

# Sunset Lake Association

30505 East Lake Dr, Girard, IL 62640

217-627-3339

## MEMORANDUM

TO: Board of Directors and Bill Hohimer, Superintendent

FROM: Kristy Barnes

SUBJECT: Monthly Board Meeting

DATE: September 4, 2012 TUESDAY

Please plan to attend the Directors' Meeting on Tuesday, September 4, 2012  
7:00 P.M. The meeting will be held at the Community Center, Hanauer Hall,  
30505 East Lake Drive.

Thank you!

SUNSET LAKE ASSOCIATION  
AGENDA  
September 4, 2012 7:00pm

CALL TO ORDER

ROLL CALL

VISITORS

SUPERINTENDANT'S REPORT

OFFICE MANAGER'S REPORT

APPROVAL OF THE MINUTES OF August 2012

APPROVAL OF BILLS PAID FOR August 2012

COMMITTEE REPORTS:

AQUATIC CONTROL & WATER SAFETY

-BILL URBAN

BUILDING & CONSTRUCTION COMMITTEE

- MIKE COLBROOK

ROADS/DAM /GROUNDS COMMITTEE

-JOHN KEMP

FINANCE COMMITTEE

- CHERYL STINE

LEGAL & INSURANCE COMMITTEE

- NORMAN BRAND

SANITATION COMMITTEE

-JIM SEGGEKE

SHORELINE & BOAT DOCKS COMMITTEE

-KEN JONES

WATER QUALITY & CONSERVATION

- STEVE KOLSTO

OLD BUSINESS -

NEW BUSINESS -

TRANSFERS - Lot #179 Dan Swan to Joseph & Monica Romang

ADJOURNMENT -

**SUNSET LAKE ASSOCIATION  
MINUTES OF THE MONTHLY MEETING  
September 4, 2012**

**CALL TO ORDER:** President Bob Sons called the meeting to order at 7:00 p.m. Also present for the meeting were, Steve Kolsto, Jim Seggelke, Norm Brand, Mike Colbrook, Bill Urban, & John Kemp. Absent Cheryl Stine & Ken Jones

**VISITORS:** Ed Snell #286, Linda Urban #36, Ray Reardon #256A, 257, Dan Duncan #7, Sandy Richey #30, Shirley Owens # 283

*0630W*  
Craft Show - Nov 10th - Steve K. - volunteer - to help -

**SUPERINTENDENT'S REPORT:** Bill Hohimer stated *dry weather put up signs - no burning - did burn some areas - work till done*  
*took down signs - did get rain - 215 - fish.*  
*Structures - took out - good help from neighbor.*  
*Concern - had sharp objects - 3 - off from*  
*reposition buoys - huge brush pile burnt -*  
*2 - big trees on Walnut - gone -*

**OFFICE MANAGER'S REPORT** Kristy Barnes stated she worked on another transfer and some name changes. She set an orientation. She paid state and federal monthly deposits. Sent sympathy cards to the family of Tony Paquette & John Vogt. Sent out six chlorine letters. Hall rented a couple of times.

**APPROVAL OF MINUTES OF August 2012**

A motion to approve the minutes was made by Jim and seconded by John. Motion passed unanimously.

**APPROVAL OF BILLS PAID FOR August 2012**

The bills were normal & usual.

Expenses 33,846.67, Firehouse 26,906.00 total expenses 6,940.67

Upon a motion by Bill and seconded by Steve, the Board voted unanimously to approve the bills paid for **August 2012**

**COMMITTEE REPORTS:**

**AQUATIC CONTROL AND WATER SAFETY:** Bill Urban stated *good slow month.*  
got a hold Logan Hollow - *6 to 8 walleye -*  
last wk Oct or Nov. 1,498.42 - *(686) fish -*  
to 4 boats

**BUILDING AND CONSTRUCTION COMMITTEE:** Mike Colbrook stated he had two building permits one for Lot #7 Duncan - dock extension & Lot # 217 Bly - shed.

**ROADS /DAM /GROUNDS COMMITTEE:** John Kemp stated *road + dam ok no*  
*Someone throwing rock down dam - maybe signs*  
*so liable. - Spray dam - look @ couple times,*  
*have woods take care this fall - 1.4kg DNR*  
*class - inspection needs to be done - in Sept*  
*Need to talk to Ray - updated manual.*  
*went over inspection rules. - west wall needs*  
*checked - that hasn't moved - went over what they*  
*have done - ✓ - on engineer - w/ Ray -*

*May need not done with class*

**FINANCE COMMITTEE:** Cheryl Stine absent  
income 90.6% expenses 65.3%

**LEGAL & INSURANCE COMMITTEE:** Norman Brand stated - *Nothing*



**SANITATION COMMITTEE:** Jim Seggelke stated - nothing

- wait till

**SHORELINE & BOAT DOCKS COMMITTEE:** Ken Jones absent but below is Ken report.

1. The boat lift at lot #262 has been removed and the dock has been reinforced. I feel it is now satisfactory.
2. On 8/14/12 I received complaint from Gene Truax (Lot#71) and Charles Dodge (Lot #70) about some neglected conditions on Lot #69.
  - a. Metal outbuilding rusted, falling apart, foundation collapsing. Cats and skunks have been living underneath at various times.
  - b. Dead tree in front yard. Mr. Dodge is concerned it will fall on his house.
  - c. Poisin Ivy growing on shoreline. They requested that it be sprayed with a plant killer.
  - d. Burn pile in back yard needs cleaned up. In the burn pile there is a rusted metal frame from furniture that was burned years ago.
5. Shoreline needs more rip rap. The lake is low, but you can see where it has been washing out the shore. It does need more rip rap in my opinion. My understanding is that the house has not been used for years and the owner has passed away. It is listed under Rachel Sykes, daughter of Charlene Bushnell, Roodhouse IL. After looking at the property I think these are all legitimate concerns and should be addressed by the owner.
3. Lot #124, The dock and boat house are leaning over. Many of the 4x4 supports are rotten and some are broken off under the boat house. The small dock on the right side of boat house is not safe to walk on. The home is not occupied and has been for sale for quite awhile.
4. Lot #126, The boat dock wood and supports are rotten and some metal supports are rusted off. This dock is not safe and should be removed. This house has been discussed before as being full of mold and owners considering demolition.
5. Lot #246, There is a metal pole sticking up out of the water with a board attached horizontally. The horizontal board is at least 6 feet long estimated. The pole and board are the remains of an old dock and are about 15 feet out from the shore. I believe they are a safety hazard and should be removed.
6. With the water level so low this is a good time for home owners to make repairs to docks, shoreline, and rip rap.

**WATER QUALITY & CONSERVATION:** Steve Kolsto stated - John - still no

looks like  
results - keep eye out - see blue/green algae  
pea soup - blip - - dogs swimming & people  
be reported to office - 4-5-lakes shut  
down - w/ blue/green algae - is temporary  
depends on weather - & fertilizer going to lake

**OLD BUSINESS:**

Fivehouse { put about algae in newsletter  
application - pole light - fire dept -  
plumber should be there - - going slower -  
911 - address -

Norm { email from Laura Jones -  
address - speeding - had wrong #'s  
issues  
can not give warning or tickets  
went over letter about different boat speeding  
& #'s - were wrong -  
went over note about board - & how  
to handle - -

Norm - wife will pay 2500 fine - for speeding  
in No Wake -

Have fine for dog running loose -  
ask about complaint form - & fine  
what if fine not paid

**NEW BUSINESS:**

Jones - land <sup>Someone</sup> interested in purchase -  
Should know next few wks.

Transfers # Lot #179 Dan Swan to Joseph & Monica Ramang

**Transfers:** The following transfers were approved upon a motion by Steve and seconded by John. The Board agreed unanimously

**ADJOURNMENT:** Upon motion by Mike Colbrook, seconded by Bill, the Board agreed again by consensus to adjourn. The meeting adjourned at 8:02 p.m.

**Sunset Lake Association**

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**From:** "Kenneth Jones" <kensfunvett@hotmail.com>  
**To:** "Sunset Lake Association" <sunset@royell.net>; <jok@royell.org>; <branddcs1@gmail.com>; <jseggelke@royell.org>; <mdclake@royell.org>; <bobsonsconstruction@yahoo.com>; <chery.stine@illinois.gov>; <steve.kolsto@illinois.gov>  
**Sent:** Friday, August 24, 2012 11:12 AM  
**Subject:** Sept. board meeting

Dear Board Members,

I will be out of town for the September 4, 2012 Board Meeting.

Following is my report that I request be read and be put in the minutes at the Sept. meeting.

1. The boat lift at lot #262 has been removed and the dock has been reinforced. I feel it is now satisfactory.

2. On 8/14/12 I received complaint from Gene Truax (Lot#71) and Charles Dodge (Lot #70) about some neglected conditions on Lot #69.

a. Metal outbuilding rusted, falling apart, foundation collapsing. Cats and skunks have been living underneath at various times.

b. Dead tree in front yard. Mr. Dodge is concerned it will fall on his house.

c. Poisin Ivy growing on shoreline. They requested that it be sprayed with a plant killer.

d. Burn pile in back yard needs cleaned up. In the burn pile there is a rusted metal frame from furniture that was burned years ago.

5. Shoreline needs more rip rap. The lake is low, but you can see where it has been washing out the shore. It does need more rip rap in my opinion.

My understanding is that the house has not been used for years and the owner has passed away. It is listed under Rachel Sykes, daughter of Charlene Bushnell, Roodhouse IL. After looking at the property I think these are all legitimate concerns and should be addressed by the owner.

