASH AND CASH EQUIVALENTS:

Deposits are stated at cost, which approximates market value. Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At December 31, 2022, the Police Jury has \$8,157,199 in deposits (collected bank balance). These deposits are secured from risk by \$750,000 of federal deposit insurance, secured by \$90,000 from an FHLB letter of credit, and \$8,245,732 of pledged securities held by the custodial bank in the name of the fiscal agent bank. State law imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified that the fiscal agent has failed to pay deposited funds upon demand.

NOTE 4 – RECEIVABLES:

The following is a summary of receivables at December 31, 2022:

	Governmental Activities	Business- Type Activities	Total
<u>Accounts Receivable</u>			
Utility Accounts	\$ ----	\$ 115,319	\$ 115,319
Other	15,269	----	15,269
Total Accounts Receivable	<u>15,269</u>	<u>115,319</u>	<u>130,588</u>
<u>Due From Other Governmental Units</u>			
Ad Valorem Taxes	1,158,234	----	1,158,234
Sales Taxes	314,823	----	314,823
Federal Funds	3,691,814	----	3,691,814
State of Louisiana	239,584	166,404	405,988
Other	13,635	----	13,635
Total Due From Other Governments	<u>5,418,090</u>	<u>166,404</u>	<u>5,584,494</u>
Total Receivables	<u>\$ 5,433,359</u>	<u>\$ 281,723</u>	<u>\$ 5,715,082</u>

Management considers the amounts listed above to be fully collectible. There is no allowance for doubtful accounts.

Grant Parish Police Jury

Notes to Financial Statements

December 31, 2022

NOTE 5 – INTERFUND BALANCES:

In the ordinary course of business, advances are made to various funds in order to provide needed resources on a temporary basis. Balances resulting from transactions of this nature are summarized as follows:

<u>Governmental Activities</u>	<u>Receivable</u>	<u>(Payable)</u>	<u>Net</u>
General	\$ 384,677	\$ (5,000)	\$ 379,677
Road Fund	43,350	(3,784)	39,566
Sales Tax Fund	3,016	(232,673)	(229,657)
Non-major Funds	5,000	(194,586)	(189,586)
Total Governmental Activities	\$ 436,043	\$ (436,043)	\$ ----

NOTE 6 – TRANSFERS:

In the ordinary course of business, the Parish routinely transfers resources between its funds for various reasons. A description of the transfers and the purpose for the transfers is presented as follows:

	<u>Governmental Activities</u>						<u>Business Type</u>	<u>Net</u>
	<u>General Fund</u>	<u>Road</u>	<u>Sales Tax</u>	<u>ARPA</u>	<u>Non-Major</u>	<u>Total</u>	<u>Gas District</u>	
<u>Transfers In</u>								
Transfer of unrestricted resources to help cover expenses.	\$ 442,520	\$ 11,479	\$ 91,634	\$ ----	\$ 41,319	\$ 586,952	\$ ----	\$ 586,952
Transfer of resources by the general fund to cover necessary expenses.	----	----	64,454	----	151,374	215,828	----	215,828
Total Transfers In	442,520	11,479	156,088	----	192,693	802,780	----	802,780
<u>Transfers Out</u>								
Transfer of resources to the general fund to help cover expenses.	----	----	----	207,859	104,800	312,659	129,861	442,520
Transfer of resources from the general fund to cover necessary expenses.	215,828	----	----	----	----	215,828	----	215,828
Transfer of unrestricted resources to cover necessary expenses.	----	75,574	11,479	57,379	----	144,432	----	144,432
Total Transfers Out	215,828	75,574	11,479	265,238	104,800	672,919	129,861	802,780
Net Transfers	\$ 226,692	\$ (64,095)	\$ 144,609	\$ (265,238)	\$ 87,893	\$ 129,861	(129,861)	----

Grant Parish Police Jury

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December 31, 2022

NOTE 7 – LONG-TERM LIABILITIES:

Debt attributable to the Police Jury's governmental and business-type activities is summarized as follows:

	Governmental Activities	Business- Type Activities	Total
Installment Purchase Agreements	\$ 684,582	\$ ---	\$ 684,582
Compensated Absences	53,381	3,742	57,123
Total Long-term Debt	<u>\$ 737,963</u>	<u>\$ 3,742</u>	<u>\$ 741,705</u>

Changes in the Parish's long-term debt for the year ended December 31, 2022, are presented as follows:

	Beginning Balance	Additions	Reductions	Ending Balance
<u>Governmental Activities</u>				
Installment Purchase Agreements	\$ 642,637	\$ 308,945	\$ 267,000	\$ 684,582
Compensated Absences	43,942	9,439	----	53,381
Total	<u>686,579</u>	<u>318,384</u>	<u>267,000</u>	<u>737,963</u>
<u>Business-Type Activities</u>				
Compensated Absences	7,593	----	3,851	3,742
Total Long-term Debts	<u>\$ 694,172</u>	<u>\$ 318,384</u>	<u>\$ 270,851</u>	<u>\$ 741,705</u>

Installment Purchase Agreements

The Police Jury has acquired equipment by entering into an installment purchase agreement. Installment purchase obligations outstanding at December 31, 2022 are described as follows:

Agreement dated November 8, 2018 executed in exchange for two Mack garbage trucks, with an original balance of \$530,856, bearing interest at a rate of 3.97%, payable in 72 monthly installments of \$8,298.08.	\$ 95,575
Agreement dated August 1, 2019 executed in exchange for a Freightliner dump truck, with an original balance of \$107,327, bearing interest at a rate of 3.80%, payable in 60 monthly installments of \$1,966.92.	34,332
Agreement dated December 16, 2021 executed in exchange for a Mack garbage truck, with an original balance of \$286,704, bearing interest at a rate of 2.59%, payable in 72 monthly installments of \$4,303.70.	245,730
Agreement dated September 9, 2022 executed in exchange for an Asphalt Zipper, with an original balance of \$308,945, bearing interest at a rate of 4.28%, payable in 5 annual installments of \$70,110.	<u>308,945</u>
Total	\$ 684,582
Due within one year	171,976
Due in more than one year	<u>\$ 512,606</u>

Grant Parish Police Jury

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A schedule of maturities for the note is presented as follows:

	Principal	Interest
2023	\$ 171,976	\$ 23,169
2024	166,496	16,820
2025	109,931	11,824
2026	113,889	7,867
2027	122,290	3,768
Total	<u>\$ 684,582</u>	<u>\$ 63,448</u>

Compensated Absences

Compensated absences refer to the Policy Jury's obligation to provide vested accrued leave benefits that have been earned by its employees. These liabilities are typically liquidated by the fund responsible for providing the employees compensation.

NOTE 8 - PENSION PLAN:

Substantially all of the Police Jury's employees are members of statewide retirement systems. These systems are cost-sharing, multiple employer defined benefit pension plans administered by separate boards of trustees. A summary of amounts reported in connection with participation in these plans is summarized as follows:

	Net Pension (Liability) Asset	Deferred Outflows of Resources	Deferred Inflows of Resources
Parochial Employees Retirement System	\$ 924,677	\$ 265,029	\$ (876,711)
Registrar of Voters Retirement System	(22,950)	12,311	(2,978)
District Attorney Retirement System	(261,992)	155,007	(24,892)
Total	639,735	432,347	(904,581)
Portion Applicable to Business Type Activities	<u>56,033</u>	<u>16,060</u>	<u>(53,126)</u>
Portion Applicable to Government Type Activities	<u>\$ 583,702</u>	<u>\$ 416,287</u>	<u>\$ (851,455)</u>

Further information regarding each of the retirement systems presented above is furnished as follows:

Parochial Employees Retirement System

Plan Description - The System is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. All participating employees of the Police Jury are members of Plan A. All permanent employees meeting minimum work requirements and who are paid wholly or in part from parish funds and all elected parish officials are eligible to participate in the System. The length of credible service required for retirement at various ages varies depending on when employees were hired. Generally, employees meeting these requirements are entitled to a retirement benefit payable monthly for life, equal to three percent of their final-average salary for each year of creditable service. Employees who terminate with at least the amount of creditable service stated above, and who do not withdraw their employee contributions, may retire at specified

Grant Parish Police Jury

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ages and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established by state statute.

Funding Policy - Employees are required to contribute 9.5% of their salaries to the System. The employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The current rate is 12.25% of annual covered payroll. The contribution requirements of the plan members and the Police Jury are established and may be amended by state statute. In addition, contributions to the System also include one-fourth of one per cent of the taxes shown to be collectible by the tax rolls of each parish, except Orleans and East Baton Rouge Parishes. These tax dollars are divided between Plan A and Plan B based proportionately on the salaries of the active members of each plan. Contributions to the retirement system for the year ended December 31, 2022 and each of the two preceding years have been consistent with the required amounts.

Financial Summary - The plan description, funding policies and financial information provides a summary of the Plan provisions and finances. For additional details the System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained at persla.org.

