

Colfax, LA
November 18, 2024

The Personnel Committee of the Police Jury of the Parish of Grant, State of Louisiana, met at its meeting place, the Grant Parish Police Jury Meeting Room, 200 Main Street, Colfax, Louisiana, on Thursday, November 14, 2024 at 3:30 p.m.

The following members were present:

Mr. Mark Ball, Mr. Cephas Bowie Jr., Mr. Brandon DuBois, Mr. Johnny Jamison, Mr. Arnold Murrell, Mr. Roy Edwards, Mr. Winston Roberts, and Mr. Mike Merrell

The following members were absent: None

Mr. Cephas Bowie, Jr., Chairman, Grant Parish Police Jury Personnel Committee, requested Mr. Mark Ball, Grant Parish Police Jury President, chair the meeting. Mr. Mark Ball accepted and opened the meeting to public comments on agenda items. No comments were brought forth.

Mr. Cephas Bowie, Jr. introduced the item to grant a 3% cost of living wage increase for employees of the Grant Parish Police Jury effective 1/1/2025 and made a motion to grant the increase.

Mr. Winston Roberts requested a discussion regarding the cost and how much the increase will affect the budget. After a brief discussion, the jury decided to defer items 3-8 to the Finance Committee for review and recommendations.

Motion by Mr. Mike Merrell, seconded by Mr. Winston Roberts to defer items 3-8 to the Finance Committee for review and recommendations. Motion carried unanimously.

Mr. Mark Ball addressed the Grant Parish Library Board and the Library Director regarding the Louisiana Legislative Auditor's requirements for all political subdivisions organized under a parish governing authority to abide by the state's Open Meetings Laws R.S.42:11-R.S. 42:28. This includes but is not limited to the following;

- 1) Properly notifying the public of meetings by posting the agenda on the door of the main office, on the website, and on Facebook at least 24 hours in advance
- 2) Keep meeting minutes including the date, time, and place of the meeting, which members are present or absent, the substance of all matters decided, votes taken including if a member of the public body chooses to abstain from voting on a matter
- 3) Publishing meeting minutes of every meeting in the official parish journal, on their website, and on Facebook within ten days of minutes being published
- 4) Maintain a copy of those minutes on the website for at least three months after posting
- 5) Audio record all board meetings

The jury will also require all employees of the Grant Parish Library to all employees of the Grant Parish Library clock in and out by means of having a thumbprint time clock installed at all branches throughout the parish at the expense of the Grant Parish Library (30 days to implement), and set and publish a 12- month meeting schedule in the Official Journal and on the website.

The jury was previously advised of the usage of an NDA at the Grant Parish Library. The board members and director were advised that no employees of the library are permitted to sign a Nondisclosure Agreement and that the use of this or any NDA is illegal and unenforceable.

Motion by Mr. Winston Roberts, seconded by Mr. Cephas Bowie, Jr. to adjourn. Motion carried unanimously.

Disclaimer: These minutes are not official until adopted by the jury at the next meeting.