

Colfax, LA  
April 11, 2025

The Police Jury of the Parish of Grant, State of Louisiana, met in regular session at its meeting place, the Grant Parish Police Jury Meeting Room, 200 Main Street, Colfax, Louisiana, on Thursday, April 10, 2025 at 5:00 p.m.

4:45 – Mr. Mark Ball, President, opened the public meeting held to hear comments regarding the closure of J W Green Road. One member of the public attended in favor of the closure.

4:55 – Mr. Mark Ball asked for any more attendees regarding the closure of JW Green Road. No one came forward so Mr. Ball closed the public meeting to open the regular meeting of the police jury.

The following members were present:

Mr. Mark Ball, Mr. Cephas Bowie Jr., Mr. Brandon DuBois, Mr. Johnny Jamison, Mr. Arnold Murrell, Mr. Winston Roberts, Mr. Roy Edwards, and Mr. Mike Merrell

The following members were absent:

None

Motion by Mr. Brandon DuBois, seconded by Mr. Johnny Jamison to open the meeting to public comments on agenda items. Motion carried unanimously.

Ms. Bethany Poole requested to speak regarding item #12. She asked what is the future of the library situation to which Mr. Mark Ball, President, answered that the Police Jury would like to see the library flourish, have more attendance, and get more use out of it. Ms. Pool asked if the jury planned to keep all 5 branches of the library open. Mr. Ball let her know that there had been no discussion of closing any branches of the library. Ms. Poole asked if the director vacancy would be filled. Mr. Ball replied, absolutely. Sissy Pace, Parish Manager, advised Ms. Poole that it would be discussed at the Library Board meeting scheduled for Tuesday, April 15<sup>th</sup> at 5:00 pm in the jury meeting room and encouraged her to attend.

Motion by Mr. Winston Roberts, seconded by Mr. Johnny Jamison to accept the minutes of the last meeting as published in the official journal. Motion carried unanimously.

Mr. Jeff Pogue, Operations Manager of Acadian Ambulance, gave the March call report for the parish  
324 calls for an ambulance  
8 Air Med launches / 2 transports

Mr. Rhett Desselles, Engineer at Pan American Engineers, LLC, addressed the jury regarding Creola's dedication of facilities.

Motion by Mr. Winston Roberts, seconded by Mr. Arnold Murrell to adopt Resolution 11-2025; Dedication of Facilities. Motion carried unanimously.

RESOLUTION: 11-2025:  
BY THE  
GRANT PARISH POLICE JURY

**WHEREAS**, The Village of Creola has submitted a "Dedication of Facilities (donation Inter Vivos) and Transfer of Servitude" documents to the Grant Parish Police Jury related to Sanitary Sewer Pump Station, Sewer Force Mains and related improvements.

**NOW, THEREFORE BE IT RESOLVED**, that the President is hereby authorized to execute the Acceptance of Act of Donation documents on behalf of the Police Jury; and,

**BE IT FURTHER RESOLVED**, that a copy of the "dedication of Facility (Donation Inter Vivos) and Transfer of Servitude" document and Acceptance of Act of Donation document be recorded with the Grant Parish Clerk of Court.

Passed, approved and adopted this 10<sup>th</sup> day of April, 2025.

(s) Jessie Pace  
Jessie Pace  
Secretary/ Treasurer  
Grant Parish Police Jury

(s) Mark Ball  
Mark Ball  
President  
Grant Parish Police Jury

CERTIFICATE

I, Jessie Pace, Secretary/Treasurer of the Grant Parish Police Jury, certify that the above and foregoing constitutes a true and correct copy of a Resolution passed and adopted by the Grant Parish Police Jury on April 10<sup>th</sup>, 2025.

(s) Jessie Pace  
Jessie Pace, Secretary/Treasurer

Mr. Jeff Glover, MGM Development, and Ms. Ashley Downs with the Coalition for Safe Affordable Housing addressed the jury regarding a Grant Parish Housing Revitalization Plan. They are applying for a grant that would potentially bring a six (6) million-dollar rehabilitation to the Pecan Grove Apartments in Colfax.

Motion by Mr. Cephas Bowie, Jr., seconded by Mr. Winston Roberts to approve the Grant Parish Revitalization Plan.

Yeas: Mr. Cephas Bowie Jr., Mr. Johnny Jamison, Mr. Arnold Murrell, Mr. Winston Roberts, Mr. Roy Edwards, and Mr. Mike Merrell

Nays: Mr. Brandon DuBois

Motion carried.