Plan A's net pension liability was determined at December 31, 2021 (measurement date and actuarial valuation date) and details are provided as follows:

Net Pension Asset	\$ 471,043,411
Police Jury's Proportionate Share (Percentage)	0.196304
Police Jury's Proportionate Share (Amount)	<u>\$ 924,677</u>

The net pension liability presented above was not affected by any special funding situations. Changes in the Police Jury's proportionate share of Plan A's net pension liability during the measurement period ending December 31, 2021 are provided as follows:

Beginning Net Pension Liability	\$ (357,837)
Employer Contributions	(161,509)
<u>Pension Expense</u>	
Proportionate Share of Plan Pension Expense	(156,422)
Changes in Proportion	(4,662)
Employee Contributions	<u>(16,239)</u>
Change in Deferred Outflows of Resources	(100,755)
Change in Deferred Inflows of Resources	<u>(127,253)</u>
Ending Net Pension (Asset) Liability	<u>\$ (924,677)</u>

There were no changes between December 31, 2022 and the Plan A's measurement date that are expected to have a significant effect on the Police Jury's proportionate share of the collective net pension liability. Balances presented as deferred outflows of resources and deferred inflows of resources reported in connection with participation in the plan are presented as follows:

Grant Parish Police Jury

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	Deferred Outflows of Resources	Deferred Inflows of Resources	Total (Net)
Differences Between Expected and Actual Experience	\$ 55,868	\$ (67,018)	\$ (11,150)
Net Difference Between Projected and Actual			
Investment Earnings on Pension Plan Investments	----	(799,830)	(799,830)
Changes of Assumptions	48,224	----	48,224
Changes in Proportion	----	(9,863)	(9,863)
Employer Contributions Made After the Measurement Date	160,937	----	160,937
Total Deferrals	265,029	(876,711)	(611,682)
Deferrals That Will be Recorded as a Reduction in Net Pension Liability in the Subsequent Reporting Period	(160,937)	----	(160,937)
Deferrals Subject to Amortization	<u>\$ 104,092</u>	<u>\$ (876,711)</u>	<u>\$ (772,619)</u>

Deferrals that will be amortized as a component of pension expense in future periods are summarized as follows:

<u>For the Year Ending:</u>	
December 31, 2022	\$ (155,713)
December 31, 2023	(318,111)
December 31, 2024	(213,064)
December 31, 2025	<u>(85,731)</u>
Total	<u>\$ (772,619)</u>

A summary of the actuarial methods and assumptions used in determining the total pension liability as of the measurement date are as follows:

Valuation Date	December 31, 2021
Actuarial Cost Method	Entry Age Normal
Investment Rate of Return	6.40% (Net of Investment Expense)
Projected Salary Increases	4.75%
Expected Remaining Service Lives	4 Years
Cost of Living Adjustments	The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost of living increases. The present values do not include provisions for potential future increases not yet authorized by the Board of Trustees.
Mortality	Pub-2010 Public Retirement Plans Mortality Table for Health Retirees multiplied by 130% for males and 125% for females using

Grant Parish Police Jury

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MP2018 scale for annuitant and beneficiary mortality. For employees, the Pub-2010 Public Retirement Plans Mortality Table for General Employees multiplied by 130% for males and 125% for females using MP2018 scale. Pub-2010 Public Retirement Plans Mortality Table for General Disabled Retirees multiplied by 130% for males and 125% for females using MP2018 scale for disabled annuitants.

Inflation Rate 2.30%

The mortality rate assumption used was set based upon an experience study performed on plan data for the period January 1, 2013 through December 31, 2017. The data was assigned credibility weighting and combined with a standard table to produce current levels of mortality. As a result of this study, mortality for employees was set equal to the Pub-2010 Public Retirement Plans Mortality Table for General Employees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2018 scale. In addition, mortality for annuitants and beneficiaries was set equal to the Pub-2010 Public Retirement plans Mortality Table for Healthy Retirees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2018 scale. For Disabled annuitants mortality was set equal to the Pub-2010 Public Retirement Plans Mortality Table for General Disabled Retirees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2018 scale.

The discount rate used to measure the total pension liability was 6.40%. The projection of cash flows used to determine the discount rate assumed that contributions from Plan A members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates, which are calculated in accordance with relevant statutes and approved by the board of Trustees and the Public Retirement Systems' Actuarial Committee. Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all projected future benefit payments of current Plan A members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a triangulation method which integrated the CAPM pricing model (top-down), a treasury yield curve approach (bottom-up) and an equity building-block model (bottom-up). Risk return and correlations are projected on a forward looking basis in equilibrium, in which best-estimates of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These rates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.00% and an adjustment for the effect of rebalancing/diversification. The resulting expected long-term rate of return is 7.00% for the year ended December 31, 2021.

Best estimates of arithmetic real rates of return for each major asset class included in the System's target asset allocation as of December 31, 2021 are summarized in the following table:

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Asset Class	Target Asset Allocation	Long-term Expected Portfolio Real Rate of Return
Fixed Income	33%	0.85%
Equity	51%	3.23%
Alternatives	14%	0.71%
Real Assets	2%	0.11%
Total	100%	4.90%
 Inflation		 2.10%
Expected Arithmetic Nominal Return		7.00%

Sensitivity to changes in the discount has been determined by measuring net pension liability at a discount rate that is one percentage point lower and one percentage point higher than the current rate. The results are presented as follows:

	1% Decrease 5.40% Discount Rate	Current Discount Rate 6.40%	1% Increase 7.40 % Discount
Net Pension (Asset) Liability	\$ 164,852	\$ (924,677)	\$ (1,837,357)

Registrar of Voters Retirement

Plan Description - Any member hired prior to January 1, 2013 is eligible for normal retirement after 20 years of creditable service and is age 55 or has 10 years of creditable service and is age 60. Any member with 30 years of creditable service regardless of age may retire. Regular retirement benefits for members hired prior to January 1, 2013 are calculated at 3.33% of the average annual earned compensation for the highest consecutive 60 months multiplied by the number of years of creditable service, not to exceed 100% of average annual compensation.

Any member hired on or after January 1, 2013 is eligible for normal retirement after he has attained 30 years of creditable service and is age 55; has attained 20 years of creditable service and is age 60; or has attained 10 years of creditable service and is age 62. Regular retirement benefits for members hired on or after January 1, 2013 are calculated at 3.00% of the average annual earned compensation for the highest consecutive 60 months multiplied by the number of years of creditable service, not to exceed 100% of average annual compensation.

Final-average salary is the employee's average salary over the 60 consecutive of joined months that produce the highest average. The System also provides death and disability benefits. Benefits are established by State statute.

Funding Policy - Employees are required to contribute 7% of their salaries to the System. The employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The current rate is 18.00% of annual covered payroll. The contribution requirements of the plan members and the Police Jury are established and may be amended by state statute. Contributions to the retirement system for the year ended December 31, 2022 and each of the two preceding years have been consistent with the required amounts.

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Financial Summary - The plan description, funding policies and financial information provides a summary of the Plan provisions and finances. For additional details the System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained at larovers.com.

The Plan's net pension liability was determined at June 30, 2022 (measurement date and actuarial valuation date) and details are provided as follows:

Net Pension Liability	\$ 24,520,273
Police Jury's Proportionate Share (Percentage)	0.093597
Police Jury's Proportionate Share (Amount)	<u>\$ 22,950</u>

The net pension liability presented above was not affected by any special funding situations. Changes in the Police Jury's proportionate share of the Plan's net pension liability during the measurement period ending June 30, 2022 are provided as follows:

Beginning Net Pension Liability	\$ 2,980
Employer Contributions	(2,437)
<u>Pension Expense</u>	
Plan Pension Expense	4,195
Employee Contributions	<u>(3,000)</u>
Change in Deferred Outflows of Resources	6,140
Change in Deferred Inflows of Resources	<u>15,072</u>
Ending Net Pension Liability	<u>\$ 22,950</u>

There were no changes between December 31, 2022 and the Plan's measurement date that are expected to have a significant effect on the Police Jury's proportionate share of the collective net pension liability. Balances presented as deferred outflows of resources and deferred inflows of resources reported in connection with participation in the plan are presented as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources	Total (Net)
Differences Between Expected and Actual Experience	\$ 1,026	\$ (1,715)	\$ (689)
Net Difference Between Projected and Actual			
Investment Earnings on Pension Plan Investments	7,959	----	7,959
Changes of Assumptions	1,915	----	1,915
Changes in Proportion	169	(1,263)	(1,094)
Employer Contributions Made After the Measurement Date	<u>1,242</u>	----	<u>1,242</u>
Total Deferrals	12,311	(2,978)	9,333
Deferrals That Will be Recorded as a Reduction in Net Pension Liability in the Subsequent Reporting Period	<u>(1,242)</u>	----	<u>(1,242)</u>
Deferrals Subject to Amortization	<u>\$ 11,069</u>	<u>\$ (2,978)</u>	<u>\$ 8,091</u>

Deferrals that will be amortized as a component of pension expense in future periods are summarized as follows:

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<u>For the Year Ending:</u>	
June 30, 2023	\$ 1,055
June 30, 2024	1,725
June 30, 2025	805
June 30, 2026	<u>4,506</u>
Total	<u>\$ 8,091</u>

A summary of the actuarial methods and assumptions used in determining the total pension liability as of the measurement date are as follows:

Valuation Date	June 30, 2022
Actuarial Cost Method	Entry Age Normal
Investment Rate of Return	6.25% (Net of Investment Expense)
Projected Salary Increases	5.25%
Inflation Rate	2.30%
Expected Remaining Service Lives	2022-5 Years 2021-5 Years 2020-5 Years 2019-5 Years 2018-5 Years
Cost of Living Adjustments	The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost of living increases. The present values do not include provisions for potential future increases not yet authorized by the Board of Trustees as they were deemed not to be substantively automatic.
Mortality	RP-2010 Public Retirement Plans Mortality Table for general employees multiplied by 120% for males and 120% for females each with full generational projection using the appropriate MP-2019 improvement scale – Employees, Annuitant and Beneficiaries. RP-2010 Public Retirement Plans Mortality Table for general disabled retirees multiplied by 120% for males and 120% for females each with full generational projection using the appropriate MP-2019 improvement scale – Disabled Annuitants.

The mortality rate assumptions were set after reviewing an experience study performed over the period July 1, 2014 through June 30, 2019. The data was then assigned credibility weighting and combined with a standard table to produce current levels of mortality. This mortality was then projected forward to a period equivalent to the estimated duration of the System's liabilities. The mortality tables selected were set forward or set back to approximate mortality improvement.

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The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The resulting long-term rate of return is 8.75% for the year ended June 30, 2022.

