

5204 Sandstone Court  
Suffolk, VA  
23435

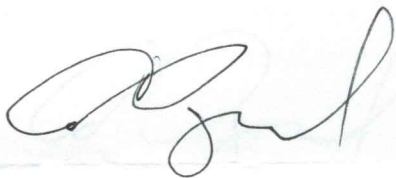
February 2, 2016

Dear Sir or Madam:

I had the pleasure of working with Heidi Evans over the course of a year and a half while she worked in administration at our church. Soon after her hiring, another member of our staff left and Heidi willingly stepped up to take on additional duties related to that position. For nearly a year, she in effect covered both jobs, one of which required the handling of day to day property management issues, an area in which she had no prior experience or training.

Heidi is a conscientious worker with a strong sense of responsibility to her work and to those with whom she interacts. She is quite creative, consistently delivers high quality work, and I have found her to be both approachable and helpful. I would recommend her highly.

Yours truly,

A handwritten signature in black ink, appearing to read 'C. Baynard', with a stylized flourish at the end.

Charles M. Baynard  
pbaynard65@charter.net  
757 638-4812