Motion by Mr. Winston Roberts, seconded by Mr. Arnold Murrell to adopt Resolution 06-2025; To Maintain Permit Requirements for the South Grant Sewer Project. Motion carried unanimously.

**RESOLUTION NO. 06-2025:**

A RESOLUTION AUTHORIZING THE TOWN TO  
STATE THEIR INTENT TO MAINTAIN PERMIT  
REQUIREMENTS AS SET FORTH BY NATIONAL  
POLLUTANT DISCHARGE ELIMINATION SYSTEM  
TO PREVENT WASTEWATER PERMIT VIOLATIONS  
AND OTHER MATTERS WITH RESPECT THERETO.

WHEREAS, the Municipal Water Pollution Prevention Program (MWPP) is a program developed by the Environmental Protection Agency to prevent wastewater permit violations and to maximize the useful lives of the publicly-owned treatment works (POTW) through effective operation and maintenance, financial management and reduced wastewater flows and loadings by ensuring timely planning and financing for future needs prior to the occurrence of wastewater permit violations; and,

WHEREAS, Grant Parish Police Jury is required by NPDES Permit No. LA0127205 to submit information found in the audit each year along with a resolution from the governing body outlining specific action for the wastewater treatment plant located at the end of Allison Street; and,

WHEREAS, Grant Parish Police Jury identified the following items during the most recent audit

- The wastewater treatment plant's construction completed in 2022 and the age of the plant is not a concern.
- There were no permit violations in 2024.

WHEREAS, Grant Parish Police Jury employs C3 Environmental Services to oversee the operation of the treatment and collection system. Mr. Chris Chapman is certified in Wastewater Treatment and Collection IV.

WHEREAS, Grant Parish Police Jury Board continue to monitor compliance of the effluent through the DMRs and authorize personnel to make necessary changes in operational procedures to achieve compliance; and

WHEREAS, Grant Parish Police Jury Board are aware of effluent permit limits and the need to have certified operators operating the treatment and collection system; and

WHEREAS, Grant Parish Police Jury Board approve the MWPP audit, now therefore

BE IT RESOLVED by Grant Parish Police Jury Board in legal session convened, that the Board hereby authorizes the Grant Parish Police Jury to state their intent to maintain permit requirements as set forth by National Pollution Discharge Elimination System to prevent wastewater permit violations.

PASSED AND ADOPTED at Colfax, Louisiana, this 10th day of April, 2025.

(s) Jessie Pace  
Jessie Pace  
Secretary/Treasurer/Parish Manager  
Grant Parish Police Jury

(s) Mark Ball  
Mark Ball  
President  
Grant Parish Police Jury

**CERTIFICATE**

I, Jessie Pace, do hereby certify that the above and foregoing constitutes a true and correct copy of a Resolution passed and adopted by the Grant Parish Police Jury on this 10<sup>th</sup> day of April, 2025.

(s) Jessie Pace  
Jessie Pace  
Secretary/Treasurer  
Grant Parish Police Jury

Motion by Mr. Winston Roberts, seconded by Mr. Arnold Murrell to amend the agenda to include a motion to appoint Mr. Dewayne Thompson and Mr. Danny Crew to the Fire District #2 Board to fill the positions vacated by Ms. Rita Graves and Mr. Gil James. Motion carried unanimously.

Motion by Mr. Brandon DuBois seconded by Mr. Winston Roberts to appoint Mr. Dewayne Thompson and Mr. Danny Crew to the Fire District #2 Board to fill the positions vacated by Ms. Rita Graves and Mr. Gil James. Motion carried unanimously.

Motion by Mr. Winston Roberts, seconded by Mr. Arnold Murrell to adopt (actual title left off agenda by mistake) Resolution 12-2025; Approve Moving Bob Community Voting Precinct to New Location. Motion carried unanimously.

**[RESOLUTION:  
12-2025**

**TO APPROVE THE MOVING OF  
THE POLLING PLACE FOR PRECINCT**

**WHEREAS**, the voting precinct 6-4 is currently located at Bob Community Waterworks, 3976 Walker Ferry Road, Pollock, LA 71467, and

**WHEREAS**, the Grant Parish Police Jury has been notified that this location will no longer be used as a polling place, and

**WHEREAS**, the Mayor and Council of Pollock has authorized the use of the new Bob Community Waterworks, 4065 Walker Ferry Road, Pollock, LA, 71467, and

**WHEREAS**, the Newly constructed Bob Community Waterworks would provide much improved, safe, and comfortable conditions for the voters and the polling commissioners,

**THEREFORE, BE IT RESOLVED**, that the Grant Parish Police Jury does hereby authorize the moving of the polling place for precinct 6-4 to the new Bob Community Waterworks located at 4065 Walker Ferry Road, Pollock, LA 71467, upon approval by the Secretary of State.