Best estimates of arithmetic real rates of return for each major asset class included in the System's target asset allocation as of June 30, 2022 are summarized in the following table:

<u>Asset Class</u>	<u>Target Asset Allocation</u>	<u>Long-term Expected Portfolio Real Rate of Return</u>
Domestic Equities	37.5%	2.81%
International Equities	20.0%	1.70%
Domestic Fixed Income	12.5%	0.31%
International Fixed Income	10.0%	0.35%
Alternative Investments	10.0%	0.63%
Real Estate	10.0%	0.45%
Total	100%	6.25%
Inflation		2.50%
Expected Arithmetic Nominal Return		8.75%

Sensitivity to changes in the discount has been determined by measuring net pension liability at a discount rate that is one percentage point lower and one percentage point higher than the current rate. The results are presented as follows:

	<u>1% Decrease 5.25% Discount Rate</u>	<u>Current Discount Rate 6.25%</u>	<u>1% Increase 7.25 % Discount Rate</u>
Net Pension Liability	\$ 37,105	\$ 22,950	\$ 10,911

District Attorney's Retirement System of Louisiana

Plan Description – All persons who are district attorneys of the State of Louisiana, assistant district attorneys in any parish of the State of Louisiana, or employed by this retirement system and the Louisiana District Attorney's Association, except for elected or appointed officials who have retired from service under any publicly funded retirement system within the state and who are currently receiving benefits.

The length of credible service required for retirement at various ages varies depending on when members joined the system. Generally, members meeting these requirements are entitled to a retirement benefit payable monthly for life, equal to three percent of their final-average salary for each year of creditable service. Members who terminate with at least the amount of creditable service, and who do not withdraw their contributions, may retire at specified ages and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established by state statute. Benefits may not exceed 100% of average final compensation.

Grant Parish Police Jury

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Upon withdrawal from service, members not entitled to a retirement allowance are paid a refund of accumulated contributions upon request. Receipt of such refund cancels all accrued rights in the System.

Funding Policy - Plan members are required by state statute to contribute 8 percent of their annual covered salary and the Police Jury is required to contribute at an actuarially determined rate. The current rate is 9.5%. The contribution requirements of plan members and the Police Jury is established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Police Jury's contributions to the plan were equal to the required contributions for the year.

Financial Summary - The plan description, funding policies and financial information provides a summary of the Plan provisions and finances. For additional details, the System issues an annual publicly available stand-alone financial report. The financial report includes information about the plan's assets, deferred outflows of resources, liabilities, deferred inflows of resources, and fiduciary net position. The report can be obtained on the internet at ladars.org.

The plans net pension liability was determined at June 30, 2022 (measurement date and actuarial valuation date) and details are provided as follows:

Net Pension Liability	\$	107,721,228
Parish's Proportionate Share (Percentage)		0.243213
Parish's Proportionate Share (Amount)	\$	<u>261,992</u>

The net pension liability presented above was not affected by any special funding situations. Changes in the Police Jury's proportionate share of Plan's net pension liability during the measurement period ending June 30, 2022 are provided as follows:

Beginning Net Pension Liability	\$	53,014
Employer Contributions		(14,987)
<u>Pension Expense</u>		
Proportionate Share of Plan Pension Expense	74,483	
Employee Contributions	<u>(25,170)</u>	49,313
Change in Deferred Outflows of Resources		35,595
Change in Deferred Inflows of Resources		<u>139,057</u>
Ending Net Pension Liability	\$	<u>261,992</u>

There were no changes between December 31, 2022 and the Plan's measurement date that are expected to have a significant effect on the Police Jury's proportionate share of the collective net pension liability. Balances presented as deferred outflows of resources and deferred inflows of resources reported in connection with participation in the plan are presented as follows:

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	Deferred Outflows of Resources	Deferred Inflows of Resources	Net
Differences Between Expected and Actual Experience	\$ 18,530	\$ (8,195)	\$ 10,335
Net Difference Between Projected and Actual Investment			
Earnings on Pension Plan Investments	78,211	----	78,211
Changes of Assumptions	56,829	----	56,829
Changes in Proportion	1,437	(16,697)	(15,260)
Employer Contributions Made After the Measurement Date	----	----	----
	<hr/>	<hr/>	<hr/>
Total Deferrals	155,007	(24,892)	130,115
Deferrals That Will be Recorded as a Reduction in Net Pension Liability in the Subsequent Reporting Period	----	----	----
	<hr/>	<hr/>	<hr/>
Deferrals Subject to Amortization	<u>\$ 155,007</u>	<u>\$ (24,892)</u>	<u>\$ 130,115</u>

Deferrals that will be amortized as a component of pension expense in future periods are summarized as follows:

<u>For the Year Ending:</u>	
June 30, 2023	\$ 39,575
June 30, 2024	27,087
June 30, 2025	23,127
June 30, 2026	<u>40,326</u>
	<hr/>
Total	<u>\$ 130,115</u>

A summary of the actuarial methods and assumptions used in determining the total pension liability as of the measurement date are as follows:

Valuation Date	June 30, 2022
Actuarial Cost Method	Entry Age Normal Cost
Investment Rate of Return	6.10% net of investment expense, including inflation
Expected Remaining Service Lives	5 Years
Projected Salary Increases Including Inflation and Merit	5.00% (2.20% Inflation, 2.80% Merit)
Mortality Rates	Pub-2010 Public Retirement Plans Mortality Table for General Above-Median Employees multiplied by 115% for males and females for current employees, each with full generational projection using the MP2019 scale.
	Pub-2010 Public Retirement Plans Mortality Table for General Above-Median Healthy Retirees multiplied by 115% for males and females for annuitants and

Grant Parish Police Jury

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beneficiaries, each with full generational projection using the MP2019 scale.

Pub-2010 Public Retirement Plans Mortality Table for General Disabled Retirees multiplied by 115% for males and females for disabled retirees, each with full generational projection using the MP2019 scale.

The discount rate used to measure the total pension liability was 6.10%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates approved by PRSAC taking into consideration the recommendation of the System's actuary. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The mortality rate assumption used was set based upon an experience study performed on plan data for the period July 1, 2014 through June 30, 2019. The data was then assigned credibility weighting and combined with a standard table to produce current levels of mortality. This mortality was then projected forward to a period equivalent to the estimated duration of the System's liabilities. Annuity values calculated based on this mortality were compared to those produced by using a setback of standard tables. The result of the procedure indicated that the tables used would produce liability values approximating the appropriate generational mortality tables.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The resulting expected long-term rate of return is 7.69% for the year ended June 30, 2022.

Best estimates of arithmetic real rates of return for each major asset class included in the System's target asset allocation as of June 30, 2022 are summarized in the following table:

<u>Asset Class</u>	<u>Target Asset Allocation</u>	<u>Rates of Return</u>	
		<u>Real</u>	<u>Nominal</u>
Equities	57.11%	10.57%	
Fixed Income	30.19%	2.95%	
Alternatives	12.67%	6.00%	
Cash	0.03%	0.00%	
Total	100.00%		
			5.01%
Inflation			2.68%
Expected Arithmetic Nominal Return			7.69%

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Sensitivity to changes in the discount has been determined by measuring net pension liability at a discount rate that is one percentage point lower and one percentage point higher than the current rate. The results are presented as follows:

	<u>1% Decrease 5.10% Discount Rate</u>	<u>Current Discount Rate 6.10%</u>	<u>1% Increase 7.10 % Discount</u>
Net Pension Liability	\$ 439,384	\$ 261,992	\$ 113,195

NOTE 9 – OTHER POST EMPLOYMENT BENEFITS:

Details regarding other post employment benefits that the Police Jury provides for its workforce are provided as follows:

Plan Description

The Police Jury's established policies and procedures include providing certain healthcare benefits for retirees. This policy amounts to a single-employer defined benefit healthcare plan (the Plan) administered by the Police Jury. The Plan provides medical benefits through the Police Jury's group health insurance plan which covers both active and retired members. Benefits under the plan are made available to employees hired prior to January 1, 1993 upon actual retirement. The Plan does not issue a publicly available financial report. Plan participants are typically eligible for healthcare benefits when they become eligible for benefits from the Parochial Employees Retirement System of Louisiana.

Employees do not contribute to their post employment benefit costs until they become retirees and begin receiving those benefits. Until January 1, 2009, the Police Jury recognized the cost of providing post-employment medical benefits (the Police Jury's portion of the retiree medical benefit premiums) as an expense when the benefit premiums were due and thus financed the cost of the post-employment benefits on a pay-as-you-go basis. For the year ended December 31, 2022, the Police Jury's portion of health care funding cost for retired employees totaled approximately \$72,476.

Effective with the year beginning January 1, 2009, the Police Jury implemented Government Accounting Standards for Accounting and Financial Reporting by Employers for Post employment Benefits Other than Pensions. Due to the limited number of current employees and retirees eligible for the Post Employment Benefits, the Police Jury has determined that the Annual Required Contribution approximates premiums paid for retirees. Therefore, no post employment obligation has been recorded.

NOTE 10 – CAPITAL ASSETS:

Changes in governmental and business-type capital assets are presented as follows:

Grant Parish Police Jury

Notes to Financial Statements

December 31, 2022

<u>Governmental Activities</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Disposals</u>	<u>Ending Balance</u>
Non-Depreciable Capital Assets				
Construction in Process	\$ 3,413,338	\$ ----	\$ (3,413,338)	\$ ----
Land	203,250	----	----	203,250
Total	3,616,588	----	(3,413,338)	203,250
Depreciable Capital Assets				
Buildings and Improvements	3,051,302	----	----	3,051,302
Furniture, Fixtures and Equipment	3,824,712	347,676	(265,428)	3,906,960
Infrastructure	5,308,701	----	----	5,308,701
Solid Waste Station	209,647	----	----	209,647
Accumulated Depreciation	(6,751,068)	(433,330)	185,800	(6,998,598)
Total	5,643,294	(85,654)	(79,628)	5,478,012
Total Governmental Activities	\$ 9,259,882	\$ (85,654)	\$ (3,492,966)	\$ 5,681,262
<u>Business-Type Activities</u>				
Non-Depreciable Capital Assets				
Construction in Process	\$ ----	\$ ----	\$ ----	\$ ----
Depreciable Capital Assets				
Gas Distribution System	1,265,902	----	----	1,265,902
Sewer System	----	3,829,992	----	3,829,992
Buildings	7,253	----	----	7,253
Equipment	298,366	----	----	298,366
Accumulated Depreciation	(1,373,494)	(52,467)	----	(1,425,961)
Total	198,027	3,777,525	----	3,975,552
Total Business-Type Activities	\$ 198,027	\$ 3,777,525	\$ ----	\$ 3,975,552

Depreciation expense charged to various functions presented on the statement of activities is presented as follows:

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
Public Safety	\$ ----	\$ ----	\$ ----
Road Maintenance	229,903	----	229,903
Landfill Maintenance	165,607	----	165,607
Other General Government	17,504	----	17,504
Finance & Administration	----	----	----
Health & Welfare	20,316	----	20,316
Utility System	----	52,467	52,467
Total Depreciation Expense	\$ 433,330	\$ 52,467	\$ 485,797

Grant Parish Police Jury

Notes to Financial Statements

December 31, 2022

NOTE 11 – ACCOUNTS AND OTHER PAYABLES:

Details related to amounts reported as accounts and other payables are provided as follows:

	Payable to Vendors	Payroll Liabilities	Total Payables
<u>Governmental Activities</u>			
General Fund	\$ 3,766,863	\$ 43,959	\$ 3,810,822
Road Fund	33,013	----	33,013
Sales Tax Fund	55,819	----	55,819
American Rescue Plan Act	----	----	----
Non-Major Funds	88,943	----	88,943
Total Governmental Activities	<u>\$ 3,944,638</u>	<u>\$ 43,959</u>	<u>\$ 3,988,597</u>
<u>Business-Type Activities</u>			
Utility System	<u>\$ 276,175</u>	<u>\$ ----</u>	<u>\$ 276,175</u>

Contributions that were legally required to be paid to defined benefit pension plans are \$30,755.

