

Sunset Lake Association

Complaint Form

Date _____

Complaining Lease Holder Name _____

Lot # _____ Address _____

Phone # _____

Offending Lease Holder Name _____

Lot # _____ Address _____

Section & Rule # involved in complaint _____

Date of Occurrence _____

Complaint _____

Accepted by – Board Director’s Name _____ Date _____

Action Taken _____

Board Director who performed action if any _____

**THE COMPLAINT FORM MAY BE SUBMITTED TO THE OFFICE MANAGER,
BUT MUST BE ACCEPTED BY THE CHAIRMAN OF THE APPROPRIATE COMMITTEE
OR A BOARD DIRECTOR.**