**Market Rules & Regulations**

**General:** Vendors agree to read these rules and regulations carefully before agreeing and signing. Vendors agree to keep a copy of these rules and regulations for their records. Products and practices not specifically listed therein shall be submitted to the committee in writing. Failure to observe these rules and regulations may result in suspension an or termination of market privileges. To further clarification of these rules and regulations, please contact market manager.

**2.** **Powers and Duties** of the *Good Shepherd Market*. The duties of the *Good Shepherd Market* include, but are not limited to, the following: Adopt, amend and enforce the rules and regulations of the *Good Shepherd Market*. Assure the orderly and effect operation of the market. Establish requirements for both vendor participation and product selection to ensure a sustainable mix of products in the market. Establish all vendors fees and dues. Determine an operational schedule and location of participating vendors. Establish and maintain a special events calendar, publicize the market and its vendors.

**3. Operating Schedule** the *Good Shepherd Market* is a **3-month outdoor market** which is held every **Saturday** from **10 am to 2 pm**. On the days when the market falls on a holiday, such as Christmas, the market committee reserves the right to cancel the market for that day. Vendor is entitled to a **10 x 10** spot. If at the end of the month, either the market committee or the vendor themselves feel that the market is not the proper venue for them, the vendor may cease participation in the market. ***\*vendors must bring own tables, supplies for their tables and canopy, weights; no tables will be supplied.***

**\*\*\*\***In addition to completed application, all **food vendors** are required to submit certificates of insurance for **ONE MILLION DOLLARS in General liability** coverage separately naming **“Good Shepherd Lutheran Church”** on certificate of additionally insured. The certificates of insurance must accompany the application prior to the first participation date. Submitted applications will not be considered without a certificate of insurance.

I agree to participate in ***Good Shepherd Farmers Market*** on the days written above. I will follow and understand all rules and regulations and maintain the proper licenses, insurance etc. I understand that GOOD SHEPHERD LUTHERAN CHURCH and this market coordinator Wendy Lantigua (Little Kitchen Creations by Wendy LLC) will not be held liable for accidents, theft, damage or loss during said dates of event and that I as a vendor will take full responsibility for any action, which I may take during the market that might cause any damage, loss or injury.

**Good Shepherd Market Application**

**Every Saturday 10 am to 2 pm Outdoors**

**June 20th, 2020 to September 26th, 2020**

**Please Read the attached rules and regulations FULLY before signing**

Vendor/ Business Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Social Media/ Website \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please include the following with your application form**

1. Proof of Liability insurance (food vendors)
2. Copies of all applicable licenses/permits Dept. Agriculture/Nassau County Department of Health
3. One-page description of your farm or business
4. Complete list of products / produce you sell
5. Please choose: (All payments must be prepaid prior to date attending) Payment must be a Check.
* **June 20th to Sept 26th  $375 – FREE DAY ($25) = $350 if you sign up for all dates.**
* **$25 Per Diem - must pay for a minimum two days**

The above information must accompany the application. Any omittance may delay /prevent vendor participation in the market.By signing this application. **I ACKNOWLEDGE THAT I HAVE READ & UNDERSTOOD THE RULES & REGULATIONS. All payments must be received prior to day of attendance. If the vendor is to cancel or NO SHOW it will result in a forfeit of their vendor fee. Vendors also agree to actively promote their location, business information and supply market coordinator with information to advertise their product.**

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

VENDOR SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please address Checks to: Good Shepherd Lutheran Church**

**Mail to: Good Shepherd Lutheran Church C/O Wendy Lantigua**

**3434 Hempstead Turnpike**

**Levittown NY 11756**

goodsheperdfair@gmail.com