

SUNSET LAKE ASSOCIATION
AGENDA
Feb. 6th, 2006 7:00pm

CALL TO ORDER

ROLL CALL

VISITORS

SUPERINTENDANT'S REPORT

OFFICE MANAGER'S REPORT

APPROVAL OF THE MINUTES OF December 2006

APPROVAL OF BILLS PAID FOR December 2006

COMMITTEE REPORTS:

AQUATIC CONTROL & WATER SAFETY	-SAM LAMENDOLA
BUILDING & CONSTRUCTION COMMITTEE	-GEORGE TOEPFER
DAM & GROUNDS COMMITTEE	-JOHN KEMP
FINANCE COMMITTEE	-CHERYL STINE
LEGAL & INSURANCE COMMITTEE	-NORMAN BRAND
ROADS COMMITTEE	-ROBERT GOMORA
SANITATION, SHORELINE & BOAT DOCKS COMMITTEE	-TONY PAQUETTE
WATER QUALITY & CONSERVATION	-STEVE KOLSTO

OLD BUSINESS -

NEW BUSINESS - Fire Hydrants , Road Maintenance Agreement

TRANSFERS - #188 Tomasi Leopardi to Ken & Sandy Phillips
#214 Gary & Patty Yaris to Robert & Sandra Elkin

ADJOURNMENT -

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SUNSET LAKE ASSOCIATION

Balance Sheet

As of December 31, 2006

Dec 31, 06

ASSETS

Current Assets

Checking/Savings

0100 Cash on Hand	100.00
Checking, First Midwest	165.66
Money Market, General Fund	
Operating Cash	26,192.00
Fireworks Reserve	1,732.50
Escrow	57,000.00

Total Money Market, General F...	84,924.50
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1 Year CD	25,000.00
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Total Checking/Savings	110,190.16
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Accounts Receivable

0160 - 0160 Accounts Receivable	-322.50
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Total Accounts Receivable	-322.50
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Total Current Assets	109,867.66
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Fixed Assets

FIXED ASSETS

Community Center	41,298.00
Garage	22,824.00
Dam & Spillway	143,467.75
Roads & Driveways	36,347.63
Maintenance Equipment	13,813.71
Vehicles	7,773.00
Policing Equipment	4,635.60
Office Equipment & Furniture	8,347.75
Buildings & Other Depr Assets	85,865.83

Total FIXED ASSETS	364,373.27
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DEPRECIATION

Depreciation- Comm. Center	-12,602.00
Depreciation- Garage	-1,341.00
Depreciation- Dam/Spillway	-143,467.75
Depreciation-Road/Driveway	-36,347.63
Depreciate-Maint Equipment	-12,198.71
Deprec - Vehicles	-7,773.00
Depreciate-Police Equipmt	-10,843.71
Depreciate-Office Equipmt	-2,139.64
Deprec - Buildings & Other	-85,863.06

Total DEPRECIATION	-312,576.50
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LAND

Farm Land	16,000.00
Lake Site	39,773.18
Picnic Area	4,000.00

Total LAND	59,773.18
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Total Fixed Assets	111,569.95
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TOTAL ASSETS	221,437.61
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

Escrow for Septic, Rip Rap	57,000.00
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SUNSET LAKE ASSOCIATION

Balance Sheet

As of December 31, 2006

Cash Basis

	Dec 31, 06
Fireworks	1,732.50
Payroll Liabilities	
FICA Expense	334.73
Employer Share FICA Pay...	0.03
FUTA Liability	320.02
Federal Income Tax Withh...	360.00
IL Unemployment Insurance	-68.75
Illinois Income Tax Withh...	216.74
Total Payroll Liabilities	<u>1,162.77</u>
Total Other Current Liabilities	<u>59,895.27</u>
Total Current Liabilities	<u>59,895.27</u>
Total Liabilities	<u>59,895.27</u>
TOTAL LIABILITIES & EQUITY	<u><u>59,895.27</u></u>

SUNSET LAKE ASSOCIATION
Profit & Loss Budget vs. Actual
 January through December 2006

Cash Basis

	Jan - Dec 06	Budget	\$ Over Budget	% of Budget
Income				
Membership Assessment	89,760.00	89,490.00	270.00	100.3%
Boat Permits	3,848.50	3,600.00	248.50	106.9%
Building Permits	1,020.00	800.00	220.00	127.5%
Fines & Penalties	2,233.50	500.00	1,733.50	446.7%
Farm Income	3,200.00	3,200.00	0.00	100.0%
Interest Income	1,505.58	750.00	755.58	200.7%
Transfer Fees	10,000.00	6,600.00	3,400.00	151.5%
Cable Franchise Fee	827.70	1,000.00	-172.30	82.8%
Maintenance Fees Reimbursed	1,555.00	1,200.00	355.00	129.6%
Hall Rental	250.00			
Chlorine Tablets	652.50			
Driveway	2,300.72			
Miscellaneous Income				
SLA Hats	117.00			
Sport/Chlorine Bottles	8.00			
Miscellaneous Income - Other	1,879.78	2,500.00	-620.22	75.2%
Total Miscellaneous Income	2,004.78	2,500.00	-495.22	80.2%
Total Income	119,158.28	109,640.00	9,518.28	108.7%
Expense				
IL. Unemployment Insurance	0.00			
0440 Employment Tax Expense	0.00	4,340.00	-4,340.00	0.0%
Federal Unemployment Tax	0.00			
Capital Improvements	6,321.87	3,000.00	3,321.87	210.7%
Repairs & Maint, Equipment				
Office	180.00			
Community Center	252.13			
Lake	527.00	500.00	27.00	105.4%
Stock Fish	1,150.78	2,200.00	-1,049.22	52.3%
Grounds	922.42	600.00	322.42	153.7%
Roads	10,301.26	10,000.00	301.26	103.0%
Shop Supplies	69.87			
Equipment (Truck & Tractor)	2,310.37	2,000.00	310.37	115.5%
Total Repairs & Maint, Equipment	15,713.83	15,300.00	413.83	102.7%
Conservation & Watershed	1,752.68	3,000.00	-1,247.32	58.4%
Vehicle Gas & Oil	2,738.16	3,500.00	-761.84	78.2%
Property Tax	3,689.72	4,200.00	-510.28	87.9%
Insurance				
Auto	1,056.00			
Property (Hall)	3,484.00			
Umbrella Liability	2,477.00			
Workers Compensation	49.00			
Insurance - Other	0.00	8,000.00	-8,000.00	0.0%
Total Insurance	7,066.00	8,000.00	-934.00	88.3%
Professional Fees				
Accounting Fees	710.00			
Legal Fees				
Steigerwald	206.00			
Total Legal Fees	206.00			
Professional Fees - Other	0.00	3,000.00	-3,000.00	0.0%
Total Professional Fees	916.00	3,000.00	-2,084.00	30.5%
Supplies (Hall & Office)				
Office	103.28			
Postage	894.00			
Copier	794.08			
Printing	530.92			
Supplies (Hall & Office) - Other	2,858.05	2,500.00	358.05	114.3%
Total Supplies (Hall & Office)	5,180.33	2,500.00	2,680.33	207.2%
Utilities				
Telephone	894.46			
Gas and Electric	5,065.38			

SUNSET LAKE ASSOCIATION
Profit & Loss Budget vs. Actual
 January through December 2006

Cash Basis

	Jan - Dec 06	Budget	\$ Over Budget	% of Budget
Water	151.60			
Utilities - Other	0.00	6,800.00	-6,800.00	0.0%
Total Utilities	6,111.44	6,800.00	-688.56	89.9%
Payroll Expenses				
Superintendant	33,062.50	34,500.00	-1,437.50	95.8%
Secretary Salary	18,437.50	19,500.00	-1,062.50	94.6%
State & Federal Unemployment	431.81			
Employer Share FICA Expense	3,715.16			
Payroll Expenses - Other	1,437.50			
Total Payroll Expenses	57,084.47	54,000.00	3,084.47	105.7%
Miscellaneous Expense				
Recording Fees	22.00			
Miscellaneous Expense - Other	4,106.10	2,000.00	2,106.10	205.3%
Total Miscellaneous Expense	4,128.10	2,000.00	2,128.10	206.4%
Total Expense	110,702.60	109,640.00	1,062.60	101.0%
Net Income	8,455.68	0.00	8,455.68	100.0%

11/26/07

SUNSET LAKE ASSOCIATION
Transaction Detail By Account
 December 2006

Date	Num	Name	Memo	Split	Paid Amount
Dec 06					
12/29/2006	4026	Bill Hohimer	salt for roads	Roads	-334.59
12/28/2006	4025	Nail Land Surveying	2006063-1 Wyatt Lot 1, Block 2, M...	Escrow for Septic, Rip...	-475.00
12/26/2006	4019	Verizon Wireless	2176223572002	Telephone	-33.91
12/26/2006	4020	PowerNet Global Communications	#58348297	Telephone	-9.11
12/26/2006	4021	The Wildflower Patch	Flowers Ward Walker	Miscellaneous Expense	-21.25
12/26/2006	4022	Nail Land Surveying	2005081 Kimble Lot 12B, Block 11,...	Escrow for Septic, Rip...	-400.00
12/26/2006	4023	Hohimer, William O.	0402	-SPLIT-	-1,148.90
12/26/2006	4024	Barnes, Kristine S.	Salary	-SPLIT-	-628.04
12/14/2006	4014	Hohimer, William O.	0402	-SPLIT-	-1,148.90
12/14/2006	4015	Barnes, Kristine S.	Salary	-SPLIT-	-628.04
12/14/2006	4016	Employer Solutions Inc.	accounting help	Miscellaneous Expense	-950.00
12/14/2006	4017	Central Equipment Sales & Service	repair plow, shoe assemb,blade, lig...	-SPLIT-	-518.29
12/14/2006	4018	Hohimer, William O.	Christmas Bonus	Miscellaneous Expense	-100.00
12/13/2006	4010	Postmaster	stamps.39 (3 rolls)	Office	-117.00
12/13/2006	4011	Nilwood Water System	#400	Water	-12.95
12/13/2006	4012	Rural Electric Con. Cooperative Co.	#275300	Gas and Electric	-333.71
12/13/2006	4013	Verizon	217-627-3339	Telephone	-29.57
12/12/2006	3280	First Midwest Savings	close account at FNB	Operating Cash	-7,195.99
12/6/2006	4007	First Midwest Tax Deposit	Nov 06 941 Tax Deposit	-SPLIT-	-1,029.40
12/6/2006	4008	Austin, Thomas & Carolyn #49A	Refund escrow	Escrow for Septic, Rip...	-2,750.00
12/6/2006	4009	Century 21	Escrow refund (septic) 15674 North...	Escrow for Septic, Rip...	-2,750.00
Dec 06					-20,614.65

This is all the checks written for the month. It also includes the escrow checks written that is why the total expense is high and we also closed out the FNB account.

**SUNSET LAKE ASSOCIATION
MINUTES OF THE MONTHLY MEETING
FEBRUARY 7, 2006**

CALL TO ORDER: President Bob Sons called the meeting to order at 7:00 p.m. Also present for the meeting were Cheryl Stine, Steve Kolsto, George Toepfer, Norman Brand, Bob Gomora, Tony Paquette and Kate Steigerwald. John Munchalfen was absent.