NOTE 12 - CONTINGENCIES:

Existing conditions that may have financial consequences in the future are referred to as contingencies. Contingencies existing at December 31, 2022, are described as follows:

Unemployment Claims

The Police Jury managed the local Head Start Program until December 31, 2006 when the program was transferred to a successor. In connection with the Police Jury's tenure as the Head Start sponsor, the Department of Labor is seeking to collect \$166,870 in unemployment claims, plus any accrued interest and penalties. At the present time, the Police Jury has \$74,993 in remaining Head Start Funds that are available to pay unemployment claims. At the present time, outstanding claims exceed available resources by \$91,877. Management is currently seeking resolution that will provide funds from the successor or its funding source to resolve the remaining claims.

Litigation

As the governing authority for Grant Parish, the Police Jury has numerous responsibilities. These responsibilities include maintaining roads and other public facilities as well as disposing of solid waste on a Parishwide basis. Due to the extensive nature of the Police Jury's responsibilities, it is sometimes the target of litigation.

A variety of lawsuits involving the Police Jury are currently pending; however, due to an absence of recent activity, at least some of these cases appear to be dormant. An estimate of potential losses from litigation is not currently available and no provision for losses of this nature is included in the accompanying financial statements. In addition, there is no general liability insurance to offset judgments that might arise from lawsuits currently pending.

Grant Parish Police Jury

Notes to Financial Statements

December 31, 2022

Judgments Payable

At December 31, 2022, five judgments totaling \$770,320 have been rendered against the Police Jury. These judgments are final and irreversible. Judgments payable do not include deposition costs, expert witness fees, court costs or legal interest from date of judicial demand, which were also assessed.

The Police Jury did not have general liability insurance to cover the amounts of judgments awarded to plaintiffs in lawsuits brought against the Police Jury. Consequently, the \$770,320 in judgments payable at December 31, 2022, plus all related costs and interest from date of judicial demand are the Police Jury's sole responsibility. However, since the beneficiaries of the judgments cannot require the Police Jury to appropriate funds to pay the judgments, no liability has been accrued in connection with the judgments.

Gain Contingency

Grant Parish Police Jury was victim of a cyber-crime incident in a previous year, which resulted in the loss of funds held by a local bank, totaling \$157,320. The bank repaid \$55,820 of the lost funds. Negotiations related to the remaining \$101,500 have failed to reach a settlement and the Police Jury has initiated a lawsuit. In connection with the lawsuit, management expects to recover the remaining funds. However, since the amount of any potential settlement cannot presently be determined, no amounts have been reported.

Grant Contingencies

The Police Jury participates in programs that are supported by grant funds. Management is confident that all significant grant conditions have been met; however, grantor agencies routinely review grant activity and could request reimbursement if a dispute occurs regarding compliance with grant conditions.

The Police Jury has received significant funding from the Federal Emergency Management Agency (FEMA) due to damage caused by Hurricanes Laura and Delta. The compliance requirements specify that costs must be shared. The portion of the costs that must be shared because of the Hurricane Laura cleanup is \$805,536. The final match is not determined by the State of Louisiana Governor's Office of Homeland Security and Emergency Preparedness until project closeout. The Police Jury has not been notified of a project closeout. As a result of this uncertainty, the match has not been reported as a liability.

NOTE 13 - RISK MANAGEMENT:

The Police Jury is exposed to various risks of loss related to torts; theft, damage or destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Police Jury has not maintained general liability coverage to insure against torts. Judgments resulting from these uninsured risks are disclosed when it is probable that a loss has occurred and the amount can be reasonably estimated. Judgments currently payable attributable to the uninsured risk totaled \$770,320.

The Police Jury insures against the remaining risks by participation in public entity risk pools that operate as common insurance programs and by purchasing commercial insurance. Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

NOTE 14 – DEFICIT FUND BALANCE

The Criminal Court Fund is the only nonmajor special revenue fund with a significant deficit fund balance. If the deficit cannot be eliminated through future operations, the General Fund will appropriate resources necessary to alleviate the deficit.

Grant Parish Police Jury

Notes to Financial Statements

December 31, 2022

NOTE 15 – BUDGETARY COMPARISON

Individual funds presented in the budgetary comparison with an excess of expenditures over appropriations are General Fund, Road Fund, and Sales Tax Fund.

NOTE 16 – PRIOR PERIOD ADJUSTMENT

Management has determined that adjustments were needed to correct prior period net assets and fund balances. The adjustments are summarized as follows:

	Governmental Activities	Business-Type Activities	Enterprise Funds South Grant Sewer
As Originally Reported	\$ 14,273,116	\$ 846,366	\$ 49,305
Correct Reporting of South Grant Sewer Project	<u>(3,413,343)</u>	<u>3,413,343</u>	<u>3,413,343</u>
As Restated	<u>\$ 10,859,773</u>	<u>\$ 4,259,709</u>	<u>\$ 3,462,648</u>

South Grant Sewer District

The Police Jury has elected to operate the South Grant Sewer System. For the previous year, the Police Jury believed a new board would be established to operate the system. However, a board has not been appointed and the Police Jury will continue to operate the system. The effect of the change in net position for the previous year has not been determined.

Grant Parish Police Jury

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balances

Budget and Actual - Year Ended December 31, 2022

	Budget Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		Positive (Negative)
Revenues:				
Taxes:				
Ad Valorem	\$ 260,000	\$ 263,081	\$ 277,545	\$ 14,464
Other	68,000	66,441	81,343	14,902
Federal Funds	185,000	186,135	15,233,762	15,047,627
State Funds:				
State Revenue Sharing	21,000	19,854	20,951	1,097
Severance Taxes	450,000	569,466	647,412	77,946
Other State Funds	13,000	2,007	10,801	8,794
Local Funds	60,000	60,287	60,328	41
Fees and Charges for Service	20,000	-	110,429	110,429
Fines and Forfeitures	40,000	-	-	-
Rental of Properties	13,000	7,945	9,920	1,975
Other	200,000	451,809	64,781	(387,028)
Total Revenues	1,330,000	1,627,025	16,517,272	14,890,247
Expenditures:				
Current:				
General Government				
Legislative	235,000	175,630	191,167	(15,537)
Judicial	300,000	272,785	312,740	(39,955)
Finance & Administrative	325,000	472,250	362,396	109,854
Other General Government	40,000	64,738	66,456	(1,718)
Public Safety	350,000	668,346	461,792	206,554
Public Works				
Hurricane Debris Removal	-	-	15,160,273	(15,160,273)
Other Public Works	-	-	2,248	(2,248)
Health & Welfare	-	459	-	459
Culture & Recreation	14,000	19,089	24,045	(4,956)
Economic Development Assistance	6,500	18,181	-	18,181
Capital Expenditures	2,000	-	-	-
Total Expenditures	1,272,500	1,691,478	16,581,117	(14,889,639)
Excess (Deficiency) of Revenues Over Expenditures	57,500	(64,453)	(63,845)	608
Other Financing Sources (Uses):				
Operating Transfers In (Out)	(50,000)	64,987	226,692	161,705
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses,	7,500	534	162,847	162,313
Fund Balance (Deficit) - Beginning of Year	775,547	787,497	787,497	-
Fund Balance (Deficit) - End of Year	\$ 783,047	\$ 788,031	\$ 950,344	\$ 162,313

Grant Parish Police Jury

Major Special Revenue Funds

Statement of Revenues, Expenditures and Changes in Fund Balances

Budget and Actual - Year Ended December 31, 2022

	Budget Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		Positive (Negative)
<u>Road Fund</u>				
Revenues and Other Sources	\$ 1,165,000	\$ 1,438,266	\$ 2,082,980	\$ 644,714
Expenditures and Other Uses	1,120,000	1,331,853	1,949,306	(617,453)
Excess (Deficiency) of Revenues Over Expenditures	45,000	106,413	133,674	27,261
Fund Balance (Deficit) - Beginning of Year	1,099,158	1,057,627	1,057,627	-
Fund Balance (Deficit) - End of Year	<u>\$ 1,144,158</u>	<u>\$ 1,164,040</u>	<u>\$ 1,191,301</u>	<u>\$ 27,261</u>
<u>Sales Tax Fund</u>				
Revenues and Other Sources	\$ 2,002,000	\$ 2,128,923	\$ 2,275,743	\$ 146,820
Expenditures and Other Uses	1,795,000	1,828,244	2,145,181	(316,937)
Excess (Deficiency) of Revenues Over Expenditures	207,000	300,679	130,562	(170,117)
Fund Balance (Deficit) - Beginning of Year	1,361,338	698,093	698,093	-
Fund Balance (Deficit) - End of Year	<u>\$ 1,568,338</u>	<u>\$ 998,772</u>	<u>\$ 828,655</u>	<u>\$ (170,117)</u>

