



Section B: Assessment Strategy Annex for Hairdressing and Barbering qualifications

Hairdressing – Barbering

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I. Introduction

This document sets out the specifications of Habia for hairdressing and barbering qualifications. Including:

- Level 1 NVQ Diploma in Hairdressing and Barbering
- Level 2 NVQ Diploma in Hairdressing
- Level 2 NVQ Diploma in Barbering
- Level 3 NVQ Diploma in Hairdressing
- Level 3 NVQ Diploma in Barbering

The following sections outline Habia specific principles in regard to:

- qualification structures and rules of combination
- industry specific requirements
- mandatory external assessment questions
- practical assessment evidence requirements

The principles in this document are in addition to criteria that Awarding Organisations must meet for the delivery of qualifications as required by the regulators for example Ofqual's General Conditions of Recognition.

This document applies to Hairdressing and Barbering qualifications. It should be used in conjunction with [SkillsActive's Overarching Assessment Strategy for qualifications in Active Leisure, Learning and Wellbeing \(England, Wales, Northern Ireland\) \(Section A\)](#)

2. Qualification Structures

This section details Habia's qualification structures and QCF rules of combination for Hairdressing and Barbering National Vocational Qualifications (NVQs).

2.1 Level 1 NVQ Certificate in Hairdressing and Barbering

	NOS Ref	Unit title	Level	GLH	Credit
Group A	Mandatory units – All units must be achieved from this group				
	SKACHB1	Prepare for hair services and maintain work areas	1	26	3
	SKACHB2	Contribute to the development of effective working relationships	1	25	3
	SKACHB5	Blow dry hair	1	40	4
	SKACHB10	Shampoo and condition hair	1	40	4
Group B	Optional units – A minimum of 9 credits must be achieved from this group				
	SKAAH1	Assist with relaxing services	1	50	5
	SKACHB3	Assist with salon reception duties	1	38	4
	SKACHB4	Assist with hair colouring and lightening services	1	48	5
	SKACHB6	Plait and twist hair using basic techniques	1	40	4
	SKACHB7	Assist with perming hair services	1	48	5
	SKACHB8	Remove hair extensions	2	48	5
	SKACB1	Assist with shaving services	2	39	5

The Learner must complete 4 mandatory units to achieve 14 credits, plus a minimum of 9 credits from the optional unit group to achieve a total of 23 credits.

2.2 Level 2 NVQ Diploma in Hairdressing

	NOS Ref	Unit title	Level	GLH	Credit
Group A	Mandatory units – All units must be achieved from this group				
	SKACH1	Style and finish hair	2	58	6
	SKACH2	Set and dress hair	2	62	7
	SKACH3	Cut hair using basic techniques	2	111	12
	SKACH4	Colour and lighten hair	2	124	14
	SKACHB9	Advise and consult with clients	2	63	8
	SKACHB11	Shampoo, condition and treat the hair and scalp	2	40	5
	SKACHB12	Develop and maintain your effectiveness at work	2	26	3

Group B	Optional units – A minimum of 9 credits must be achieved from this group				
	SKAAH2	Relax hair	2	82	9
	SKACH5	Perm and neutralise hair	2	93	10
	SKACH6	Plait and twist hair	2	42	5
	SKACH7	Temporarily attach hair to enhance a style	2	30	3
	SKACHB8	Remove hair extensions	2	48	5
	SKACHB13	Fulfil salon reception duties	2	47	6
	SKACB2	Cut men's hair using basic techniques	2	111	12

The Learner must complete 7 mandatory units to achieve 55 credits, plus a minimum of 9 credits from the optional unit group to achieve a total of 64 credits.

2.3 Level 2 NVQ Diploma in Barbering

	NOS Ref	Unit title	Level	GLH	Credit
Group A	Mandatory units – All units must be achieved from this group				
	SKACB2	Cut men's hair using basic techniques	2	111	12
	SKACB3	Cut facial hair to shape using basic techniques	2	42	5
	SKACB4	Dry and finish men's hair	2	45	5
	SKACB5	Create basic outlines and detailing in hair	2	48	6
	SKACHB9	Advise and consult with clients	2	63	8
	SKACHB11	Shampoo, condition and treat the hair and scalp	2	40	5
	SKACHB12	Develop and maintain your effectiveness at work	2	26	3
Group B	Optional units – A minimum of 9 credits must be achieved from this group				
	SKAAH2	Relax hair	2	82	9
	SKACB1	Assist with shaving services	2	39	5
	SKACB6	Colour and lighten men's hair	2	122	14
	SKACH5	Perm and neutralise hair	2	93	10
	SKACH6	Plait and twist hair	2	42	5
	SKACH7	Temporarily attach hair to enhance a style	2	31	3
	SKACHB13	Fulfil salon reception duties	2	47	6

The Learner must complete 7 mandatory units to achieve 44 credits, plus a minimum of 9 credits from the optional unit group to achieve a total of 53 credits.

2.4 Level 3 NVQ Diploma in Hairdressing

	NOS Ref	Unit title	Level	GLH	Credit
Group A	Mandatory units - All units must be achieved from this group				
	SKACH8	Creatively style and dress hair	3	60	7
	SKACH9	Creatively cut hair using a combination of techniques	3	121	14
	SKACH10	Creatively colour and lighten hair	3	121	14
	SKACHB14	Provide client consultation services	3	68	8
Group B	Optional units – A minimum of 25 credits are required from the optional units.				
	SKAAH7	Provide a variety of relaxing services	3	82	9
	SKACH11	Hair colour correction services	4	137	15
	SKACH12	Provide creative hair extension services	3	72	8
	SKACH13	Create a variety of permed effects	3	88	10
	SKACHB15	Develop, enhance and evaluate your creative hairdressing skills	4	63	9
	SKACHB16	Provide specialist hair and scalp treatments	4	97	12
	SKACHB17	Contribute to the planning and implementation of promotional activities	4	61	10
	SKACHB18	Contribute to the financial effectiveness of the business	3	55	7
	SKACB2	Cut men's hair using basic techniques	2	111	12
SKACHB13	Fulfil salon reception duties	2	47	6	

The Learner must complete 4 mandatory units to achieve 43 credits, plus a minimum of 25 credits from the optional unit group to achieve a total of 68 credits.

2.5 Level 3 NVQ Diploma in Barbering

	NOS Ref	Unit title	Level	GLH	Credit
Group A	Mandatory units – All units must be achieved from this group				
	SKACB7	Creatively cut hair using a combination of barbering techniques	3	121	14
	SKACB8	Design and create a range of facial hair shapes	3	60	7
	SKACB10	Provide shaving services	3	110	11
	SKACHB14	Provide client consultation services	3	68	8
Group B	Optional units – A minimum of 26 credits are required from the optional units.				
	SKAAH7	Provide a variety of relaxing services	3	82	9

SKACB9	Design and create patterns in hair	4	96	12
SKACH11	Hair colour correction services	4	137	15
SKACHB15	Develop, enhance and evaluate your creative hairdressing skills	4	63	9
SKACHB16	Provide specialist hair and scalp treatments	4	97	12
SKACH5	Perm and neutralise hair	2	93	10
SKACB6	Colour and lighten men's hair	2	122	14
SKACHB17	Contribute to the planning and implementation of promotional activities	4	61	10
SKACHB18	Contribute to the financial effectiveness of the business	3	55	7
SKACHB13	Fulfil salon reception duties	2	47	6

The Learner must complete 4 mandatory units to achieve 40 credits, plus a minimum of 26 credits from the optional unit group to achieve a total of 66 credits.

3. Industry specific requirements

3.1 Realistic Working Environment (RWE)

Learners should be assessed through performance in the workplace.

As far as reasonably practicable the assessment should match conditions of a realistic working environment (RWE). In other words, the conditions should match those found in the workplace, including facilities, equipment, products, as well as relationships, constraints and pressures.

The RWE must adhere to the following principles:

- centres must develop realistic management procedures that incorporate a 'salon/barber shop image' and sales and marketing policy to attract the type and number of clients needed to ensure the requirements of the qualification can be met and achieved
- all assessments must be carried out under realistic commercial pressures and on clients, not other learners within the same cohort. Clients used should vary in age and hair classification
- all services performed must be completed in a commercially acceptable timescale
- learners must be able to achieve a realistic volume of work
- the space per working area conforms to current health and safety legislation and commercial practice
- the range of services, professional products, tools, materials and equipment must be current and available for use
- a reception facility must be provided where clients are greeted, payment is taken and general enquiries and appointments can be made. A payment facility must be available
- a retail facility must be provided, stocked with products that relate to the clients' needs and complements the services offered
- all by-laws, legislation or local authority requirements that have been set down in relation to the type of work that is being carried out must be taken into full account.

3.2 Continuous Professional Development (CPD) requirements

Assessors, Internal Quality Assurers and External Quality Assurers should have access to, and be engaging with, continuous professional development activities in order to keep up to date with developments and any issues relevant to the qualification and/or its units. These may include those offered by the Awarding Organisation or other recognised and relevant providers in the sector.

For Assessors, Internal Quality Assurers and External Quality Assurers a minimum of 30 hours CPD is required per annum (1st September – 31st August) which must be demonstrated through a personal development plan (PDP) or as a reflective diary. Responsibility for CPD is the individuals, not the organisation they work for.

4. Mandatory External Assessment Questions

This section sets out mandatory external assessment questions. The mandatory questions represent essential knowledge for any Hairdresser or Barber. Each subsection contains mandatory questions for one qualification.

The following principles should be applied across all qualifications:

- mandatory questions are to be developed by Awarding Organisations in adherence to the respective regulatory framework, locally assessed by the Centre and moderated by an External Quality Assurer
- learners are expected to sit one paper per unit and must achieve a pass mark of 70%
- all mandatory questions must be carried out under closed book conditions. The confidentiality of the mandatory questions and answers must be maintained under secure conditions
- as a minimum requirement, Awarding Organisations are required to develop appropriate externally set questions to cover the critical areas of knowledge and understanding listed in the subsection for each qualification below.