VISITORS: Clarke Steigerwald #7, Jim Seggelke #9B, Ed Burg #98, Mark Buschhorn #99,99A, Ray Reardon #256A,257, and Ed Snell #286

SUPERINTENDENT'S REPORT: Bill Hohimer stated we bought the salt spreader and ran 2 cans of salt through it. Bill said after the Neighborhood Watch meeting he washed and waxed the floor. Bill noted he's been cutting dead trees and cleaning up brush. Bill said we have a gentleman that's been dumping lawn-trimming items out here for the past 18 years and has been a problem. Bill stated we received a call last week from a member that said this man dumped leaves and brush on their property and was going to start a fire. Bill noted Bob Sons and Bob Gomora went with him to talk to this gentleman and hopefully we won't have this problem again. Bill said at the first of the year we had that tornado or windstorm come thru and Bob Sons with his crew was out here helping clean up. Bill noted they responded very quickly and he wanted to personally thank them for that; never had a president to help like that before. Bob Sons stated he did not charge anyone for that he was just here to help out; we did receive a "thank you" card from Mark and Mary Buschhorn for the pictures and quick response.

OFFICE MANAGER'S REPORT: Kyla Tanner stated she put together January mailing and 25 Rules & Regulations. Kyla said she prepared Quarterly and Annual taxes. Kyla stated she updated the Web Page and sent out interest invoices. Kyla said she had 1 orientation and she's been receiving assessments and mailing boat stickers.

APPROVAL OF MINUTES OF DECEMBER 6, 2005: A motion to approve the minutes of the December was made by Cheryl Stine and seconded by Bob Gomora. Motion passed unanimously.

APPROVAL OF BILLS PAID FOR DECEMBER 2005 AND JANUARY 2006:
Cheryl Stine stated other than the salt spread, bills were usual for December and in January the bills were usual other than our Insurance and the yearly maintenance fee on the copier.

Upon a motion by Bob Gomora and seconded by Steve Kolsto, the Board voted unanimously to approve the bills paid for December. Upon a motion by Kate Steigerwald and seconded by Norman Brand, the Board voted unanimously to approve the bills paid for January.

COMMITTEE REPORTS:

AQUATIC CONTROL AND WATER SAFETY: John Munchalfen was absent.

BUILDING AND CONTRUCTION COMMITTEE: George Toepfer stated in February he received 3 building permits; Gomora #128 for a sunroom, Blenck #121 a deck and Colbrook #108 for a deck. Bob Sons questioned if we heard anything from Vern Broadaway, #103 regarding his boat dock permit. George said he talked to Vern a few months ago and he's decided not to do this.

DAM & GROUNDS COMMITTEE: Norman Brand stated he has not been able to get with Jeremy Walk #116A regarding his tree removal permit but plans to do this. Tony Paquette suggested calling Jeremy first because he works odd hours.

FINANCE COMMITTEE: Cheryl Stine stated we're at 26% of Income because we are collecting Assessments and 11% of Expenses. Bob Sons questioned when Robson are supposed to pay the second payment. Kyla stated they need to pay the \$800.00 with assessment this year; February 15th the first half is due and March 31st for the second. Bob stated if we do not receive this on time we should send a letter right away. Bob asked Cheryl and Kyla to put something together if there wasn't a form letter already. Bob stated we need to have this ready just in case and we'll send it certified mail plus interest.

LEGAL & INSURANCE COMMITTEE: Kate Steigerwald stated nothing to report.

ROADS COMMITTEE: Bob Gomora stated he's keeping the roads safe and holding people down to the speed limit out here. Bob said we had an encounter with John Garbett from Virden dumping whenever and wherever he wants. Bob said last Friday he was given a very strong legal verbal warning. Bob said if he continues down this path, the lake would press charges for illegal dumping and trespassing; Cheryl asked if he lived out here. Bob said no he just works for people out here. Bob Sons said he wasn't even burning on the individual's property he was working for; then after we talked to him he didn't dumped where we said to. Bob said we received the call from a member in Texas stating he was piling all this on their property to burn. Bob Gomora stated this tells him that members are watching out for each other, the Neighborhood Watch is working. Bob said we've verbally warned him so now we need to send him a letter with strong legal verbiage. After additional discussion, it was agreed Kyla would send a letter to Garbett.

Bob Sons said he witnessed a speeder going about 65 mph down North Lake, he went through the stop sign so he followed him. Bob said he turned into a house down by the bridge on the left; he contacted Bob Gomora who then went and talked to him. Bob Gomora said he wasn't out to make Macoupin County a lot of money from tickets, he'd rather settle this by talking to them but if they continue to do this sort of thing they will pay the price. Bob Sons thanked Gomora for putting in extra time with helping out on this. Bob Sons said he wanted to mention the Neighborhood Watch meeting went real well and there were about 50 members here. Bob stated we have about 15 signs ordered; Clarke Steigerwald asked if a member wanted to get one of those signs could they pay for it. Bob said yes, they were \$18.00 a piece and we got them from Tom Reznicek. Bob Gomora said in the next newsletter we could tell the members the signs are now put up and we are taking donations.

Bob Sons said we need to get a date set up for the next Neighborhood watch meeting when it gets closer to the mailing in May. Bob Gomora said the sheriff would probably want to be here again for that. Bob Sons said the sheriff had some information on different programs for Neighborhood Watch depending on how in-depth we want to go with this. Cheryl Stine asked if we were going to give out cards/pre-cut magnets that have the office phone # and Bob Gomora's #. Bob Gomora said the office # and the sheriff's # but we did give the numbers out with the handouts at the meeting. Cheryl stated she thought something pre-cut that we can stick on the refrigerator would be nice. Bob Sons said he would check with Tom Reznicek to see if he could do something like that. Cheryl said maybe the sheriff already has magnets we could put a small label on with the office #. Bob said he'd talk with the sheriff to see if he has something and if not he'd check with Reznicek; we'd only need about 250. Bob Gomora said get a price for 500.

SANITATION, SHORELINE & BOAT DOCKS COMMITTEE: Tony Paquette stated things were going well and he's right on schedule with checking septic for chlorine. Tony said Lot #212 has money in escrow for riprap, cistern and septic; Rick Maguire was able to locate the chlorine tank. Tony stated he looked at Lot #107 and no riprap was needed, feels it's fine. Kyla asked what should be done about the \$100.00 fine John Schwandner had her assess. Cheryl Stine said maybe they put riprap down after they got the fine. Tony said there was a small pile of riprap but thought it was on the neighbor's property. Tony said he felt the fine should be dismissed and he doesn't see a problem with the riprap. Bob Gomora said we should check with John because if he felt there was a problem then there must have been. Bob Sons asked Bill if he knew what John was talking about, maybe what he saw. Bill stated there are a lot of big concrete pieces and what he thought was to fill in the holes; sometimes from the waterside you see things differently but thinks it's just a cosmetic thing. Bob Sons and Tony agreed to look at this together. Bob Sons questioned if Lot #130 had been cleaned up. Kyla stated she thought it had been but it was Lot #129 that cleaned up their leaves. Kyla said she contacted Fast Securing Inc. on this property and the mortgage company had signed the work order so they'd notify the workers to get this done. Bob Gomora asked if they were going to clean up the paint cans, tires, etc. along the driveway. Kyla said the work order is for the leaves only. Bob Sons said we could have Bill clean it up and bill them. Bob Sons said send them a letter giving them a week and if it's not done in that time we'll send Bill over to clean it up and bill them. Kyla questioned what was all over there; Bob Gomora said paint cans, tires, broken furniture and trash. Bob Sons said give them 7 days and if it's not done we'll send Bill over to clean it up and add it to the account; it will have to be paid before the property can transfer.

Tony Paquette said Shirley Erley and Karla Dorks questioned him about getting a CPR training course; maybe invite the EMT squad to help with this. Tony noted we have a number of older folks and if something happened maybe they could call the office and if several members were trained to do this they could get to the member faster than an ambulance. Cheryl said what we need is a defibrillator and they cost about \$1000.00. Bob Sons said we talked about this a few years ago and thought we could get someone from the Fire Dept. to give CPR classes. Bob stated he'd talk to John on the Fire Dept. to see if we could get something set up. Bob Gomora said we might want to check with the Heart Association, there is a 4 or 8-hour training course. Clarke Steigerwald said he was told there was a helicopter service for emergencies. Bob Gomora said AirVac has a helicopter service and for \$40.00 a year they respond to emergencies. Bob said the helicopters come from Missouri, Springfield, Indiana, and Iowa but they'd still get here before an ambulance.

WATER QUALITY & CONSERVATION: Steve Kolsto stated he was happy to report that several people approached him regarding the leaf-burning article in the last newsletter. Steve said he was putting together some packets with about 25 informational issues on anything from preserved wood, docks and beavers. Steve stated the Illinois Lake Management is having their annual conference on March 9-11 at the Eagle Creek Resort in Findlay. Steve noted the registration is \$60.00 for the full conference and there will be 2 workshops on Thursday (Fisheries and Building an Effective Homeowner Association). Steve said his work has a grant for anyone that wants to go they will pay for lodging, mileage and food; maybe have the Lake Association pay and then the grant would reimburse them. Cheryl Stine said since Bill is the Superintendent she would encourage him to go. Bob Sons questioned if anyone else wanted to go; he was interested but not sure if he could get off work. Tony Paquette said he was interested and Norman Brand said he was too but with work not sure if he could. Steve said it would be \$170.00 for 2 nights, \$60.00 for the workshops and \$55.00 for each night. Bob asked if Kyla should make the reservations or each individual. Steve said they've done this either way. Bob said he'd have Kyla make reservations for 3 and if we have to cancel it we will. Bob asked if Steve had gotten prices on water samples; Steve said not yet it's still early. Steve said something else he wanted to mention was the Friday of that Conference they have a session on the Voluntary Lake Monitoring program, a question & answer/problem solving type session. Tony Paquette questioned if this would be something Paul and Shirley Erley would be interested in. Steve said he wasn't sure if they wanted to go but they were sent the information since they are the voluntary lake monitors.

OLD BUSINESS:

Bob Sons questioned if anyone had taken a look at the List of Duties for the Board. Bob said he had a chance to look it over and had a few changes. Bob noted under the Chairperson of Aquatic Control & Water Safety it should also include "ordering boat stickers". Bill said he wondered about if helping with the geese shouldn't be on there. Bill noted with this warmer weather he sees the geese pairing up early this year. Bob asked if he felt it should be under Aquatic Control's duties. Bill said or under Conservation. Bill asked if we're going back to the group from Southern Illinois. Bob questioned if he had problems last year. Bill said the problem was the eggs started hatching early; also in the past what he's done was leave 1 or 2 eggs, just to satisfy them so the geese won't start over. Bob questioned if we needed a permit and was it mandatory that the association work with this group. Bill said yes we need a permit but it's not mandatory that we work with that group. Bob said he feels we need to go back to the way it's been done in the past. Bill said if they were closer and came more often it may work. Bob Gomora said we want to make sure we have our paperwork turned in because the Dept. of Natural Resource is very serious about this. Bill said he's had dealings with the game warden before and yes we have our permit. Bill said the reason we put the permit in his name was because the board members change. Bill stated something else he wanted to mention was we can't have members shooting geese or squirrels either; he's had some complaints about this. Bob said we'd get him some help when it's time to collect eggs. Bob said the Chairperson of Building & Construction should say, "oversees the Building Permits and process". Cheryl Stine said on the Treasurer it should just say "overseeing the finances" instead of long-term finances.

Bob stated on the Chairperson of Finance it should say "he or she" and under the Chairperson of Roads we should change cinders to ice melt. Bob stated the Chairperson of Grounds should be changed to "Dam & Grounds".

Bob noted on the Sanitation, Shoreline & Boat Docks it says, "Testing is done to make sure the Lake water is safe for swimmers, skiers and fishing" and that should be moved to Water Quality & Conservation. Steve Kolsto suggested also putting under Water Quality "help educate members on how to protect the lake". Bob said Kyla would make those changes and get them to us for the next meeting.

