

February 9, 2016

To Whom It May Concern

As the administrative assistant in the Eastern Office of the Bishop, I have worked in an adjacent office to Heidi since November of 2015. In addition to working in close proximity, we have worked as a team on several unique events including the funeral for Pastor Marshall Mauney, the bishop's father and pastor emeritus of First Lutheran, as well as the ordination of David Walters. In those larger events or smaller such as conference gatherings or committee meetings Heidi has demonstrated the ability to work under pressure to plan and organize successful events in various deadlines and situations that occurred.

Heidi is willing to work the hours needed to accomplish the goal of the project, even going well beyond her job description on the occasions above to ensure the bishop and other visiting bishops and pastors were well prepared and cared for during these events. She is always a warm face welcoming a wide variety of people to the church, from the homeless to dignitaries.

Heidi is highly competent in church communications that we requested her be keynote speaker for a Media Conference held in 2014. We also asked her to be a speaker for our upcoming Church Administrators Conference, Connect Conference, which will be held in April.

Sincerely,



Lenae Osmondson

Administrative Assistant, Eastern Office of the Bishop