EMILY WILLIAMSON

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Summary

Enthusiastic Software Engineering student at ASU ready to take on the extra responsibility that comes with an internship to coincide with my education, strengthen my skills, adapt to the career field of software engineering, and to never stop learning. I have my bachelors degree in Biological Sciences and a background in managing, bringing more than three years of experience driving team and organizational success. This experience reinforced my issue and conflict resolution skills, as well as process improvement and inventory control. Ultimately, this experience formed my passion for data and analytical thinking. I would love to now take this passion and apply it to a company that I can grow and succeed with.

Skills

- Data analysis
- People Management
- Staff training and development
- Auditing
- Logical thinking
- Fast Learner
- Microsoft Office (Excel Certified)
- · Self-aware; in-tune with strengths and weakness to facilitate growth
- · Excellent written and oral communication skills
- · Strategic decision-making
- Positive and friendly
- Active listening skills
- Detail obsessed
- Ready and able to lead a project or a team
- Known for "thinking out side of the box" to drive solutions
- Natural leader

Education

Bachelor of Science: Software Engineering

Arizona State University - Tempe, AZ

- Full-Time Student at the Polytechnic Campus
- Dean's List Fall 2020
- Programming Languages include Java, MySQL, and Matlab, as well as Logic Circuit Design with Logisim

Bachelor of Science: Biological Sciences

May 2014

Expected Graduation - May 2023

Arizona State University - Tempe, AZ

- Graduated Cum Laude 3.42 GPA
- Dean's List Fall 2012, Spring 2013, and Spring 2014, New American University Scholarship
- Coursework in Calculus, Statistics, Physics, Organic Chemistry, Genetics, and Microbiology

Work History

Supervisor

Absolute Healthcare - Gilbert, AZ

12/2018 to 11/2019

- · Assisted management to ensure all company visions and goals were met.
- · Left to pursue secondary education for newly developed passion for analyzing data through this experience.
- · Maintained proper documentation and reports for inventory, sales, administration work, deposits, and patient files.
- Maintained compliance with the Arizona Department of Health Service requirements, including passing random bi-annual audits by the state.
- Enforced HIPAA laws, as well as helped create and enforce the company policies and procedures.

Manager

Perpetual Healthcare - Phoenix, AZ

- Managed an average team of 18 employees, including an assistant manager, supervisors, and associates.
- Executed monthly inventory audits while maintaining an error rate less than 5%.
- Upheld quality control through varying product analyses.
- Perfected Microsoft skills through Excel, Word, and PowerPoint.
- Handled and analyzed all location's cash flow in a cash based industry.
- Maintained a positive work environment and aided in the employee's growth.

Veterinary Technician 11/2014 to 02/2016

Power Ranch Animal Hospital - Queen Creek, AZ

- Performed analytic and diagnostic lab work.
- Assisted doctor in medical procedures, involving different techniques and tools.
- Properly handled and logged controlled drugs, chemicals, and organic samples.
- Strengthened attention to detail and analytical skills in order to diagnose and treat patients.
- Mastered open ended questions to pull out valuable pieces of information.

12/2016 to 07/2018