3. Lot #124, The dock and boat house are leaning over. Many of the 4x4 supports are rotten and some are broken off under the boat house. The small dock on the right side of boat house is not safe to walk on. The home is not occupied and has been for sale for quite awhile.

4. Lot #126, The boat dock wood and supports are rotten and some metal supports are rusted off. This dock is not safe and should be removed.

This house has been discussed before as being full of mold and owners considering demolition.

5. Lot #246, There is a metal pole sticking up out of the water with a board attached horizontally. The horizontal board is at least 6 feet long estimated. The pole and board are the remains of an old dock and are about 15 feet out from the shore. I believe they are a safety hazard and should be removed.

6. With the water level so low this is a good time for home owners to make repairs to docks, shoreline, and rip rap.

Sincerely,

Ken Jones

**SUNSET LAKE ASSOCIATION**  
**Account QuickReport**  
January through October - 2005

9/04/12

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>Building Permits</b>			
8/10/2012	Duncan, Dan & Maureen #7	dock extension	20.00
8/21/2012	Bly, Harold & Judith #217	shed	25.00
Total Building Permits			<u>45.00</u>
<b>TOTAL</b>			<u><u>45.00</u></u>

## **Manager's Report      August 2012**

Worked on transfer & name changes and set up orientation

Put ad in for fishing tournament & posted on facebook

Paid State & Federal deposit

Sent Sympathy card to family of Tony Paquette & John Vogt

Sent out letters 6 for chlorine

Hall rented a couple of times

How many tables for hall - white



**SUNSET LAKE ASSOCIATION**  
**Balance Sheet**

Cash Basis

Sep 30, 12

**ASSETS**

**Current Assets**

**Checking/Savings**

0100 Cash on Hand	100.00
Checking, First Midwest	543.61
<b>Money Market, General Fund</b>	
Operating Cash	17,204.31
Fireworks Reserve	567.01
Escrow	51,903.96
Firehouse/ Special Assessment	1,445.00
Money Market, General Fund - O...	68.75

**Total Money Market, General Fund** 71,189.03

1 Year CD 29,031.28

1 Year CD - First Midwest 15,600.26

**Total Checking/Savings** 116,464.18

**Accounts Receivable**

0160 · 0160 Accounts Receivable 3,829.25

**Total Accounts Receivable** 3,829.25

**Other Current Assets**

Expenses paid - then Invoiced 408.48

**Total Other Current Assets** 408.48

**Total Current Assets** 120,701.91

**Fixed Assets**

**FIXED ASSETS**

Community Center	41,298.00
Garage	22,824.00
Dam & Spillway	143,467.75
Roads & Driveways	36,347.63
Maintenance Equipment	13,813.71
Vehicles	7,773.00
Policing Equipment	4,635.60
Office Equipment & Furniture	8,347.75
Buildings & Other Depr Assets	85,865.83

**Total FIXED ASSETS** 364,373.27

**DEPRECIATION**

Depreciation- Comm. Center	-12,602.00
Depreciation- Garage	-1,341.00
Depreciation- Dam/Spillway	-143,467.75
Depreciation-Road/Driveway	-36,347.63
Depreciate-Maint Equipment	-12,198.71
Deprec - Vehicles	-7,773.00
Depreciate-Police Equipmt	-10,843.71
Depreciate-Office Equipmt	-2,139.64
Deprec - Buildings & Other	-85,863.06

**Total DEPRECIATION** -312,576.50

**LAND**

Farm Land	16,000.00
Lake Site	39,773.18
Picnic Area	4,000.00

**Total LAND** 59,773.18

**Total Fixed Assets** 111,569.95

**TOTAL ASSETS** 232,271.86



**SUNSET LAKE ASSOCIATION  
Balance Sheet**

Cash Basis

Sep 30, 12

<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	49,080.00
Escrow for Septic, Rip Rap	4,794.00
Firehouse/Special Assessment	-1,228.99
Fireworks	
<b>Payroll Liabilities</b>	294.89
FICA Expense	0.03
Employer Share FICA Payable	-294.46
FUTA Liability	591.20
Federal Income Tax Withheld	259.94
Illinois Income Tax Withheld	
<b>Total Payroll Liabilities</b>	851.60
<b>Total Other Current Liabilities</b>	53,496.61
<b>Total Current Liabilities</b>	53,496.61
<b>Total Liabilities</b>	53,496.61
<b>Equity</b>	-88,783.93
Legacy Retained Earnings	91,347.34
Retained Earnings	149,989.81
Previous Years Adjustment	26,222.03
Net Income	
<b>Total Equity</b>	178,775.25
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>232,271.86</b>

SUNSET LAKE ASSOCIATION  
**Profit & Loss Budget vs. Actual**  
 January through September 2012

Cash Basis

	Jan - Sep 12	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
Membership Assessment	110,604.00	113,208.00	-2,604.00	97.7%
Boat Permits	4,306.75	4,500.00	-193.25	95.7%
UTV & Golf Carts	150.00			
Building Permits	395.00	1,000.00	-605.00	39.5%
Fines & Penalties	445.60	200.00	245.60	222.8%
Farm Income	2,700.00	3,200.00	-500.00	84.4%
Interest Income	34.37	5,000.00	-4,965.63	0.7%
Transfer Fees	4,200.00	6,000.00	-1,800.00	70.0%
Cable Franchise Fee	1,031.88	1,000.00	31.88	103.2%
Maint. Fees Superintendent	479.00	1,074.00	-595.00	44.6%
Hall Rental	500.00			
Chlorine Tablets	690.00			
Tower Ground Rental - Royell	900.00			
<b>Miscellaneous Income</b>				
Donations	400.00			
SLA Hat	10.00			
Sport/Chlorine Bottles	8.00			
Miscellaneous Income - Other	60.50	500.00	-439.50	12.1%
<b>Total Miscellaneous Income</b>	478.50	500.00	-21.50	95.7%
<b>Total Income</b>	126,915.10	135,682.00	-8,766.90	93.5%
<b>Expense</b>				
Capital Improvements	0.00	9,000.00	-9,000.00	0.0%
<b>Repairs &amp; Maint, Equipment</b>				
Office	1,309.42	1,000.00	309.42	130.9%
Community Center	1,642.62			
Dam	0.00	3,000.00	-3,000.00	0.0%
Lake	50.00	300.00	-250.00	16.7%
Stock Fish	1,499.29	1,500.00	-0.71	100.0%
Weed Control	4,785.00	3,856.00	929.00	124.1%
<b>Grounds</b>				
Grounds	409.00			
Grounds - Other	0.00	300.00	-300.00	0.0%
<b>Total Grounds</b>	409.00	300.00	109.00	136.3%
Grounds Supplies	335.66			
Misc. Maintenance	749.27			
<b>Roads</b>				
Rock	-46.05			
Roads - Other	410.23	12,494.00	-12,083.77	3.3%
<b>Total Roads</b>	364.18	12,494.00	-12,129.82	2.9%
Shop Supplies	36.92			
Equipment (Truck & Tractor)	9,387.38	4,000.00	5,387.38	234.7%
<b>Total Repairs &amp; Maint, Equipment</b>	20,568.74	26,450.00	-5,881.26	77.8%
Conservation & Watershed	1,500.00	2,000.00	-500.00	75.0%
Vehicle Gas & Oil	3,483.22	5,000.00	-1,516.78	69.7%
Property Tax	4,129.98	4,400.00	-270.02	93.9%
<b>Insurance</b>				
Auto	1,090.00			
Property (Hall)	4,000.00			
Umbrella Liability	925.00			
Workers Compensation	2,182.00			
Insurance - Other	0.00	8,408.00	-8,408.00	0.0%
<b>Total Insurance</b>	8,197.00	8,408.00	-211.00	97.5%
<b>Professional Fees</b>				
Accounting Fees	600.00			
Legal Fees	770.00			
Professional Fees - Other	0.00	2,500.00	-2,500.00	0.0%
<b>Total Professional Fees</b>	1,370.00	2,500.00	-1,130.00	54.8%
<b>Supplies (Hall &amp; Office)</b>				
Hall	73.33			
Office	477.45			
Copier	1,072.19			
Printing	669.38			

SUNSET LAKE ASSOCIATION  
**Profit & Loss Budget vs. Actual**  
 January through September 2012

Cash Basis

	Jan - Sep 12	Budget	\$ Over Budget	% of Budget
Total Supplies (Hall & Office)	2,292.35			
Utilities	807.20			
Telephone	5,775.07			0.0%
Gas and Electric	180.00			
Water	0.00	8,500.00	-8,500.00	79.6%
Utilities - Other	6,762.27	8,500.00	-1,737.73	
Total Utilities				75.0%
Payroll Expenses		41,097.00	-10,274.16	75.0%
Superintendent	30,822.84	21,527.00	-5,381.72	
Secretary Salary	16,145.28			
State & Federal Unemployment	133.78			
Employer Share FICA Expense	3,581.53	4,500.00	-4,500.00	0.0%
Payroll Expenses - Other	0.00			75.5%
Total Payroll Expenses	50,683.43	67,124.00	-16,440.57	74.2%
Miscellaneous Expense	1,706.08	2,300.00	-593.92	74.2%
Total Expense	100,693.07	135,682.00	-34,988.93	74.2%
Net Income	26,222.03	0.00	26,222.03	100.0%