4.1 Level 1 NVQ Certificate in Hairdressing and Barbering

There are no requirements for mandatory external questions

4.2 Level 2 NVQ Diploma in Hairdressing

The use of mandatory external questions, as one method of assessment will be applied to the following units:

NOS Ref	Unit title
SKACH4	Colour and lighten hair
SKACHB11	Shampoo, condition and treat the hair and scalp
SKACHB9	Advise and consult with clients
SKAAH2	Relax hair
SKACH5	Perm and neutralise hair

Mandatory external questions should cover the following areas:

NOS Ref	Unit Title	Knowledge areas
SKACH4	Colour and lighten hair	<p>K5 the current legal requirements and guidance relating to age restrictions for colouring and lightening services</p> <p>K12 why it is important to use personal protective equipment</p> <p>K18 which colouring and lightening services should not be carried out on minors under 16 years of age</p>

		<p>K19 the legal significance of client questioning and the recording of client's responses to questioning</p> <p>K20 the importance of recognising any contra-indications to colouring and lightening services</p> <p>K21 the types and purposes of tests</p> <p>K22 the importance of following manufacturers' instructions for skin sensitivity tests and the potential consequences of failing to carry out these tests</p> <p>K24 how the results of tests can influence the colouring and lightening services</p> <p>K25 the courses of action to take in the event of adverse reactions to tests</p> <p>K26 the importance of informing your client of the likely cost, duration and expected outcome of the service</p> <p>K27 the principles of colour selection, including the International Colour Chart (ICC)</p> <p>K28 how the natural pigment within hair affects the choice of colour and colouring products and the possible need to pre-lighten</p> <p>K29 the effect of different colouring and lightening products on the hair structure</p> <p>K30 when to use the different types of lighteners and toners available</p> <p>K31 how the different strengths of hydrogen peroxide influence colouring and lightening</p> <p>K32 how porosity levels can affect the choice and application of products and the final results</p> <p>K33 effects of temperatures on the application and development of colouring and lightening products</p> <p>K34 the importance of constantly monitoring the development of lightening products</p> <p>K35 how and why contra-indications can affect the delivery of colouring and lightening services</p> <p>K40 the dangers associated with the inhalation of powder lighteners</p> <p>K41 the importance of preparing your client's hair and protect their skin prior to service</p> <p>K43 the importance of sectioning hair accurately when colouring and lightening</p> <p>K44 how different factors may impact on your colouring and lightening service</p>
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		<p>K45 the factors that must be taken into account to judge the quantity of hair to be woven to achieve a balanced look</p> <p>K46 when and why to carry out colour refreshing techniques on the mid lengths and ends</p> <p>K47 the importance of following manufacturers' instructions when measuring, mixing and timing colouring and lightening products</p> <p>K48 the importance of applying products in a way that minimises the risk of the product being spread to your client's skin, clothes and surrounding area</p> <p>K49 why it is important to emulsify colour prior to removal</p> <p>K52 the importance of restoring the hair's pH balance after the colouring and lightening process</p> <p>K53 why it is important to avoid disturbing areas still processing when removing products from developed areas</p> <p>K54 the types and causes of colouring and lightening problems that may occur during processing</p> <p>K55 ways of resolving simple colouring and lightening problems that may occur during processing</p> <p>K56 the potential risks of using lightening products on previously chemically treated hair.</p> <p>K57 the precautions that must be taken when using powder and other lighteners</p> <p>K58 the limits of your authority for resolving colouring and lightening problems</p> <p>K59 the person to whom you should report problems you cannot resolve</p> <p>K60 the importance of confirming the client's satisfaction</p>
SKACHB11	Shampoo, condition and treat the hair and scalp	<p>K13 the importance of questioning clients to establish any contra-indications to hair and scalp treatment services</p> <p>K17 how to identify hair and scalp conditions and their causes</p> <p>K18 how and why the contra-indications can affect the service</p> <p>K19 how different hair and scalp conditions can affect the selection of shampooing, conditioning and treatment products</p> <p>K20 how shampoo and water act together to cleanse the hair</p> <p>K21 when and how massage techniques should be used when conditioning different lengths and densities of hair</p> <p>K22 the effects of water temperature on the scalp and</p>

		<p>structure of the hair</p> <p>K23 the importance of de-tangling the hair from point to root</p> <p>K24 how the pH value of the products used affects the current state of the hair</p> <p>K25 how the `build up' of products can affect the hair, scalp and the effectiveness of other services</p> <p>K26 how shampoos and conditioning products affect the hair and scalp</p> <p>K30 what may happen if the incorrect shampooing and conditioning products are used</p> <p>K31 when and how rotary, effleurage and friction massage techniques should be used when shampooing different lengths and densities of hair</p> <p>K32 the purpose and benefits of scalp massage</p> <p>K34 the importance of removing conditioning and treatment products, when required</p> <p>K35 the importance of removing excess water from the hair at the end of the service</p> <p>K36 how heat affects the hair during the conditioning treatment</p>
SKACHB9	Advise and consult with clients	<p>K1 why effective communication is important for your salon's business</p> <p>K2 how to use effective consultation techniques when communicating with clients from different cultural and religious backgrounds, age, disabilities and gender</p> <p>K4 why it is important to encourage and allow time for clients to ask questions</p> <p>K5 salon rules for maintaining confidentiality and privacy</p> <p>K8 the importance of not discriminating against clients with illnesses and disabilities and why</p> <p>K12 the importance of carrying out tests and the potential consequences of failing to do so</p> <p>K13 why it is important to identify factors that may limit or affect services and products which can be used</p> <p>K14 how lifestyle, adverse hair, skin and scalp conditions, incompatibility of previous services and products used, limit or affect the services and products that can be offered to clients</p> <p>K15 how to recognise hair, skin and scalp problems</p> <p>K16 how to identify suspected infections and infestations</p>

		<p>which need reporting and who to report them to</p> <p>K17 the different types of hair characteristics</p> <p>K18 the different hair types of hair classifications</p> <p>K19 the basic structure of hair and skin</p> <p>K20 the growth cycle of hair</p> <p>K22 your legal responsibilities for describing the features and benefits of products and services</p> <p>K25 the importance of giving the client realistic expectations</p> <p>K27 how to complete the client records used in your organisation and the importance and reasons for gaining client consent</p>
SKAAH2	Relax hair	<p>K10 your own limits of authority for resolving relaxing problems</p> <p>K11 the person you should report problems to that you cannot resolve</p> <p>K13 the safety considerations which must be taken into account when relaxing hair</p> <p>K19 the importance of identifying the hair factors through conducting a detailed hair and scalp examination</p> <p>K20 how the hair and scalp examination can affect the choice of products</p> <p>K21 the types and purposes of tests</p> <p>K23 how the results of tests can influence the relaxing service</p> <p>K24 potential consequences of failing to conduct tests</p> <p>K25 why it is important to record test results</p> <p>K26 the courses of action to take in the event of adverse reactions to tests</p> <p>K27 how the contra-indications can affect the relaxing service</p> <p>K28 the circumstances when hair may need to be cut prior to a service</p> <p>K29 how to recognise Trichorrhhexis Nodosa and how to deal with this condition</p> <p>K30 how different factors affect your choice of relaxer</p> <p>K31 the effects of relaxing products on the hair structure</p> <p>K32 the effect of relaxers on white hair</p> <p>K33 the active ingredients in relaxing products</p> <p>K34 why different tools are used in the relaxing service and</p>

		<p>their effect on the hair and scalp</p> <p>K35 the factors that should be considered when selecting sodium or non-sodium relaxing products</p> <p>K36 the different types and strengths of available relaxers and when to use them</p> <p>K37 the potential effects of using relaxing products on chemical services such as hair lightening</p> <p>K40 how to use scalp protectors and why they are important</p> <p>K41 the effects of relaxer pre and post treatments on the hair structure</p> <p>K46 the potential discomfort clients may experience during the relaxing process and why it is important to check on their well-being</p> <p>K48 how neutralising shampoos work and their effect on the hair structure</p> <p>K49 how the different influencing factors can affect the relaxing process</p> <p>K50 the effect of overlapping products on to previously chemically treated hair</p> <p>K51 why accurate timing and thorough rinsing of products is necessary</p> <p>K52 the effects and possible effects of temperature on relaxing products</p> <p>K53 how to deal with scalp irritation during the relaxing process</p> <p>K54 the importance and effects of restoring the hair's pH balance after the relaxing process</p> <p>K56 types and causes of problems that can occur during the relaxing and texturising process</p> <p>K57 methods of resolving relaxing problems</p>
SKACH5	Perm and neutralise hair	<p>K4 why it is important to use personal protective equipment</p> <p>K6 the importance of recognising any contra-indications to perming and neutralising services</p> <p>K10 why it is important to position your tools and equipment for ease of use</p> <p>K18 the legal significance of client questioning and the recording of client's responses to questioning</p> <p>K19 the types and purposes of tests</p> <p>K21 how the results of tests can influence the perming service</p>

		<p>K22 potential consequences of failing to test</p> <p>K23 the courses of action to take in the event of adverse reactions to tests</p> <p>K24 why it is important to record test results</p> <p>K25 how and why the contra-indications can affect the delivery of perming services</p> <p>K27 the active ingredients in perming and neutralising products</p> <p>K28 the effects of chemical re-arrangers, perm lotions and neutralisers on the hair structure</p> <p>K29 how temperature affects the perming process</p> <p>K32 how different factors can affect your choice of perming and neutralising products</p> <p>K33 when to use different types of sectioning techniques and why</p> <p>K34 the different factors that influence the use of different sized perm rods</p> <p>K35 why and when chemical re-arranging of the hair is necessary</p> <p>K36 why different applicators are used when chemically rearranging and their effect on the hair and scalp</p> <p>K37 how to adapt the application method of chemical re-arrangers when working on regrowth or virgin hair</p> <p>K38 the importance of confirming straightening has been achieved by taking strand tests on different areas of the head and at suitable times in the rearranging process</p> <p>K39 the importance of accurate timing and thorough rinsing of products</p> <p>K40 when and why it is important to use pre-perm treatments</p> <p>K42 the effects of overlapping products on previous chemically treated hair</p> <p>K44 the importance of considering water temperature during the neutralising process</p> <p>K45 the importance and effects of restoring the hair's pH balance after the perming and neutralising process</p> <p>K49 types and causes of problems that can occur during the perming and neutralising processes and how to resolve them</p>
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4.3 Level 2 NVQ Diploma in Barbering

The use of mandatory external questions, as an assessment method will be applied to the following units:

NOS Ref	Unit title
SKACB6	Colour and lighten men's hair
SKACHB11	Shampoo, condition and treat the hair and scalp
SKACHB9	Advise and consult with clients
SKAAH2	Relax hair
SKACH5	Perm and neutralise hair

Mandatory external questions should cover the following areas:

NOS Ref	Unit Title	Knowledge areas
SKACB6	Colour and lighten men's hair	<p>K12 the current legal requirements and guidance relating to age restrictions for colouring and lightening services</p> <p>K13 why colouring and lightening services should not be carried out on minors under 16 years of age</p> <p>K20 the importance of recognising any contra-indications to colouring and lightening services</p> <p>K21 why contra-indications can affect the delivery of colouring and lightening services</p> <p>K22 the legal significance of client questioning and the recording of client's responses to questioning</p> <p>K23 the importance of following manufacturers' instructions for skin sensitivity tests and the potential consequences of failing to carry out these tests</p> <p>K25 the courses of action to take in the event of adverse reactions to tests</p> <p>K28 the principles of colour selection, including the International Colour Chart (ICC)</p> <p>K29 how the natural pigment within hair affects the choice of colour and colouring products and the possible need to pre-lighten</p> <p>K30 the effect of different colouring and lightening products on the hair structure</p> <p>K32 how the different strengths of hydrogen peroxide influence colouring and lightening</p>

		<p>K33 how porosity levels can affect the choice and application of products and the final results</p> <p>K34 effects of temperatures on the application and development of colouring and lightening products</p> <p>K42 the different factors that must be taken into consideration prior to and during colouring and lightening and how these impact on the services</p> <p>K43 the factors that must be taken into account to judge the quantity of hair to be woven to achieve a balanced look</p> <p>K44 when and why to carry out colour refreshing techniques the different colouring, lowlighting and highlighting techniques</p> <p>K45 the importance of applying products in a way that minimises the risk of the product being spread to your client's skin, clothes and surrounding area</p> <p>K46 the importance of constantly monitoring the development of lightening products</p> <p>K48 why it is important to avoid disturbing areas still processing when removing products from developed areas</p> <p>K49 the importance of restoring the hair's pH balance after the colouring and lightening process</p> <p>K52 why it is important to emulsify colour prior to removal</p> <p>K53 the types and causes of colouring and lightening problems that may occur during processing</p> <p>K54 ways of resolving simple colouring and lightening problems that may occur during processing</p> <p>K55 the potential risks of using lightening products on previously chemically treated hair</p> <p>K56 the dangers associated with the inhalation of powder lighteners</p> <p>K58 the limits of your authority for resolving colouring and lightening problems</p> <p>K59 the person to whom you should report problems you cannot resolve</p> <p>K60 the importance of confirming the client's satisfaction</p>
SKACHB11	Shampoo, condition and treat the hair and scalp	<p>K13 the importance of questioning clients to establish any contra-indications to hair and scalp treatment services</p> <p>K17 how to identify hair and scalp conditions and their causes</p> <p>K18 how and why the contra-indications can affect the service</p>

		<p>K19 how different hair and scalp conditions can affect the selection of shampooing, conditioning and treatment products</p> <p>K20 how shampoo and water act together to cleanse the hair</p> <p>K21 when and how massage techniques should be used when conditioning different lengths and densities of hair</p> <p>K22 the effects of water temperature on the scalp and structure of the hair</p> <p>K23 the importance of de-tangling the hair from point to root</p> <p>K24 how the pH value of the products used affects the current state of the hair</p> <p>K25 how the 'build up' of products can affect the hair, scalp and the effectiveness of other services</p> <p>K26 how shampoos and conditioning products affect the hair and scalp</p> <p>K30 what may happen if the incorrect shampooing and conditioning products are used</p> <p>K31 when and how rotary, effleurage and friction massage techniques should be used when shampooing different lengths and densities of hair</p> <p>K32 the purpose and benefits of scalp massage</p> <p>K34 the importance of removing conditioning and treatment products, when required</p> <p>K35 the importance of removing excess water from the hair at the end of the service</p> <p>K36 how heat affects the hair during the conditioning treatment</p>
SKACHB9	Advise and consult with clients	<p>K1 why effective communication is important for your salon's business</p> <p>K2 how to use effective consultation techniques when communicating with clients from different cultural and religious backgrounds, age, disabilities and gender</p> <p>K4 why it is important to encourage and allow time for clients to ask questions</p> <p>K5 salon rules for maintaining confidentiality and privacy</p> <p>K8 the importance of not discriminating against clients with illnesses and disabilities and why</p> <p>K12 the importance of carrying out tests and the potential consequences of failing to do so</p> <p>K13 why it is important to identify factors that may limit or</p>

		<p>affect services and products which can be used</p> <p>K14 how lifestyle, adverse hair, skin and scalp conditions, incompatibility of previous services and products used, limit or affect the services and products that can be offered to clients</p> <p>K15 how to recognise hair, skin and scalp problems</p> <p>K16 how to identify suspected infections and infestations which need reporting and who to report them to</p> <p>K17 the different types of hair characteristics</p> <p>K18 the different hair types of hair classifications</p> <p>K19 the basic structure of hair and skin</p> <p>K20 the growth cycle of hair</p> <p>K22 your legal responsibilities for describing the features and benefits of products and services</p> <p>K25 the importance of giving the client realistic expectations</p> <p>K27 how to complete the client records used in your organisation and the importance and reasons for gaining client consent</p>
SKAAH2	Relax hair	<p>K10 your own limits of authority for resolving relaxing problems</p> <p>K11 the person you should report problems to that you cannot resolve</p> <p>K13 the safety considerations which must be taken into account when relaxing hair</p> <p>K19 the importance of identifying the hair factors through conducting a detailed hair and scalp examination</p> <p>K20 how the hair and scalp examination can affect the choice of products</p> <p>K21 the types and purposes of tests</p> <p>K23 how the results of tests can influence the relaxing service</p> <p>K24 potential consequences of failing to conduct tests</p> <p>K25 why it is important to record test results</p> <p>K26 the courses of action to take in the event of adverse reactions to tests</p> <p>K27 how the contra-indications can affect the relaxing service</p> <p>K28 the circumstances when hair may need to be cut prior to a service</p> <p>K29 how to recognise Trichorrhhexis Nodosa and how to deal</p>

		<p>with this condition</p> <p>K30 how different factors affect your choice of relaxer</p> <p>K31 the effects of relaxing products on the hair structure</p> <p>K32 the effect of relaxers on white hair</p> <p>K33 the active ingredients in relaxing products</p> <p>K34 why different tools are used in the relaxing service and their effect on the hair and scalp</p> <p>K35 the factors that should be considered when selecting sodium or non-sodium relaxing products</p> <p>K36 the different types and strengths of available relaxers and when to use them</p> <p>K37 the potential effects of using relaxing products on chemical services such as hair lightening</p> <p>K40 how to use scalp protectors and why they are important</p> <p>K41 the effects of relaxer pre and post treatments on the hair structure</p> <p>K46 the potential discomfort clients may experience during the relaxing process and why it is important to check on their well-being</p> <p>K48 how neutralising shampoos work and their effect on the hair structure</p> <p>K49 how the different influencing factors can affect the relaxing process</p> <p>K50 the effect of overlapping products on to previously chemically treated hair</p> <p>K51 why accurate timing and thorough rinsing of products is necessary</p> <p>K52 the effects and possible effects of temperature on relaxing products</p> <p>K53 how to deal with scalp irritation during the relaxing process</p> <p>K54 the importance and effects of restoring the hair's pH balance after the relaxing process</p> <p>K56 types and causes of problems that can occur during the relaxing and texturising process</p> <p>K57 methods of resolving relaxing problems</p>
SKACH5	Perm and neutralise hair	<p>K4 why it is important to use personal protective equipment</p> <p>K6 the importance of recognising any contra-indications to perming and neutralising services</p>

		<p>K10 why it is important to position your tools and equipment for ease of use</p> <p>K18 the legal significance of client questioning and the recording of client's responses to questioning</p> <p>K19 the types and purposes of tests</p> <p>K21 how the results of tests can influence the perming service</p> <p>K22 potential consequences of failing to test</p> <p>K23 the courses of action to take in the event of adverse reactions to tests</p> <p>K24 why it is important to record test results</p> <p>K25 how and why the contra-indications can affect the delivery of perming services</p> <p>K27 the active ingredients in perming and neutralising products</p> <p>K28 the effects of chemical re-arrangers, perm lotions and neutralisers on the hair structure</p> <p>K29 how temperature affects the perming process</p> <p>K32 how different factors can affect your choice of perming and neutralising products</p> <p>K33 when to use different types of sectioning techniques and why</p> <p>K34 the different factors that influence the use of different sized perm rods</p> <p>K35 why and when chemical re-arranging of the hair is necessary</p> <p>K36 why different applicators are used when chemically rearranging and their effect on the hair and scalp</p> <p>K37 how to adapt the application method of chemical re-arrangers when working on regrowth or virgin hair</p> <p>K38 the importance of confirming straightening has been achieved by taking strand tests on different areas of the head and at suitable times in the rearranging process</p> <p>K39 the importance of accurate timing and thorough rinsing of products</p> <p>K40 when and why it is important to use pre-perm treatments</p> <p>K42 the effects of overlapping products on previous chemically treated hair</p> <p>K44 the importance of considering water temperature during the neutralising process</p> <p>K45 the importance and effects of restoring the hair's pH</p>
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		balance after the perming and neutralising process
	K49	types and causes of problems that can occur during the perming and neutralising processes and how to resolve them

4.4 Level 3 NVQ Diploma in Hairdressing

The use of mandatory external written questions, as an assessment method, must be applied to the following units:

NOS Ref	Unit title
SKACHB14	Provide client consultation services
SKACHI0	Creatively colour and lighten hair
SKAAH7	Provide a variety of relaxing services
SKACHI2	Provide creative hair extension services
SKACHI3	Create a variety of permed effects
SKACHI1	Hair colour correction services
SKACHB16	Provide specialist hair and scalp treatments

Mandatory questions should cover the following areas:

NOS Ref	Unit Title	Knowledge areas
SKACHB14	Provide client consultation services	<p>K1 the importance of creating a setting in which clients feel comfortable</p> <p>K5 the importance of not discriminating against clients with illnesses and disabilities and why</p> <p>K6 the importance of engaging in conversation and making openings in conversations to encourage clients to speak</p> <p>K11 the implications of changes to their existing hair and scalp regime</p> <p>K13 your legal responsibilities under current consumer and retail legislation for describing the features and benefits of products and services</p> <p>K15 the importance of carrying out tests and the potential consequences of failing to carry out tests</p> <p>K16 the types and purposes of tests</p> <p>K18 the basic structure of the hair and skin</p> <p>K19 the growth cycle of hair</p> <p>K20 how different factors limit or affect the services and</p>