The foregoing Resolution was read in full; the roll was called on the adoption thereof, and the Resolution was adopted by the following votes:

YEAS: 8	ABSTAINED: 0
NAYS: 0	ABSENT: 0

(s) Jessie Pace  
Jessie Pace  
Secretary/Treasurer/Parish Manager  
Grant Parish Police Jury

(s) Mark Ball  
Mark Ball  
President  
Grant Parish Police Jury

**CERTIFICATE**

I, Jessie Pace, do hereby certify that the above and foregoing constitutes a true and correct copy of a Resolution passed and adopted by the Grant Parish Police Jury on this 10<sup>th</sup> day of April 2025.

(s) Jessie Pace  
Jessie Pace  
Secretary/ Treasurer/Parish Manager  
Grant Parish Police Jury

Jurors discussed the millage renewals for the year 2027 which include Roads & Bridges, Courthouse Maintenance, and Health Unit & Coroner. The committees will meet to discuss with the Assessor and the Registrar of Voters to plan for an upcoming election.

Motion by Mr. Winston Roberts, seconded by Mr. Roy Edwards to adopt Resolution 08-2025; Recognize the Colfax Chronicle as the Official Journal for the Parish of Grant. Motion carried unanimously.

**RESOLUTION 08-2025;  
TO APPOINT THE COLFAX CHRONICLE AS THE OFFICIAL JOURNAL FOR THE PARISH OF GRANT**

**WHEREAS**, THE Grant Parish Police Jury is required to select an Official Journal to publish official proceedings of the Parish of Grant.

**WHEREAS**, the Colfax Chronicle is the only qualified newspaper under La. R.S. 43:142A.

**WHEREAS**, the Police Jury is obligated to select as its official journal a newspaper published in an office physically located in the parish governed by the Police Jury.

**NOW THEREFORE BE IT RESOLVED**, that the Grant Parish Police Jury appoint the Colfax Chronicle as the official journal for Grant Parish for the unexpired term through April 10, 2025.

(s) Jessie Pace  
Jessie Pace  
Parish Manager- Secretary/Treasurer  
Grant Parish Police Jury

(s) Mark Ball  
Mark Ball  
President  
Grant Parish Police Jury

CERTIFICATE

I, Jessie Pace, Secretary/Treasurer/Parish Manager of the Grant Parish Police Jury do hereby certify that the above to be true and correct copy of the Resolution adopted by the said Jury in regular session on April 10<sup>TH</sup>, 2025, at which a quorum was present.

Given under my Official Signature and Seal of Office on this 10<sup>TH</sup> day of April, 2025.

(s) Jessie Pace  
Jessie Pace  
Parish Manager -Secretary/Treasurer  
Grant Parish Police Jury

Motion by Mr. Cephas Bowie, Jr., seconded by Mr. Winston Roberts to adopt Resolution 09-2025; To Request an Attorney General's Opinion Regarding Library Matters. Motion carried unanimously.

**RESOLUTION: 09-2025**

**A RESOLUTION TO REQUEST AN OPINION FROM THE ATTORNEY GENERAL OF THE STATE OF LOUISIANA CONCERNING THE GRANT PARISH POLICE JURY AND THE GRANT PARISH LIBRARY BOARD OF CONTROL**

**BY: JESSIE PACE, PARISH MANAGER / SECRETARY - TREASURER**

**WHEREAS**, by letter dated March 13, 2025 (Attachment 1), Jessie Pace, Parish Manager / Secretary-Treasurer for the Grant Parish Police Jury requested the Attorney General of the State of Louisiana to issue an opinion concerning fiscal control, delegating financial operations, and authority to take disciplinary action regarding the director of the library and library employees hired by the Library Board; and

**WHEREAS**, by letter dated March 13, 2025 (Attachment 2), the Office of the Attorney General advised Mrs. Pace that the request by a member of a governing authority for an Attorney General opinion must first be presented to the governing body.

**NOW, THEREFORE, BE IT RESOLVED** by the Grant Parish Police Jury in due, regular, and legal session convened, that the Attorney General of the State of Louisiana is requested to provide an opinion to the Grant Parish Police Jury which answers the following questions:

- 1) The Grant Parish Library Board hired a Library Director. May the Grant Parish Police Jury terminate the employment of the Library Director, with or without cause, or does the authority to terminate the employment of the Library Director belong exclusively to the Library Board?
- 2) In general, does the Police Jury have the authority to take disciplinary action regarding library employees hired by the Library Board?