SUNSET LAKE ASSOCIATION  
**Transaction Detail By Account**  
 September 2012

Date	Num	Name	Memo	Split	Paid Amount
Sep 12					
9/10/2012	debit	941 Deposit	EFT #270144652181587	-SPLIT-	-1,285.30
9/4/2012	5595	Cherry's	supplies hall & office	-SPLIT-	-61.02
9/10/2012	5596	Macoupin County Collector	1/2 property taxes	Property Tax	-2,064.99
9/10/2012	5597	Nilwood Water System	#400 water bill	Water	-20.00
9/10/2012	5598	Gold Nugget Publications, Inc.	Fishing Tour. ad	Miscellaneous E...	-80.00
9/10/2012	5599	Quill Corporation	C2639930 ACCT	Office	-95.58
9/10/2012	5600	Reliable Office Supplies	#01257801 office supplies	Office	-159.92
9/10/2012	5601	M & M Service Company	gas #4722159	Vehicle Gas & Oil	-447.77
9/10/2012	5602	First Midwest -cash	money for Fish Tour	Miscellaneous E...	-100.00
9/10/2012	5603	Illinois Department of Revenue	37-0763644	-SPLIT-	-422.46
9/14/2012	5604	Hohimer, William O.	Salary	-SPLIT-	-1,215.28
9/14/2012	5605	Barnes, Kristine S.	Salary	-SPLIT-	-739.80
9/14/2012	5606	Hammond, Janet #48	Escrow refund	Escrow for Septi...	-6,500.00
9/14/2012	5607	Employer Solutions Inc.	Tax Service 2011	Accounting Fees	-600.00
9/20/2012	5608	Rural Electric Con. Cooperative ...	Acct. #275300	Gas and Electric	-470.08
9/24/2012	5609	PowerNet Global Communications	customer # 10159190	Telephone	-8.97
9/24/2012	5610	Frontier	acct#12 1454 2712035089 04	Telephone	-42.51
9/24/2012	5611	AT & T Mobility	acct # 293183827 (217 622-3572)	Telephone	-43.00
9/24/2012	5612	Macoupin County Animal Control	pick up dog	Miscellaneous E...	-43.12
9/26/2012	5613	Hohimer, William O.	Salary	-SPLIT-	-1,215.28
9/26/2012	5614	Barnes, Kristine S.	Salary	-SPLIT-	-739.80
9/26/2012	5615	Burgess & Son, Inc.	A/C Replace coil invoice 0717-6	Community Center	-1,111.35
9/26/2012	5616	In The Swim	Chlorine order#13299518	Miscellaneous E...	-525.71
9/26/2012	5617	Sonneborn, Sam & Stacey #223	escrow #223 dig up & repair septic	Escrow for Septi...	-165.00
9/26/2012	5618	A Rooterman Sani-System	Escrow Lot #223 - reapiir septic #7273	Escrow for Septi...	-565.00
9/26/2012	5619	Draege, Ronald - #223	Escrow refund	Escrow for Septi...	-5,770.00
9/27/2012	5620	Postmaster	stamps for mailing annual packets	Office	-390.00
					<b>-24,881.94</b>

Sep 12

<b>Expenses</b>	<b>24,881.94</b>	
<b>Escrow</b>	<b>-13,000.00</b>	
<b>Property Taxes</b>	<b>-2,064.99</b>	
<b>A/C coil replaced</b>	<b>-1,111.35</b>	
<b>Total Expenses</b>	<b>\$8,705.60</b>	2 <sup>nd</sup> half

**SUNSET LAKE ASSOCIATION  
MINUTES OF THE MONTHLY MEETING  
August 7, 2012**

**CALL TO ORDER:** President Bob Sons called the meeting to order at 7:00 p.m. Also present for the meeting were, Steve Kolsto, Jim Seggelke, Norm Brand, Cheryl Stine, Mike Colbrook, Bill Urban, Ken Jones & John Kemp.

**VISITORS:** Ed Snell #286, Linda Urban #36, Ray Reardon #256A, 257, Dan Duncan #7, Jim Dorr #284, John Mount #182, Mel Lomelino # 197, Don Stowers # 86,88, Dave Campbell # 264, Sandy Richey # 30, B.W. Struple #28, Laura Jones #272.

Ray Reardon asked about burning and if it was for everything. The board said yes. Dan Duncan asked where to get Barley Straw. The board discussed the pro & cons and wants make sure the barley straw is removed.

**SUPERINTENDENT'S REPORT:** Bill Hohimer stated there had been some concerns about burning. Had some signs made and put up. Bill picked up limbs and did some trimming. Bill talked about getting 4-wheeler fixed. It shuts on and off so he will take it to Carlinville. He also back filled around firehouse and fixed and moved buoys.

**OFFICE MANAGER'S REPORT** Kristy Barnes stated she worked on two more transfers and had three orientations. She paid state and federal monthly deposits. Sent sympathy cards to the family of Sharon Vest. Sent out three dock letters & one fine for boat numbers. Firehouse assessments are coming in good. She put 26,000.00 in firehouse account.

**APPROVAL OF MINUTES OF July 2012**

A motion to approve the minutes was made by Cheryl Stine and seconded by Steve Kolsto. Motion passed unanimously.

**APPROVAL OF BILLS PAID FOR July 2012**

The bills were normal & usual. Expenses 11,240.31, spraying 1,320.00, property taxes 2,064.99, survey 770.00 so total normal expenses were 7,085.32. Upon a motion by Jim Seggelke and seconded by Bill Urban the Board voted unanimously to approve the bills paid for July 2012

**COMMITTEE REPORTS:**

**AQUATIC CONTROL AND WATER SAFETY:** Bill Urban stated it has been slow. He had one speeding in the bay.

**BUILDING AND CONSTRUCTION COMMITTEE:** Mike Colbrook stated he had two building permits one for Lot #48 boat deck extension & Lot # 264 addition on existing dock.

SUNSET LAKE ASSOCIATION  
**Balance Sheet**

ash Basis

	Aug 31, 12
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
0100 Cash on Hand	100.00
Checking, First Midwest	663.61
<b>Money Market, General Fund</b>	
Operating Cash	25,062.79
Fireworks Reserve	467.01
Escrow	31,903.96
Firehouse/ Special Assessment	1,045.00
Money Market, General Fund - O...	68.75
<b>Total Money Market, General Fund</b>	58,547.51
1 Year CD	29,031.28
1 Year CD - First Midwest	15,600.26
<b>Total Checking/Savings</b>	103,942.66
<b>Accounts Receivable</b>	
0160 · 0160 Accounts Receivable	4,354.25
<b>Total Accounts Receivable</b>	4,354.25
<b>Other Current Assets</b>	
Expenses paid - then Invoiced	408.48
<b>Total Other Current Assets</b>	408.48
<b>Total Current Assets</b>	108,705.39
<b>Fixed Assets</b>	
<b>FIXED ASSETS</b>	
Community Center	41,298.00
Garage	22,824.00
Dam & Spillway	143,467.75
Roads & Driveways	36,347.63
Maintenance Equipment	13,813.71
Vehicles	7,773.00
Policing Equipment	4,635.60
Office Equipment & Furniture	8,347.75
Buildings & Other Depr Assets	85,865.83
<b>Total FIXED ASSETS</b>	364,373.27
<b>DEPRECIATION</b>	
Depreciation- Comm. Center	-12,602.00
Depreciation- Garage	-1,341.00
Depreciation- Dam/Spillway	-143,467.75
Depreciation-Road/Driveway	-36,347.63
Depreciate-Maint Equipment	-12,198.71
Deprec - Vehicles	-7,773.00
Depreciate-Police Equipmt	-10,843.71
Depreciate-Office Equipmt	-2,139.64
Deprec - Buildings & Other	-85,863.06
<b>Total DEPRECIATION</b>	-312,576.50
<b>LAND</b>	
Farm Land	16,000.00
Lake Site	39,773.18
Picnic Area	4,000.00
<b>Total LAND</b>	59,773.18
<b>Total Fixed Assets</b>	111,569.95
<b>TOTAL ASSETS</b>	220,275.34

SUNSET LAKE ASSOCIATION  
**Balance Sheet**

ash Basis

	<u>Aug 31, 12</u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
Escrow for Septic, Rip Rap	29,080.00
Firehouse/Special Assessment	4,794.00
Fireworks	-1,328.99
<b>Payroll Liabilities</b>	
FICA Expense	294.89
Employer Share FICA Payable	0.03
FUTA Liability	-294.46
Federal Income Tax Withheld	591.20
Illinois Income Tax Withheld	259.94
<b>Total Payroll Liabilities</b>	<u>851.60</u>
<b>Total Other Current Liabilities</b>	<u>33,396.61</u>
<b>Total Current Liabilities</b>	<u>33,396.61</u>
<b>Total Liabilities</b>	33,396.61
<b>Equity</b>	
Legacy Retained Earnings	-88,783.93
Retained Earnings	91,347.34
Previous Years Adjustment	149,989.81
Net Income	34,325.51
<b>Total Equity</b>	<u>186,878.73</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>220,275.34</u></u>



