

NOTICE OF COMMITTEE MEETING

DATE OF NOTICE: May 12, 2020

TIME OF NOTICE: 2:00 P.M.

The Grant Parish Police Jury Personnel Committee will hold a meeting as follows:

DATE: May 13, 2020

TIME: 3:00 P. M.

PLACE OF MEETING: Grant Parish Police Jury Meeting Room
200 Main St. Courthouse
Colfax, LA 71417

Agenda:

- 1. Discuss Personnel Policies, return to work, employee job requirements, etc.**
- 2. Discuss job description - Road Superintendent.**
- 3. Discuss job description - Assistant Road Superintendent.**
- 4. Review/discuss Hiring of additional Class A Drivers/ Operators.**
- 5. Review/discuss employee list with recent pay raises.**
- 6. Discuss procedures for hiring Human Resources Manager.**
- 7. Discuss procedures for hiring Assistant Road Superintendent.**
- 8. Open discussions reference personnel matters.**

In accordance with the Americans with Disabilities Act, if you need special assistance please contact Don Arnold at 318-627-3157 describing the assistance that is necessary.