**CHANGE ORDER AGREEMENT**

**Date:** %CURRENT\_DATE%

**Project Name**: %JOB\_NAME%

**Property Address:** %FULL\_ADDRESS%

**Owner Name:** %FULL\_NAME%

This Change Order Agreement is made between Malama Restoration LLC ("Contractor") and %FULL\_NAME% ("Owner") to document changes to original scope of work. The work proposed is either to **change or add** to the original estimate.

**1. REASON FOR CHANGE**

☐ Unforeseen conditions encountered during the project

☐ Owner-requested changes to the scope of work

☐ Material price increases

☐ Changes in project timeline

☐ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2. DESCRIPTION OF CHANGES TO SCOPE OF WORK**

%SERVICE\_AGREEMENT\_NOTES%

(Detailed description of additions, deletions, or modifications to the original scope)

**3. COST IMPACT**

- Original Contract Amount: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

- Amount of This Change Order: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

- New Contract Total: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**4. SCHEDULE IMPACT**

☐ No change to the project schedule

☐ Project completion extended by \_\_\_\_\_\_ days

☐ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**5. ACCEPTANCE & AUTHORIZATION**

By signing below, both parties acknowledge and accept the terms of this Change Order. This document is hereby incorporated into and made part of the Original Agreement and is subject to all terms and conditions therein.

**Owner**

Name (print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contractor – Malama Restoration LLC**

Authorized Representative (print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_