SUNSET LAKE ASSOCIATION  
**Profit & Loss Budget vs. Actual**  
 January through August 2012

ash Basis

	Jan - Aug 12	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
Membership Assessment	109,892.00	113,208.00	-3,316.00	97.1%
Boat Permits	4,269.25	4,500.00	-230.75	94.9%
UTV & Golf Carts	150.00			
Building Permits	355.00	1,000.00	-645.00	35.5%
Fines & Penalties	385.00	200.00	185.00	192.5%
Farm Income	2,700.00	3,200.00	-500.00	84.4%
Interest Income	0.00	5,000.00	-5,000.00	0.0%
Transfer Fees	2,400.00	6,000.00	-3,600.00	40.0%
Cable Franchise Fee	343.89	1,000.00	-656.11	34.4%
Maint. Fees Superintendent	254.00	1,074.00	-820.00	23.6%
Hall Rental	400.00			
Chlorine Tablets	610.00			
Tower Ground Rental - Royell	800.00			
Miscellaneous Income				
Donations	400.00			
SLA Hat	10.00			
Sport/Chlorine Bottles	8.00			
Miscellaneous Income - Other	9.50	500.00	-490.50	1.9%
<b>Total Miscellaneous Income</b>	<u>427.50</u>	<u>500.00</u>	<u>-72.50</u>	<u>85.5%</u>
<b>Total Income</b>	122,986.64	135,682.00	-12,695.36	90.6%
<b>Expense</b>				
Capital Improvements	0.00	9,000.00	-9,000.00	0.0%
Repairs & Maint, Equipment				
Office	749.50	1,000.00	-250.50	75.0%
Community Center	531.27			
Dam	0.00	3,000.00	-3,000.00	0.0%
Lake	50.00	300.00	-250.00	16.7%
Stock Fish	1,499.29	1,500.00	-0.71	100.0%
Weed Control	4,785.00	3,856.00	929.00	124.1%
Grounds				
Grounds	409.00			
Grounds - Other	0.00	300.00	-300.00	0.0%
<b>Total Grounds</b>	<u>409.00</u>	<u>300.00</u>	<u>109.00</u>	<u>136.3%</u>
Grounds Supplies	335.66			
Misc. Maintenance	749.27			
Roads				
Rock	-46.05			
Roads - Other	410.23	12,494.00	-12,083.77	3.3%
<b>Total Roads</b>	<u>364.18</u>	<u>12,494.00</u>	<u>-12,129.82</u>	<u>2.9%</u>
Shop Supplies	36.92			
Equipment (Truck & Tractor)	9,387.38	4,000.00	5,387.38	234.7%
<b>Total Repairs &amp; Maint, Equipment</b>	<u>18,897.47</u>	<u>26,450.00</u>	<u>-7,552.53</u>	<u>71.4%</u>
Conservation & Watershed	1,500.00	2,000.00	-500.00	75.0%
Vehicle Gas & Oil	3,035.45	5,000.00	-1,964.55	60.7%
Property Tax	2,064.99	4,400.00	-2,335.01	46.9%
Insurance				
Auto	1,090.00			
Property (Hall)	4,000.00			
Umbrella Liability	925.00			
Workers Compensation	2,182.00			
Insurance - Other	0.00	8,408.00	-8,408.00	0.0%
<b>Total Insurance</b>	<u>8,197.00</u>	<u>8,408.00</u>	<u>-211.00</u>	<u>97.5%</u>
Professional Fees				
Legal Fees	770.00			
Professional Fees - Other	0.00	2,500.00	-2,500.00	0.0%
<b>Total Professional Fees</b>	<u>770.00</u>	<u>2,500.00</u>	<u>-1,730.00</u>	<u>30.8%</u>
Supplies (Hall & Office)				
Hall	22.31			
Office	381.87			
Copier	1,072.19			
Printing	669.38			



SUNSET LAKE ASSOCIATION  
**Profit & Loss Budget vs. Actual**  
 January through August 2012

ash Basis

	Jan - Aug 12	Budget	\$ Over Budget	% of Budget
Total Supplies (Hall & Office)	2,145.75			
Utilities				
Telephone	712.72			
Gas and Electric	5,304.99			
Water	160.00			
Utilities - Other	0.00	8,500.00	-8,500.00	0.0%
Total Utilities	6,177.71	8,500.00	-2,322.29	72.7%
Payroll Expenses				
Superintendent	27,398.08	41,097.00	-13,698.92	66.7%
Secretary Salary	14,351.36	21,527.00	-7,175.64	66.7%
State & Federal Unemployment	133.78			
Employer Share FICA Expense	3,182.29			
Payroll Expenses - Other	0.00	4,500.00	-4,500.00	0.0%
Total Payroll Expenses	45,065.51	67,124.00	-22,058.49	67.1%
Miscellaneous Expense	807.25	2,300.00	-1,492.75	35.1%
Total Expense	88,661.13	135,682.00	-47,020.87	65.3%
Net Income	34,325.51	0.00	34,325.51	100.0%

SUNSET LAKE ASSOCIATION  
**Transaction Detail By Account**  
 August 2012

Date	Num	Name	Memo	Split	Paid Amount
Aug 12					
8/13/2012	debit	941 Deposit	EFT #270144652181587	-SPLIT-	-1,285.30
8/23/2012	debit	Meijers	15 trees	Expenses paid - ...	-235.26
8/14/2012	Debit	Mac's Automotive & Tire	Truck front end booster	-SPLIT-	-160.49
8/3/2012	5579	PowerNet Global Communications	customer # 10159190	Telephone	-9.76
8/6/2012	5580	Nilwood Water System	#400 water bill	Water	-20.00
8/6/2012	5581	Quill Corporation	C2639930 ACCT	Office	-95.76
8/6/2012	5582	DITTLER of Girard	invoice 1914 No Burning signs	Printing	-191.25
8/6/2012	5583	Prairie State Bank & Trust	Firehouse #3	Firehouse/Speci...	-26,906.00
8/14/2012	5584	Illinois Department of Revenue	37-0763644	-SPLIT-	-422.46
8/14/2012	5585	Hohimer, William O.	Salary	-SPLIT-	-1,215.28
8/14/2012	5586	Barnes, Kristine S.	Salary	-SPLIT-	-739.80
8/14/2012	5587	Rural Electric Con. Cooperative ...	Acct. #275300	Gas and Electric	-516.64
8/14/2012	5588	Frontier	acct#12 1454 2712035089 04	Telephone	-42.71
8/14/2012	5589	AT & T Mobility	acct # 293183827 (217 622-3572)	Telephone	-40.79
8/29/2012	5590	Hohimer, William O.	Salary	-SPLIT-	-1,215.28
8/29/2012	5591	Barnes, Kristine S.	Salary	-SPLIT-	-739.80
8/29/2012	5592	PowerNet Global Communications	customer # 10159190	Telephone	-10.09
Aug 12					-33,846.67

<b>Expenses</b>	<b>33,846.67</b>
<b>Firehouse</b>	<b>-26,906.00</b>
<b>Total Expenses</b>	<b>6,940.67</b>

# Sunset Lake Association

30505 East Lake Dr, Girard, IL 62640  
217-627-3339

## MEMORANDUM

TO: Board of Directors and Bill Hohimer, Superintendent

FROM: Kristy Barnes

SUBJECT: Monthly Board Meeting

DATE: October 2, 2012 TUESDAY

Please plan to attend the Directors' Meeting on Tuesday, October 2, 2012  
7:00 P.M. The meeting will be held at the Community Center, Hanauer Hall,  
30505 East Lake Drive.

Thank you!

SUNSET LAKE ASSOCIATION

AGENDA

October 2, 2012 7:00pm

CALL TO ORDER

ROLL CALL

VISITORS

SUPERINTENDANT'S REPORT

OFFICE MANAGER'S REPORT

APPROVAL OF THE MINUTES OF September 2012

APPROVAL OF BILLS PAID FOR September 2012

COMMITTEE REPORTS:

AQUATIC CONTROL & WATER SAFETY

-BILL URBAN

BUILDING & CONSTRUCTION COMMITTEE

- MIKE COLBROOK

ROADS/DAM /GROUNDS COMMITTEE

-JOHN KEMP

FINANCE COMMITTEE

-CHERYL STINE

LEGAL & INSURANCE COMMITTEE

-NORMAN BRAND

SANITATION COMMITTEE

-JIM SEGGEKE

SHORELINE & BOAT DOCKS COMMITTEE

-KEN JONES

WATER QUALITY & CONSERVATION

-STEVE KOLSTO

OLD BUSINESS -

NEW BUSINESS -

Hall Rental

Board Meeting for Nov. 6th changed to Nov. 13th due to Election

TRANSFERS -

ADJOURNMENT -

**SUNSET LAKE ASSOCIATION  
MINUTES OF THE MONTHLY MEETING  
October 2, 2012**

**CALL TO ORDER:** President Bob Sons called the meeting to order at 7:00 p.m. Also present for the meeting were, Steve Kolsto, Jim Seggelke, Norm Brand, Mike Colbrook, Bill Urban, John Kemp, Cheryl Stine & Ken Jones.

**VISITORS:** Ed Snell #286, Linda Urban #36, Ray Reardon #256A, 257, Dan & Maureen Duncan #7, Sandy Richey #30, John Ludek #159, Karla Dorks # 87  
Maureen Duncan addressed the board about renting of the hall and painting class. There was much discussion about what would work best. The board suggested to table & get more information and discuss further.  
Sandy Richey asked about having a Spring/Fall clean up. She mentioned that there are some lots that need attention and it is starting to look junky.

**SUPERINTENDENT'S REPORT:** Bill Hohimer absent

**OFFICE MANAGER'S REPORT** Kristy Barnes stated she has been working on annual packets, newsletter and getting ready for mailing. Paid second half of property taxes. She paid state and federal monthly deposits. Sent sympathy cards to the family of Gladys Owens. Hall was rented. Posted fishing tournament winners on facebook. Refunded 2 escrow payments.