Bob Sons said we sent a letter to Bob Dunham, #39,40 regarding cleaning up his place. Bob noted we had one complaint from Joe Dinora and he specified the cleanup in his complaint. Bob said he followed up to Dunham with a phone call and because of the cold weather they hadn't been out here. Bob stated after talking to them on the phone they did come out the next day and started cleaning up. Bob said Bob Gomora was concerned about a drain coming out of the trailer but it comes out of the wash sink. Bob stated they're working on it; maybe it's not as clean as it should be and when he sees them again he'll stop by to have them address a few other areas. Bob said he didn't want to overwhelm them. Bob Gomora questioned how long are we going to allow them to have that trailer there. Bob Sons said he was given permission from the prior Board to park that there until the permit expires. Bob said a member can park a camper on their property; they just can't live in it. Bob stated our rules say a member can have a camper on their lot for a couple days and then they can always bring it back. Bob Gomora said we might need to readdress the rules so we don't get this again. Bob Sons said we've been down that road before but the problem is we have several people that have campers. Bob Sons said he plans to stay with Dunham; he'll be calling him and we'll send him another letter if we have to. Bob stated he had a good conversation with him and thinks he's handling this the right way.

NEW BUSINESS:

Bob Sons said he was thinking about giving out "welcome packets" to new members when they buy property here, something like a fruit basket or a Sunset Lake hat. Bob said he wanted to know what the board thought but he'd like to give them some positive things about the lake, maybe even a coffee mug. Kate Steigerwald said she thought it was a nice idea.

Bob Gomora questioned if something should be done about the debris (foam) floating in the lake from the storm we had. Bob Sons said he wasn't aware of it but would mention this to John Munchalfen.

Kate Steigerwald stated she was asked by a member if Section 25 "No ATV's allowed on Sunset Lake Property" could be changed not to include golf carts. Bob Sons said a lot of people use them to go back and forth to neighbors. Clarke Steigerwald questioned what "etc." included. Bob Sons said he doesn't have a problem with them but wants to know how the board feels. Bob Gomora said the only problem he sees is we just had that individual going 65 mph and if he was to hit the cart, there is no protection. Steve Kolsto said he has some friends with a trailer at Otter Lake and the young kids over there run wild on them. Cheryl Stine said she didn't feel we have that sort of problem here. Bill said there are maybe 5 golf carts here and they belong to senior citizens; he's never had a problem with them. Bob Gomora said maybe change it to say only senior citizens. Cheryl said we couldn't do that; we don't have a problem with it why would we change it. Kate asked if we should put in the rule "this does not include golf carts". Cheryl said she'd suggest taking off "etc.". After additional discussion, the Board felt it was best to leave the rule alone but tell the member that asked, there's no problem with them using it for now.

Bob Sons said he was out with Bill on January 18th and we looked at Lot #215A, down by the dam. Bob said this gentleman has been cutting a lot of trees and cleaning the place up real nice. Bob stated there are some things Bill has back there like culverts and he's going to get rid of them. Bob noted we talked to the homeowner that's been cutting the trees and asked him to leave some of the smaller ones so they have a chance to grow up. Bob said we did tell him if he ever sold the place it was not the Association's responsibility to keep that grass mowed but he could if he wanted. Bob stated we also had some problems with kids cutting down trees off West Lake. Bob said he thinks he has this taken care of; there were a lot of smaller trees getting cut that buffered us from the farmland. Bob noted we definitely want to keep those trees there so someone doesn't put in a driveway and tries to use our roads.

Bob Sons said he received a flyer regarding buying trees real cheap because he has some farm ground. Bob said if Bill wanted to get some for the Lake he could because it's for land management. Bill said we've done that before but they were pretty small so the squirrels and rabbits got to them. Bill said maybe we could put something down by the bridge where we cleaned up last year. Bob said he'd do some more checking on it.

TRANSFERS: The following transfers were approved upon motion by Steve Kolsto and seconded by Bob Gomora.

#212 Sharon K. Secrist to Lemuel J. Shaffer

The Board agreed unanimously.

ADJOURNMENT: Upon motion by Kate Steigerwald, seconded by George Toepfer, the Board agreed again by consensus to adjourn. The meeting adjourned at 8:20 p.m.

**SUNSET LAKE ASSOCIATION
MINUTES OF THE MONTHLY MEETING
MARCH 7, 2006**

CALL TO ORDER: President Bob Sons called the meeting to order at 6:55 p.m. Also present for the meeting were Cheryl Stine, George Toepfer, John Munchalfen, Norman Brand, Bob Gomora and Tony Paquette. Steve Kolsto and Kate Steigerwald were absent.

VISITORS: Jim Seggelke #9B, Bill and Linda Urban #36, Ed Burg #98, Mark Buschhorn #99,A, Ray Reardon #256A, #257, Ed Snell #286 and Rick Maguire

SUPERINTENDENT'S REPORT: Bill Hohimer stated he got the neighborhood watch signs up and we've already had one request for a sign in their yard. Bob Gomora said he felt they should be at entrances only. Bill said Rural Electric has been cutting down dead trees. Bill said he's been getting the mower and boat ready so he can check for goose eggs; he's already found one egg. Bill stated he needs to get the boat in the water but not sure where to keep it at. Bob Sons said he could keep it at his house temporarily because it would be awhile before his boat went in. Bill said another thing was all the buoys have been moved and not sure how they've moved as far as they did. Bill noted the buoy by Steigerwald should not have ever moved. Cheryl Stine said it was because the windstorm we had at the first of the year. John Munchalfen said it appeared to him that the sheet of ice started to move and the buoy went with it. John said he doesn't have his boat in the water now but in the past he's seen some of the buoys move and has put them back. Bill said that's where he's headed, getting the boat ready and in the water. Bob Sons asked if he'd need some help with the buoys or goose eggs. Bill said he wasn't sure until he gets started. Norman Brand said he also has a boathouse we can store the boat in; it has a lift. Bill noted he's also been trimming tree and bushes. Tony Paquette asked about the huge pile of leaves on the west side he mentioned at a prior meeting and thought we may have to get this hauled away; Bill said there are still leaves but not a problem. Bob Sons said if you need any help with buoys or goose eggs let him know.

OFFICE MANAGER'S REPORT: Kyla Tanner stated she sent letters to the following: John Garbett, Rick and Patty Robson (certified) and Fast Securing for Lot #130 about the cleanup. Bob Sons questioned if Robson paid their bill; Kyla stated no, half was to be paid February 15th. Bob said we may need to contact the attorney on this because we don't want to let this slide. Bob noted he wants to get with Norman and introduce him to Mr. Bloomer. Bob Gomora said Lot #130 has a Wrightsman & Musso sign in the yard now. Kyla said she's also been collecting Assessments, mailing boat stickers, and sent out interest invoices.

APPROVAL OF MINUTES OF FEBRUARY 7, 2006: A motion to approve the minutes of the February was made by Bob Gomora and seconded by George Toepfer. Motion passed unanimously.

APPROVAL OF BILLS PAID FOR FEBRUARY 2006: Upon a motion by Cheryl Stine and seconded by Bob Gomora, the Board voted unanimously to approve the bills paid for February.

COMMITTEE REPORTS:

AQUATIC CONTROL AND WATER SAFETY: John Munchalfen stated he was going to get his boat back in the water. John said if Bill needed help with buoys or goose eggs he'd be happy to help. John stated he's noticed a few boats on the water already and wants to get out there to clean up the debris around the banks.

BUILDING AND CONTRUCTION COMMITTEE: George Toepfer stated he had no new building permits but had a chance to look at the places that's under construction and things are coming along nicely; looks good.

DAM & GROUNDS COMMITTEE: Norman Brand stated he was able to look at the trees Jeremy Walk #116A wants to take down. Norman said he does not have a problem with the two large trees in the driveway coming down because they're so crowded. Bill stated he didn't have a problem with them either because they're right up against the driveway; the one in the back doesn't need to come down. Bill stated he does have a dead tree at the front of the house too. Norman said he didn't check the tree in the back but if Bill didn't think it should come down he was in agreement. Cheryl Stine said note on his permit it's just the two by the driveway being approved and leave the one in the back. Norman stated he'd note on the permit we're only approving the two trees in front of the dwelling; he asked Kyla to let Jeremy know.

FINANCE COMMITTEE: Cheryl Stine stated the bills were usual other than the refrigerator that was long over due. Cheryl said the total Income is at 60% and Expenses are at 16.9%.

LEGAL & INSURANCE COMMITTEE: Kate Steigerwald was absent.

ROADS COMMITTEE: Bob Gomora stated when member's call in we need more information, license # and detail of vehicle. Bob Sons said at the next meeting we need to educate the members on this. Bob Gomora said there are members noticing we are out here patrolling the roads. Bob noted the signs are up, people are watching and they've been doing a real good job. Bob said in the next newsletter we should mention we would take donations for the signs but the members need to realize they've been strategically placed.

SANITATION, SHORELINE & BOAT DOCKS COMMITTEE: Tony Paquette stated George Toepfer has been helping check the septics. Tony said sanitation is coming along nicely but he does have some unanswered questions regarding standards when it comes to riprap. Tony said he'd put together a list of them and get that to Bob; for example why do you need riprap at the end of a cove. Cheryl Stine questioned the riprap for lot #107. Tony said he and Bob Sons looked at that, we were in the same agreement that it really didn't need any additional riprap at all. Tony noted if we want to stretch it a little they could put some down if the member wants. Tony said there is \$150.00 in escrow that they could use and they had old brick from a house that was tore down that was approved if they wanted to use it. Bob Sons said it's not bad they could just dress it up some. Tony said there is no erosion of the soil. Tony stated checking the septics is going along just fine and he appreciates the help he's been getting too. Bob Gomora asked if the reason it was slow back by his lot was because Hays' property down there didn't have riprap. Bob Sons said this was done a long time ago; the members that lived down at that end came to the board saying they wanted it to be a "no wake zone" or a "dead slow area". Bob stated Ray Reardon was on the board at that time and may remember more of it. Ray said the members wanted that classified as a cove and when he questioned them how that size of area compared to the other parts on the lake that were

coves they looked at him like he was crazy. Ray stated the group of members came in that evening wanted that classified as a cove and wanted it voted on immediately. Ray said they told the board everyone down at that end wanted this but come to find out there was a member that lived down there that was really upset by this. Bob Sons said we couldn't do anything about the property on the other side because that belongs to Hays. Bob Gomora questioned if this area would be dredged out because the silt has really crept in. Bob Sons said we're about 12 inches low at this time; something that's been talked about or maybe in the works is Hay and Stuart on the north side of the bridge are planning to do something to help keep the silt from coming in. Bob Gomora said he thinks a lot of this comes from the side of the bridge and also off the west side of the lake. Bill said that belongs to Hays. Bob Gomora said maybe we could riprap that; Bill stated actually that whole lake area down there belongs to Hays. Bob Gomora said maybe we better just leave it alone.

WATER QUALITY & CONSERVATION: Steve Kolsto was absent because he was preparing for the up coming conference. Kyla noted Steve had told her he would be talking with Megan from Cochran & Wilken during the conference to get some ideas on additional testing and prices for the lake.

OLD BUSINESS:

Bob Sons asked if everyone looked at the "List of Duties for the Board of Directors". Cheryl Stine stated the list looked good and everyone agreed. Bob asked Kyla to make sure new board members get a copy of the list in coming years.