		<p>products that can be offered to clients</p> <p>K21 how to visually recognise adverse hair and scalp conditions</p> <p>K22 the importance of, and reasons for, not naming specific conditions when referring clients to a general practitioner or trichologist</p> <p>K24 the role of other professionals such as pharmacist, trichologist, general practitioner, and the specialist services that they can offer</p> <p>K25 the limits and boundaries of your duties and responsibilities and why it is important to explain these to the client</p> <p>K26 the importance of confirming and recording the course of action that is to be taken for the client</p> <p>K27 how different types of hair characteristics impact on products and services</p> <p>K28 how different types of hair classification impacts on products and services</p> <p>K29 how to complete the client records used in your organisation and the importance and reasons for gaining client consent.</p> <p>K31 the importance of confidentiality and what might happen if this is not maintained</p>
SKACH10	Creatively colour and lighten hair	<p>K4 why it is important to use personal protective equipment</p> <p>K17 which colouring and lightening services should not be carried out on minors under 16 years of age</p> <p>K18 the legal significance of client questioning and the recording of client's responses to questioning</p> <p>K19 the importance of recognising any contra-indications to colouring and lightening services</p> <p>K20 the types and purposes of tests</p> <p>K21 the importance of following manufacturers' instructions for skin sensitivity tests and the potential consequences of failing to carry out these tests</p> <p>K22 when and how tests should be carried out and the importance of recording test results</p> <p>K23 how the results of tests can influence the colouring and lightening services</p> <p>K24 the courses of action to take in the event of adverse reactions to tests</p> <p>K26 the principles of colour selection, including the International Colour Chart (ICC)</p> <p>K27 how the natural pigmentation of hair affects the colouring</p>

		and lightening process
	K28	the effects of light and artificial light on the appearance of hair colour
	K29	the effects on the hair of different colouring and lightening products
	K30	what is meant by the term 'oxidation'
	K31	how the type and distribution of melanin creates natural hair colour
	K32	how the different strengths of hydrogen peroxide affect the colouring and lightening of the hair
	K33	effects of temperature on the application and development of colouring products and lighteners
	K34	how different factors may impact on your colouring and lightening service
	K35	the importance of constantly monitoring the development of lightening products
	K36	the importance of measuring and mixing colours and lighteners following manufacturers' instructions
	K37	the reasons for pre-lightening
	K38	the pH values of different colouring products and lighteners
	K47	how and why to adapt the sequence of application to take account of the relevant factors
	K51	the importance of using techniques that minimise the risk of products being spread to your client's skin, clothes and surrounding areas
	K52	the importance of applying lightener quickly and accurately taking into account relevant factors influencing the service
	K53	the importance of constantly monitoring colouring and lightening process
	K54	how the application and removal of lightener should be adapted to minimise scalp sensitivity and hair damage
	K55	the importance of restoring the hair's pH balance after the colouring or lightening process
	K56	why it is important to avoid disturbing areas still processing when removing products from developed areas
	K57	why toners are used after lightening products
	K58	how and why to restore depth and tone of colour
	K59	how and why to neutralise colour tone
	K61	the types and causes of colouring and lightening problems

		<p>and how to rectify colouring and lightening problems</p> <p>K62 the reasons for pre-softening and pre-pigmenting hair</p> <p>K63 methods of pre-softening and pre-pigmenting hair</p>
SKAAH7	Provide a variety of relaxing services	<p>K6 the safety considerations which must be taken into account when performing the relaxing service</p> <p>K15 the legal significance of client questioning and the recording of client's responses</p> <p>K16 how and why the contra-indications can affect the delivery of the relaxing service to clients</p> <p>K17 how the hair and scalp analysis can affect the choice of products used</p> <p>K19 how the results of tests can influence the relaxing service</p> <p>K20 potential consequences of failing to conduct tests</p> <p>K21 why it is important to record test results</p> <p>K22 the courses of action to take in the event of adverse reactions to tests and the contra-indications in the range</p> <p>K23 your own limits of authority for resolving relaxing issues</p> <p>K24 the person to whom you should report problems that you cannot resolve</p> <p>K27 how hair characteristics may impact on relaxing hair</p> <p>K28 the different hair classifications and how these may impact on relaxing hair</p> <p>K29 the effects of relaxing products on the hair structure</p> <p>K30 the factors that should be considered when selecting sodium or non-sodium relaxing products</p> <p>K31 the different types and uses of available pre and post-relaxing treatments</p> <p>K33 the different types of applicators used during relaxing treatments</p> <p>K34 why it is important to use scalp protectors</p> <p>K35 the benefits and effects within pre and post treatments</p> <p>K37 the importance of preparing the client's hair prior to the relaxing services</p> <p>K38 the difference between sodium and non-sodium relaxing products</p> <p>K39 the sequence of product application to correct the relaxing services in the range and why this is important</p> <p>K40 how lithium, calcium and guanidine behave to change the</p>

		<p>hair structure</p> <p>K41 the implications of using a hydroxide based product on ammonium thioglycolate treated hair</p> <p>K42 how to identify the difference between hair porosity and natural keratinisation</p> <p>K43 the percentage of the hair length that is acceptable to leave when transferring from an ammonium thioglycolate based product to a hydroxide based product</p> <p>K44 how to texturise hair</p> <p>K47 the causes of mid length, end and root under-processing and how to correct them</p> <p>K48 the consequences of under-processing and over-processing the hair</p> <p>K49 how neutralising shampoos work and their effect on the hair structure</p> <p>K50 when corrective relaxing treatments should not be used</p> <p>K51 the potential consequences of using relaxing products on colour treated hair and white hair and how to deal with them</p> <p>K52 the importance and effects of restoring the hair's pH balance after the relaxing process</p> <p>K53 the importance of accurate timing</p> <p>K54 why it is necessary for the thorough rinsing of products</p> <p>K55 the importance of having a sufficient time lapse between relaxing and a corrective relaxing service</p> <p>K57 how to deal with scalp irritation during and after the relaxing process</p>
SKACHI2	Provide creative hair extension services	<p>K17 the factors that must be taken into consideration prior to adding and attaching hair extensions</p> <p>K18 the hair growth cycle</p> <p>K19 the importance of questioning clients to establish any contra-indications to hair extension services</p> <p>K20 how contra-indications can affect or restrict the delivery of hair extension services</p> <p>K21 the legal significance of client questioning and of recording the client's responses</p> <p>K23 the types and purposes of tests</p> <p>K24 how the results of tests can influence all aspects of the service</p> <p>K25 the potential consequences of failing to carry out tests and</p>

		<p>the importance of recording test results</p> <p>K26 the types of hair extension systems available and their advantages and disadvantages</p> <p>K27 the principles for selecting the correct hair attachment systems</p> <p>K28 the principles for blending added hair</p> <p>K31 how to mix a number of added hair colours to give block colour and highlighting effects</p> <p>K34 how to estimate the length of time the hair attachment systems can take</p> <p>K38 why it is important to maintain a correct and even tension when adding hair extensions</p> <p>K40 the types of problems that can occur when adding hair extensions and how to remedy them</p> <p>K41 the types of anxieties commonly experienced by clients undergoing the different hair attachment systems such as natural hair shedding</p> <p>K52 why it is important to remove hair attachment residue and product build up as part of the extension removal process</p>
SKACHI3	Create a variety of permed effects	<p>K4 why it is important to use personal protective equipment</p> <p>K16 the legal significance of client questioning and the recording of client's responses</p> <p>K17 the importance of recognising any contra-indications to perming and neutralising services</p> <p>K18 the types and purposes of tests used for perming services</p> <p>K20 how the results of tests can influence the perming service</p> <p>K21 potential consequences of failing to conduct tests</p> <p>K22 the courses of action to take in the event of adverse reactions to tests</p> <p>K23 the chemical composition of perming and neutralising products</p> <p>K24 the effects of perm lotions and neutralisers on the hair structure</p> <p>K25 the effects of pre-perm and post-perm treatments on the hair structure</p> <p>K26 how temperature affects the perming process</p> <p>K27 the importance of accurate timing and thorough rinsing of products</p> <p>K28 the importance and effects of restoring the hair's pH</p>

		<p>balance after the perming and neutralising process</p> <p>K29 how different factors can affect your choice of perming and neutralising products</p> <p>K30 how hair sensitised from previous treatments and heat damage reacts to perming products</p> <p>K31 why it is important to protect your client's hair and skin before the perming service</p> <p>K33 how and why the contra-indications can affect perming services</p> <p>K39 how and why it is necessary to adapt your working methods and choice of perming products to suit sensitised hair</p> <p>K41 the effects of overlapping products on previously chemically treated hair</p> <p>K47 types and causes of problems that can occur during the perming process and how to rectify them</p>
SKACH11	Hair colour correction services	<p>K4 why it is important to use personal protective equipment</p> <p>K12 the current legal requirements and guidance relating to age restrictions for colour correction services</p> <p>K18 the importance of determining the nature and extent of the colouring problem</p> <p>K19 the legal significance of client questioning and the recording of client's responses to questioning</p> <p>K20 the importance of reviewing and updating client's records with their hair colouring and or lightening history and how this may affect the colour correction service</p> <p>K21 the importance of recognising any contra-indications and why the contra-indications can affect the delivery of the colour correction service</p> <p>K22 the types and purposes of tests</p> <p>K23 the importance of following manufacturers' instructions for skin sensitivity tests and the potential consequences of failing to carry out these tests</p> <p>K24 when and how tests should be carried out and the importance of recording test results</p> <p>K25 how the results of tests can influence the colour correction services</p> <p>K26 the courses of action to take in the event of adverse reactions to tests</p> <p>K29 the importance of explaining the likelihood of achieving and maintaining the colour change to the client</p>