Grant Parish Police Jury

Schedule of Net Pension Liability Data Cost Sharing Retirement Systems

Retirement System / Measurement Date	Share of Collective		Covered Payroll	Net Pension	Pension Plans
	Net Pension (Asset) Liability			(Asset) Liability	Fiduciary Net
	Percent	Amount		as a Percentage of Covered Payroll	Position as a Percentage of Total Pension (Asset) Liability
Parochial Employees Retirement System					
December 31, 2014	0.23%	63,031	1,299,563	4.9%	99.1%
December 31, 2015	0.23%	594,544	1,304,269	45.6%	92.2%
December 31, 2016	0.22%	445,734	1,289,100	34.6%	94.1%
December 31, 2017	0.21%	(154,840)	1,285,528	-12.0%	102.0%
December 31, 2018	0.21%	948,349	1,282,313	74.0%	88.9%
December 31, 2019	0.21%	9,743	1,313,557	0.7%	99.9%
December 31, 2020	0.20%	(357,837)	1,363,665	-26.2%	104.0%
December 31, 2021	0.20%	(924,677)	1,318,441	-70.1%	110.0%
Registrar of Voters Retirement System					
June 30, 2015	0.10%	25,402	14,140	179.6%	76.9%
June 30, 2016	0.10%	29,067	14,151	205.4%	73.9%
June 30, 2017	0.10%	22,551	14,150	159.4%	80.5%
June 30, 2018	0.10%	23,938	14,106	169.7%	80.6%
June 30, 2019	0.10%	19,157	14,159	135.3%	84.8%
June 30, 2020	0.10%	22,378	14,150	158.1%	83.3%
June 30, 2021	0.09%	2,980	14,133	21.1%	97.7%
June 30, 2022	0.09%	22,950	13,539	169.5%	82.5%
District Attorneys Retirement System					
June 30, 2015	0.28%	15,342	334,400	4.6%	98.5%
June 30, 2016	0.29%	55,868	88,643	63.0%	95.1%
June 30, 2017	0.30%	79,953	-	0.0%	93.6%
June 30, 2018	0.29%	94,009	-	0.0%	92.9%
June 30, 2019	0.32%	101,855	196,480	51.8%	93.1%
June 30, 2020	0.30%	237,739	187,000	127.1%	84.9%
June 30, 2021	0.30%	53,014	186,975	28.4%	96.8%
June 30, 2022	0.24%	261,992	157,758	166.1%	81.6%

Notes to Schedule:

At the present time, management has not identified any factors that are expected to significantly affect trends in the amounts reported above.

Grant Parish Police Jury

Schedule of Employer Contributions Cost Sharing Retirement Systems

Retirement System / Fiscal Year Ending	Statutorily Required Employer Contributions	Contributions Recognized By the Pension Plan	Difference Between Required and Recognized Contributions	Covered Payroll	Contributions Recognized as a Percentage of Covered Payroll
Parochial Employees Retirement System					
December 31, 2014	207,930	207,930	-	1,299,563	16.00%
December 31, 2015	189,119	189,119	-	1,304,269	14.50%
December 31, 2016	167,583	167,583	-	1,289,100	13.00%
December 31, 2017	160,691	160,691	-	1,285,528	12.50%
December 31, 2018	147,466	147,466	-	1,282,313	11.50%
December 31, 2019	151,059	151,059	-	1,313,557	11.50%
December 31, 2020	167,049	167,049	-	1,363,665	12.25%
December 31, 2021	161,509	161,509	-	1,318,441	12.25%
Registrar of Voters Retirement System					
June 30, 2015	3,429	3,429	-	14,140	24.25%
June 30, 2016	3,184	3,184	-	14,151	22.50%
June 30, 2017	2,830	2,830	-	14,150	20.00%
June 30, 2018	2,398	2,398	-	14,106	17.00%
June 30, 2019	2,407	2,407	-	14,159	17.00%
June 30, 2020	2,547	2,547	-	14,150	18.00%
June 30, 2021	2,544	2,544	-	14,133	18.00%
June 30, 2022	2,437	2,437	-	13,539	18.00%
District Attorneys Retirement System					
June 30, 2015	11,704	11,704	-	334,400	3.50%
June 30, 2016	6,205	6,205	-	88,643	7.00%
June 30, 2017	-	-	-	-	0.00%
June 30, 2018	-	-	-	-	0.00%
June 30, 2019	2,456	2,456	-	196,480	1.25%
June 30, 2020	7,480	7,480	-	187,000	4.00%
June 30, 2021	7,479	7,479	-	186,975	4.00%
June 30, 2022	14,987	14,987	-	157,758	9.50%

Notes to Schedule:

At the present time, management has not identified any factors that are expected to significantly affect trends in the amounts reported above.

Grant Parish Police Jury

**Combining Balance Sheet
Non Major Governmental Funds
December 31, 2022**

	Maintenance Funds	Medical Clinic	Head Start	Litter Fines	Criminal Court	Insurance Premium Tax	Supoena Witness	Aloha Rigolette	Compensation of Criminal Juries	Grant Parish Range	Total Non Major Funds
Assets											
Cash and Cash Equivalents	\$ 982,523	\$ 52,089	\$ 74,993	\$ 1,146	\$ 14,521	\$ 132,196	\$ 66,262	\$ 2,118	\$ 2,707	\$ 124,642	\$ 1,453,197
Receivables (net)	389,957	-	-	-	13,635	-	595	5,800	-	-	409,987
Interfund Receivables	-	-	-	-	-	-	-	5,000	-	-	5,000
Total assets	\$ 1,372,480	\$ 52,089	\$ 74,993	\$ 1,146	\$ 28,156	\$ 132,196	\$ 66,857	\$ 12,918	\$ 2,707	\$ 124,642	\$ 1,868,184
Liabilities and Fund Balance											
Liabilities											
Accounts Payable	\$ 8,715	\$ -	\$ 74,993	\$ 443	\$ 4,292	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ 88,943
Unearned Revenue	150,000	-	-	-	-	-	-	-	-	50,000	200,000
Interfund Payables	146,946	-	-	-	47,640	-	-	-	-	-	194,586
Total liabilities	305,661	-	74,993	443	51,932	-	500	-	-	50,000	483,529
Fund Balance											
Restricted for:											
Maintenance	1,066,819	-	-	-	-	-	-	-	-	-	1,066,819
Judicial	-	-	-	-	-	-	66,357	-	2,707	-	69,064
Construction	-	52,089	-	-	-	-	-	-	-	-	52,089
Committed to:											
Maintenance	-	-	-	-	-	-	-	12,918	-	74,642	87,560
Construction	-	-	-	-	-	-	-	-	-	-	-
Litter Abatement	-	-	-	703	-	-	-	-	-	-	703
General Purposes	-	-	-	-	-	132,196	-	-	-	-	132,196
Unassigned	-	-	-	-	(23,776)	-	-	-	-	-	(23,776)
Total Fund Balances	1,066,819	52,089	-	703	(23,776)	132,196	66,357	12,918	2,707	74,642	1,384,655
Total Liabilities and Fund Balance	\$ 1,372,480	\$ 52,089	\$ 74,993	\$ 1,146	\$ 28,156	\$ 132,196	\$ 66,857	\$ 12,918	\$ 2,707	\$ 124,642	\$ 1,868,184

Grant Parish Police Jury

Combining Statement of Revenues, Expenditures, and Changes in Fund Balance Non Major Governmental Funds - Year Ended December 31, 2022

	Maintenance Funds	Medical Clinic	Head Start	Litter Fines	Criminal Court	Insurance Premium Tax	Supoena Witness	Aloha Rigolette	Compensation of Criminal Juries	Grant Parish Range	Other Governmental Funds
Revenues:											
Taxes:											
Ad Valorem	\$ 381,412	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 381,412
Other	-	-	-	-	-	140,663	-	-	-	-	140,663
Federal Funds	83,920	-	-	-	-	-	-	-	-	-	83,920
State Funds:											
State Revenue Sharing	24,668	-	-	-	-	-	-	-	-	-	24,668
Facility Planning and Control	-	-	-	-	-	-	-	-	-	-	-
Local Funds	-	-	-	-	131,850	-	-	6,400	-	-	138,250
Fines and Forfeitures	-	-	-	-	118,213	-	7,446	-	2,664	-	128,323
Rental of Properties	20,417	-	-	-	-	-	-	-	-	-	20,417
Other	15,813	52	-	-	15	33	64	-	-	30,000	45,977
Total Revenues	526,230	52	-	-	250,078	140,696	7,510	6,400	2,664	30,000	963,630
Expenditures:											
Current:											
General Government											
Judicial	-	-	-	-	394,274	-	3,735	-	-	-	398,009
Other General Government	230,342	-	-	32	-	-	-	-	-	4,254	234,628
Public Works											
Other	-	-	-	-	-	-	-	9,604	-	-	9,604
Health & Welfare	123,056	-	-	-	-	-	-	-	-	-	123,056
Capital Expenditures	28,731	-	-	-	-	-	-	-	-	-	28,731
Total Expenditures	382,129	-	-	32	394,274	-	3,735	9,604	-	4,254	794,028
Excess (Deficiency) of Revenues Over Expenditures	144,101	52	-	(32)	(144,196)	140,696	3,775	(3,204)	2,664	25,746	169,602
Other Financing Sources (Uses):											
Operating Transfers In (Out)	41,319	-	-	-	146,374	(100,300)	-	5,000	(4,500)	-	87,893
Total other financing sources (uses)	41,319	-	-	-	146,374	(100,300)	-	5,000	(4,500)	-	87,893
Change in Fund Balance	185,420	52	-	(32)	2,178	40,396	3,775	1,796	(1,836)	25,746	257,495
Fund Balance - Beginning	881,399	52,037	-	735	(25,954)	91,800	62,582	11,122	4,543	48,896	1,127,160
Fund Balance - Ending	\$ 1,066,819	\$ 52,089	\$ -	\$ 703	\$ (23,776)	\$ 132,196	\$ 66,357	\$ 12,918	\$ 2,707	\$ 74,642	\$ 1,384,655