John Munchalfen stated Gary Otten, Chief of the Girard Fire Dept. was contacted about CPR classes for the lake association. John said every year we go thru CPR classes to be certified and they're either 2, 4 or 8 hours long depending on what part of the class you're looking at. John stated the instructor could only teach a certain number of students at one time; we'll just use the number 12. John said so if we send out a mailing and lets say 60 members say they're interested in this, with only 12 in a class it would be a series of classes; possibly morning, afternoon, & evening, something like that or a series of days. John stated the instructor, which is Gary Otten's son-in-law, does get paid per student but he's not sure what the fees are. John said as far as the dates, he explained when the mailing would be going out, how long it would take for members to respond and Gary felt this could be worked into his schedule. John said he thought this was a good idea; the fire department is good at responding but if we get an additional 60 people knowing this that would be great. John stated he really didn't want to be the middle guy so that nothing gets misinterpreted; he'd rather has us get it first hand from Gary or his son-in-law. Bob Sons said the mailing goes out either the end of April or first of May so we'll wait to see what kind of response we get. Bob stated we'll have the members call Kyla if they're interested in this, then once we have a total we'll get back with Gary's son-in-law to decide if we'll have one, two or three classes. Bob said he may want to get more instructors but we'd just contact those people that show interest in doing something like this. John said that was a good idea. John said as far as the fees do you think it would be a bad idea if it was a 50/50 thing where an individual wants to take the class and let's say it's \$10.00, the association pay half or do we put it all on the member. Norman Brand and Bob Gomora said it should be at the individual's expense. Cheryl Stine said we need to know the price and put that in the newsletter, they won't volunteer unless they know how much. Bob Sons said we don't know the cost until we get the number of members we're going to have in class. Cheryl said the cost is per person, we need to know the unit price. Bob said either he or John would get with Gary to get a price. Tony Paquette said he knows a gentleman that may

also be of help; he works for the Chatham Fire Department and teaches these classes. Tony said he'd contact him and get some information. John said there are a # of instructors out there and that may be helpful.

Bob Sons said he checked on magnets and vinyl stickers with phone numbers of the Sheriff's office and this office. Bob stated for 300 vinyl stickers its \$70.00 and the magnets are \$250.00 for 500. Bob said he knows the magnets work a little better but the stickers you could put on your phone book. Bob said he would check with the sheriff and maybe get him to pay part of this.

NEW BUSINESS:

Bob Sons said he asked Rick Maguire to come and talk about some of the septic systems and how they work. Bob said he had a member suggest to him that we keep track of the maintenance done on the systems. Bob said also the old beach house needed some work done on it and we didn't have clear enough records in the file. Bob stated he talked to Rick about us maybe keeping records and he informed me there was something he had for Lake Springfield that we may want to implement. Bob said lets say in 10 years from now, if Rick isn't doing this sort of thing we still have something to fall back on. Rick Maguire said the biggest thing is education; it's really whatever the Association wants and what the members are willing to do. Rick noted when a home sells usually the lending institution requires a septic inspection be done but we can't inspect what's under ground. Rick said the gentleman at Lot #191 wanted an inspection done on his septic because the escrow agreement was about to expire; the only thing we can inspect is what you actually see. Rick noted they inspected thru the vent of the sand filter, at the chlorine point, visually they inspect the inlet/outlet of the septic. Rick said on the outlet side of the septic tank, the baffle was deteriorating therefore it had to be replaced. Rick noted the baffle holds the sand filter in tack, with that not being there it jeopardizing the sand filter. Rick said his concerns there are if the seller is suppose to get the money back from escrow but 2 weeks before they get the monies back they get a bill. Rick stated he wasn't sure if you want to require inspections prior to selling their property for the obvious problems. Rick said with the beach house the vent was not up to elevation like it should have been and the chlorine feeder tube was buried in the grass. Rick said on new systems permits are filed at the county as well as with the lake this way you have something to go back to, you have a general idea where the system sits and this is very helpful. Rick stated at Springfield Lake they require inspections on aerations, sand and lateral systems; they're done every year or every 3 years depending on what type of system you have. Rick said there's no such thing as a maintenance free septic tank; you get into the greases and the anti-bacterial soaps that kills bacteria. Rick said the biggest thing here would be educating the members; letting them know why they need contracts on their aerobic systems. Rick said a lot of the members have contracts on their systems because they don't want a fine from the Association but don't have any idea about why they need that service. Rick stated aerobic tanks on seasonal homes have issues; we try to pump them when the member comes back home. Rick said after it's laid dormant for several months, we feel they need to be pumped before introducing sewage so you're not putting anti-aerobic bacteria into the lake. Rick stated we pump it out and let it re-grow; aerobic bacteria is a very fast growing bacteria, if you leave and don't feed it, it dies off and becomes anti-aerobic. Rick said then you come back, start feeding it again you can't turn that back to aerobic bacteria; it doesn't happen and the chlorine won't help. Bob Sons asked if he pumps the seasonal ones now? Rick stated the members don't really tell you they're seasonal; there is one member when he leaves we tell him to shut the motor off. Rick said when he's ready to come back we pump him and recheck

the motor. Bob asked if there was a timetable for that, one month or two? Rick stated it depends on how healthy the bacteria is when you shut it off; if the bacteria is weak and dying it could take 2 or 3 weeks. Rick stated it's tested off of NSF standards; they take a system and leave it alone for about 2 weeks, then overload it. Rick said what they've found is they test good for only 2 weeks; they don't test for 3 or 4 weeks vacation. Rick said something we don't state on our contract but we do tell the member is if the contract is current we'll pump it with no additional fee. Rick said right now on an average we're pumping every 3 or 4 years, we do have some that are 5 years but also have those that are every 2 years. Tony Paquette said as far as the Association, we have a list of those that are aeration systems, so we should have to be concerned with them. Bob Sons said something he wants to implement is any contractor that services system out here, have a standard form and we keep records. Rick said we have a checklist that we use but the aeration companies do have standard forms that you can get and we could use those and then turn them into you. Rick stated the only thing we give to you now is the septic contract that members have with us, that's all you see. Rick said you don't know when it's pumped or when it's been serviced; you only know the contract is good from date to date. Bob said what he wanted was keeping records on each piece of property, when the tank is pumped, repairs that have been made, if they're seasonal members suggesting that they have it pumped when they return. Bob said if we stay on this maybe we won't have problems in the future, on any type of system. Bob stated they could just call and let us know it was pumped, if repaired have them drop off a copy so we have that in file. Rick said we send a postcard to the member giving them the date when the system was inspected and let them know whatever was done during the inspection. Rick said the problem Springfield Lake has is it's a city owned lake and really regulated by the Springfield Health Dept. which has been taken over by the Sangamon County Health Dept. and they compile a lot of data that goes nowhere. Rick said the hardest thing is to get members to have routine inspections done. Rick stated cancer is another big problem right now because the treatment goes thru the patient and kills the bacteria no matter if it's a sand, aerobic or lateral system. Rick said these are things people don't look at like the anti-bacteria soap could also be a problem. Rick stated in moderation these types of things won't hurt the system but if you have a weak system there could be problems. Cheryl Stine asked when do you put that stuff down the stools. Rick said Rid-X and those types of companies want you to buy their product but bacteria is a natural bacteria. Rick said yeast, oatmeal & sugar, old timers would pluck a chicken; something in the tank making sure bacteria grows. Rick said what these companies are working towards now is designing a system that will last a lifetime. Ed Burg asked if yeast cake would work. Rick stated yes, something that will sustain growth of bacteria. Cheryl said she used bleach in her laundry and wondered if that was a problem. Rick said anything in moderation was fine; if you over bleach you could possibly be killing bacteria. Rick said you want to use liquid detergent, if you over powder a laundry machine it doesn't dilute in its entirety so it will throw a crystal into the tank and will form a liquid mass. Rick said liquid is better because dilution ratio, the baffle and the way septic systems are designed liquid is best. Norman suggested when they service them maybe leave a note in the door. Rick said we do that or at least we're supposed to do that. Rick stated educate the member so they know why we service the systems. Bob Sons said what he's wanting is to track what's been done on the system; any work, if it's been pumped, any service done by any septic contractor. Rick stated he had some good outline things that are real basic the association could use. Rick said if changes are made to the system they could diagram it. Bob asked if he'd work with Tony on a form and maybe an educational sheet with example of do's and don'ts, examples such as liquid versus powder. Rick said yes, he also has a pumping chart with recommendations of years to pump according to the size of the tank and number in household.

Tony stated he would assume if the members understood more about the septic systems 99% of them would do what they had to but feels they're not educated enough. Tony asked Rick on the aeration contracts does it state they would take care of the chlorine. Tony said he's not been checking those systems for chlorine, he assumed any maintenance to be done on the system to keep it in its proper use would be done by the contractor. Tony questioned if there was chlorine to be added to those types of systems. Rick stated yes they have chlorine feeder tubes on all aerobic systems. Tony asked how often do you put chlorine in. Rick said it just depends on the usage; on aerobic systems it discharges everything. Rick stated you don't want to stack a bunch of chlorine in the tubes because if you over chlorinate the tubes it could hang up 2 or 3 inches above the flow line of the water not even making contact with the chlorine. Bob questioned on aerobic systems does it have an outside chlorine tank? Rick said they vary we have both types out here. John Munchalfen asked if at Lake Springfield every house had to have inspections done? Rick stated yes every septic system has to have an inspection but it could be every year or every 3 years, depends on the type of system. Tony asked if there was something the Board could do to maybe head off problems with septic systems in the future. Rick stated proper maintenance for all systems whether it's a sand or aeration that's a good place to start. Bob Gomora said he thought the people want to take care of their systems they don't want them to fail. Tony said he feels too the members are willing. Tony asked if people go away for the winter and have a sand filter or lateral system, what should they do, if anything. Cheryl said we need something in our informational packet to help educate the member on the medical treatment that kills bacteria. Rick said the University of Arizona has some really nice pamphlets that are reasonable. Rick stated you could find on the internet information on all the different aeration systems out here; Norweco, Nyadectic, Delta and one multi-flow, service protocol and how it's suppose to work and it may give the pumping recommendations. Ray Reardon said he wanted to comment on seasonal residents who have aeration systems and whether they need to be pumped before they start using them again. Ray said he'd suggest having someone come in every couple of weeks to flush down yeast or dog food, probably cheaper than having someone pump the system.

Ed Burg said he has a few trees he'd like to put in the lake for fish cover. Ed stated he usually does this in deep water anywhere from 7 to 12 feet. John Munchalfen said he didn't really have a problem with structures but didn't want them placed in front of others property, jeopardizing others. John stated he doesn't see a problem with that, in fact, he's putting structures in again this year but not in front of a member's dock.

ADJOURNMENT: Upon motion by Bob Gomora, seconded by George Toepfer, the Board agreed again by consensus to adjourn. The meeting adjourned at 8:06 p.m.