		<p>K30 the effects of light and artificial lighting on the appearance of hair colour</p> <p>K31 the potential problems of using colour correction products on previously chemically treated hair</p> <p>K32 how different factors may impact on colour correction services</p> <p>K33 the importance of informing your client of the likely cost, duration and expected outcome of the colour correction service and any restrictions your recommendations may place on further hairdressing services</p> <p>K34 the principles of colour selection, including the International Colour Chart (ICC)</p> <p>K35 the principles of colour correction</p> <p>K36 how the type and distribution of melanin creates natural hair colour</p> <p>K37 the effects on the hair of different colour correction products</p> <p>K38 what is meant by the term 'oxidation'</p> <p>K39 how oxidation agents affect the natural and artificial colour pigments</p> <p>K40 the pH values of differing colouring products and lighteners</p> <p>K41 the importance of gaining and recording your client's agreement to the service, products and anticipated outcome</p> <p>K45 the importance of following manufacturers' instructions when measuring and mixing colour correction products</p> <p>K46 how and why pre and post treatments should be used when carrying out colour correction services</p> <p>K47 how the different strengths of hydrogen peroxide affect colouring and lightening</p> <p>K48 the reasons for pre-softening and pre-pigmenting hair</p> <p>K49 effects of temperature on the application and development of colour correction products</p> <p>K50 the importance of using application techniques that minimise the risk of colour being spread to the client's skin, clothes and surrounding areas</p> <p>K51 why it is important to avoid disturbing areas still processing when removing products from developed areas</p> <p>K53 methods of pre-softening and pre-pigmenting hair</p> <p>K54 how to remove artificial colour</p>
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SKACHBI6	Provide specialist hair and scalp treatments	<p>K7 the correct use and maintenance of tools and equipment</p> <p>K15 how to recognise hair and scalp conditions</p> <p>K16 how other signs and symptoms can give an indication of the cause of the problem and confirm the required course of action</p> <p>K17 the likely causes of adverse hair and scalp conditions</p> <p>K19 the active ingredients in specialist hair and scalp products and how they work</p> <p>K20 the different types of medical treatments for hair loss</p> <p>K21 the effects and benefits of different massage techniques</p> <p>K22 the effects and benefits of different tools and equipment</p> <p>K23 how to recognise erythema and hyperaemia and their causes</p> <p>K24 the anatomy and physiology of the head and scalp and how this impacts on the hair and scalp</p> <p>K25 the hair growth cycle and how this influences present and future treatments</p> <p>K26 the reasons for normal and abnormal hair growth such as topical, congenital, systemic</p> <p>K27 the general factors that contribute to healthy hair and scalp</p> <p>K28 the different types of hair loss, alopecia, their causes and how to recognise them</p> <p>K29 the stages of male and female pattern hair loss using different classifications such as Hamilton and Ludwig</p> <p>K30 the types and purposes of conducting tests</p>

		<p>K31 when tests should be carried out and the importance of recording results</p> <p>K32 possible contra-actions that may occur during and post treatment and how to deal with them</p> <p>K34 how different factors can influence the treatment choice, tools equipment and application selected</p> <p>K35 the importance of adapting massage techniques, treatments and equipment to suit the hair and scalp condition and the client's needs</p> <p>K36 the different types of technological advancements for the treatment of hair and scalp conditions</p> <p>K37 the effects of chemotherapy and radiotherapy on hair growth</p> <p>K39 the importance of ensuring the hair and scalp are left clear of treatment products</p> <p>K40 the importance of explaining the potential need for a course of treatment to ensure the best possible results</p> <p>K41 the importance of evaluating the effectiveness of the hair and scalp treatment</p>
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4.5 Level 3 NVQ Diploma in Barbering

The use of mandatory external questions, as an assessment method will be applied to the following units:

NOS Ref	Unit title
SKACHB14	Provide hairdressing consultation services
SKACHB16	Provide specialist hair and scalp treatments
SKAAH7	Provide a variety of relaxing services
SKACH11	Hair colour correction services
SKACB6	Colour and lighten men's hair
SKACH5	Perm and neutralise hair
SKACB10	Provide shaving services

Mandatory questions should cover the following areas:

NOS Ref	Unit Title	Knowledge areas
SKACHBI4	Provide client consultation services	<p>K1 the importance of creating a setting in which clients feel comfortable</p> <p>K5 the importance of not discriminating against clients with illnesses and disabilities and why</p> <p>K6 the importance of engaging in conversation and making openings in conversations to encourage clients to speak</p> <p>K11 the implications of changes to their existing hair and scalp regime</p> <p>K13 your legal responsibilities under current consumer and retail legislation for describing the features and benefits of products and services</p> <p>K15 the importance of carrying out tests and the potential consequences of failing to carry out tests</p> <p>K16 the types and purposes of tests</p> <p>K18 the basic structure of the hair and skin</p> <p>K19 the growth cycle of hair</p> <p>K20 how different factors limit or affect the services and products that can be offered to clients</p> <p>K21 how to visually recognise adverse hair and scalp conditions</p> <p>K22 the importance of, and reasons for, not naming specific conditions when referring clients to a general practitioner or trichologist</p> <p>K24 the role of other professional such as pharmacist, trichologist, general practitioner, and the specialist services that they can offer</p> <p>K25 the limits and boundaries of your duties and responsibilities and why it is important to explain these to the client</p> <p>K26 the importance of confirming and recording the course of action that is to be taken for the client</p> <p>K27 how different types of hair characteristics impact on products and services</p> <p>K28 how different types of hair classification impacts on products and services</p> <p>K29 how to complete the client records used in your organisation and the importance and reasons for gaining client consent.</p> <p>K31 the importance of confidentiality and what might happen if</p>

		this is not maintained
SKACHBI6	Provide specialist hair and scalp treatments	<p>K7 the correct use and maintenance of tools and equipment</p> <p>K15 how to recognise hair and scalp conditions</p> <p>K16 how other signs and symptoms can give an indication of the cause of the problem and confirm the required course of action</p> <p>K17 the likely causes of adverse hair and scalp conditions</p> <p>K19 the active ingredients in specialist hair and scalp products and how they work</p> <p>K20 the different types of medical treatments for hair loss</p> <p>K21 the effects and benefits of different massage techniques</p> <p>K22 the effects and benefits of different tools and equipment</p> <p>K23 how to recognise erythema and hyperaemia and their causes</p> <p>K24 the anatomy and physiology of the head and scalp and how this impacts on the hair and scalp</p> <p>K25 the hair growth cycle and how this influences present and future treatments</p> <p>K26 the reasons for normal and abnormal hair growth such as topical, congenital, systemic</p> <p>K27 the general factors that contribute to healthy hair and scalp</p> <p>K28 the different types of hair loss, alopecia, their causes and how to recognise them</p> <p>K29 the stages of male and female pattern hair loss using different classifications such as Hamilton and Ludwig</p> <p>K30 the types and purposes of conducting tests</p> <p>K31 when tests should be carried out and the importance of recording results</p> <p>K32 possible contra-actions that may occur during and post treatment and how to deal with them</p> <p>K34 how different factors can influence the treatment choice, tools equipment and application selected</p> <p>K35 the importance of adapting massage techniques, treatments and equipment to suit the hair and scalp condition and the client's needs</p> <p>K36 the different types of technological advancements for the treatment of hair and scalp conditions</p> <p>K37 the effects of chemotherapy and radiotherapy on hair</p>

		<p>growth</p> <p>K39 the importance of ensuring the hair and scalp are left clear of treatment products</p> <p>K40 the importance of explaining the potential need for a course of treatment to ensure the best possible results</p> <p>K41 the importance of evaluating the effectiveness of the hair and scalp treatment</p>
SKAAH7	Provide a variety of relaxing services	<p>K6 the safety considerations which must be taken into account when performing the relaxing service</p> <p>K15 the legal significance of client questioning and the recording of client's responses</p> <p>K16 how and why the contra-indications can affect the delivery of the relaxing service to clients</p> <p>K17 how the hair and scalp analysis can affect the choice of products used</p> <p>K19 how the results of tests can influence the relaxing service</p> <p>K20 potential consequences of failing to conduct tests</p> <p>K21 why it is important to record test results</p> <p>K22 the courses of action to take in the event of adverse reactions to tests and the contra-indications in the range</p> <p>K23 your own limits of authority for resolving relaxing issues</p> <p>K24 the person to whom you should report problems that you cannot resolve</p> <p>K27 how hair characteristics may impact on relaxing hair</p> <p>K28 the different hair classifications and how these may impact on relaxing hair</p> <p>K29 the effects of relaxing products on the hair structure</p> <p>K30 the factors that should be considered when selecting sodium or non-sodium relaxing products</p> <p>K31 the different types and uses of available pre and post-relaxing treatments</p> <p>K33 the different types of applicators used during relaxing treatments</p> <p>K34 why it is important to use scalp protectors</p> <p>K35 the benefits and effects within pre and post treatments</p> <p>K37 the importance of preparing the client hair prior to the relaxing services</p> <p>K38 the difference between sodium and non-sodium relaxing</p>

		<p>products</p> <p>K39 the sequence of product application to correct the relaxing services in the range and why this is important</p> <p>K40 how lithium, calcium and guanidine behave to change the hair structure</p> <p>K41 the implications of using a hydroxide based product on ammonium thioglycolate treated hair</p> <p>K42 how to identify the difference between hair porosity and natural keratinisation</p> <p>K43 the percentage of the hair length that is acceptable to leave when transferring from an ammonium thioglycolate based product to a hydroxide based product</p> <p>K44 how to texturise hair</p> <p>K47 the causes of mid length, end and root under-processing and how to correct them</p> <p>K48 the consequences of under-processing and over-processing the hair</p> <p>K49 how neutralising shampoos work and their effect on the hair structure</p> <p>K50 when corrective relaxing treatments should not be used</p> <p>K51 the potential consequences of using relaxing products on colour treated hair and white hair and how to deal with them</p> <p>K52 the importance and effects of restoring the hair's pH balance after the relaxing process</p> <p>K53 the importance of accurate timing</p> <p>K54 why it is necessary for the thorough rinsing of products</p> <p>K55 the importance of having a sufficient time lapse between relaxing and a corrective relaxing service</p> <p>K57 how to deal with scalp irritation during and after the relaxing process</p>
SKACH11	Hair colour correction services	<p>K4 why it is important to use personal protective equipment</p> <p>K12 the current legal requirements and guidance relating to age restrictions for colour correction services</p> <p>K18 the importance of determining the nature and extent of the colouring problem</p> <p>K19 the legal significance of client questioning and the recording of client's responses to questioning</p> <p>K20 the importance of reviewing and updating client's records with their hair colouring and or lightening history and</p>