Grant Parish Police Jury

Combining Balance Sheet

Non Major Maintenance Funds

December 31, 2022

	Health Unit Maintenance	Courthouse Maintenance	Medical Clinic Maintenance	Total Maintenance Funds
Assets				
Cash and Cash Equivalents	\$ 269,035	\$ 276,630	\$ 436,858	\$ 982,523
Receivables (net)	<u>130,586</u>	<u>203,062</u>	<u>56,309</u>	<u>389,957</u>
Total assets	<u>\$ 399,621</u>	<u>\$ 479,692</u>	<u>\$ 493,167</u>	<u>\$ 1,372,480</u>
Liabilities and Fund Balance				
<u>Liabilities</u>				
Accounts Payable	\$ 2,998	\$ 5,681	\$ 36	\$ 8,715
Unearned Revenue	-	150,000	-	150,000
Interfund Payables	<u>33,353</u>	<u>113,593</u>	<u>-</u>	<u>146,946</u>
Total liabilities	<u>36,351</u>	<u>269,274</u>	<u>36</u>	<u>305,661</u>
<u>Fund Balance</u>				
Restricted for:				
Maintenance	<u>363,270</u>	<u>210,418</u>	<u>493,131</u>	<u>1,066,819</u>
Total Fund Balances	<u>363,270</u>	<u>210,418</u>	<u>493,131</u>	<u>1,066,819</u>
Total Liabilities and Fund Balance	<u>\$ 399,621</u>	<u>\$ 479,692</u>	<u>\$ 493,167</u>	<u>\$ 1,372,480</u>

Grant Parish Police Jury

Combining Statement of Revenues, Expenditures, and Changes in Fund Balance Non Major Maintenance Funds - Year Ended December 31, 2022

	<u>Health Unit Maintenance</u>	<u>Courthouse Maintenance</u>	<u>Medical Clinic Maintenance</u>	<u>Total Maintenance Funds</u>
<u>Revenues:</u>				
Taxes:				
Ad Valorem	\$ 126,716	\$ 196,861	\$ 57,835	\$ 381,412
Federal Funds	-	83,920	-	83,920
State Funds:				
State Revenue Sharing	9,655	15,013	-	24,668
Rental of Properties	-	-	20,417	20,417
Other	3,132	12,249	432	15,813
Total Revenues	<u>139,503</u>	<u>308,043</u>	<u>78,684</u>	<u>526,230</u>
<u>Expenditures:</u>				
Current:				
General Government				
Other General Government	-	230,342	-	230,342
Health & Welfare	101,047	-	22,009	123,056
Capital Expenditures	28,731	-	-	28,731
Total Expenditures	<u>129,778</u>	<u>230,342</u>	<u>22,009</u>	<u>382,129</u>
<u>Other Financing Sources (Uses):</u>				
Operating Transfers In (Out)	<u>2,752</u>	<u>38,567</u>	<u>-</u>	<u>41,319</u>
Total other financing sources (uses)	<u>2,752</u>	<u>38,567</u>	<u>-</u>	<u>41,319</u>
Change in Fund Balance	12,477	116,268	56,675	185,420
Fund Balance - Beginning	<u>350,793</u>	<u>94,150</u>	<u>436,456</u>	<u>881,399</u>
Fund Balance - Ending	<u>\$ 363,270</u>	<u>\$ 210,418</u>	<u>\$ 493,131</u>	<u>\$ 1,066,819</u>

Grant Parish Police Jury

Schedule of Expenditures of Federal Awards For the year ended December 31, 2022

<u>Federal Grantor / Pass-through Grantor / Program Title</u>	<u>Federal CFDA Number</u>	<u>Federal Expenditures</u>
United States Department of Agriculture		
Direct Program - Schools and Roads - Title II Funds	10.665	\$ 123,850
Pass-through State of Louisiana, Department of the Treasury Schools and Roads	10.665	284,743
Department of Homeland Security		
Pass-through State of Louisiana, Governors Office of Homeland Security and Emergency Preparedness Public Assistance Grants	97.036	15,262,289
Department of the Interior		
Direct Program - Payment in Lieu of Taxes	15.226	186,135
Direct Program - Partners for Fish and Wildlife	15.631	249,840
Department of the Treasury		
Pass-through the Louisiana Department of the Treasury Coronavirus State and Local Fiscal Recovery Funds (COVID-19)	21.027	4,244,046
Delta Regional Authority		
Passed through Kisatchie-Delta Regional Planning and Development District, Inc. Delta Area Economic Development	90.201	113,141
Total Expenditure of Federal Awards		<u>\$ 20,464,044</u>

Note

The schedule of expenditures of federal awards was prepared in conformity with generally accepted accounting principles. See Note 1 of the accompanying financial statements for further details. Furthermore, the Grant Parish Police Jury has not used the 10% de minimus indirect cost rate.

Grant Parish Police Jury

Schedule of Compensation Paid to Police Jurors For the Year Ended December 31, 2022

Donald Arnold	\$ 14,400
Mark Ball	14,400
Cephas Bowie	14,400
Brandon Dubois	14,400
Johnny Jamison	14,400
David Merrell	14,400
Arnold Murrell	14,400
Winston Roberts	<u>14,400</u>
 Total	 <u>\$ 115,200</u>

Grant Parish Police Jury

***Schedule of Compensation, Benefits and Other Payments
to Agency Head or Chief Executive Officer
For the Year Ended December 31, 2022***

Agency Head (President) - Donald Arnold

Purpose	
Compensation	\$ 14,400
Benefits	88
Reimbursements	-

Grant Parish Police Jury

Justice System Funding Schedule - Receiving Entity

As Required by Act 87 of the 2020 Regular Legislative Session -

Cash Basis Presentation

For the Year Ended December 31, 2022

	First Six Month Period Ended June 30, 2022	Second Six Month Period Ended December 31, 2022
Receipts From:		
Grant Parish Sheriff's Office - Criminal Court Fines/Court Cost	\$ 53,634	\$ 49,248
Subtotal Receipts	<u>\$ 53,634</u>	<u>\$ 49,248</u>



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Grant Parish Police Jury
Colfax, Louisiana

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Programs

We have audited the Grant Parish Police Jury's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on the Police Jury's major federal program for the year ended December 31, 2022. The Police Jury's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Grant Parish Police Jury complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Grant Parish Police Jury and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Police Jury's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Police Jury's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Police Jury's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Police Jury's compliance with the requirements of each major federal program as a whole.



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Grant Parish Police Jury

July 11, 2023

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Police Jury's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Police Jury's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Police Jury's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Rozier, McKay & Willis
Alexandria, Louisiana
July 11, 2023

Grant Parish Police Jury

Schedule of Findings and Questioned Cost For the Year Ended December 31, 2022

PART I – Summary of Auditor’s Results:

- The Independent Auditors’ Report on the financial statements for the Grant Parish Police Jury as of December 31, 2022 and for the year then ended expressed opinions as follows:

Opinion Unit:	Type of Opinion:
Governmental Activities	Unmodified
Business-Type Activities	Unmodified
Aggregate Discretely Presented Component Units	Adverse
Each Major Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

- No instances of deficiencies in internal control were disclosed during the audit.
- Two instances of noncompliance material to the financial statements are summarized in Part II appearing below.
- No control deficiencies or material weaknesses involving major federal award programs were disclosed during the audit, and the audit disclosed no findings required to be reported under Uniform Guidance.
- The Independent Auditor’s Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance Required by Uniform Guidance, expressed an unmodified opinion on compliance for major programs.
- The audit did not disclose any audit findings which are required to be reported as findings and questioned cost.
- Major programs for the year ended December 31, 2022 are presented as follows:

DEPARTMENT OF HOMELAND SECURITY
 CFDA No. 97.036 – Public Assistance Grants
 CFDA No. 21.027 – Coronavirus State and Local Fiscal Recovery Funds

- A threshold of \$750,000 was used for distinguishing between Type A and Type B programs for purposes of identifying major programs.
- The Grant Parish Police Jury was considered to not be a low risk auditee as defined by the Uniform Guidance.

PART II – Findings Relating to the Financial Statements Which are Required to be Reported in Accordance with Generally Accepted Governmental Auditing Standards:

2022-001	Budget Variances
Condition	The General Fund, Road Fund and Sales Tax Fund’s expenditures had variances outside of the 5% range required by State Law.
Criteria	The Louisiana Government Budget Act requires actual revenues and other sources to be no less than 5% of budgeted amounts and actual expenditures and other uses to be no more than 5% of budgeted amounts.
Cause	Though the budget was properly amended, actual expenditures were greater than budgeted amounts.

Grant Parish Police Jury

Schedule of Findings and Questioned Cost

For the Year Ended December 31, 2022

Effect	The Police Jury was not in compliance with the Louisiana Government Budget Act.
Recommendation	The Police Jury should implement policies and procedures to ensure that the budget is amended whenever variances exceed amounts allowed by the Louisiana Government Budget Act.

2022-002	Delayed Financial Reporting
Condition	The audit report was completed after the statutory deadline of June 30, 2023.
Criteria	State Law requires the audit report to be completed and submitted to the Legislative Auditor by June 30, 2023.
Cause	The Police Jury experienced personnel issues in one department that resulted in terminations. Due to these terminations, the Police Jury requested additional audit procedures in this department. These additional procedures required additional time resulting in an extension of the audit.
Effect	Noncompliance with State Law.
Recommendation	Closely monitor employees to ensure that job duties and Police Jury policies are being adhered to properly.