SUNSET LAKE ASSOCIATION

Monthly Financial Report

February 28, 2006

Cash on Hand as of 1/31/06	\$	10200
Checking Account Balance as of 1/31/06	\$	40800
Money Market Account Balance as of 1/31/06	\$	35,498.75
3-Month CD at 1.41% as of 1/31/06 (Maturity Date 2/14/06)	\$	2,561.08
6-Month CD at 1.25% as of 1/31/06 (Maturity Date 3/4/06)	\$	<u>20,377.15</u>
	\$	58,946.98

Minus Bills Paid

R. W. Troxell & Co.	\$	1,702.00
M&M Services (LP)		420.58
Rural Electric		328.93
Verizon		40.93
Verizon Wireless		34.39
Power Net Global		8.52
Nilwood Water		12.95
Tom Day Business (Toner)		102.92
Menard's (Refrigerator)		321.00
Modern Mailing (Boat Stickers)		299.13
Employers Tax & Withholding		933.88
Kyla Tanner - Net Salary		1,456.92
William Hohimer - Net Salary		<u>2,297.80</u>
Total Expenses	\$	7,959.95

Plus Income

Assessments	\$	35,128.00
Boat Permits		1,363.00
Transfer		400.00
Building Permits		95.00
Earned by Maintenance Man		50.00
All Others		95.00
Interest		<u>24.13</u>

Total Income **\$ 37,155.13**

Cash on Hand as of 2/28/06	\$	10200
Checking Account Balance as of 2/28/06	\$	40800
Money Market Account Balance as of 2/28/06	\$	64,684.88
3-Month CD at 1.51% as of 2/28/06 (Maturity Date 5/14/06)	\$	2,570.13
6-Month CD at 1.25% as of 2/28/06 (Maturity Date 3/4/06)	\$	<u>20,377.15</u>
	\$	88,142.16

SUNSET LAKE ASSOCIATION
Budget vs. Actual
January through December 2006

	Jan - Dec '06	Budget	\$ Over Bud...	% of Budget
Income				
0301 Annual Assessment	62,409.94	89,490.00	-27,080.06	69.7%
0305 Boat Permits	2,597.06	3,600.00	-1,002.94	72.1%
0311 Building Permits	95.00	800.00	-705.00	11.9%
0313 Fines & Penalties	0.00	500.00	-500.00	0.0%
0325 Farm Income	0.00	3,200.00	-3,200.00	0.0%
0335 Interest Income	48.67	750.00	-701.33	6.5%
0391 Transfer Fees	400.00	6,600.00	-6,200.00	6.1%
0397 Cable Franchise Fee	0.00	1,000.00	-1,000.00	0.0%
0398 Earned by Maint. Man	125.00	1,200.00	-1,075.00	10.4%
0399 Miscellaneous Income				
Chlorine Tablets	90.00			
Fax	2.00			
Hall Rental	25.00			
SLA Hats	10.00			
0399 Miscellaneous Income - Other	2.50	2,500.00	-2,497.50	0.1%
Total 0399 Miscellaneous Income	129.50	2,500.00	-2,370.50	5.2%
Total Income	65,805.17	109,640.00	-43,834.83	60.0%
Expense				
0406 Professional Fees	0.00	3,000.00	-3,000.00	0.0%
0409 Office & Hall Supplies				
Copier Supplies	427.92			
Postage	288.00			
Printing	299.13			
0409 Office & Hall Supplies - Other	27.38	2,500.00	-2,472.62	1.1%
Total 0409 Office & Hall Supplies	1,042.43	2,500.00	-1,457.57	41.7%
0411 R & M- Lake	0.00	500.00	-500.00	0.0%
0411.1 Fish Stocking	0.00	2,200.00	-2,200.00	0.0%
0412 R & M -Grounds	0.00	600.00	-600.00	0.0%
0414 R & M -Roads	0.00	10,000.00	-10,000.00	0.0%
0415.5 Conservation & Watershed	0.00	3,000.00	-3,000.00	0.0%
0416 R & M Equipment	321.00	2,000.00	-1,679.00	16.1%
0418 Gas & Oil	0.00	3,500.00	-3,500.00	0.0%
0430 Utilities				
Gas & Electric	1,663.52			
Telephone	161.68			
Water	22.10			
0430 Utilities - Other	0.00	6,800.00	-6,800.00	0.0%
Total 0430 Utilities	1,847.30	6,800.00	-4,952.70	27.2%
0434 Insurance				
Comm. Auto	1,056.00			
Comm. Property	3,484.00			
Comm. Umbrella Liability	2,477.00			
0434 Insurance - Other	0.00	8,000.00	-8,000.00	0.0%
Total 0434 Insurance	7,017.00	8,000.00	-983.00	87.7%

SUNSET LAKE ASSOCIATION
Budget vs. Actual
January through December 2006

	<u>Jan - Dec '06</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
0442 Property Tax	0.00	4,200.00	-4,200.00	0.0%
0498 Miscellaneous Expense	73.00	2,000.00	-1,927.00	3.7%
Capital Improvements	0.00	3,000.00	-3,000.00	0.0%
Payroll Expenses				
0402 Superintendant	5,750.00	34,500.00	-28,750.00	16.7%
0404 Secretary Salary	3,250.00	19,500.00	-16,250.00	16.7%
0440 Employment Tax Expense	852.08	4,340.00	-3,487.92	19.6%
Total Payroll Expenses	<u>9,852.08</u>	<u>58,340.00</u>	<u>-48,487.92</u>	<u>16.9%</u>
Total Expense	<u>20,152.81</u>	<u>109,640.00</u>	<u>-89,487.19</u>	<u>18.4%</u>
Net Income	<u>45,652.36</u>	<u>0.00</u>	<u>45,652.36</u>	<u>100.0%</u>

SUNSET LAKE ASSOCIATION

Balance Sheet

As of February 28, 2006

	<u>Feb 28, '06</u>
ASSETS	
Current Assets	
Checking/Savings	
0100 Cash on Hand	102.00
0120 Checking Acct.	28,379.62 *
0125 First National Bank- ...	64,684.88
0131 FNB-CD (3-Month CD)	2,570.13
0135 FNB-CD (6-Month CD)	20,377.15
Total Checking/Savings	<u>116,113.78</u>
Total Current Assets	<u>116,113.78</u>
TOTAL ASSETS	<u>116,113.78</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
0200 Escrow	27,971.62
Total Other Current Liabilit...	<u>27,971.62</u>
Total Current Liabilities	<u>27,971.62</u>
Total Liabilities	<u>27,971.62</u>
TOTAL LIABILITIES & EQUITY	<u>27,971.62</u>

* INCLUDES \$27,971.62 IN ESCROW FUNDS.

SUNSET LAKE ASSOCIATION
Accounts Receivable Balance

As of February 28, 2006

	<u>Feb 28, '06</u>
#49A	177.77
Giacomini, Brian & Tricia - #107	106.14
Hipsher, Randy - #26	344.68
Kirbach, William M. & Kenneth W. - #181	15.46
Robson, George R. & Patty - #154,A	800.00
Trapp, Robert G. - #97	232.01
Wyatt, James - #1	<u>469.79</u>
TOTAL	<u><u>2,145.85</u></u>

MONTHLY MISC. SALES

Assessments		\$35,128.00
Boat Stickers		\$1,363.00
Goble - #83	Earned by Maintenance Man	\$50.00
Kinsel - #245	Chlorine Tablets	\$10.00
Ragan - #196	Chlorine Tablets	\$10.00
Sobeck - #78	Chlorine Tablets	\$10.00
Niksick - #211	Chlorine Tablets	\$20.00
Burg - #98	Chlorine Tablets	\$10.00
Hohimer - #155	Hat	\$5.00
Bryant - #38	Hat	\$5.00
Galvan - #122	Hall	\$25.00
Colbrook - #270A	Building Permit	\$30.00
Blenck - #121	Building Permit	\$40.00
Tavernor - #276	Building Permit	\$25.00
Secrist - #212	Transfer	\$200.00
Shaffer - #212	Transfer	\$200.00
Interest		\$24.13
	TOTAL	\$37,155.13

SUNSET LAKE ASSOCIATION

AGENDA

April 4, 2006 7:00PM

CALL TO ORDER

ROLL CALL

VISITORS

SUPERINTENDANT'S REPORT

OFFICE MANAGER'S REPORT

APPROVAL OF THE MINUTES OF MARCH 7, 2006

APPROVAL OF BILLS PAID FOR MARCH 2006

COMMITTEE REPORTS:

AQUATIC CONTROL & WATER SAFETY	- JOHN MUNCHALFEN
BUILDING & CONSTRUCTION COMMITTEE	- GEORGE TOEPFER
DAM & GROUNDS COMMITTEE	- NORMAN BRAND
FINANCE COMMITTEE	- CHERYL STINE
LEGAL & INSURANCE COMMITTEE	- KATE STEIGERWALD
ROADS COMMITTEE	- ROBERT GOMORA
SANITATION, SHORELINE & BOAT DOCKS COMMITTEE	- TONY PAQUETTE
WATER QUALITY & CONSERVATION	- STEVE KOLSTO

OLD BUSINESS - CPR Training
Magnet/Vinyl Stickers for Neighborhood Watch

NEW BUSINESS - Division of Lot #72 (Please review the attachments and come prepared to discuss)
Date for next Neighborhood Watch Meeting

TRANSFERS - #104 John G. & Shelley S. Crocks to Barbara C. Oakes *
#215 Darryl Taylor to James R. & Diane L. Cardwell *
#219 Michele Hare to Don White *
#239 Neil & Julie Brown to Jack & Jan Harden

ADJOURNMENT -

*Upcoming Transfer

**SUNSET LAKE ASSOCIATION
MINUTES OF THE MONTHLY MEETING
APRIL 4, 2006**

CALL TO ORDER: President Bob Sons called the meeting to order at 7:02 p.m. Also present for the meeting were Cheryl Stine, Steve Kolsto, George Toepfer, John Munchalfen, Bob Gomora, Tony Paquette and Kate Steigerwald. Norman Brand was absent.

VISITORS: Clarke Steigerwald #7, Jim Seggelke #9B, Bill & Linda Urban #36, John Schwandner #62, Ray Reardon #256A,257, Bill Tavernor #276, and Ed Snell #286

Bob Sons said he wanted to introduce Kristy Barnes, Kyla is leaving the Lake for a state job and Kristy has accepted her position. Bob said he wanted to welcome Kristy.

SUPERINTENDENT'S REPORT: Bill Hohimer stated he attended the IL Lake Management meeting and this was his 3rd one he'd been to; felt everyone on the board should at least attend one. Bill said a tornado went through leaving limbs and brush everywhere that he cleaned up. Bill stated the following weekend we had a snowstorm so he plowed snow along with Bob Sons and John Earley. Bill said this was difficult because the snow was light and there was so much, he's gone back and spent a lot of time racking up rock and moving sod. Bill noted this wasn't just from us it was the county and state too. Bill said he purchased 12 bald cypress trees and 2 oak trees that needed to be replaced; the bald cypress is for the area by the bridge we cleaned out last year. Bill said he's also planted about 75 trees that we got from conservation down by the bridge. Bill stated the trees from conservation are real small so he mowed that area first real low and then planted them so he'll be able to keep track of them. Bill said he called Marsch regarding road oil and it's gone up considerably; last year it was \$.99 and this year it will be \$1.20. Bill stated he ordered a culvert to replace the one between #1 & #8. Bob Sons asked if we will need to get the roller over here to dress up any of the roads or is that something we are going to wait on. Bill said he's been busy enough racking rock, picking up sod and planting trees that he doesn't really have the time right now.

OFFICE MANAGER'S REPORT: Kyla Tanner stated she sent 2 chlorine letters and worked on paperwork for 4 transfers.

APPROVAL OF MINUTES OF MARCH 7, 2006: A motion to approve the minutes of the February was made by Cheryl Stine and seconded by Bob Gomora. Motion passed unanimously.

APPROVAL OF BILLS PAID FOR MARCH 2006: Cheryl Stine stated bills were normal other than cash rent for the 2 grass areas (Hayes & Walk), bought neighborhood watch signs, trees and flags. Cheryl said bills paid totaled \$7,881.06.

Upon a motion by Steve Kolsto and seconded by Bob Gomora, the Board voted unanimously to approve the bills paid for March.

COMMITTEE REPORTS:

AQUATIC CONTROL AND WATER SAFETY: John Munchalfen stated he has his boat in the water; he was able to pick up some debris from the lake and also moved a railroad tie. Cheryl Stine asked if he moved any buoys back. John stated not at this time.