- 3) If the Police Jury were to abolish the Library Board, may the Police Jury operate the Parish Library without a library board or may the Police Jury appoint its own jury members to a newly constituted library board?
- 4) To what extent may the Police Jury exercise fiscal control over and oversight of the Library Board?
- 5) To what extent may the Police Jury delegate financial operations to the Library Board given that Grant Parish is not among the parishes authorized to transfer the administration of and accounting functions for library funds to the Library Board under La.R.S. 25:215(B)?

**BE IT FURTHER RESOLVED** that if any provisions or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items, or applications, and to this end, the provisions of this resolution are hereby declared severable.

**BE IT FURTHER RESOLVED** that all resolutions or parts thereof in conflict hereby are hereby repealed.

Adopted and approved this 10<sup>th</sup> day of April, 2025.

(s) Jessie Pace  
 Jessie Pace  
 Secretary/Treasurer  
 Grant Parish Police Jury

(s) Mark Ball  
 Mark Ball  
 President  
 Grant Parish Police Jury

YEAS: Mr. Brandon DuBois, Mr. Johnny Jamison, Mr. Arnold Murrell,  
 Mr. Mike Merrell, Mr. Cephas Bowie Jr., Mr. Winston Roberts,  
 Mr. Roy Edwards, Mr., Mark Ball

NAYS: None

ABSENT: None

**CERTIFICATE**

I, Jessie Pace, do hereby certify that the above and foregoing constitutes a true and correct copy of a Resolution passed and adopted by the Grant Parish Police Jury on this 10<sup>th</sup> day of April, 2025.

(s) Jessie Pace  
 Jessie Pace, Parish Manager  
 Grant Parish Police Jury

Motion by Mr. Winston Roberts, seconded by Mr. Mike Merrell to adopt Resolution 10-2025; Consolidated Gas Utilities District Anti-Drug and Alcohol Program. Motion carried unanimously.

**RESOLUTION: 10-2025**

**CONSOLIDATED GAS UTILITIES DISTRICT ANTI-DRUG AND ALCOHOL PROGRAM**

**WHEREAS**, the Pipeline and Hazardous Materials Safety Administration (PHMSA) is a U.S. Department of Transportation (DOT) agency. DOT Regulations require operators of pipeline facilities to conduct drug and alcohol testing of covered employees who perform operation, maintenance, or emergency-response functions. The anti-drug and alcohol programs required by PHMSA must be conducted according to DOT Regulations, specifically, 49 CFR Part 199 (PHMSA drug and alcohol testing regulation) and 49 CFR Part 40 (DOT drug and alcohol testing regulation).

**WHEREAS**, in accordance with 49 CFR 40 and 49 CFR 199, each operator shall maintain and follow a written anti-drug and alcohol plan that conforms to the requirements of the DOT Procedures. The plan must contain—

- (1) Methods and procedures for compliance with all the requirements of this part, including the employee assistance program;
- (2) The name and address of each laboratory that analyzes the specimens collected for drug testing;
- (3) The name and address of the operator's Medical Review Officer, and Substance Abuse Professional; and
- (4) Procedures for notifying employees of the coverage and provisions of the plan.

**WHEREAS**, the DOT Regulations require the City/Authority to provide covered employees with an Employee Assistance Program (EAP) including Substance Abuse Professionals (SAP) as part of the Anti-Drug & Alcohol Misuse Prevention Policy; and

**WHEREAS**, in the interest of public safety, and in the interest of providing a safe workplace for its employees, Grant Parish Police Jury Consolidated Gas Utilities District is committed to assuring that its employees have a work environment free from the effects of prohibited drugs and alcohol and that its operations will be conducted by its employees who perform their duties free from the effects of prohibited drugs; and

**WHEREAS**, the Grant Parish Police Jury Consolidated Gas Utilities District is an operator of pipeline facilities and is thus required to comply with and hereby makes known its desire and intention of complying with said DOT requirements; and

**NOW, THEREFORE**, upon motion duly made and seconded, the following resolution was unanimously adopted; and

**BE IT RESOLVED BY THE CITY/AUTHORITY AS FOLLOWS** that the Grant Parish Police Jury Consolidated Gas Utilities District is an operator of pipeline facilities and hereby makes known its desire and intention of complying with said DOT and PHMSA Regulations; and

**BE IT FURTHER RESOLVED BY THE GRANT PARISH POLICE JURY AS FOLLOWS** that the Grant Parish Police adopts and implements a written Drug & Alcohol Misuse Prevention Plan in accordance with DOT and PHMSA Regulations effective **April 10<sup>th</sup>, 2025.**

Adopted and approved this 10<sup>th</sup> day of April, 2025.