		<p>how this may affect the colour correction service</p> <p>K21 the importance of recognising any contra-indications and why the contra-indications can affect the delivery of the colour correction service</p> <p>K22 the types and purposes of tests</p> <p>K23 the importance of following manufacturers' instructions for skin sensitivity tests and the potential consequences of failing to carry out these tests</p> <p>K24 when and how tests should be carried out and the importance of recording test results</p> <p>K25 how the results of tests can influence the colour correction services</p> <p>K26 the courses of action to take in the event of adverse reactions to tests</p> <p>K29 the importance of explaining the likelihood of achieving and maintaining the colour change to the client</p> <p>K30 the effects of light and artificial lighting on the appearance of hair colour</p> <p>K31 the potential problems of using colour correction products on previously chemically treated hair</p> <p>K32 how different factors may impact on colour correction services</p> <p>K33 the importance of informing your client of the likely cost, duration and expected outcome of the colour correction service and any restrictions your recommendations may place on further hairdressing services</p> <p>K34 the principles of colour selection, including the International Colour Chart (ICC)</p> <p>K35 the principles of colour correction</p> <p>K36 how the type and distribution of melanin creates natural hair colour</p> <p>K37 the effects on the hair of different colour correction products</p> <p>K38 what is meant by the term 'oxidation'</p> <p>K39 how oxidation agents affect the natural and artificial colour pigments</p> <p>K40 the pH values of differing colouring products and lighteners</p> <p>K41 the importance of gaining and recording your client's agreement to the service, products and anticipated outcome</p>
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		<p>K45 the importance of following manufacturers' instructions when measuring and mixing colour correction products</p> <p>K46 how and why pre and post treatments should be used when carrying out colour correction services</p> <p>K47 how the different strengths of hydrogen peroxide affect colouring and lightening</p> <p>K48 the reasons for pre-softening and pre-pigmenting hair</p> <p>K49 effects of temperature on the application and development of colour correction products</p> <p>K50 the importance of using application techniques that minimise the risk of colour being spread to the client's skin, clothes and surrounding areas</p> <p>K51 why it is important to avoid disturbing areas still processing when removing products from developed areas</p> <p>K53 methods of pre-softening and pre-pigmenting hair</p> <p>K54 how to remove artificial colour</p> <p>K55 how to remove bands of colour</p> <p>K56 how to recolour hair previously treated with lighteners using pre-pigmentation and permanent colour</p> <p>K57 how to recolour hair that has had artificial colour removed</p> <p>K58 how the application and removal of lightener should be adapted to minimise scalp sensitivity and hair damage</p> <p>K60 the importance of restoring the hair's pH balance after the colour correction service</p> <p>K61 the types and causes of colour correction problems that may occur during processing and how to rectify them</p> <p>K62 how to correct highlights and lowlights whilst retaining a highlight and lowlight effect</p> <p>K63 why it is important to leave the hair and scalp free of colour correction products</p>
SKACB6	Colour and lighten men's hair	<p>K12 the current legal requirements and guidance relating to age restrictions for colouring and lightening services</p> <p>K13 why colouring and lightening services should not be carried out on minors under 16 years of age</p> <p>K20 the importance of recognising any contra-indications to colouring and lightening services</p> <p>K21 why contra-indications can affect the delivery of colouring and lightening services</p>

		<p>K22 the legal significance of client questioning and the recording of client's responses to questioning</p> <p>K23 the importance of following manufacturers' instructions for skin sensitivity tests and the potential consequences of failing to carry out these tests</p> <p>K25 the courses of action to take in the event of adverse reactions to tests</p> <p>K28 the principles of colour selection, including the International Colour Chart (ICC)</p> <p>K29 how the natural pigment within hair affects the choice of colour and colouring products and the possible need to pre-lighten</p> <p>K30 the effect of different colouring and lightening products on the hair structure</p> <p>K32 how the different strengths of hydrogen peroxide influence colouring and lightening</p> <p>K33 how porosity levels can affect the choice and application of products and the final results</p> <p>K34 effects of temperatures on the application and development of colouring and lightening products</p> <p>K42 the different factors that must be taken into consideration prior to and during colouring and lightening and how these impact on the services</p> <p>K43 the factors that must be taken into account to judge the quantity of hair to be woven to achieve a balanced look</p> <p>K44 when and why to carry out colour refreshing techniques the different colouring, lowlighting and highlighting techniques</p> <p>K45 the importance of applying products in a way that minimises the risk of the product being spread to your client's skin, clothes and surrounding area</p> <p>K46 the importance of constantly monitoring the development of lightening products</p> <p>K48 why it is important to avoid disturbing areas still processing when removing products from developed areas</p> <p>K49 the importance of restoring the hair's pH balance after the colouring and lightening process</p> <p>K52 why it is important to emulsify colour prior to removal</p> <p>K53 the types and causes of colouring and lightening problems that may occur during processing</p>
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		<p>K54 ways of resolving simple colouring and lightening problems that may occur during processing</p> <p>K55 the potential risks of using lightening products on previously chemically treated hair</p> <p>K56 the dangers associated with the inhalation of powder lighteners</p> <p>K58 the limits of your authority for resolving colouring and lightening problems</p> <p>K59 the person to whom you should report problems you cannot resolve</p> <p>K60 the importance of confirming the client's satisfaction</p>
SKACH5	Perm and neutralise hair	<p>K4 why it is important to use personal protective equipment</p> <p>K6 the importance of recognising any contra-indications to perming and neutralising services</p> <p>K10 why it is important to position your tools and equipment for ease of use</p> <p>K18 the legal significance of client questioning and the recording of client's responses to questioning</p> <p>K19 the types and purposes of tests</p> <p>K21 how the results of tests can influence the perming service</p> <p>K22 potential consequences of failing to test</p> <p>K23 the courses of action to take in the event of adverse reactions to tests</p> <p>K24 why it is important to record test results</p> <p>K25 how and why the contra-indications can affect the delivery of perming services</p> <p>K27 the active ingredients in perming and neutralising products</p> <p>K28 the effects of chemical re-arrangers, perm lotions and neutralisers on the hair structure</p> <p>K29 how temperature affects the perming process</p> <p>K32 how different factors can affect your choice of perming and neutralising products</p> <p>K33 when to use different types of sectioning techniques and why</p> <p>K34 the different factors that influence the use of different sized perm rods</p> <p>K35 why and when chemical re-arranging of the hair is necessary</p> <p>K36 why different applicators are used when chemically</p>

		<p>rearranging and their effect on the hair and scalp</p> <p>K37 how to adapt the application method of chemical rearrangers when working on regrowth or virgin hair</p> <p>K38 the importance of confirming straightening has been achieved by taking strand tests on different areas of the head and at suitable times in the rearranging process</p> <p>K39 the importance of accurate timing and thorough rinsing of products</p> <p>K40 when and why it is important to use pre-perm treatments</p> <p>K42 the effects of overlapping products on previous chemically treated hair</p> <p>K44 the importance of considering water temperature during the neutralising process</p> <p>K45 the importance and effects of restoring the hair's pH balance after the perming and neutralising process</p> <p>K49 types and causes of problems that can occur during the perming and neutralising processes and how to resolve them</p>
SKACB10	Provide shaving services	<p>K4 why it is important to use disposable gloves when shaving</p> <p>K6 the importance of using the correct type of barber's chair</p> <p>K10 the correct use and maintenance of shaving tools</p> <p>K12 why it is important to position your shaving tools for ease of use</p> <p>K20 the factors that must be taken into consideration prior to and during the shaving service</p> <p>K21 the types of open blade razors with disposable blades available for professional use</p> <p>K24 the structure and function of the skin</p> <p>K25 the scalp and facial skin disorders commonly affecting men and how to recognise them</p> <p>K26 the importance of lathering and the function it performs on the skin and the hair</p> <p>K27 the effect of heat on the hair and skin</p> <p>K28 the potential risk of ingrowing hair resulting from continual close shaving</p> <p>K29 how the natural ageing process affects facial skin and muscle tone</p> <p>K30 how environmental and lifestyle factors affect the condition of the skin</p>

		<p>K31 when not to carry out shaving</p> <p>K33 when and why it is necessary to reduce beard length prior to shaving</p> <p>K35 why skin needs to be tensioned during shaving</p> <p>K36 the importance of working in a way which maintains the right skin temperature throughout the shaving process</p> <p>K37 the importance of adapting shaving techniques in relation to the direction of hair growth</p> <p>K38 when and why to use brush and massage techniques to apply lathering products</p> <p>K39 when and why to use sponge shaving</p> <p>K40 the reasons for and effects of using cool towels after shaving</p> <p>K41 why cold towels should not be used if the face is to be massaged</p> <p>K42 the types of finishing products available for use and their effects on the skin</p> <p>K44 the benefits and effects of facial massage</p> <p>K45 how and why massage techniques should vary on the different areas of the face</p> <p>K46 problems which may arise during the shaving process such as shaving hair too close, damage to your client's and your own skin and ways of resolving such problems</p>
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5. Practical Assessment Evidence Requirements

This section describes the practical evidence requirements for each unit. These requirements help to provide a standardised approach to assessment across hairdressing and barbering. There are three subsections with evidence requirements for:

- Level 1 NVQs
- Level 2 NVQs
- Level 3 NVQs

It is likely most evidence of a learner's performance will be gathered from the observations made by the assessor but they may be required to produce other evidence to support their performance if the assessor has not been present, such as Witness Testimony.

5.1 Level I NVQ in Hairdressing and Barbering

SKACHB1	Prepare for hair services and maintain work areas
<p>1. Simulation is not allowed for any performance evidence within this unit.</p> <p>2. You must practically demonstrate in your everyday work that you have met the standard for preparing and maintaining work areas.</p> <p>3. Your assessor will observe your performance on at least 3 occasions and must include preparation for 3 different hairdressing or barbering services.</p> <p>4. No range items.</p>	
SKACHB2	Contribute to the development of effective working relationships
<p>1. Simulation is not allowed for any performance evidence within this unit.</p> <p>2. You must practically demonstrate in your work situation that you have met the standards for contributing to effective working relationships.</p> <p>3. Your assessor will observe these aspects of your performance on at least 3 occasions, 2 of which will cover your interaction with clients and 1 of which will cover your interaction with colleagues.</p> <p>4. You must show that you have:</p> <ul style="list-style-type: none"> - used all opportunities to interact with relevant people. 	
SKACHB5	Blow dry hair
<p>1. Simulation is not allowed for any performance evidence within this unit.</p> <p>2. You must practically demonstrate in your everyday work that you have met the standard for blow drying hair.</p> <p>3. Your assessor will observe these aspects of your performance on at least 3 separate occasions each on a different client.</p> <p>4. From the range, you must show that you have:</p> <ul style="list-style-type: none"> - used both types of tools - worked on both the hair lengths - used all the blow drying techniques. <p>5. If the range requirement has not been fully covered by these observations you may be able to provide additional observed evidence.</p>	
SKACHB10	Shampoo and condition hair
<p>1. Simulation is not allowed for any performance evidence within this unit.</p> <p>2. You must practically demonstrate in your everyday work that you have met the standard for shampooing and conditioning hair.</p> <p>3. Your assessor will observe these aspects of your performance on at least 3</p>	

separate occasions each on a different client.

4. You must show that you have:

- used **all** the massage techniques
- used **both** types of conditioning products.

5. If the range **requirement** has not been fully covered by these observations you may be able to provide additional **observed** evidence.