BUILDING AND CONTRUCTION COMMITTEE: George Toepfer stated he received 2 building permits: Mike Cowden #166B for a shed and Sid Colbrook #270A originally for a shed but now a garage.

DAM & GROUNDS COMMITTEE: Norman Brand was absent. John Munchalfen said the lake is finally at full pool.

FINANCE COMMITTEE: Cheryl Stine stated total income was \$12,890.55, Income is at 71.8% of the Budget and Expense is at 25.6%.

LEGAL & INSURANCE COMMITTEE: Kate Steigerwald stated nothing to report but asked if the reason we had all the algae last year was because of lack of rain. Steve Kolsto stated yes and will probably have it around until we have some big rains.

ROADS COMMITTEE: Bob Gomora stated he's working with the county, Tom Reinhardt, to replace some culverts along Emmerson. Bob said the roads look pretty good even after all that plowing. Bill said some of the problem is we have a lot of loose rock; when we oil and the members see a little black they want more rock. Bill stated actually with the type of oil we use you should see 20% of black.

SANITATION, SHORELINE & BOAT DOCKS COMMITTEE: Tony Paquette stated he looked at a few properties that are transferring. Tony said he made some recommendation he had was on Lot #130 and #239, just some minor things. Tony said the chlorine inspections having been going well; we've only had 5 to 8% not having chlorine and he's just left a note asking them to put tablets in. Tony stated he's gone back to each one of them and they've done what we've asked. Tony said the dock at Lot #95 is in need of some attention; it appears to be a floating dock. Bob Sons said he went with Tony to look at it too and thinks it's probably been there 15 years. Tony said also our records show this is a sand filter but we can't find the chlorine tube; wondering if it's a lateral system. Bob asked Kyla to send a letter asking the member where the chlorine tube is, if in fact it was a sand filter. Bob said also the dock needs to be repaired or replaced.

WATER QUALITY & CONSERVATION: Steve Kolsto stated he met with Megan from Cochran & Wilken, where we took our fecal samples this past year; they were also involved in the dredging of the lake about 10 years ago. Steve said he and Megan discussed other possible sample test they could do but the Lake is in real good shape. Steve noted he passed out a copy of several different types of sampling she suggested. Steve stated our field office for EPA suggest testing April thru September but if we add up all the test it would be \$165.00 each time we did it. Steve said we could do this every quarter or twice a year to get

some parameters. Steve stated everyone could read their copy and we can discuss this next month. Steve noted if we do the test listed under "Water Quality in Lakes" it would cost \$137.00. Bob Sons asked what were we spending now. Steve said for the fecal test its \$17.00 a sample. Bob Gomora said you're the expert so whatever you suggest is what we need to do; our lake is the most important thing we have and without a good clean lake our property is not worth much. Cheryl Stine said what if we do all the recommended test just once and then if anything bad shows up we can redo just that test until we get a handle on things. John Munchalfen stated he thinks we should do this; the lake is our relaxation. Steve said Cochran & Wilken could tell by the test if we have a problem, what the problem is and how to eliminate it. Cheryl said we should do the test just once, get the results back and then decide if there are any test we need to continue doing. Ray Reardon told Steve if he got him a copy of the test and he'd check, there are a few he can do at work on his own time. Bob Sons asked if they would start testing now or do they wait for the lake to turn over. Steve said they suggest testing April thru September and by the time we get things ready, it would be a good time. Bob asked how the Board felt. Bob Gomora said this was a minimal investment for what we have here. Steve said if we do this a few times a year, year after year it would show us trends. Cheryl Stine made a motion to do the recommended sampling test once and then see where we stand; we will then discuss next month to see how we want to handle this for the remainder of the year. Kate Steigerwald seconded the motion and the Board agreed unanimously. John Munchalfen asked how long would it take to get results back. Steve said he wasn't sure how busy they were. Bob Sons said with the fecal samples last time she had them back in a few days; it would depend how soon we can get the samples to them. Bob asked Steve to get with Ray to see if he can help with some of the test. John Schwandner asked why the water taste bad. Steve said we need heavy rain to flush out Otter Lake; he's sure they're not going to spend thousands of dollars for a new filtering system but the water is safe.

Bob Sons said he and Bill went to the IL Lake Management Conference and felt everyone should go at least once. Bob noted one of the seminars was probably over his head but he enjoyed it and he brought a lot of information home.

OLD BUSINESS:

Bob Sons said he spoke with Jerry, Gary Otten's son-in-law who teaches CPR classes to the Fire Department in Girard. Bob stated it's a 3-hour class and he suggested the CPR-AED class that he's teaching to 6th graders and the boy scouts. Bob said we'd learn to use the defibrillator. Bob said Jerry would like to see the lake get a defibrillator, they cost about \$2000. Bob stated whoever took the class would get a CPR/Defibrillator Certificate and normally the class cost \$20.00 per person but for us he'd do it for \$15.00. Bob said he'd have Kyla add this to the Newsletter and see what kind of a response we get. Bob noted he'd like to have the class in June and if we have 40 people interested Jerry would spend the whole day. Bob stated he has 5 dummies and has access to others. Bob said it's a 2-year certificate but he does suggest we do this every year. Bob stated a survey was done in Chicago and 6% lived after CPR was administered and 70% lived using the defibrillator. Bob said the defibrillator is extremely easy to use and if someone is worried about getting sued, the General Assembly passed the Good Samaritan Act states that unless you're a licensed physician they can't sue. Bob Gomora suggested Bill keeping this in the truck. Bob Sons said maybe we should also have one in the office or maybe one on both side of the lake. Tony Paquette suggested leaving one with someone like Paul & Shirley Erley who are around most of the time. Steve Kolsto

said he just went thru CPR training and the defibrillator is very easy. Bob Sons said it will be in the newsletter and we'll see how many are interested.

Bob Sons asked Bob Gomora about the next Neighborhood Watch meeting. Bob Gomora said it will be May 24th and the sheriff is planning to be here again. Bob Sons said the sheriff had some other ideas about the watch program that we may want to implement; he'll get with him on that. Bob Gomora said he'd also talk to him about the magnet strips.

Bob Sons asked when the Annual Garage sale would be? Kyla stated the Garage Sale would be May 20th, the 3rd Saturday in May and there will be maps.

NEW BUSINESS:

Bob Sons said we had a request to divide Lot #72, giving half to Lot #71 and half to Lot #73. Bob stated he'd suggest divide the Assessment by 2, assessing #71 and #73 1 ½ Assessment so the Association does not lose any money. Bob said they'd have to sign off of this and it will stay like this forever. Bob Gomora said he didn't see a problem with this if it doesn't cost the Association anything. Bob Sons said the member will pay for the cost to split the lot and to have that all resurveyed. Cheryl made the motion to split Lot #72; Lot #71 and #73 will pay 1 ½ assessment for perpetuity and this can not be changed. Bob Gomora seconded and Board approved. Cheryl said the new buyer would have to sign off on this too. Bill Harris asked how the county could tax that? Bob Sons said this would be something the realtor would work out with the county but it would not involve the Association at all.

Bob Sons said we've met with the accountant and we're having problems with our computer working with his. Bob said we can rebuild the hard drive and use the older printer and monitor but he recommends we get a new computer system. Bob said he would like to work with Kyla, Kristy, Cheryl and accountant to get this all set up. Cheryl said that computer is so old and it will be difficult to load newer software on there to do our finances. Tony Paquette said he just bought a computer for about \$1,200.00. Cheryl said we need to make sure that we have Windows XP included. Bob Sons said there's a company in Auburn we can get the computer from and they transfer everything from your old computer to the new one. Cheryl said check with Royell to see if we can't get one thru them. Cheryl made a motion to get a new computer, printer, monitor, keyboard, everything. Bob Sons said lets put a cap on this for \$1,500.00. Bob Gomora seconded and Board agreed.

Kyla asked when will the fireworks be this year? Bob said he went to a school to get licensed for shooting fireworks and now is looking into insurance. Bob said tentatively Sunday, July 2nd. Kate Steigerwald asked how much has been donated towards the fireworks? Kyla said we have \$103.00 from the 50/50 drawing and roughly \$35.00 in donations. Kyla noted Norman suggested we add something to the newsletter about taking donations. Cheryl Stine suggested having another 50/50 drawing at the Neighborhood Watch meeting in May.

John Munchalfen said he needed to resign from the Board because he's trying to put a new building up in town for his business. John said with that going on he doesn't really have the time needed to do a good job for the Lake. John said he needs to focus on what needs to be done for his business but would help out wherever he could. Cheryl said she was sorry to hear that. John said he appreciates all the help that everyone has given him. Bob said he hates to see him leave but understands and thanked him for all his help.

Bill Harris said the beavers are active. Bob Sons asked Kyla to call the trapper from down south and also renew our nuisance permit with DNR.

TRANSFERS: The following transfers were approved upon motion by Bob Gomora and seconded by George Toepfer.

#104 John G. & Shelley S. Crocks to Barbara C. Oakes *

#215 Darryl Taylor to James R. & Diane L. Cardwell *

#219 Michele Hare to Don White *

#239 Neil & Julie Brown to Jack & Jan Harden

The Board agreed unanimously.

ADJOURNMENT: Upon motion by Cheryl Stine, seconded by George Toepfer, the Board agreed again by consensus to adjourn. The meeting adjourned at 7:55 p.m.

SUNSET LAKE ASSOCIATION

Monthly Financial Report

April 30, 2006

Cash on Hand as of 3/31/06	\$ 102.00
Checking Account Balance as of 3/31/06	\$ 408.00
Money Market Account Balance as of 3/31/06	\$ 69,536.73 *
3-Month CD at 1.51% as of 3/31/06 (Maturity Date 5/14/06)	\$ 2,570.13
6-Month CD at 2% as of 3/31/06 (Maturity Date 9/4/06)	\$ 20,769.79
	\$ 93,386.65

* Lot #130 - Credit of \$235.00

Minus Bills Paid

Rural Electric	\$ 325.82
Verizon	34.66
Verizon Wireless	34.41
Power Net Global	7.21
Nitwood Water	12.95
Central Equipment Sales (Snowplow Repairs)	219.19
M & M Services (Fuel)	797.70
Gold Nugget (Office Manager Ad)	32.00
D & D Service Center (Headlight)	14.41
Secretaty of State (trailer liscense)	17.00
Bob Sons (gift cert. Kyla & key)	51.62
Uline (paper towel holder bathrooms)	119.91
John Miller & Sons (Rip Rap and CA6)	476.89
Kyla Tanner	500.00
IHRS (Yearly Taxes)	500.00
Andrew Hohimer (Work Done at Lot #130)	45.00
Postmaster (Stamps)	39.00
Macoupin County Recorder (Copies of Recorded Documents)	22.00
IL Dept. of Revnue	375.06
IL Director of Employment	148.50
Employers Tax & Withholding	995.10
Kyla Tanner - Net Salary	728.46
Kristy Barnes - Net Salary	628.04
William Hohimer - Net Salary	2,297.80
Total Expenses	\$ 8,422.73

Plus Income

Assessments	\$ 12,587.50
Boat Permits	468.25
Charter Communications - Franchise Check	827.70
Transfer Fees	800.00
Building Permits	155.00
Earned by Maintenance Man	50.00
All Other	353.00
Interest	79.81

Total Income

\$ 1532126

Cash on Hand as of 4/30/06	\$ 10200
Checking Account Balance as of 4/30/06	\$ 40800
Money Market Account Balance as of 4/30/06	\$ 76,419.26*
3-Month CD at 1.51% as of 4/30/06 (Maturity Date 5/14/06)	\$ 2,570.13
6-Month CD at 2% as of 4/30/06 (Maturity Date 9/4/06)	\$ 20,769.79
	\$ 100,269.18