(s) Jessie Pace  
Jessie Pace  
Secretary/Treasurer  
Grant Parish Police Jury

(s) Mark Ball  
Mark Ball  
President  
Grant Parish Police Jury

YEAS: Mr. Brandon DuBois, Mr. Johnny Jamison, Mr. Arnold Murrell,  
Mr. Mike Merrell, Mr. Cephas Bowie Jr., Mr. Winston Roberts,  
Mr. Roy Edwards, Mr., Mark Ball

NAYS: None

ABSENT: None

#### CERTIFICATE

I, Jessie Pace, do hereby certify that the above and foregoing constitutes a true and correct copy of a Resolution passed and adopted by the Grant Parish Police Jury on this 10<sup>th</sup> day of April, 2025.

(s) Jessie Pace  
Jessie Pace, Parish Manager  
Grant Parish Police Jury

Motion by Mr. Winston Roberts, seconded by Mr. Roy Edwards to approve a letter drafted by the Parish Manager to be sent to electrical companies pertaining to when an electrical inspection would be necessary. Motion carried unanimously.

BRANDON DUBOIS  
District 1, Morganzy, Louisiana  
JOHNNY JAMISON  
District 2, Calib, Louisiana  
CEPHAS BOWIE, JR.  
District 3, Calib, Louisiana  
ARNOLD MURRELL  
District 4, Calib, Louisiana

**Grant Parish Police Jury**  
203 Main Street - City/Parish Building  
Caldwell, Louisiana 71117  
Telephone: 504/620/3150  
Fax: 504/627/3527



January 28, 2025

MARK BALL  
District 5, Bayou, Louisiana  
WINSTON ROBERTS  
District 6, Pollock, Louisiana  
MIKE MERRELL  
District 7, Dry Pond, Louisiana  
ROY EDWARDS  
District 8, Georgetown, Louisiana

To Whom it May Concern,

It has been brought to my attention that the following letter was sent to the utility companies 2015 requiring an inspection on rooms, electrical systems, solar panel installations, relocation of service poles, etc. After researching this information, it appears that the letter was not authorized by the Grant Parish Police Jury. We are now advising all utility companies that this letter has been declared invalid. The only time an electrical inspection is required by the parish is for new service or after the replacement of the meter box. We will gladly assist in enforcing any regulations set forth by the utility company so please feel free to send documentation of such.

If you have any further questions or concerns, please do not hesitate to contact me.

Respectfully,  
  
Jessie Pace  
Parish Manager  
Secretary/Treasurer  
Grant Parish Police Jury

Motion by Mr. Roy Edwards, seconded by Mr. Winston Roberts to close JW Green Road in District 8. Motion carried unanimously.

Jurors discussed a hardship request off Antonia Hill Road in District 8.

Motion by Mr. Winston Roberts, seconded by Mr. Roy Edwards to approve the hardship request on Antonia Hill Road in District 8. Motion carried unanimously.

Motion by Mr. Roy Edwards, seconded by Mr. Arnold Murrell to use Capital Improvement funds from District 5 for asphalt repairs on Mundy Loop. Motion carried unanimously.

Mr. Cody Gongre, Grant Parish Roads Superintendent, updated the jury on current projects from the Landfill and Roads departments. He notified the jurors that they are working with Acadian Ambulance to set a date for first aid training. With the Summer season coming up, they want proper training on how to recognize heat stroke and assist with minor injuries.

He also discussed recent bridge inspections and jurors agreed to allow him to request assistance from the engineers at Pan American.

Mr. Mark Ball informed the jurors that the OPAO Conference is coming up and will be attended by the Parish Manager and Human Resources Director.

Motion by Mr. Brandon DuBois, seconded by Mr. Mike Merrell to amend the agenda to include a motion to review and possibly approve the insurance quote renewal for the Hwy 500 dumpsite in District 8. Motion carried unanimously.

Jurors discussed the quote and it is the minimum charge for the acreage.

Motion by Mr. Cephas Bowie, Jr., seconded by Mr. Roy Edwards to approve the insurance quote renewal for the Hwy 500 dumpsite in District 8. Motion carried unanimously.

Motion by Mr. Winston Roberts, seconded by Mr. Roy Edwards to pay bills as funds become available. Motion carried unanimously.

Motion by Mr. Winston Roberts, seconded by Mr. Roy Edwards to adjourn. Motion carried unanimously.

**Disclaimer: These minutes are not official until adopted by the jury at the next meeting.**