**APPROVAL OF MINUTES OF September 2012**

A motion to approve the minutes was made by Jim Seggelke and seconded by Ken Jones. Motion passed unanimously.

**APPROVAL OF BILLS PAID FOR September 2012**

The bills were normal & usual. Expenses - 24,881.94, Escrow -13,000.00, property taxes 2,065.000 & A/C repair 1111.35 - total expenses 8,705.60  
Upon a motion by Bill Urban and seconded by Steve Kolsto, the Board voted unanimously to approve the bills paid for September 2012

**COMMITTEE REPORTS:**

**AQUATIC CONTROL AND WATER SAFETY:** Bill Urban stated it is a quiet month. Bill will call in couple weeks and see about when they are planning to do the fish stocking and let the office know to post.

**BUILDING AND CONSTRUCTION COMMITTEE:** Mike Colbrook stated he had two building permits one for Lot #2 Morrow/Millburg dock replacement & Lot # 206 Bathurst - dock extension & garage.

**ROADS /DAM /GROUNDS COMMITTEE:** John Kemp stated limb down at the office, clean up and hauled 4 loads to burn pile. Dam inspection done with Green/Bradford. Inspection done every ten years. John talked about letter to inspection crew. September 29<sup>th</sup> they did a survey and walked the dam and checked it out. John said we should get a report soon. John mentioned he had complaint from Yelvington about encroachment on property line. John checked it out and will keep an eye on it. John got a hold of County Health Department and they gave quick lesson on how to treat mosquitoes on the silt pond and what to watch for. #69 looked at shed and it was taken down and cleaned up.



**FINANCE COMMITTEE:** Cheryl Stine stated income up to 95.7% & membership is at 97%, expenses 74.2%. They worked on the budget for 2013. The assessment went down \$9.00. Went over budget last year for weeds and saved on roads. A motion was made by Bill Urban and seconded by Ken Jones to approve budget.

Norm suggested starting to budget to get moss cleaned up. The board discussed weeds and what to do & cost of clean up. They talked about getting a committee for weeds - Steve Kolsto, Cheryl Ken Jones & Norm Brand.

**LEGAL & INSURANCE COMMITTEE:** Norman Brand stated nothing at this time.

**SANITATION COMMITTEE:** Jim Seggelke stated he is getting ready to start another round.

**SHORELINE & BOAT DOCKS COMMITTEE:** Ken Jones stated Lot #69. Metal outbuilding rusted, falling apart, foundation collapsing. Cats and skunks have been living underneath at various times. - That has been taken care of. Dead tree in front yard. Shoreline needs more rip rap. The lake is low, but you can see where it has been washing out the shore. Rachel Sykes, daughter of Charlene Bushnell, Roodhouse IL.

Lot #124, The dock and boat house are leaning over. Many of the 4x4 supports are rotten and some are broken off under the boat house. The small dock on the right side of boat house is not safe to walk on. The home is not occupied and has been for sale for quite awhile. Lot #126, The boat dock wood and supports are rotten and some metal supports are rusted off. This dock is not safe and should be removed. This house has been discussed before as being full of mold and owners considering demolition. Lot #246, there is a metal pole sticking up out of the water with a board attached horizontally. The horizontal board is at least 6 feet long estimated. The pole and board are the remains of an old dock and are about 15 feet out from the shore. I believe they are a safety hazard and should be removed.

With the water level so low this is a good time for home owners to make repairs to docks, shoreline, and rip rap. Will send letter to members.

The board discussed lots 21, 22 and escrow for rip rap.

**WATER QUALITY & CONSERVATION:** Steve Kolsto stated they sampled on Saturday Site #1 is at 34" excellent as far as water quality. Two water chemistry test taken but results are not back yet.

**OLD BUSINESS:** Jones place is sold October 18<sup>th</sup> and will be leveled and cleaned up soon. Hot Dog Social October 20<sup>th</sup> @ 4:00  
Firehouse getting close. Survey getting done and talked to lawyer.

**NEW BUSINESS:** Board meeting changed to November 13<sup>th</sup> due to Election on the 6<sup>th</sup>. Lot #217 would like to put some apple trees & maintain them on Sunset Lake ground. A motion was made by Norm Brand to allow apple trees & have Lot #217 maintain Sunset Lake property/easement. Seconded by Steve Kolsto. Motion passed.  
Norm will draw up agreement and have them sign and keep for our records.

Transfers # Keith Day to Donald & Judith Stowers

**Transfers:** The following transfers were approved upon a motion by John Kemp and seconded by Steve Kolsto. The Board agreed unanimously

**ADJOURNMENT:** Upon motion by Mike Colbrook, seconded by Bill Urban, the Board agreed again by consensus to adjourn. The meeting adjourned at 8:17 p.m

**SUNSET LAKE ASSOCIATION  
MINUTES OF THE MONTHLY MEETING  
October 2, 2012**

**CALL TO ORDER:** President Bob Sons called the meeting to order at 7:00 p.m. Also present for the meeting were, Steve Kolsto, Jim Seggelke, Norm Brand, Mike Colbrook, Bill Urban, & John Kemp. Absent Cheryl Stine & Ken Jones *Bill Hohimer*

**VISITORS:** Ed Snell #286, Linda Urban #36, Ray Reardon #256A, 257, Dan & Maureen Duncan #7, Sandy Richey #30, Shirley Owens # 283

**SUPERINTENDENT'S REPORT:** Bill Hohimer stated *- absent*

**OFFICE MANAGER'S REPORT** Kristy Barnes stated she has been working on annual packets, newsletter and getting ready for mailing. Paid second half of property taxes. She paid state and federal monthly deposits. Sent sympathy cards to the family of Gladys Owens. Hall was rented. Posted fishing tournament winners on facebook. Refunded 2 escrow payments.

**APPROVAL OF MINUTES OF September 2012**

A motion to approve the minutes was made by Jim and seconded by Ken Motion passed unanimously.

**APPROVAL OF BILLS PAID FOR September 2012**

The bills were normal & usual.

Expenses 24,881.94, Escrow -13000.00 & A/C coil replaced 1111.35  
total expenses 8,705.60

Upon a motion by Bill and seconded by Steve, the Board voted unanimously to approve the bills paid for September 2012

**COMMITTEE REPORTS:**

**AQUATIC CONTROL AND WATER SAFETY:** Bill Urban stated quite month couple wks w/ call fish hatch +/- end Oct. 1st Nov fish stocking

**BUILDING AND CONSTRUCTION COMMITTEE:** Mike Colbrook stated he had two building permits one for Lot #2 Morrow/Millburg dock replacement & 2 for Lot # 25,206 Bathurst - dock extension & garage.

**ROADS /DAM /GROUNDS COMMITTEE:** John Kemp stated limb down

② office - clean up - dam inspection - Green/Bradford talked about letter - talk to them 29th Sept survey + walked dam - ✓ face spillway - should get report soon - complaint from Wellington - encroach on land - Musgrove - property line - + cement bag - maybe leaking - contact back + said keep eye on <sup>met</sup> County - Health Dept quick lesson - <sup>if need to treat</sup> what to watch for.

69 - look @  
Steel -  
taken down  
& cleaned up  
book history  
SLA

**FINANCE COMMITTEE:** Cheryl Stine absent  
income 95.7% expenses 74.2% 97. % -

✓ ground rental  
Budgeting  
may be set up  
clean moss  
schedule

on target  
went over budget - for 2013 -  
weed - over 2013 - + saved roads

Motion to approve budget Bill - Ken -

**LEGAL & INSURANCE COMMITTEE:** Norman Brand stated nothing



**SANITATION COMMITTEE:** Jim Seggelke stated

*getting ready to start another round*

~~Date -~~

**SHORELINE & BOAT DOCKS COMMITTEE:** Ken Jones ~~absent~~ but below is Ken report.

*Done*

1. The boat lift at lot #262 has been removed and the dock has been reinforced. I feel it is now satisfactory.
2. On 8/14/12 I received complaint from Gene Truax (Lot#71) and Charles Dodge (Lot #70) about some neglected conditions on Lot #69.
  - a. Metal outbuilding rusted, falling apart, foundation collapsing. Cats and skunks have been living underneath at various times.
  - b. Dead tree in front yard. Mr. Dodge is concerned it will fall on his house.
  - c. Poisin Ivy growing on shoreline. They requested that it be sprayed with a plant killer.
  - d. Burn pile in back yard needs cleaned up. In the burn pile there is a rusted metal frame from furniture that was burned years ago.

*69*

5. Shoreline needs more rip rap. The lake is low, but you can see where it has been washing out the shore. It does need more rip rap in my opinion. My understanding is that the house has not been used for years and the owner has passed away. It is listed under Rachel Sykes, daughter of Charlene Bushnell, Roodhouse IL. After looking at the property I think these are all legitimate concerns and should be addressed by the owner.

*letter*

3. Lot #124, The dock and boat house are leaning over. Many of the 4x4 supports are rotten and some are broken off under the boat house. The small dock on the right side of boat house is not safe to walk on. The home is not occupied and has been for sale for quite awhile.

*letter*

4. Lot #126, The boat dock wood and supports are rotten and some metal supports are rusted off. This dock is not safe and should be removed.

This house has been discussed before as being full of mold and owners considering demolition.

5. Lot #246, There is a metal pole sticking up out of the water with a board attached horizontally. The horizontal board is at least 6 feet long estimated. The pole and board are the remains of an old dock and are about 15 feet out from the shore. I believe they are a safety hazard and should be removed.