* Lot #130 - Credit of \$170.00

SUNSET LAKE ASSOCIATION

Budget vs. Actual

January through April 2006

	<u>Jan - Apr '06</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
Income				
0301 Annual Assessment	84,272.94	89,490.00	-5,217.06	94.2%
0305 Boat Permits	3,443.06	3,600.00	-156.94	95.6%
0311 Building Permits	280.00	800.00	-520.00	35.0%
0313 Fines & Penalties	800.00	500.00	300.00	160.0%
0325 Farm Income	1,600.00	3,200.00	-1,600.00	50.0%
0335 Interest Income	560.94	750.00	-189.06	74.8%
0391 Transfer Fees	1,200.00	6,600.00	-5,400.00	18.2%
0397 Cable Franchise Fee	827.70	1,000.00	-172.30	82.8%
0398 Earned by Maint. Man	225.00	1,200.00	-975.00	18.8%
0399 Miscellaneous Income				
Chlorine Tablets	140.00			
Copies	0.40			
Fax	8.00			
Hall Rental	25.00			
SLA Hats	15.00			
0399 Miscellaneous Income - Other	618.94	2,500.00	-1,881.06	24.8%
Total 0399 Miscellaneous Income	807.34	2,500.00	-1,692.66	32.3%
Total Income	94,016.98	109,640.00	-15,623.02	85.8%
Expense				
0406 Professional Fees				
Accounting	500.00			
0406 Professional Fees - Other	0.00	3,000.00	-3,000.00	0.0%
Total 0406 Professional Fees	500.00	3,000.00	-2,500.00	16.7%
0409 Office & Hall Supplies				
Copier Supplies	427.92			
Postage	366.00			
Printing	299.13			
0409 Office & Hall Supplies - Other	219.59	2,500.00	-2,280.41	8.8%
Total 0409 Office & Hall Supplies	1,312.64	2,500.00	-1,187.36	52.5%
0411 R & M- Lake	0.00	500.00	-500.00	0.0%
0411.1 Fish Stocking	0.00	2,200.00	-2,200.00	0.0%
0412 R & M -Grounds	382.88	600.00	-217.12	63.8%
0414 R & M -Roads	682.09	10,000.00	-9,317.91	6.8%
0415.5 Conservation & Watershed	1,752.68	3,000.00	-1,247.32	58.4%
0416 R & M Equipment	361.84	2,000.00	-1,638.16	18.1%
0418 Gas & Oil	797.70	3,500.00	-2,702.30	22.8%
0430 Utilities				
Gas & Electric	2,309.72			
Telephone	317.15			
Water	48.00			
0430 Utilities - Other	0.00	6,800.00	-6,800.00	0.0%
Total 0430 Utilities	2,674.87	6,800.00	-4,125.13	39.3%
0434 Insurance				
Comm. Auto	1,056.00			

SUNSET LAKE ASSOCIATION

Budget vs. Actual

January through April 2006

	<u>Jan - Apr '06</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
Comm. Property	3,484.00			
Comm. Umbrella Liability	2,477.00			
Workers Compensation	49.00			
0434 Insurance - Other	0.00	8,000.00	-8,000.00	0.0%
Total 0434 Insurance	7,066.00	8,000.00	-934.00	88.3%
0442 Property Tax	0.00	4,200.00	-4,200.00	0.0%
0498 Miscellaneous Expense				
0470 Recording Fees	22.00			
0498 Miscellaneous Expense - Other	1,159.62	2,000.00	-840.38	58.0%
Total 0498 Miscellaneous Expense	1,181.62	2,000.00	-818.38	59.1%
Capital Improvements	0.00	3,000.00	-3,000.00	0.0%
Payroll Expenses				
0402 Superintendant	11,500.00	34,500.00	-23,000.00	33.3%
0404 Secretary Salary	6,437.50	19,500.00	-13,062.50	33.0%
0440 Employment Tax Expense	1,806.78	4,340.00	-2,533.22	41.6%
Total Payroll Expenses	19,744.28	58,340.00	-38,595.72	33.8%
Total Expense	36,456.60	109,640.00	-73,183.40	33.3%
Net Income	<u>57,560.38</u>	<u>0.00</u>	<u>57,560.38</u>	<u>100.0%</u>

SUNSET LAKE ASSOCIATION

Balance Sheet

As of April 30, 2006

	<u>Apr 30, '06</u>
ASSETS	
Current Assets	
Checking/Savings	
0100 Cash on Hand	102.00
0120 Checking Acct.	28,409.62
0125 First National Bank- ...	76,419.26
0131 FNB-CD (3-Month CD)	2,570.13
0135 FNB-CD (6-Month CD)	20,769.79
Total Checking/Savings	<u>128,270.80</u>
Total Current Assets	<u>128,270.80</u>
TOTAL ASSETS	<u>128,270.80</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
0200 Escrow	28,001.62
Total Other Current Liabilit...	<u>28,001.62</u>
Total Current Liabilities	<u>28,001.62</u>
Total Liabilities	<u>28,001.62</u>
TOTAL LIABILITIES & EQUITY	<u>28,001.62</u>

SUNSET LAKE ASSOCIATION

AGENDA

May 2, 2006 7:00PM

CALL TO ORDER

ROLL CALL

VISITORS

SUPERINTENDANT'S REPORT

OFFICE MANAGER'S REPORT

APPROVAL OF THE MINUTES OF APRIL 4, 2006

APPROVAL OF BILLS PAID FOR APRIL 2006

COMMITTEE REPORTS:

AQUATIC CONTROL & WATER SAFETY	- OPEN
BUILDING & CONSTRUCTION COMMITTEE	- GEORGE TOEPFER
DAM & GROUNDS COMMITTEE	- NORMAN BRAND
FINANCE COMMITTEE	- CHERYL STINE
LEGAL & INSURANCE COMMITTEE	- KATE STEIGERWALD
ROADS COMMITTEE	- ROBERT GOMORA
SANITATION, SHORELINE & BOAT DOCKS COMMITTEE	- TONY PAQUETTE
WATER QUALITY & CONSERVATION	- STEVE KOLSTO

OLD BUSINESS - New Computer & Division of Lot #72 - Per Realtor the Buyers Withdrew

NEW BUSINESS -

TRANSFERS - #71 Carroll, Mike & Laura to Truax, Gene & Carol (Realtor called put on hold for septic)
#5 Yadron Paul & Susan to Darrell & Renee Sisk

ADJOURNMENT -

*Upcoming Transfer

Lot # 49 A March, John/ Gov.

Lot#9 Kehrer, Denis & Judith

SUNSET LAKE ASSOCIATION
MINUTES OF THE MONTHLY MEETING
May 2, 2006

CALL TO ORDER: President Bob Sons called the meeting to order at 7.00 p.m. Also present for the meeting were Cheryl Stine, Steve Kolsto, George Toepfer, Norman Brand, Bob Gomora, Tony Paquette and Kate Steigerwald.

VISITORS: Clarke Steigerwald #7, Jim Steggelke #9B, Bill & Linda Urban #36, John Schwandner #62, Ray Reardon #256A, #257, Ed Snell #286, P. Michael Allen #167B, Sam Lamendola #192

John Schwandner asked about beaver problem and what was being done. Bob Sons replied that we are in the process of getting a permit and someone to trap them. John Schwandner also wanted to know about bricks being used for rip rap. He thought something was stated in the March minutes about brick being used. He mentioned that in the rules and regulations on page 7 that brick could not be used, just concrete. There was a misunderstanding about what was being used in the minutes; it was really lime stone they were using. So after much discussion it was said that brick could not be used as rip rap. John also inquired about the lake patrol position.

Mike Allen had a complaint about Ray Fickas on fence dispute, burning garbage, and property line. Mike Allen brought pictures to illustrate the problems that he was having. He stated that the burning garbage smolders all night and the smell is terrible. Bob Sons mentioned that now that he has filed a complaint form they could take action. Bob Sons said that Bob Gomora and himself would talk to Ray Fickas about the problem. Cheryl Stine stated that a hedge is considered a fence and that is not allowed. Bob Sons said he wanted to review the Bylaws before he acts on this.

SUPERINTENDENT'S REPORT: Bill Hohimer stated that Bob Gomora and Joe Dinora helped him put the buoys back in place on the lake. He mentioned that he had disturbed 29 nest and picked up or destroyed 129 eggs. He also stated that he had fixed a light problem on the tractor, repaired the mowing which needed a new muffler. Bill had two loads of CA6 and rip rap that has been sold and placed. He mentioned that he has been spraying the weeds around the lake and trying to keep up with the mowing.

OFFICE MANAGER'S REPORT Kristy Barnes stated she has been working on rip rap and boat dock letters. Kristy mentioned that she had three transfers that she has been typing up. She called the Gold Nugget to run garage sale ad on May 10th & 17th. Kristy mentioned she is finishing up the newsletter and had her first orientation with Barbara Oakes that went well. She sent two escrow refunds to Richison & Maguire. She is still trying to learn the job.

APPROVAL OF MINUTES OF APRIL 3, 2006: A motion to approve the minutes of the April was made by Kate Steigerwald and seconded by George Toepfer. Motion passed unanimously.

APPROVAL OF BILLS PAID FOR APRIL 2006:

Cheryl Stine stated bills paid this month totaled \$8,422.73. A \$500.00 check was returned to the lake making the total\$ 7,922.73. The total income was \$15,321.26.

Upon a motion by Steve Kolsto and seconded by Kate Steigerwald, the Board voted unanimously to approve the bills paid for April.

COMMITTEE REPORTS:

AQUATIC CONTROL AND WATER SAFETY: No Report

Bob Sons mentioned that he pulled post out of the water by the ski area.

BUILDING AND CONSTRUCTION COMMITTEE: George Toepfer stated that Lot #191Chosich- removed an old dock and put up retaining wall, Lot #166B Cowden, put up a dog pen, Lot #282 Barnes, permit for in ground pool with fence, Lot # 41 Grider, put in a walk way to the dock with patio in the middle and hand rail to match, and Lot #190 Phillips, remove old shed and install new shed.

DAM & GROUNDS COMMITTEE: Norman Brand stated that there is concern about the beaver and muskrat issue and the potential that they can ruin the dam. Norman said that this needs to be taken care of. Kristy mentioned that she called Kent Boyles and he said that only one person can trap. Kristy asked if anyone knew who does trapping because the people that have done it in the past are no longer trapping. Steve Kolsto said he would call DNR and see who traps.

FINANCE COMMITTEE: Cheryl Stine stated that the income was \$15,321.26. Income is at 85.8% of the budget and expense is at 33.3% . Cheryl mentioned that the income was coming in at the beginning with assessments, boat stickers, Charter.

LEGAL & INSURANCE COMMITTEE: Kate Steigerwald stated nothing to report. Bob Sons asked if she had checked on the fireworks permit. Kate replied that she had not done that yet and that she would call on Troxell. Kate thanked Bill Hohimer, Bob Gomora & Joe Dinora for putting the buoys back in place.

ROADS COMMITTEE: Bob Gomora stated that he would like lot numbers posted on lake side and road side. Bob Sons said that lot numbers are just for us and that the addresses are for post office and 911. Bob Gomora wanted to know how to identify the person when you go to check out a situation .Do you go by lot # or 911 addresses? Cheryl Stine also mentioned that some lots don't have any address posted. Cheryl suggested that we make sure everyone has their address posted. Bob Sons agreed. Bob Gomora mentioned that he did not care for the boat stickers. Bob Gomora stated that they are to hard to see. He suggested getting bigger ones like 4 inches and a different color. Bob Sons thought it would be a good idea. Bob Sons told Bob Gomora to talk with Sam Lammedola and figure out what would work the best.