SKAAHI

Assist with relaxing services

1. Simulation is not allowed for any performance evidence within this unit.

2. You must practically demonstrate in your everyday work that you have met the standard for assisting with relaxing services for hair.

3. Your assessor will observe these aspects of your performance on **at least 2 occasions**.

4. From the range, you must show that you have:

- used **both** types of normalising products

5. If the range **requirement** has not been fully covered by these observations you may be able to provide additional **observed** evidence.

SKACHB3

Assist with salon reception duties

1. Simulation is not allowed for any performance evidence within this unit.

2. You must practically demonstrate in your everyday work that you have met the standard for assisting with salon reception duties.

3. Your assessor will observe these aspects of your performance on **at least 2 occasions**.

4. From the range, you must show that you have:

- handled **both** types of enquiries
- made **both** types of appointments
- recorded **all** the appointment details listed.

5. If the range **requirement** has not been fully covered by these observations you may be able to provide additional **observed** evidence.

SKACHB4

Assist with hair colouring and lightening services

1. Simulation is not allowed for any performance evidence within this unit.

2. You must practically demonstrate in your everyday work that you have met the standard for assisting with hair colouring and lightening services.

3. Your assessor will observe these aspects of your performance on **at least 2 occasions**, 1 of which will include the removal of colouring and lightening materials.

4. You must show that you have used **3 out of the 4** products in the range.
5. If the range **requirement** has not been fully covered by these observations you may be able to provide additional **observed** evidence.

SKACHB6 Plait and twist hair using basic techniques

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for plaiting and twisting hair using basic techniques.
3. Your assessor will observe your performance on **at least 3 occasions** which must include observation of:
 - a minimum of 5 cornrows
 - a single French plait
 - a series of small two strand twists covering a minimum of 25% of the head.
4. From the range, you must show that you have:
 - used **all** the types of products
 - created **all** the types of plaits and twists.
5. If the range **requirement** has not been fully covered by these observations you may be able to provide additional **observed** evidence.

SKACHB7 Assist with perming hair services

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for assisting with perming services.
3. Your assessor will observe these aspects of your performance on **at least 2 occasions**.
4. If the range **requirement** has not been fully covered by these observations you may be able to provide additional **observed** evidence.

SKACHB8 Remove hair extensions

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for removing hair extensions.
3. Your assessor will observe your performance on **at least 2 occasions**.
4. From the range, you must show that you have:
 - used **2 out of the 4** types of tools and products
 - removed **both** types of extensions.
5. If the range **requirement** has not been fully covered by these observations you may be able to provide additional **observed** evidence.

SKACBI

Assist with shaving services

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for assisting with shaving services.
3. Your assessor will observe these aspects of your performance on **at least 2 occasions**.
4. From the range, you must show that you have:
 - used **all** the lathering products
 - carried out **both** the lathering techniques.
5. If the range **requirement** has not been fully covered by these observations you may be able to provide additional **observed** evidence.

5.2 Level 2 NVQs in Hairdressing and Barbering

SKACHI

Style and finish hair

1. Simulation is not allowed for any performance evidence within this unit.
 2. You must practically demonstrate in your everyday work that you have met the standard for styling and finishing hair.
 3. Your assessor will observe your performance on **at least 4 occasions, each on different clients**.
 4. From the range, you must show that you have:
 - used **4 out of the 7** products
 - used **both** the types of heated styling equipment
 - styled **all** hair lengths
 - used **all** the blow drying tools and equipment
 - taken into account **all** the factors
 - produced **all** the blow dry finishes
 - given **all** advice and recommendations
 5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.
- * skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations you may be able to provide additional observed evidence.

SKACH2 **Set and dress hair**

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for setting and dressing hair.
3. Your assessor will observe your performance on **at least 4 occasions on 4 different clients.**
 - **At least one of the observations must be of a set using rollers secured with pins.**
4. From the range, you must show that you have:
 - used **4 out of the 8** products
 - used **all** the types of tools and equipment
 - used **3 out of 5** the setting techniques
 - taken into account **all** factors
 - used **all** the sectioning and winding techniques
 - used **all** the dressing techniques and created all the effects
 - given **all** advice and recommendations,
5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

 - Projects
 - Observed work
 - Witness statements

- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations you may be able to provide additional observed evidence.

SKACH3 **Cut hair using basic techniques**

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for cut hair using basic techniques.
3. Your assessor will observe your performance on **at least 6 occasions**
These looks must include:
 - a one length above the shoulder
 - a short graduation incorporating the use of scissor over comb.
4. From the range, you must show that you have:
 - adapted your cutting techniques to take into account the factors
 - achieved **all** the looks
 - used **all** the cutting techniques
 - given **all** the advice and recommendations
5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.
* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:
 - Projects
 - Observed work
 - Witness statements
 - Audio-visual media
 - Evidence of prior learning or attainment
 - Written questions
 - Oral questions
 - Assignments

- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations you may be able to provide additional observed evidence.

SKACH4 Colour and lighten hair

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for colouring and lightening hair.
3. Your assessor will observe your performance on at least **4 occasions, each on a different client.**

At least one of the observations must cover an application of woven highlights and/or lowlights on a full head

4. From the range, you must show that you have:

- used **4 of the 5 types** of products
- carried out **all** the tests
- taken into account **all** the factors
- used **4 of the 5** colouring and lightening techniques
- given **all** the advice and recommendations.

5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACHB9 Advise and consult with clients

1. Simulation is not allowed for any performance evidence within this unit.
 2. You will need to demonstrate in your everyday work that you have met the standard for developing client consultancy skills.
 3. Your assessor will observe these aspects of your performance as part of all technical observations and will be recorded on at least **5 occasions**. These recorded observations must cover different technical units.

4. From the range, you must show you:

- have consulted with **new** and **regular** clients
- have used **all** the means of identifying clients' wishes
- have adapted your advice to take into account the factors limiting or affecting services
- have identified or can describe the problems.
- have taken into account **all** hair characteristics
- used **3 of the 4** classifications
- given **all** the advice and recommendations

5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACHB11 Shampoo, condition and treat the hair and scalp

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for shampooing, conditioning and treating the hair and scalp.
3. Your assessor will observe these aspects of your performance on **at least 3 occasions**.
4. From the range, you must show that you have:
 - adapted your shampooing techniques for **3 out of the 5** hair conditions
 - adapted your shampooing techniques for **3 out of the 5** scalp conditions
 - used **2 out of the 3** shampooing massage techniques
 - used **all** the conditioning products
 - used **all** of the conditioning massage techniques
 - given **all** advice and recommendations
5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACHB12 Develop and maintain your effectiveness at work

1. Simulation is not allowed for any performance evidence within this unit.
2. You will need to demonstrate in your everyday work that you have met the standard for developing and maintaining your effectiveness at work.
3. Your assessor will observe your contributions to effective teamwork on **at least 2 occasions**.
4. From the range statement, you must show that you:

- have participated in **all** the listed opportunities to learn
- have agreed and reviewed your progress towards both productivity and personal development targets
- have offered assistance on a one to one basis and in a group

SKAAH2

Relax hair

1. Simulation is not allowed for any performance evidence within this unit.
 2. You will need to demonstrate in your everyday work that you have met the standard for relaxing hair.
 3. Your assessor will observe these aspects of your performance on **at least 2 occasions** for relaxing processes.
 4. From the range, you must show that you have:
 - used **all** the products in the range
 - carried out **all** the tests in the range
 - used **3 out of the 4** types of tools listed
 - considered **all** the factors listed in the range
 - used **all** the application techniques
 - carried out relaxing in **3 out of the 4** areas listed in the range
 - given **all** advice and recommendations
 5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.
- * skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:
- Projects
 - Observed work
 - Witness statements
 - Audio-visual media
 - Evidence of prior learning or attainment
 - Written questions
 - Oral questions
 - Assignments
 - Case studies
 - Professional discussion
- If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACH5

Perm and neutralise hair

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for perming and neutralising hair
3. Your assessor will observe these aspects of your performance on **at least 2 occasions each on a different client.**
4. From the range, you must show that you have:
 - 1 of the observed performances must be carried out on a full head
 - used **3 out of the 6** the products*
 - carried out **4 out of the 5** tests.
 - taken into account **all** the factors
 - carried out **1 out of the 3** sectioning techniques
 - given **all** the advice and recommendations
5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACH6

Plait and twist hair

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for using plaiting and twisting techniques.
3. Your assessor will observe your performance on **at least 3 occasions. Each occasion must be of a different look.**
4. From the range, you must show that you have:

- used **2 out of 3** products
- taken into account **all** the factors
- created **3 out of the 5** types of plaits and twists
- given **all** advice and recommendations.

5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACH7 **Temporarily attach hair to enhance a style**

1. Simulation is not allowed for any performance evidence within this unit.
 2. You must practically demonstrate in your everyday work that you have met the standard for attaching hair to enhance a style.
 3. Your assessor will observe your performance **on at least 2 occasions, which must include a removal of attached hair.**
 4. From the range, you must show that you have:
 - used **both** types of attachment systems
 - taken account of **all** the factors
 - given **all** advice and recommendations
 5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.
- * skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:
- Projects

- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACHB8

Remove hair extensions

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for removing hair extensions.
3. Your assessor will observe your performance on **at least 2 occasions**.
4. From the range, you must show that you have:
 - used **2 out of the 4** types of tools and products
 - removed **both** types of extensions.
5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACHB13 Fulfil salon reception duties

1. Simulation is not allowed for any performance evidence within this unit.
 2. You must practically demonstrate in your work situation that you have met the standards for fulfilling salon reception duties.
 3. Your assessor will observe these aspects of your performance **on at least 1 occasion.**
 4. From the range, you must show that you have:
 - handled **1 of the 2** types of people
 - handled **2 of the 3** types of enquiries
 - handled **both** types of appointments
 - handled **both** the methods of payment
 5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.
- * skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:
- Projects
 - Observed work
 - Witness statements
 - Audio-visual media
 - Evidence of prior learning or attainment
 - Written questions
 - Oral questions
 - Assignments
 - Case studies
 - Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACB2 Cut hair using basic barbering techniques

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for cutting hair using basic barbering techniques.
3. Your assessor will observe your performance on **at least 6 occasions.**
4. From the range, you must show that you have:
 - used **all** the tools and equipment
 - cut **both** wet and dry hair

- taken into account **all** the factors
- cut **6 of the 10** looks
- used **all** the techniques
- create **all** the neckline shapes
- achieved **all** the outline shapes
- given **all** the advice and recommendations.