*Safety letter*

6. With the water level so low this is a good time for home owners to make repairs to docks, shoreline, and rip rap.

*69 - Lateral - if sell replace*

*21-22 agreement to have rip rap - done - or escrow -*

*discussed amount + what need to be done*

**WATER QUALITY & CONSERVATION:** Steve Kolsto stated sample - Set.  
Site 1 34" - excellent as far as water  
quality - 2 - but Not back

**OLD BUSINESS:**

Journals -

Hot Dog Social - Oct. 20<sup>th</sup> - 4:00

Firehouse close - door meet w/  
survey getting done - lawyer getting  
lease

**NEW BUSINESS:**

217 - easement in between - they keep -  
would like to put in some apple tree  
+ maintenance

Motion to allow donate <sup>apple</sup> trees + maintain  
property - easement - Norman + Steve

Nov. 13 - Board close to election

Transfers # Kath Day to Don<sup>ald</sup> + Judy Stowers

**Transfers:** The following transfers were approved upon a motion by John and  
seconded by Steve. The Board agreed unanimously

**ADJOURNMENT:** Upon motion by Mike Colbrook, seconded by Bill,  
the Board agreed again by consensus to adjourn. The meeting adjourned at 8:17 p.m.

## Manager's Report      September 2012

Working on annual packets, & newsletter – getting ready for mailing

Paid second half property taxes

Paid State & Federal deposit

Refund 2 septic escrow

Sent Sympathy card to family of Gladys Owens

Posted winner on facebook for fishing tournament

Hall rented

How many tables for hall - white

## 2013 Budget

### Income:

General Assessments-318 Class A @ <b>\$347.00</b>	\$110,346.00
Boat Permits	4,500.00
Building Permits	600.00
Fines & Penalties	400.00
Farm	3,200.00
Interest	500.00
Transfer Fees	6,000.00
Cable Franchise Fee	1,200.00
Earned by Maintenance Man	600.00
Misc. Income	<u>3,000.00</u>
<b>Total Revenue</b>	<b>\$130,346.00</b>

### Expenditures:

Capital Improvement or Reserve Fund	5,000.00
Office & Hall Expense	2,000.00
Dam	500.00
Lake	100.00
Fish Stocking	1,500.00
Weed Control	5,000.00
Grounds	500.00
Roads	12,500.00
Equipment Expense/Supplies	2,500.00
Conservation	2,000.00
Gas & Oil	5,000.00
Property Taxes	4,400.00
Insurance	8,408.00
Professional Fees	1,500.00
Utilities	9,000.00
Miscellaneous Expense	1,936.00
Lake Superintendent Salary	42,330.00
Secretary Salary	22,172.00
Employment Taxes	<u>4,000.00</u>
<b>Total Expenditures</b>	<b>\$130,346.00</b>



# Sunset Lake Association

30505 East Lake Dr, Girard, IL 62640

217-627-3339

## MEMORANDUM

TO: Board of Directors and Bill Hohimer, Superintendent

FROM: Kristy Barnes

SUBJECT: Monthly Board Meeting

DATE: November 13, 2012 TUESDAY

Please plan to attend the Directors' Meeting on Tuesday, November 13, 2012  
7:00 P.M. The meeting will be held at the Community Center, Hanauer Hall,  
30505 East Lake Drive.

Thank you!

SUNSET LAKE ASSOCIATION  
AGENDA  
November 13, 2012 7:00pm

CALL TO ORDER

ROLL CALL

VISITORS

SUPERINTENDANT'S REPORT

OFFICE MANAGER'S REPORT

APPROVAL OF THE MINUTES OF October 2012

APPROVAL OF BILLS PAID FOR October 2012

COMMITTEE REPORTS:

AQUATIC CONTROL & WATER SAFETY

-BILL URBAN

BUILDING & CONSTRUCTION COMMITTEE

- MIKE COLBROOK

ROADS/DAM /GROUNDS COMMITTEE

-JOHN KEMP

FINANCE COMMITTEE

- CHERYL STINE

LEGAL & INSURANCE COMMITTEE

- NORMAN BRAND

SANITATION COMMITTEE

-JIM SEGGEKE

SHORELINE & BOAT DOCKS COMMITTEE

-KEN JONES

WATER QUALITY & CONSERVATION

-STEVE KOLSTO

OLD BUSINESS -

NEW BUSINESS - Go over & revise By Laws/ Rules & Regulations, Christmas Party December 15<sup>th</sup>

TRANSFERS - #23 - Glen Ford to Louis Fuchs,

ADJOURNMENT -



**SUNSET LAKE ASSOCIATION  
MINUTES OF THE MONTHLY MEETING  
November 13, 2012**

**CALL TO ORDER:** President Bob Sons called the meeting to order at 7:00 p.m. Also present for the meeting were, Steve Kolsto, Jim Seggelke, Norm Brand, Mike Colbrook, Bill Urban, Ken Jones & John Kemp. Absent Cheryl Stine

**VISITORS:** Ed Snell #286, Linda Urban #36, Sandy Richey #30,

**SUPERINTENDENT'S REPORT:** Bill Hohimer stated he has been working on leaves and lots of them. John & Bill are putting together list to mail out for leaves that need to be done. Bill discussed about neighbors blowing leaves in their yard. Steve Kolsto mentioned about neighbor blowing leaves in lake are told her this is not allowed. Bill moved some dirt for firehouse.

**OFFICE MANAGER'S REPORT** Kristy Barnes stated she mailed out annual packets, finished newsletter and updated membership list. She paid state and federal monthly deposits. Working on transfers. Sent out three letters for dock repairs.

**APPROVAL OF MINUTES OF October 2012**

A motion to approve the minutes was made by Jim Seggelke and seconded by Steve Kolsto Motion passed unanimously.

**APPROVAL OF BILLS PAID FOR October 2012**The bills were normal & usual.  
2<sup>nd</sup> bill for Green & Bradford is 2500.00

Upon a motion by Bill Urban and seconded by John Kemp, the Board voted unanimously to approve the bills paid for **October 2012**

**COMMITTEE REPORTS:**

**AQUATIC CONTROL AND WATER SAFETY:** Bill Urban stated not much going on. Fish stocking will be November 14, at 10:00. They will be stocking 686 6 to 8 inch walleye. The cost is 1,498.42.

**BUILDING AND CONSTRUCTION COMMITTEE:** Mike Colbrook stated he had two building permits one for Lot #274 deck - Gibbel & 2 for Lot # 56 room addition - Westendorf.

**ROADS /DAM /GROUNDS COMMITTEE:** John Kemp stated he worked on leaf list with Bill. Letters will go out and if not done fines will be issued. John talked about dam report. He said we are in pretty good shape. They suggested to keep eye on control points.

Nov 2012

**FINANCE COMMITTEE:** Cheryl Stine absent

**LEGAL & INSURANCE COMMITTEE:** Norman Brand stated he will check out property lines for Oliosi & Hart and they would like letter put into file. Norm will call and check it out. Norm asked about fines and assessments. Norm asked about dog fine and if it was paid. The board discussed about adding interest.

**SANITATION COMMITTEE:** Jim Seggelke stated he has been more than half around. Jim went to meeting in Springfield about septic systems. Jim went over about what he found out. May have to have lateral systems in the future.

**SHORELINE & BOAT DOCKS COMMITTEE:** Ken Jones stated that lot 246 removed stake. Lot 126 called and house and boat dock will be torn down. They asked if permit was needed to demolish. There is a permit for demolition. Lot 124 Bob Sons talked with her. Ken also mentioned about leaves and there was much discussion on the best way to handle them.

**WATER QUALITY & CONSERVATION:** Steve Kolsto stated sampling ended. It will start again in April. Steve went over different tests Tier 1,2 &3. Steve mentioned that he will be retiring from State after the end of the year and thinking about moving back to Carlinville.

**OLD BUSINESS:** Craft show did great. They made 324.00. Big thanks to all who helped and donated food. A special thanks to Mike Colbrook for chili, Sandy Richey rolls, Jim Seggelke for hot dogs & Boots & Krista Struple for water. Will try to do again next year. Firehouse is about done. Rural Electric Dave Stuva called and said scam going around about rate increase - so to be careful. Jones place will meet and go over with new owner what has to be done.

**NEW BUSINESS:** Christmas party Dec. 15<sup>th</sup>. The board is to go over Rules & Regulations and work on December & January. More discussion about leaves and maybe having to check dates.

Transfers #23 Glen Ford to Louis Fuchs

**Transfers:** The following transfers were approved upon a motion by John Kemp and seconded by Bill Urban The Board agreed unanimously

**ADJOURNMENT:** Upon motion by Mike Colbrook, seconded by Bill Urban, the Board agreed again by consensus to adjourn. The meeting adjourned at 7:55 p.m

**SUNSET LAKE ASSOCIATION  
Balance Sheet**

ash Basis

Oct 31, 12

**ASSETS**

**Current Assets**

**Checking/Savings**

0100 Cash on Hand

Checking, First Midwest

Money Market, General Fund

Operating Cash

Fireworks Reserve

Escrow

Firehouse/ Special Assessment

Money Market, General Fund - O...