SANITATION, SHORELINE & BOAT DOCKS COMMITTEE: Tony Paquette stated that he is still checking the chlorine and shoreline. He mentioned that he is working on a couple of rip rap letters that we will be sending out. Tony said all is going well. Cheryl Stine asked what happened to the letter for the floating boat dock. Tony replied that the letter was sent but there was no response. He also said that the letters we mail out do not have a dead line on them. Tony would like to have a thirty day response put on all the letters. Bob Sons suggested to mail a registered letter to James Williams giving him fifteen day to comply and put on the letter 2nd Notice. Bob Sons also said to put in the letter that if this was not taken care of in fifteen days that the dock would be removed at his expense. Bob Sons mentioned that the boat dock is Styrofoam and would break apart and be all over the lake. Cheryl Stine asked about docks that are falling apart. Bob Sons said that Tony is still going around checking.. Bob Sons stated that all septic are to have chlorine, whether anyone is living there or not. Bob Sons asked Tony if he did anything with the work order form. Tony stated that he talked to Rick Maguire and he would drop something off by the office. Kristy said that nothing has be dropped off. Bob Sons mentioned that when we get this he would like to tailor it to fit what would best for the lake. Tony suggested that the board needs a guide line on rip rap. There were several ideas on what rip rap was for. Bob Sons said he looks at rip rap for keeping the dirt from washing in. Tony mentioned that he looks at riprap from beating up against the shoreline. Bob Sons said that it really does both. Cheryl Stine states it should be 1/2 feet vertically above and below shoreline. Steve Kolsto said it is a tough call on rip rap. Also discussed were that beaches that haven't been touched in years. Cheryl Stine stated that it is not a beach if it has weeds. She mentioned sending letters to beaches that were not maintained suggesting that if the not taken care of that it may require rip rap. Steve Kolsto volunteered to help go around the lake with Tony and take a look at the ground. Bob Sons thought we needed something in the rules or guidelines. Cheryl Stine didn't think we needed to change the rules. She mentioned that if it is a beach that is fine but if it has weeds it needs to have rip rap. Tony Paquette asked how do maintain a beach. Cheryl stated with sand or pea gravel. Tony asked how far into the water. Cheryl replied the same as rip rap. Bob Sons mentioned that he has a beach and it has weeds. Bob Sons said he did not want people going around for little weeds. It was stated by several board members to go around and talk to the person instead of sending a letter, that people are more receptive when you talk to them.

WATER QUALITY & CONSERVATION: Steve Kolsto stated he called Megan and she had talked to her scientist and that they recommended a one time sample of the water in either July or August or we could do a sample now and one in August. Megan did state that the more you test the better it is. Steve said it is best when it is gets hot outside. Steve stated it would cost \$165.00 a time. Steve also mentioned that in the meantime EPA has a volunteer program that is the second best water clarity test. Steve has volunteered to do this test once a month. After much discussion about the sampling it was voted on to do the sampling one now and one more in July or August. This test will be an all over coverage. Steve said that the Erley's have been testing the water which has been nice of them to do this. He replied the more test the better. Steve will test in three spots. Bob Sons said he has the board permission to go fast up and down the lake to do the test. Bob Sons also said that Steve does this for free which is much appreciated. Steve stated that the algae is almost gone due to the rain. Tony Paquette afford to help if Steve needed anything.

Upon a motion by Bob Gomora and seconded by Kate Steigerwald to do the testing on the lake twice and have Steve do EPA test.

Bob Sons mentioned to Bill that he could use the camera whenever he wants to check the lake.

OLD BUSINESS:

Bob Sons stated that the new computer is in but they are waiting on the memory. Bob Sons mentioned that it did go over the price due to the program. Bob Sons said the system itself was still under fifteen hundred. Everything should be in the end of the week.

Bob Sons asked what was happening with the division of lot #71 & #72. Kristy Barnes stated that Diane Green called and first said that had decided not to split the lots and then she called back and said they had changed their minds and were definitely going to split and that are in the process of getting the lots surveyed.

Bob Sons asked what happened with lot #130 on the clean up letter. Bill stated that his grandson put down rip rap. Bill moved the rip rap around. Tony Paquette suggested putting rip rap by the ties. Bill replied he had on the north side. Bill mentioned that there was escrow money for this & that Kyla was trying to get taken care before she left.

Bob Sons stated that he talked with the sheriff about the neighborhood watch meeting on May 24, at 7:00pm. The sheriff confirmed that he would be there and that he had some ideas, maybe move it up to another level.

NEW BUSINESS:

Bob Sons asked how to nominate for Lake Patrol. Bob Sons said he had a candidate for John Munchalfen position. It was mentioned in Article 4 section 6 that the director will be appointed by the membership to serve the expired term. Bob Sons stated that Sam Lamendola was interested in filing the position. Sam Lamendola mentioned that he was here for nine months out of the year and that he would do the best job he could with the help of the board. He stated he will learn the job as he goes along. Sam asked some questions on different rules and Bob Sons said that they would give him a copy of the rules.

Bill Urban stated that he and his neighbor were having a dispute about the back fill he put along his property by the gutter drain. Bill Urban mentioned that it was washing out and now running onto his property. Bob Sons asked what were the lot #'s. Bill Urban stated his was #36 and John Tavernor was #37. Bob Sons said that he and Bill Hohimer will take a look at it. Bill Hohimer suggested to run a pipe down to the lake. Cheryl Stine stated that was the same lot that didn't have proper control of the dirt. She mentioned that the hillside was full of dirt. Bob Sons said that George Toepfer had checked it out and said that the back of the boat dock was stopping all the dirt from going into the lake. The board was going to have the lot checked out.

Cheryl Stine asked what was going on about Dunhams. Bob Sons stated he was moving along and cleaning up, not the best to everybody. Bob Gomora said it still looks like a garbage dump. Bob Sons said and so does Jonesland and a few others. Bob Sons stated he is not moving the quickest but he has seen other places look worse and why is everybody jumping on him now when it has looked like this for years? George Toepfer mentioned that some people look at this everyday and have never complained. Bob Gomora stated that it is disobeying every rule we have. Bob Gomora said that in Section 38 Article 4 no mobile homes. Bob Sons mentioned that gave him permission until August. Norm Brand said that he had gave him an extension until August. Bob Sons said if someone wants to file a complaint in August then they could do something about it. Bob Gomora suggested that the board not approve this again.

Bob Sons mentioned that they had received a card from Kyla and she had returned the bonus check and would like it to be donated to the fireworks. Bob Sons said he would like the board to vote on this since he is on the fireworks. The board agreed to donate the money to the fireworks. Bob Sons stated that the fireworks are on July 2nd and that he is licensed.

Bob Gomora asked what do we do about having junk cars. Bob Sons asked Bill what have they done before. Bill Hohimer said that most of the time they have gotten rid of them or they send a letter. Bob Gomora said that Lot # 138 had one. Mentioned in Section 15 Article E. Bob Sons said to send a letter. It was also mentioned that lot# 154 may have one too. It was to be checked out before a letter will be sent.

TRANSFERS: The following transfers were approved upon motion by Steve Kolsto and seconded by George Toepfer.

#5 Yardon Paul & Susan to Darrell & Renee Sisks

The Board agreed unanimously.

ADJOURNMENT: Upon motion by Kate Steigerwald , seconded by Cheryl Stine, the Board agreed again by consensus to adjourn. The meeting adjourned at 8:20 pm

SUNSET LAKE ASSOCIATION

Monthly Financial Report

May 31, 2006

Cash on Hand as of 4/30/06	\$ 102.00
Checking Account Balance as of 4/30/06	\$ 408.00
Money Market Account Balance as of 4/30/06	\$ 76,419.26*
3-Month CD at 1.51% as of 4/30/06 (Maturity Date 5/14/06)	\$ 2,570.13
6-Month CD at 2% as of 4/30/06 (Maturity Date 9/4/06)	\$ 20,769.79
	<u>\$ 100,269.18</u>

* Lot #130 - Credit of \$170.00

Minus Bills Paid

Rural Electric	\$ 307.36
Verizon	31.79
Verizon Wireless	34.52
Power Net Global	8.43
Nilwood Water	12.95
Bob Sons (Kylla's check donated to fireworks, storm door & phone)	805.99
CNH Capital (parts)	610.91
John Miller & Sons (Rip Rap and CA6)	265.54
Postmaster (Stamps for mailing)	189.00
Farm Plan	97.23
Tom Day (toner & disp tank)	102.92
Bee consulting (computer 1976.25 & backup system & labor)	2,082.44
Secretary of State (annual report filing fee)	5.00
Employers Tax & Withholding	996.96
Kristy Barnes - Net Salary	1256.08
William Hohimer - Net Salary	<u>2,297.80</u>
Total Expenses	\$ 9,104.92

Plus Income

Assessments	\$ 1,317.50
Boat Permits	185.00
Transfer Fees	2,400.00
Building Permits	50.00
Earned by Maintenance Man	206.28
All Other	422.30
Hall Rental	50.00
Firework Donation	500.00
Interest	<u>82.80</u>

Total Income \$ 5,213.88

Cash on Hand as of 5/31/06	\$ 102.00
Checking Account Balance as of 5/31/06	\$ 408.00
Money Market Account Balance as of 5/31/06	\$ 72,667.39*
3-Month CD at 1.51% as of 5/31/06 (Maturity Date 5/14/06)	\$ 2,579.55
6-Month CD at 2% as of 5/31/06 (Maturity Date 9/4/06)	\$ 20,801.66
	<u>\$ 96,558.60</u>

* Lot #130 - Credit of \$170.00

SUNSET LAKE ASSOCIATION

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Monthly Financial Report

May 31, 2006

Cash on Hand as of 4/30/06	\$ 10200
Checking Account Balance as of 4/30/06	\$ 40800
Money Market Account Balance as of 4/30/06	\$ 76,419.26*
3-Month CD at 1.51% as of 4/30/06 (Maturity Date 5/14/06)	\$ 2,570.13
6-Month CD at 2% as of 4/30/06 (Maturity Date 9/4/06)	\$ 20,769.79
	\$ 100,269.18

* Lot #130 - Credit of \$17000

Minus Bills Paid

Rural Electric	\$ 307.36
Verizon	31.79
Verizon Wireless	34.52
Power Net Global	8.43
Nilwood Water	12.95
Bob Sons (Kylla's check donated to fireworks, storm door & phone)	805.99
CNH Capital (parts)	610.91
John Miller & Sons (Rip Rap and CA6)	265.54
Postmaster (Stamps for mailing)	189.00
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Bee consulting (computer 1976.25 & backup system & labor)	2,082.44
Secretary of State (annual report filing fee)	5.00
Employers Tax & Withholding	996.96
Kristy Barnes - Net Salary	1256.08
William Hohimer - Net Salary	2,297.80
Total Expenses	\$ 9,104.92

Plus Income

Assessments	\$ 1,317.50
Boat Permits	185.00
Escrow	27,500.00
Transfer Fees	2,400.00
Building Permits	50.00
Earned by Maintenance Man	206.28
All Other	422.30
Hall Rental	50.00
Interest	82.80

Total Income \$ 32,213.88

Cash on Hand as of 5/31/06	\$ 10200
Checking Account Balance as of 5/31/06	\$ 40800
Money Market Account Balance as of 5/31/06	\$ 76,560.73*
3-Month CD at 1.51% as of 5/31/06 (Maturity Date 5/14/06)	\$ 2,579.55
6-Month CD at 2% as of 5/31/06 (Maturity Date 9/4/06)	\$ 20,801.66
	\$ 100,451.94

* Lot #130 - Credit of \$17000