

**DR. DENISE WILKINS**  
**CERTIFIED COACHING SERVICE**  
**AGREEMENT**

Today's Date:

Name:

Email:

Phone:

Appointment Date:

Coach's Name: **DR. DENISEWILKINS**

The terms of this Coaching Agreement, between \_\_\_\_\_ and Dr. Denise Wilkins have been discussed, agreed, and signed below.

**Accountability**

The success of any coaching relationship is always determined by both the perspective given by the coach and the follow through by the client. This process is known as accountability. Scheduled appointments will be agreed upon, action steps will be agreed upon, and accountability to both the process and the agreements made during each coaching session will determine the success of the coaching process. The services to be provided are either in-person coaching or tele-coaching, as designed jointly with the client. Coaching is not, under most circumstances' advice, therapy, or counseling, although, Dr. Wilkins reserves the right to offer advice based on her expertise when necessary. The entire session will address specific personal, business, or general goals and objectives when needed.

**Confidentiality**

All information provided shall remain confidential.

**Refund & Guarantee Policy**

Because coaching is a relationship-based service, and not a material product, no refunds or guarantees shall be offered in this agreement.

### **Appointment Information**

All coaching sessions shall be scheduled in advance. Coaching sessions may be rescheduled only when given written notice by email or text a minimum of 72 hours (3 business days) before the scheduled appointments.

### **Coaching Fees**

Please circle your choice of session.

1. The Client agrees to pay \$50.00 per 60-minutes coaching session.
2. The Client agrees to pay \$75.00 per 90-minute coaching session.
3. 4 sessions at \$50.00 X 20% for a minimum of 4 sessions. The payment of \$160.00 with a 20% discount included is due at least 24 hours before each session.
4. 4 sessions at \$75.00 X 20% for a minimum of 4 sessions. The payment of \$240.00 with a 20% discount included is due at least 24 hours before each session.

### **Acceptance**

Our signatures on this agreement indicate full understanding and agreement of the information outlined in this agreement.

**Coaches Name (print)**

\_\_\_\_\_

**Client's Name (print)**

\_\_\_\_\_

**Coaches Signature:**

\_\_\_\_\_

**Client's Signature:**

\_\_\_\_\_