PART III – Findings and Questioned Costs for Federal Awards Which Shall Include Audit Findings as Defined by the Uniform Guidance:

None

Grant Parish Police Jury

Management's Corrective Action Plan

For the Year Ended December 31, 2022

<u>SECTION I</u> INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS	
<u>Finding 2022-001 – Budget Variances</u> Three of the funds reported unfavorable budget variances that exceeded the 5% permitted by State Law. In the future, we suggest enhanced monitoring to prevent excessive budget variances.	<u>2022-001 Response:</u> In the future, monitoring of expenditures near year end will be emphasized to prevent variances exceeding amounts permitted by Law.
<u>Finding 2022-002 – Delayed Financial Reporting</u> The audit was completed after the statutory deadline resulting in noncompliance with State Law.	<u>2022-002 Response:</u> We will closely monitor employees and their duties to ensure that police jury policies and procedures are being adhered to.
<u>SECTION II</u> INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS	
There are no matters to report.	Not Applicable
<u>SECTION III</u> MANAGEMENT LETTER	
There are no matters to report.	Not Applicable

Grant Parish Police Jury

Summary of Prior Year Findings

For the Year Ended December 31, 2022

SECTION I	
INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS	
<p><u>Finding 2021-001 – Budget Violation</u> Louisiana Revised Statutes require local governments to amend the budget of anticipated revenues and expenditures when actual revenues and expenditures exceed an unfavorable variance by more than 5%. The Sales Tax Fund’s revenues and expenditures had variances outside of the 5% range required by State Law and the Police Jury failed to adopt a budget for the American Rescue Plan Act Fund. We suggest carefully monitoring revenues and expenditures and amending the budget accordingly when anticipated revenues and expenditures are outside the ranges required by State Law.</p> <p><u>Finding 2021-002 – Utility Billing Rates</u> Rates for natural gas billings should be calculated monthly based on the purchase price of natural gas. Billing rates were not updated for multiple months in the current year. We suggest that management diligently monitor the monthly calculations to ensure that the proper rates are being charged to customers.</p> <p><u>Finding 2021-003 – Uncollateralized Cash</u> The Police Jury is required to have pledged securities adequate to cover any cash balance in excess of the Federal Deposit Insurance limit of \$250,000. This ensures that the public funds held by the institution are protected in the event of a bank failure. The funds at one local bank were in excess of the FDIC limit by \$129,017. Management realized the overage in January of the subsequent year and sufficient securities were pledged. We recommend that management review all bank statements carefully each month to ensure that funds are not uncollateralized.</p>	<p><u>2021-001: Unresolved</u> See Management’s Corrective Action Plan, Finding 2022-001.</p> <p><u>2021-002: Resolved</u></p> <p><u>2021-003: Resolved</u></p>
SECTION II	
INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS	
There are no matters to report.	Not Applicable
SECTION III	
MANAGEMENT LETTER	
There are no matters to report.	Not Applicable

APPENDIX A
Statewide Agreed-Upon Procedures



Independent Accountant's Report
On Applying Agreed-Upon Procedures

To the Grant Parish Police Jury and
the Louisiana Legislative Auditor:

We have performed the procedures enumerated below, which were agreed to by the Grant Parish Police Jury (the Entity) and the Louisiana Legislative Auditor (LLA) on the control and compliance (C/C) areas identified in the LLA's Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period January 1, 2022 through December 31, 2022. The Entity's management is responsible for those C/C areas identified in the SAUPs.

The entity has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in LLA's SAUPs for the fiscal period described above. Additionally, LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

We were engaged to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the entity and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

Rozier, McKay & Willis
Certified Public Accountants
Alexandria, Louisiana
June 26, 2023



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Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

• Written Policies and Procedures		
Agreed-Upon Procedure	Results	Managements' Response
<p>1 Obtain and inspect the entity's written policies and procedures and observe that they address each of the following categories and subcategories.</p> <ul style="list-style-type: none"> • Budgeting • Purchasing • Disbursements • Receipts • Payroll/Personnel • Contracting • Credit Cards • Travel and expense reimbursements • Ethics • Debt Service • Disaster Recovery / Business Continuity • Sexual Harassment 	<p>Written policies and procedures address the issues referenced in the agreed-upon procedures with the following exceptions:</p> <ul style="list-style-type: none"> • Budgeting • Purchasing • Disbursements • Receipts • Contracting • Debt Service • Disaster Recovery/Business Continuity 	<p><i>Despite the absence of written details, the Police Jury has established policies and procedures that are clearly understood by personnel responsible for execution. In addition, policies and procedures will be evaluated to determine if it is necessary to document additional details in writing.</i></p>

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Board (or Finance Committee)		
Agreed-Upon Procedure	Results	Managements' Response
<p>2 Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:</p> <p>a) Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.</p> <p>b) For those entities reporting on the governmental accounting model, observe that the minutes referenced or included monthly budget-to-actual comparisons on the general fund and major special revenue funds, as well as monthly financial statements (or budget-to-actual comparisons, if budgeted) for major proprietary funds. <i>Alternately, for those entities reporting on the non-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.</i></p> <p>c) For governmental entities, obtain the prior year audit report and observe the unrestricted fund balance in the general fund. If the general fund had a negative ending unrestricted fund balance in the prior year audit report, observe that the minutes</p>	<p>Board meeting minutes were reviewed for the fiscal period.</p> <p>The Policy Jury met monthly with a quorum.</p> <p>Budget – to – Actual comparisons are included as part of the Police Jury's monthly meetings.</p> <p>There were no general fund deficient fund balances in the previous report.</p>	<p><i>The results did not include findings or criticisms.</i></p>

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Board (or Finance Committee)		
Agreed-Upon Procedure	Results	Managements' Response
<p>for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unrestricted fund balance in the general fund.</p> <p>d) Observe whether the board/finance committee received written updates of the progress of resolving audit finding(s), according to management's corrective action plan at each meeting until the findings are considered fully resolved.</p>	<p>The board is updated on findings.</p>	<p><i>The results did not include findings or criticisms.</i></p>

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Bank Reconciliations		
Agreed-Upon Procedure	Results	Managements' Response
<p>3 Obtain a listing of client bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for selected each account, and observe that:</p> <p>a) Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated, electronically logged);</p> <p>b) Bank reconciliations include evidence that a member of management/board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation (e.g., initialed and dated, electronically logged); and</p> <p>c) Management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.</p>	<p>A listing was obtained that has been confirmed with the financial institution.</p> <p>Bank reconciliations include electronic logs that is evidence that they were prepared within two months of closing date.</p> <p>The Secretary/Treasurer reviews each bank reconciliation.</p> <p>Management is currently researching reconciling items that have been outstanding for more than 12 month and is compiling a list to send to the State of Louisiana unclaimed property.</p>	<p><i>The results did not include findings or criticisms.</i></p>

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Collections (excluding EFTs)		
Agreed-Upon Procedure	Results	Managements' Response
<p>b) Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g. pre-numbered receipts) to the deposit.</p>	<p>Employees responsible for collecting cash are not responsible for preparing and making bank deposits.</p>	<p><i>The results did not include findings or criticisms.</i></p>
<p>c) Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.</p>	<p>Employees responsible for collecting cash are not responsible for posting collection entries to the general ledger.</p>	<p><i>The results did not include findings or criticisms.</i></p>
<p>d) The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions are not responsible for collecting cash, unless another employee verifies the reconciliation.</p>	<p>Employees responsible for reconciling cash collections are not responsible for collecting cash.</p>	<p><i>The results did not include findings or criticisms.</i></p>
<p>6 Inquire of management that all employees who have access to cash are covered by a bond or insurance policy for theft.</p>	<p>Coverage for employee theft is maintained.</p>	<p><i>The results did not include findings or criticisms.</i></p>
<p>7 Randomly select two deposit dates for each of the 5 bank accounts selected for procedure #3 under "Bank Reconciliations" above (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day) . Alternately, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as</p>		

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Collections (excluding EFTs)		
Agreed-Upon Procedure	Results	Managements' Response
<p>a cash collection log, daily revenue report, receipt book, etc. Obtain supporting documentation for each of the 10 deposits and:</p> <p>a. Observe that receipts are sequentially pre-numbered.</p> <p>b. Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.</p> <p>c. Trace the deposit slip total to the actual deposit per the bank statement.</p> <p>d. Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100).</p> <p>e. Trace the actual deposit per the bank statement to the general ledger.</p>	<p>N/A – Deposits subject to testing were limited to checks that arrived by mail.</p> <p>Information appearing on deposit slips are fully supported by documentation.</p> <p>Deposits slips matched bank statements.</p> <p>Deposits are typically made at least once a week, if not more often.</p> <p>Deposits agreed with amounts reported on the general ledger.</p>	<p><i>The results did not include findings or criticisms.</i></p>

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Non-Payroll Disbursements – General (excluding credit card/debit card/fuel card/P-Card purchases or payments)		
Agreed-Upon Procedure	Results	Managements' Response
<p>8 Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).</p>	<p>All disbursements are processed in the administrative offices at the Courthouse.</p>	<p><i>The results did not include findings or criticisms.</i></p>
<p>9 For each location selected under #8 above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that:</p> <p>a) At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.</p> <p>b) At least two employees are involved in processing and approving payments to vendors.</p> <p>c) The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.</p>	<p>Purchase orders are approved by an employee who did not initiate the purchase.</p> <p>Payment checks are signed by someone other than the person who processed the payment.</p> <p>Due to the limited size of the staff, it is not practical to limit access to components of the computerized accounting system.</p>	<p><i>The results did not include findings or criticisms.</i></p> <p><i>The results did not include findings or criticisms.</i></p> <p><i>The results did not include findings or criticisms.</i></p>

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Non-Payroll Disbursements – General (excluding credit card/debit card/fuel card/P-Card purchases or payments)		
Agreed-Upon Procedure	Results	Managements' Response
<p>d) Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.</p> <p>10 For each location selected under #8 above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction and:</p> <p>a. Observe that the disbursement matched the related original invoice/billing statement.</p> <p>b. Observe that the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under #9, as applicable.</p> <p>11 Using the entity's main operating account and the month selected in Bank Reconciliations procedure #3A, randomly select 5 non-payroll-related electronic disbursements (or all electronic disbursements if less than 5) and observe that each electronic disbursement was (a) approved by only those persons authorized to disburse funds (e.g., sign checks) per the entity's policy, and (b) approved by the required number of authorized</p>	<p>Due to the limited size of the staff, it is not practical to limit mailing duties to employees who do not have signing authority.</p> <p>Disbursements are supported by documentation. Transactions were reviewed and approved by the Secretary/Treasurer.</p> <p>Electronic disbursements were both approved by persons authorized to disburse funds</p>	<p><i>The results did not include findings or criticisms.</i></p>

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Non-Payroll Disbursements – General (excluding credit card/debit card/fuel card/P-Card purchases or payments)		
Agreed-Upon Procedure	Results	Managements' Response
signers per the entity's policy. Note: If no electronic payments were made from the main operating account during the month selected the practitioner should select an alternative month and/or account for testing that does include electronic disbursements.		