Total Money Market, General Fund

1 Year CD

Total Checking/Savings

Accounts Receivable

0160 - 0160 Accounts Receivable

Total Accounts Receivable

Other Current Assets

Expenses paid - then Invoiced

Total Other Current Assets

Total Current Assets

**Fixed Assets**

**FIXED ASSETS**

Community Center

Garage

Dam & Spillway

Roads & Driveways

Maintenance Equipment

Vehicles

Policing Equipment

Office Equipment & Furniture

Buildings & Other Depr Assets

Total FIXED ASSETS

**DEPRECIATION**

Depreciation- Comm. Center

Depreciation- Garage

Depreciation- Dam/Spillway

Depreciation-Road/Driveway

Depreciate-Maint Equipment

Deprec - Vehicles

Depreciate-Police Equipmt

Depreciate-Office Equipmt

Deprec - Buildings & Other

Total DEPRECIATION

**LAND**

Farm Land

Lake Site

Picnic Area

Total LAND

Total Fixed Assets

**TOTAL ASSETS**

**LIABILITIES & EQUITY**

100.00

513.61

9,092.78

647.01

51,403.96

39.00

68.75

61,251.50

24,812.79

86,677.90

3,504.25

3,504.25

408.48

408.48

90,590.63

41,298.00

22,824.00

143,467.75

36,347.63

13,813.71

7,773.00

4,635.60

8,347.75

85,865.83

364,373.27

-12,602.00

-1,341.00

-143,467.75

-36,347.63

-12,198.71

-7,773.00

-10,843.71

-2,139.64

-85,863.06

-312,576.50

16,000.00

39,773.18

4,000.00

59,773.18

111,569.95

202,160.58

SUNSET LAKE ASSOCIATION  
**Profit & Loss Budget vs. Actual**  
 January through October 2012

ash Basis

	Jan - Oct 12	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>Membership</b>	110,660.00	113,208.00	-2,548.00	97.7%
Boat Permits	4,306.75	4,500.00	-193.25	95.7%
UTV & Goats	150.00			
Building Fees	555.00	1,000.00	-445.00	55.5%
Fines & Fees	445.60	200.00	245.60	222.8%
Farm Income	2,700.00	3,200.00	-500.00	84.4%
Interest Income on CDs				
Interest Income - Other	-19,818.75			
Total Interest Income	34.37	5,000.00	-4,965.63	0.7%
Transfer Fees	-19,784.38	5,000.00	-24,784.38	-395.7%
Cable Franchise Fee	4,250.00	6,000.00	-1,750.00	70.8%
Maint. Fees Superintendent	1,031.88	1,000.00	31.88	103.2%
Hall Rental	554.00	1,074.00	-520.00	51.6%
Chlorine Tablets	500.00			
Tower Ground Rental - Royell	810.00			
Miscellaneous Income	1,000.00			
Donations				
SLA Hat	400.00			
Sport/Chlorine Bottles	15.00			
Miscellaneous Income - Other	10.00			
Total Miscellaneous Income	65.00	500.00	-435.00	13.0%
<b>Total Income</b>	490.00	500.00	-10.00	98.0%
<b>Expense</b>	107,668.85	135,682.00	-28,013.15	79.4%
<b>Capital Improvements</b>				
<b>Repairs &amp; Maint, Equipment</b>	0.00	9,000.00	-9,000.00	0.0%
Office				
Community Center	1,309.42	1,000.00	309.42	130.9%
Dam	1,642.62			
Lake	1,494.32	3,000.00	-1,505.68	49.8%
Stock Fish	50.00	300.00	-250.00	16.7%
Weed Control	1,499.29	1,500.00	-0.71	100.0%
Grounds	4,785.00	3,856.00	929.00	124.1%
Grounds				
Grounds - Other	409.00			
<b>Total Grounds</b>	0.00	300.00	-300.00	0.0%
Grounds Supplies	409.00	300.00	109.00	136.3%
Misc. Maintenance	335.66			
Roads	879.69			
Rock				
Roads - Other	-144.05			
<b>Total Roads</b>	410.23	12,494.00	-12,083.77	3.3%
Shop Supplies	266.18	12,494.00	-12,227.82	2.1%
Equipment (Truck & Tractor)	36.92			
<b>Total Repairs &amp; Maint, Equipment</b>	9,468.42	4,000.00	5,468.42	236.7%
<b>Conservation &amp; Watershed</b>	22,176.52	26,450.00	-4,273.48	83.8%
Vehicle Gas & Oil	1,500.00	2,000.00	-500.00	75.0%
Property Tax	3,938.87	5,000.00	-1,061.13	78.8%
Insurance	4,129.98	4,400.00	-270.02	93.9%
Auto				
Property (Hall)	1,090.00			
Umbrella Liability	4,000.00			
Workers Compensation	925.00			
Insurance - Other	2,182.00			
<b>Total Insurance</b>	0.00	8,408.00	-8,408.00	0.0%
Professional Fees	8,197.00	8,408.00	-211.00	97.5%
Accounting Fees				
Legal Fees	600.00			
Professional Fees - Other	770.00			
<b>Total Professional Fees</b>	0.00	2,500.00	-2,500.00	0.0%
Supplies (Hall & Office)	1,370.00	2,500.00	-1,130.00	54.8%

9%  
7%  
8%  
10.0%

SUNSET LAKE ASSOCIATION  
**Transaction Detail By Account**  
 October 2012

Date	Num	Name	Memo	Split	Paid Amount
Oct 12					
10/12/2012	debit	941 Deposit	EFT #270144652181587		
10/26/2012	Debit	Deluxe Business Checks & Soluti...	office checks	-SPLIT-	-1,285.30
10/11/2012	5621	Nilwood Water System	#400 water bill	Office	-214.96
10/11/2012	5622	Illinois Department of Revenue	37-0763644	Water	-20.00
10/12/2012	5623	Hohimer, William O.	Salary	-SPLIT-	-422.46
10/12/2012	5624	Barnes, Kristine S.	Salary	-SPLIT-	-1,215.28
10/15/2012	5625	Gold Nugget Publications, Inc.	Fishing Tour. ad	-SPLIT-	-739.80
10/15/2012	5626	Rural Electric Con; Cooperative ...	Acct. #275300	Miscellaneous E...	-80.00
10/15/2012	5627	Frontier	acct#12 1454 2712035089 04	Gas and Electric	-429.18
10/15/2012	5628	CRA Payment Center	Acct. 5043931148702735	Telephone	-42.32
10/15/2012	5629	AT & T Mobility	acct # 293183827 (217 622-3572)	Equipment (Truc...	-81.04
10/19/2012	5630	Illinois Director of Employment S...	0472946 8, FEIN #37-0763644	Telephone	-40.79
10/23/2012	5631	Prairie State Bank & Trust	Firehouse #3	State & Federal ...	-15.38
10/26/2012	5632	Nail Land Surveying	Escrow Harvey Survey 2008047	Firehouse/Speci...	-1,500.00
10/26/2012	5633	Greene & Bradford, Inc.	Dam inspection invoice #802657	Escrow for Septi...	-500.00
10/26/2012	5634	Quill Corporation	C2639930 ACCT	Dam	-1,494.32
10/26/2012	5635	Hohimer, William O.	Salary	Office	-413.20
10/26/2012	5636	Barnes, Kristine S.	Salary	-SPLIT-	-1,215.28
10/26/2012	5637	M & M Service Company	gas #4722159	-SPLIT-	-739.80
10/26/2012	5638	PowerNet Global Communications	customer # 10159190	Vehicle Gas & Oil	-455.65
10/26/2012	5639	Nilwood Water System	#400 water bill	Telephone	-7.85
10/26/2012	5640	CNH Capital	Acct# 504393 11487 02735	Water	-20.00
				Misc. Maintenance	-130.42
					-11,063.03

<b>Expenses</b>	<b>11,063.03</b>
<b>Firehouse</b>	<b>1,500.00</b>
<b>Dam Inspection</b>	<b>1,494.32</b>
<b>Escrow</b>	<b>500.00</b>
<b>Total Expenses</b>	<b>7,568.71</b>



# Sunset Lake Christmas Party

***TO: Board Members, Employees & Husbands/Wives***

The **Annual Christmas Party** will be  
**Saturday, December 15<sup>th</sup>** at **6:00 pm**  
**@ Hanauer Hall Community Center**  
We ask that everyone bring a dish to share

Please contact Kristy **by December 11<sup>th</sup>** to let her know what dish you plan to bring; this will keep us from having several of the same dishes. Tea will be provided but if you'd like something different we ask that you bring your own.

Hope to see you there!



# Sunset Lake Association

30505 East Lake Dr, Girard, IL 62640  
217-627-3339

## MEMORANDUM

TO: Board of Directors and Bill Hohimer, Superintendent

FROM: Kristy Barnes

SUBJECT: Monthly Board Meeting

DATE: **December 4, 2012 TUESDAY**  
**Remember NO Meeting in JANUARY**

Please plan to attend the Directors' Meeting on Tuesday, December 4, 2012  
7:00 P.M. The meeting will be held at the Community Center, Hanauer Hall,  
30505 East Lake Drive.

Thank you!



**SUNSET LAKE ASSOCIATION  
MINUTES OF THE MONTHLY MEETING  
December 4, 2012**

**CALL TO ORDER:** President Bob Sons called the meeting to order at 7:00 p.m. Also present for the meeting were, Jim Seggelke, Norm Brand, Mike Colbrook, Bill Urban, John Kemp Cheryl Stine & Ken Jones. Absent Steve Kolsto.

**VISITORS:** Ed Snell #286, Linda Urban #36, Ray Reardon #256A, 257,

**SUPERINTENDENT'S REPORT:** Bill Hohimer stated he and John Kemp worked on leaves. He said they are in good shape, all done but two done. Dead trees taken out and cleaned up.. Picked up 4 - 8' & 2 - 6' white tables for the hall. Bill mentioned that propane tank needs to be moved. He didn't want to move with it being full.

