

State of Louisiana



Parish of Grant In the Name and By the Authority of The Police Jury of Grant Parish

Motion by Mr. Don Arnold, seconded by Mr. Cephas Bowie Jr. and
carried to adopt the following Resolution:

RESOLUTION: 12-2023
BY THE
GRANT PARISH POLICE JURY, LOUISIANA

WHEREAS, the Grant Parish Police Jury has been afforded the opportunity to participate in the State of Louisiana Community Development Block Grant (CDBG) Program administered by the Division of Administration; and,

WHEREAS, it is necessary under the program regulations to authorize certain actions and individuals to perform certain designated functions required by the STATE:

NOW THEREFORE BE IT RESOLVED, that the Grant Parish Police Jury as legal recipient of the CDBG funds, does hereby authorize the following actions.

SECTION I.
FINANCIAL MANAGEMENT

WHEREAS, it is necessary under the Financial Management regulations of the CDBG program to authorize certain individuals to sign for drawdowns for request for payment and to authorize one certain individual to certify the correctness of each signature; and,

WHEREAS, it is further necessary under the Financial Management regulations of the CDBG program to designate an official depository to hold CDBG funds;

NOW THEREFORE BE IT RESOLVED, by the Grant Parish Police Jury as legal authorized recipient of the CDBG funds, in regular session convened, that Jessie Pace, Kelsie Lacombe, and Denise Guillot are hereby authorized to sign "Authorized Signature Card for Request for Payment", and,

BE IT FURTHER RESOLVED, that Mark Ball, President shall certify the correctness of the signatures; and,

BE IT FURTHER RESOLVED, that the Colfax Banking Co. is hereby designated as the official depository for direct deposit of grant funds for the CDBG project.

SECTION II.
REQUISITION OF FUNDS

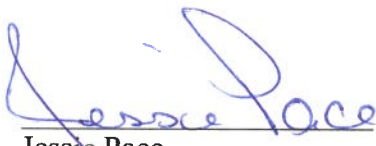
WHEREAS, the STATE requires adequate financial management control over CDBG funds. The establishment of a Requisition of Funds Policy is a vital tool to such control.

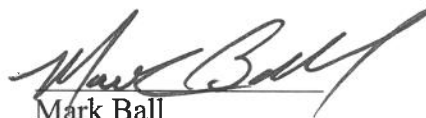
NOW THEREFORE BE IT RESOLVED, by the Grant Parish Police Jury that all invoices for work performed or materials used in relation to the CDBG Program, prior to payment, must have attached a signed pre-printed project requisition form. The form and invoice shall be approved in the following order:

- (1) Approval by Project Administrator for budget control.
- (2) Approval by Chief Executive Officer (President).
- (3) Approval by Clerk.

BE IT FURTHER RESOLVED, that Jessie Pace, and Mark Ball are hereby authorized to sign checks written on the CDBG account, with a minimum of two of the listed signatures required on each check.

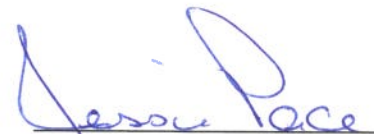
Passed, approved and adopted this 11th day of May, 2023.


Jessie Pace
Secretary/ Treasurer
Grant Parish Police Jury


Mark Ball
President
Grant Parish Police Jury

CERTIFICATE

I, Jessie Pace, Secretary/Treasurer of the Grant Parish Police Jury, certify that the above and foregoing constitutes a true and correct copy of a Resolution passed and adopted by the Grant Parish Police Jury on the 11th day of May, 2023.


Jessie Pace,
Secretary/Treasurer
Grant Parish Police Jury