



Rental Property Checklist

Can you please provide me with the following for your rental properties? Totals are fine if you keep the copies of receipts. I may need to view invoices for any New Assets or Repairs and Maintenance paid personally so the expenses can be accounted for correctly:

1. Real Estate summary of income and expenses if rented through a Real Estate. If not, the total rental income received and a list of expenses you incurred:

2. Council rates paid: _____

3. Water rates paid: _____

4. Any repairs and maintenance receipts/invoices for the rental not paid via Real Estate:

5. Total interest on the rental property loan: _____

6. Total insurance paid for the income year: _____

7. Any new assets installed in the rental property: _____

8. Any other expenses that you incurred and are unsure whether they are claimable send through and I can determine for you:

9. A copy of last years tax return or at least the Depreciation Report. I can request this from previous accountant if you do not have access to a copy:
