

## **\*\*Bringing The Chi Food Truck Catering & Booking Contract\*\***

**\*\*Minimum Attendance:\*\*** A minimum of 50 people is required for an event.

**\*\*Pricing:\*\*** Prices are based on two hours of food service. A standard 25% service charge will be applied. A deposit of 50% is required.

**\*\*Final Attendance:\*\*** Bringing the Chi requires the final attendance to be confirmed seven (7) days prior to the event. The client will be responsible for paying the cost of the attendees listed on the invoice, including those who do not attend. No adjustments will be made to guests accounted for in the final headcount that do not attend.

**\*\*Refund Policy:\*\***

- Refunds will not be issued if canceled within 14 days of the event.
- Full refunds will be provided if canceled 15 days or more prior to the event.

**\*\*Parking:\*\*** The client is responsible for providing a parking area for the food truck.

**\*\*Mileage Charge:\*\*** A mileage fee will be applied for travel to and from events, based on the distance between the food truck's base location and the event site. The mileage rate is **\$0.65 per mile**.

**\*\*Calculation of Distance:\*\*** The distance will be calculated using the shortest route via GPS. Travel beyond Waterloo - Cedar Falls, IA, may incur additional travel surcharges, which will be agreed upon prior to booking.

**\*\*Mileage Fees:\*\*** Mileage fees will be clearly listed on the invoice as a separate charge. All travel time is in addition to any event service fees.

**\*\*Event Parking Permit Verification:\*\*** The client must verify that Bringing the Chi is permitted to park at the event location. If, for any reason, Bringing the Chi is unable to park at the event, all monies for the event will be retained by Bringing the Chi.

**\*\*Final Payment:\*\***

The final payment of the remaining balance is due immediately upon the conclusion of the event. Bringing the Chi accepts cash and credit cards as forms of payment. Customer checks must be received five (5) days prior to the event for clearance. A 2.6% transaction fee will apply to all credit card transactions.

**\*\*Menu Optimization:\*\***

Bringing the Chi will collaborate with you to curate a menu of three to five items (\$15 minimum per guest).

**\*\*Event Details:\*\***

**Date of Event:** \_\_\_\_\_

**Address of Venue:** \_\_\_\_\_

**Type of Event:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

