**Good Shepherd Farmers Market**

Good Shepherd Lutheran Church 3434 Hempstead Turnpike Levittown NY

**Weekly Market Saturdays 9 am to 1 pm Set up 730 am**

1. Name of Business: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Please include the following:
* Sales Tax ID
* Food vendors: **Copy of Insurance Certificate naming Good Shepherd Lutheran Church 3434 Hempstead Turnpike Levittown 11756 as additionally insured on your policies.**
1. **Payment-** **$40 per day** check made out to Wendy Lantigua or **Venmo** Wendy\_Lantigua
2. **Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. **Phone Number**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. **Address**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. **Email**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Website:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Rules:**

\*\*Vendors must clean up after themselves and leave their space as it was found. \*\*PAYMENT IS NONREFUNDABLE. \*\*Vendors can only sell what is stated on application unless approved by coordinator. \*\*No smoking or firearms at the Good Shepherd Farmers Market \*\*Vendors who are late more than once will not be allowed back. \*\*The market will be advertised but all vendors **MUST** advertise as well.

I agree to participate in ***Good Shepherd Farmers Market*** on the days written above. I will follow and understand all rules and regulations and maintain the proper licenses, insurance etc. I understand that GOOD SHEPHERD LUTHERAN CHURCH and this market coordinator Wendy Lantigua (Little Kitchen Creations by Wendy LLC) will not be held liable for accidents, theft, damage or loss during said dates of event and that I as a vendor will take full responsibility for any action, which I may take during the market that might cause any damage or loss.

Signature / Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please mail or email completed application, payment and insurance to

Good Shepherd Lutheran Church c/o Wendy Lantigua 3434 Hempstead Turnpike Levittown, NY 11756 goodsheperdfair@gmail.com 516-448-5126

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Please Check the dates wanted to attend. ***ALL DATES MUST BE APPROVED*** before attending.

|  |  |  |
| --- | --- | --- |
| **Date**  | **Yes / No** | **Approved / Paid** |
| February 2nd, 2019  |  |  |
| February 9th, 2019 |  |  |
| February 16th, 2019 |  |  |
| February 23rd, 2019  |  |  |
| March 2nd, 2019 |  |  |
| March 9th, 2019 |  |  |
| March 16th, 2019 |  |  |
| March 30th, 2019 |  |  |
| April 6th, 2019 |  |  |
| April 13th, 2019 |  |  |
| April 20th, 2019  |  |  |
| April 27th, 2019  |  |  |

Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Payment total: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Market Rules & Regulations**

**General:** Vendors agree to read these rules and regulations carefully before agreeing and signing. Vendors agree to keep a copy of these rules and regulations for their records. Products and practices not specifically listed therein shall be submitted to the committee in writing. Failure to observe these rules and regulations may result in suspension an or termination of market privileges. To further clarification of these rules and regulations, please contact market manager.

**2.** **Powers and Duties** of the *Good Shepherd Market*. The duties of the *Good Shepherd Market* include, but are not limited to, the following: Adopt, amend and enforce the rules and regulations of the *Good Shepherd Market*. Assure the orderly and effect operation of the market. Establish requirements for both vendor participation and product selection to ensure a sustainable mix of products in the market. Establish all vendors fees and dues. Determine an operational schedule and location of participating vendors. Establish and maintain a special events calendar, publicize the market and its vendors.

**3. Operating Schedule** the *Good Shepherd Market* is a **12-month market** which is held every **Saturday** from **9 am to 1 pm**. On the days when the market falls on a holiday, such as Christmas, the market committee reserves the right to cancel the market for that day. Vendor is entitled to use **TWO** 2’x6’ table approximately 36” from the wall. If at the end of the month, either the market committee or the vendor themselves feel that the market is not the proper venue for them, the vendor may cease participation in the market. ***\*vendors must bring own tables; no tables will be supplied.***

**\*\*\*\***In addition to completed application, all **food vendors** are required to submit certificates of insurance for **ONE MILLION DOLLARS in General liability** coverage separately naming **“Good Shepherd Lutheran Church”** on certificate of additionally insured. The certificates of insurance must accompany the application prior to the first participation date. Submitted applications will not be considered without a certificate of insurance. **\*\*\*\***

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