5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACB3 Cut facial hair to shape using basic techniques

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for cutting facial hair in to shape.
3. Your assessor will observe these aspects of your performance on **at least 4 occasions on different clients.**
4. From the range, you must show that you have:
 - used **all** the types of tools
 - taken account of **all** the factors
 - cut **all** the looks
 - used **all** the cutting techniques
 - given **all** advice and recommendations
5. However, you must prove to your assessor that you have the necessary

knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACB4 Dry and finish men's hair

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for drying and finishing men's hair.
3. Your assessor will observe these aspects of your performance on **at least 3 occasions on different clients.**
4. From the range, you must show that you have:
 - used **4 out of the 7** styling and finishing products
 - used **all** tools and equipment
 - considered **all** the factors
 - used **both** the drying techniques
 - achieved **all** the finished looks
 - given **all** advice and recommendations
5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work

- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACB5 Create basic outlines and detailing in hair

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for creating outlines and detailing in hair.
3. Your assessor will observe your performance on **at least 3 occasions, each covering 25% of the head.**
4. From the range, you must show that you have:
 - used **all** the tools and equipment
 - used **all** the outlines and detailing designs
 - taken into account **all** the factors
 - used **both** the cutting techniques
 - given **all** advice and recommendations
5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

 - Projects
 - Observed work
 - Witness statements
 - Audio-visual media
 - Evidence of prior learning or attainment
 - Written questions
 - Oral questions
 - Assignments
 - Case studies

- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACB6 Colour and lighten men's hair

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for changing men's hair colour.
3. Your assessor will observe your performance on **at least 4 occasions, each on a different client.**

4. From the range, you must show that you have:

- used **4 of the 5** types of products
- carried out **all** the tests
- taken into account **all** the factors
- used **3 of the 4** colouring and lightening techniques
- given **all** the advice and recommendations

5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

5.3 Level 3 NVQs in Hairdressing and Barbering

SKACH8 Creatively style and dress hair

1. Simulation is not allowed for any performance evidence within this unit.
 2. You must practically demonstrate in your everyday work that you have met the standard for styling and dressing hair to achieve a variety of creative looks.
 3. Your assessor will observe your performance on **6 occasions which must be carried out on different clients.**
 - 3 observations must include hair up techniques
 - 1 observation must include the appropriate use of accessory(ies) or added hair
 4. From the range, you must show that you have:
 - used **both** the creative styling and dressing techniques
 - taken account of **all** the factors
 - given **all** advice and recommendations
 5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

 - Projects
 - Observed work
 - Witness statements
 - Audio-visual media
 - Evidence of prior learning or attainment
 - Written questions
 - Oral questions
 - Assignments
 - Case studies
 - Professional discussion
- If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACH9 Creatively cut hair using a combination of techniques

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for creatively cutting hair using a combination of techniques.
3. Your assessor will observe your performance on **at least 6 occasions.** Each observation must be of **a different creative restyles on different clients.**
4. From the range, you must show that you have:
 - used **all** tools and equipment

- covered **both** wet and dry hair
- used **8 out of the 10** cutting techniques and effects taking into account all the factors
- used **both** creative finishing techniques
- given **all** advice and recommendations

5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACH10 **Creatively colour and lighten hair**

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for creatively colouring and lightening hair.
3. Your assessor will observe these aspects of your performance on **at least 6 occasions, each of which must be on different clients.**
4. From the range, you must show that you have:
 - used **all** the types of products
 - carried out **all** tests
 - considered **all** the factors
 - used **all** the colouring and lightening effects
 - used **2 of the 3** lightener application techniques
 - used **2 of the 3** colour correction products
 - used **2 of the 3** the colour correction techniques

- given **all** advice and recommendations.

5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACHBI4 **Provide hairdressing consultation services**

1. Simulation is not allowed for any performance evidence within this unit.

2. You will need to demonstrate in your everyday work that you have met the standard for developing client consultancy skills.

3. Your assessor will observe these aspects of your performance as part of all technical observations and will be recorded on **at least 5 occasions**. These recorded observations must cover **different technical services**.

4. From the range statement, you must show you:

- have consulted with **both** new and regular clients
- have used **all** the means of identifying clients' wishes
- have adapted your advice to take into account the factors limiting or affecting services
- have identified or can describe the problems.
- have taken into account **all** hair characteristics
- used **3 of the 4** classifications
- given **all** the advice and recommendations

5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKAAH7 Provide a variety of relaxing services

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for providing a variety of relaxing services.
3. Your assessor will observe your performance on **at least 4 occasions**.
4. From the range, you must show that you have:
 - used **all** types of products listed
 - carried out **all** the tests listed
 - provided **all** relaxing services listed
 - covered **all** the analysis areas listed
 - used **2 out of the 4** tools listed
 - considered **all** the factors listed
 - given **all** advice and recommendations
5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media

- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACH11 Hair colour correction services

1. Simulation is not allowed for any performance evidence within this unit.
 2. You must practically demonstrate in your everyday work that you have met the standard for hair colour correction services.
 3. Your assessor will observe these aspects of your performance on **at least 4 occasions on different clients**.
 4. From the range, you must show that you have:
 - carried out **4 out of the 5** the types of colour correction
 - used **4 out of the 5** types of products
 - carried out **all** tests
 - considered **all** the factors
 - given **all** advice and recommendations
 5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.
- * skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:
- Projects
 - Observed work
 - Witness statements
 - Audio-visual media
 - Evidence of prior learning or attainment
 - Written questions
 - Oral questions
 - Assignments
 - Case studies
 - Professional discussion

If the range requirement has not been fully covered by these observations, you may

be able to provide additional observed evidence.

SKACHI2 Provide creative hair extension services

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for providing creative hair extension services.
3. Your assessor will observe your performance on **3 occasions, each on different clients.**

4. From the range, you must show that you have:

- used **2 out of the 3** cutting tools
- taken account of **all** the factors
- used **both** the attachment systems
- used **both** types of hair extensions
- carried out **both** full head and partial head extensions
- used **3 out of the 5** cutting techniques
- used **3 out of the 4** creative finishing techniques
- given **all** advice and recommendations

5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACHI3 Create a variety of permed effects

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the

standard for creating a variety of permed effects.

3. Your assessor will observe these aspects of your performance on **at least 2 occasions**, which must include:

- 2 different sectioning and winding techniques, 1 of which must be carried out on sensitised hair

4. From the range, you must show that you have:

- used **all** the products
- carried out **all** the tests in the range
- considered **all** the factors
- used **2 out of the 6** sectioning and winding techniques
- permed **1** of the types of sensitised hair
- achieved **3 out of the 4** permed effects
- given **all** the aftercare advice

5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACHB15 **Develop and enhance your creative hairdressing skills**

1. Simulation is not allowed for any performance evidence within this unit.

2. You must practically demonstrate in your everyday work that you have met the standard for developing and enhancing your creative skills.

3. You must produce evidence of creating and evaluating **3 different hair designs**. Your assessor will observe your performance on **at least 1 occasion**.

4. From the range, you must show that you have:

- covered at least **1 of the types of activities**
- covered **both** types of image
- involved at least **2 of the 6** relevant people
- used at least **4 out of the 11** techniques
- used at least **2 of the 3** types of additional media

5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACHBI6 **Provide specialist hair and scalp treatments**

1. Simulation is not allowed for any performance evidence within this unit.

2. You must practically demonstrate in your everyday work that you have met the standard for providing specialist hair and scalp treatments.

3. Your assessor will observe your performance **on at least 4 occasions on different clients**, one of which must be treating a scaling scalp and another for diffuse hair loss.

4. From the range, you must show that you have:

- used **5 of the 6** treatment products
- used **3 out of 4** types of tools and equipment
- considered **all** the factors
- covered **7 of the 9** hair and scalp conditions
- used **all** the massage techniques

- covered **all** the treatment objectives
- given **all** advice and recommendations

5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACHB17 Contribute to the planning and implementation of promotional activities

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for contributing to the planning and implementation of promotional activities.
3. You will need to collect documentary evidence to show you have met all the requirements of the standard.
4. From the range, you must show that you have:
 - undertaken **all** the types of promotional activities
 - developed **both** types of objectives

SKACHB18 Contribute to the financial effectiveness of the business

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for contributing to the financial effectiveness of the business.
3. You will need to collect documentary evidence to show you have met all the requirements of the standard. It is unlikely that you will be able to collect sufficient documentary evidence in less than 3 months.
4. From the range, you must show that you have:

- monitored and effectively used **all** the resources listed
- **set and achieved** your productivity targets for technical services and retail sales

SKACB7 Creatively cut hair using a combination of barbering techniques

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for creatively cutting hair using a combination of barbering techniques.
3. Your assessor will observe your performance on **at least 6 occasions. Each observation must be of a different creative restyle.**
4. From the range, you must show that you have:
 - used **all** the tools and equipment*
 - taken into account **all** the factors
 - used on **both** wet and dry hair
 - used **9 out of the 12** cutting techniques
 - created **all** the neckline shapes
 - used **both** creative finishing techniques
 - given **all** advice and recommendations

5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

***NOTE: Use of clipper attachments is not allowed at Level 3.**

SKACB8 Design and create a range of facial hair shapes

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for cutting facial hair to shape.
3. Your assessor will observe your performance on **at least 3 occasions on different clients**
4. From the range, you must show that you have:
 - used **all** the tools and equipment*
 - taken into account **all** the factors
 - achieved **all** the looks
 - used **all** the cutting techniques
 - given **all** advice and recommendations
5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

***NOTE: Use of clipper attachments is not allowed at Level 3.**

SKACB10 Provide shaving services

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for shaving.
3. Your assessor will observe your performance on **at least 3 occasions.**
4. From the range, you must show that you have:
 - used **all** the shaving services

- used **all** the types of tools and equipment
- taken into account **all** the factors
- used **all** the lathering products
- used **both** the lathering techniques
- used **3 of the 4** the shaving techniques
- used **all** the facial massage techniques
- used **all** the finishing products
- given **all** advice and recommendations

5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.

SKACB9 **Design and create patterns in hair**

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for designing and creating patterns in hair.
3. Your assessor will observe your performance on **at least 3 occasions, all of which must be of different patterns**
4. From the range, you must show that you have:
 - used **all** the tools and equipment listed
 - produced **all** designs
 - taken into account **all** the factors listed
 - produce designs that cover a full head and a partial head

- used **all** the cutting techniques listed
- given **all** advice and recommendations

5. However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in this range.

* skills or knowledge of the outstanding range can be demonstrated through any form of a portfolio of evidence:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

If the range requirement has not been fully covered by these observations, you may be able to provide additional observed evidence.