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Credit Cards/Debit Cards/Fuel Cards/P-Cards		
Agreed-Upon Procedure	Results	Managements' Response
<p>12 Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.</p>	<p>A list was furnished and representations were obtained.</p>	<p><i>The results did not include findings or criticisms.</i></p>
<p>13 Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and:</p> <p>a. Observe that there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) was reviewed and approved, in writing, by someone other than the authorized card holder.</p> <p>b. Observe that finance charges and late fees were not assessed on the selected statements.</p>	<p>The credit card selected contained documentation of review and approval.</p> <p>There were no finance charges or late fees.</p>	<p><i>The results did not include findings or criticisms.</i></p> <p><i>The results did not include findings or criticisms.</i></p>

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Credit Cards/Debit Cards/Fuel Cards/P-Cards		
Agreed-Upon Procedure	Results	Managements' Response
14 Using the monthly statements or combined statements selected under #12 above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (i.e. each card should have 10 transactions subject to testing). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only).	Credit card statements did have supporting documentation or written documentation of business/public purpose.	<i>The results did not include findings or criticisms.</i>

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Travel and Expense Reimbursement		
Agreed-Upon Procedure	Results	Managements' Response
<p>15 Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:</p> <p>a. If reimbursed using a per diem, agree the reimbursement rate to those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov).</p> <p>b. If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.</p> <p>c. Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by written policy (procedure #1h).</p> <p>d. Observe that each reimbursement was reviewed and approved, in writing, by</p>	<p>A list was provided by management</p> <p>Payments were computed using standard mileage rates and actual costs. Thought during the year, the Police Jury did not take into account the mileage increase.</p> <p>Reimbursements containing actual costs were supported by an original itemized receipt.</p> <p>Documentation was sufficient.</p> <p>Checks were signed by the Secretary/Treasurer, but reimbursement forms lack signature of approval.</p>	<p><i>The results did not include findings or criticisms.</i></p> <p><i>Management will ensure to keep up with rate increases when calculating reimbursements.</i></p> <p><i>The results did not include findings or criticisms.</i></p> <p><i>The results did not include findings or criticisms.</i></p> <p>Management will ensure that all travel and expense reimbursements are approved in the future.</p>

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Travel and Expense Reimbursement		
Agreed-Upon Procedure	Results	Managements' Response
someone other than the person receiving reimbursement.		

Contracts		
Agreed-Upon Procedure	Results	Managements' Response
<p>16 Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. Alternately, the practitioner may use an equivalent selection source, such as an active vendor list. Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and:</p> <p>a. Observe that the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.</p> <p>b. Observe that the contract was approved by the governing body/board, if required by policy or law (e.g. Lawrason Act, Home Rule Charter).</p>	<p>A list of contracts that were initiated or renewed during the fiscal period was obtained.</p> <p>The selected contract did not require bidding under the Louisiana Public Bid Law.</p> <p>Due to the nature of the contract being a vital part of the Police Jury's operations, board approval was not needed.</p>	<p><i>The results did not include findings or criticisms.</i></p> <p><i>The results did not include findings or criticisms.</i></p> <p><i>The results did not include findings or criticisms.</i></p>

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Contracts		
Agreed-Upon Procedure	Results	Managements' Response
<p>c. If the contract was amended (e.g. change order), observe that the original contract terms provided for such an amendment.</p> <p>d. Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.</p>	<p>No change orders or deviations from the original term occurred.</p> <p>Supporting documentation for the selected contract agreed to the terms and conditions of the contract.</p>	<p><i>The results did not include findings or criticisms.</i></p> <p><i>The results did not include findings or criticisms.</i></p>

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Payroll and Personnel		
Agreed-Upon Procedure	Results	Managements' Response
<p>17 Obtain a listing of employees/elected officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees/officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.</p>	<p>A listing and representations were provided.</p>	<p><i>The results did not include findings or criticisms.</i></p>
<p>18 Randomly select one pay period during the fiscal period. For the 5 employees/officials selected under #16 above, obtain attendance records and leave documentation for the pay period, and:</p> <p>a. Observe that all selected employees/officials documented their daily attendance and leave (e.g., vacation, sick, compensatory).</p> <p>b. Observe that supervisors approved the attendance and leave of the selected employees/officials.</p> <p>c. Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records.</p>	<p>Daily attendance and leave were documented where applicable.</p> <p>Supervisor approval was present where applicable</p> <p>Leave taken was reflected in the leave records where applicable.</p>	<p><i>The results did not include findings or criticisms.</i></p> <p><i>The results did not include findings or criticisms.</i></p> <p><i>The results did not include findings or criticisms.</i></p>
<p>19 Obtain a listing of those employees/officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees/officials, obtain related documentation of the hours and pay rates used in management's termination</p>	<p>Two employees were included on the list that received termination payments during the fiscal period. Vacation pay provided to the employees upon termination agreed with cumulative records.</p>	<p><i>The results did not include findings or criticisms.</i></p>

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Payroll and Personnel		
Agreed-Upon Procedure	Results	Managements' Response
payment calculations, agree the hours to the employee/officials' cumulate leave records, and agree the pay rates to the employee/officials' authorized pay rates in the employee/officials' personnel files. 20 Obtain management's representation that employer and employee portions of payroll taxes, retirement contributions, health insurance premiums, and workers' compensation premiums have been paid, and associated forms have been filed, by required deadlines.	Based on management's representation filings and payments were performed in a timely manner.	<i>The results did not include findings or criticisms.</i>

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Ethics		
Agreed-Upon Procedure	Results	Managements' Response
<p>21 Using the 5 randomly selected employees/officials from procedure #16 under "Payroll and Personnel" above, obtain ethics documentation from management, and:</p> <p>a. Observe that the documentation demonstrates each employee/official completed one hour of ethics training during the fiscal period.</p> <p>b. Observe that the documentation demonstrates each employee/official attested through signature verification that he or she has read the entity's ethics policy during the fiscal period.</p> <p>22 Inquire and/or observe whether the agency has appointed an ethics designee as required by R.S. 42:1170.</p>	<p>Certificated demonstrating that ethics training was completed were provided for all of the selected employees.</p> <p>No evidence familiarity with the policy was available for any of the employees selected</p> <p>The Secretary/Treasurer is the ethics designee.</p>	<p><i>The results did not include findings or criticisms.</i></p> <p>In the future, management will take steps to ensure that each employee attests through signature that they have read the ethics policy.</p> <p><i>The results did not include findings or criticisms.</i></p>

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Debt Service		
Agreed-Upon Procedure	Results	Managements' Response
23 Obtain a listing of bonds/notes issued during the fiscal period and management's representation that the listing is complete. Select all bonds/notes on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each bond/note issued.	No new debt was issued during the year.	<i>The results did not include findings or criticisms.</i>
25 Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants.	Based on procedures applied, the Police Jury was in compliance with debt covenants.	<i>The results did not include findings or criticisms.</i>

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Fraud Notice		
Agreed-Upon Procedure	Results	Managements' Response
23 Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled.	Based on representation from the Secretary/Treasurer there were no misappropriations of public funds and assets.	<i>The results did not include findings or criticisms.</i>
26 Observe that the entity has posted on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.	Observed flyer posted in the office.	<i>The results did not include findings or criticisms.</i>

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Information Technology Disaster Recovery /Business Continuity		
Agreed-Upon Procedure	Results	Managements' Response
27 Perform the following procedures, verbally discuss the results with management, and report "We performed the procedure and discussed the results with management."	We performed the procedure and discussed the results with management.	<i>The results did not include findings or criticisms.</i>
a. Obtain and inspect the entity's most recent documentation that it has backed up its critical data (if there is no written documentation, then inquire of personnel responsible for backing up critical data) and observe evidence that such backup (a) occurred within the past week, (b) was not stored on the government's local server or network, and (c) was encrypted.	We performed the procedure and discussed the results with management.	<i>The results did not include findings or criticisms.</i>
b. Obtain and inspect the entity's most recent documentation that it has tested/verified that its backups can be restored (if no written documentation, inquire of personnel responsible for testing/verifying backup restoration) and observe evidence that the test/verification was successfully performed within the past 3 months.	We performed the procedure and discussed the results with management.	<i>The results did not include findings or criticisms.</i>
c. Obtain a listing of the entity's computers currently in use and their related locations, and management's representation that the listing is complete. Randomly select 5 computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.	We performed the procedure and discussed the results with management.	<i>The results did not include findings or criticisms.</i>
28 Randomly select 5 terminated employees (or all terminated employees if less than 5) using the list of terminated employees obtained in	We performed the procedure and discussed the results with management.	<i>The results did not include findings or criticisms.</i>

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Information Technology Disaster Recovery /Business Continuity		
Agreed-Upon Procedure	Results	Managements' Response
procedure #9C. Observe evidence that the selected terminated employees have been removed or disabled from the network.		

Grant Parish Police Jury

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Sexual Harassment		
Agreed-Upon Procedure	Results	Managements' Response
<p>29 Using the 5 randomly selected employees/officials from procedure #16 under "Payroll and Personnel" above, obtain sexual harassment training documentation from management, and observe the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year.</p>	<p>Documentation was available for only 2 of the 5 employees selected.</p>	<p>In the future, management will make sure documentation for sexual harassment training is available in all employee files.</p>
<p>30 Observe the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity's premises if the entity does not have a website).</p>	<p>The policy was conveyed as part of training conducted by a vendor that was retained provide sexual harassment training.</p>	<p><i>The results did not include findings or criticisms.</i></p>
<p>31 Obtain the entity's annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1, and observe it includes the applicable requirements of R.S. 42:344:</p> <ul style="list-style-type: none"> a. Number and percentage of public servants in the agency who have completed the training requirements; b. Number of sexual harassment complaints received by the agency; c. Number of complaints which resulted in a finding that sexual harassment occurred; d. Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and e. Amount of time it took to resolve each complaint. 	<p>Based on discussions with management no report was available.</p>	<p>In the future, we will complete the necessary report within deadlines imposed by the statute.</p>