**OFFICE MANAGER'S REPORT** Kristy Barnes stated she mailed out thirty two leave letters and 2 fines. Hall was rented. She paid state and federal monthly deposits. Working on another transfer. Had orientation & worked on orientation highlight for new members. Sunset Lake maps are running low may start thinking about getting new ones.

**APPROVAL OF MINUTES OF November 2012**

A motion to approve the minutes was made by Norm Brand and seconded by Bill Urban Motion passed unanimously.

**APPROVAL OF BILLS PAID FOR November 2012**

The bills were normal & usual.

Expenses 19,744.56, Dam Inspection -2,548.70 Escrow -6500.00 Fish Stocking 1500.00 & tables for hall - total expenses 8,851.90

Upon a motion by John Kemp and seconded by Jim Seggelke, the Board voted unanimously to approve the bills paid for November 2012

**COMMITTEE REPORTS:**

**AQUATIC CONTROL AND WATER SAFETY:** Bill Urban stated November 14 stocking was done. More 8" than 6" walleye were put in the lake. (686 walleye) Bill ordered boat stickers Nov. 26<sup>th</sup> will try to have around Christmas. Green for motorized and yellow for non motorized.

**BUILDING AND CONSTRUCTION COMMITTEE:** Mike Colbrook stated no building permits for this month.

**ROADS /DAM /GROUNDS COMMITTEE:** John Kemp stated that leaf letters went out. 110 are getting a fine, 109 not finished. Also talked about leaves being blow & burned in rip rap.

**FINANCE COMMITTEE:** Cheryl Stine stated misc. expenses 83%. Low accounts were building & maintenance - fines & penalties are up for this year. Income 88% expenses 89.1%



Dec 2012

**LEGAL & INSURANCE COMMITTEE:** Norman Brand stated nothing at this time.

**SANITATION COMMITTEE:** Jim Seggelke stated finished last round for this year – everything was good.

**SHORELINE & BOAT DOCKS COMMITTEE:** Ken Jones stated nothing new. #126 going to demolish house. She was going to apply for permit but has not yet. Ken will check status on it.

**WATER QUALITY & CONSERVATION:** Steve Kolsto absent.

**OLD BUSINESS:** 2<sup>nd</sup> firehouse letter out for donations. Firehouse to pay for gutter. Went over what was left to do.  
Lot # 102,A has been cleaning up. Rebuilt one shed. Will meet with new owner and go over what all has to be done.  
Christmas party at 6:00

**NEW BUSINESS:**

Boat parade theme Polynesian & Hawaiian

The board voted to raise boat stickers for 2013 to \$10.00 for non-motorized and 20.00 for motorized.

The board will began going over the Rules and Regulations to see what changes need to be made current.

Transfers # John Vogt, Jr. to Brian & Debbie Thompson

**Transfers:** The following transfers were approved upon a motion by Cheryl Stine and seconded by Bill Urban. The Board agreed unanimously.

**ADJOURNMENT:** Upon motion by Mike Colbrook, seconded by John Kemp, the Board agreed again by consensus to adjourn. The meeting adjourned at 8:44 p.m

SUNSET LAKE ASSOCIATION  
AGENDA  
November 13, 2012 7:00pm

CALL TO ORDER

ROLL CALL

VISITORS

SUPERINTENDANT'S REPORT

OFFICE MANAGER'S REPORT

APPROVAL OF THE MINUTES OF November 2012

APPROVAL OF BILLS PAID FOR November 2012

COMMITTEE REPORTS:

AQUATIC CONTROL & WATER SAFETY

-BILL URBAN

BUILDING & CONSTRUCTION COMMITTEE

- MIKE COLBROOK

ROADS/DAM /GROUNDS COMMITTEE

-JOHN KEMP

FINANCE COMMITTEE

- CHERYL STINE

LEGAL & INSURANCE COMMITTEE

- NORMAN BRAND

SANITATION COMMITTEE

-JIM SEGCELKE

SHORELINE & BOAT DOCKS COMMITTEE

-KEN JONES

WATER QUALITY & CONSERVATION

- STEVE KOLSTO

OLD BUSINESS -

NEW BUSINESS - Go over & revise By Laws/ Rules & Regulations, Sunset Lake Maps

TRANSFERS - #254, 254A - John Vogt, Jr to Brian & Debbie Thompson,

ADJOURNMENT -

SUNSET LAKE ASSOCIATION  
Balance Sheet

Nov 30, 12

**ASSETS**

**Current Assets**

Checking/Savings

0100 Cash on Hand

Checking, First Midwest

Money Market, General Fund

Operating Cash

Fireworks Reserve

Escrow

Firehouse/ Special Assessment

Money Market, General Fund - O...

Total Money Market, General Fund

1 Year CD

Total Checking/Savings

Accounts Receivable

0160 · 0160 Accounts Receivable

Total Accounts Receivable

Other Current Assets

Expenses paid - then Invoiced

Total Other Current Assets

Total Current Assets

**Fixed Assets**

**FIXED ASSETS**

Community Center

Garage

Dam & Spillway

Roads & Driveways

Maintenance Equipment

Vehicles

Policing Equipment

Office Equipment & Furniture

Buildings & Other Depr Assets

Total FIXED ASSETS

**DEPRECIATION**

Depreciation- Comm. Center

Depreciation- Garage

Depreciation- Dam/Spillway

Depreciation-Road/Driveway

Depreciate-Maint Equipment

Deprec - Vehicles

Depreciate-Police Equipmt

Depreciate-Office Equipmt

Deprec - Buildings & Other

Total DEPRECIATION

**LAND**

Farm Land

Lake Site

Picnic Area

Total LAND

Total Fixed Assets

**TOTAL ASSETS**

**LIABILITIES & EQUITY**

100.00  
533.61

2,088.22  
971.01

49,903.96  
-872.77  
68.75

52,159.17

24,812.79

77,605.57

3,079.25

3,079.25

408.48

408.48

81,093.30

41,298.00  
22,824.00

143,467.75  
36,347.63

13,813.71  
7,773.00

4,635.60  
8,347.75

85,865.83

364,373.27

-12,602.00  
-1,341.00

-143,467.75  
-36,347.63

-12,198.71  
-7,773.00

-10,843.71  
-2,139.64

-85,863.06

-312,576.50

16,000.00  
39,773.18

4,000.00

59,773.18

111,569.95

192,663.25

ash Basis

SUNSET LAKE ASSOCIATION  
**Profit & Loss Budget vs. Actual**  
 January through November 2012

ash Basis

	Jan - Nov 12	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
Membership Assessment	111,372.00	113,208.00	-1,836.00	98.4%
Boat Permits	4,306.75	4,500.00	-193.25	95.7%
UTV & Golf Carts	150.00			
Building Permits	555.00	1,000.00	-445.00	55.5%
Fines & Penalties	596.83	200.00	396.83	298.4%
Farm Income	5,400.00	3,200.00	2,200.00	168.8%
<b>Interest Income</b>				
3061 - Interest Income on CDs	-19,818.75			
Interest Income - Other	34.37	5,000.00	-4,965.63	0.7%
<b>Total Interest Income</b>	<b>-19,784.38</b>	<b>5,000.00</b>	<b>-24,784.38</b>	<b>-395.7%</b>
Transfer Fees	5,250.00	6,000.00	-750.00	87.5%
Cable Franchise Fee	1,031.88	1,000.00	31.88	103.2%
Maint. Fees Superintendent	704.00	1,074.00	-370.00	65.5%
Hall Rental	550.00			
Chlorine Tablets	840.00			
Tower Ground Rental - Royell	1,100.00			
<b>Miscellaneous Income</b>				
Donations	400.00			
SLA Hat	15.00			
Sport/Chlorine Bottles	10.00			
Miscellaneous Income - Other	65.00	500.00	-435.00	13.0%
<b>Total Miscellaneous Income</b>	<b>490.00</b>	<b>500.00</b>	<b>-10.00</b>	<b>98.0%</b>
<b>Total Income</b>	<b>112,562.08</b>	<b>135,682.00</b>	<b>-23,119.92</b>	<b>83.0%</b>
<b>Expense</b>				
Capital Improvements	0.00	9,000.00	-9,000.00	0.0%
<b>Repairs &amp; Maint, Equipment</b>				
Office	1,309.42	1,000.00	309.42	130.9%
Community Center	1,988.16			
Dam	4,043.02	3,000.00	1,043.02	134.8%
Lake	50.00	300.00	-250.00	16.7%
Stock Fish	2,997.71	1,500.00	1,497.71	199.8%
Weed Control	4,785.00	3,856.00	929.00	124.1%
<b>Grounds</b>				
Grounds	409.00			
Grounds - Other	60.00	300.00	-240.00	20.0%
<b>Total Grounds</b>	<b>469.00</b>	<b>300.00</b>	<b>169.00</b>	<b>156.3%</b>
Grounds Supplies	335.66			
Misc. Maintenance	879.69			
<b>Roads</b>				
Rock	-174.05			
Roads - Other	410.23	12,494.00	-12,083.77	3.3%
<b>Total Roads</b>	<b>236.18</b>	<b>12,494.00</b>	<b>-12,257.82</b>	<b>1.9%</b>
Shop Supplies	36.92			
Equipment (Truck & Tractor)	9,564.77	4,000.00	5,564.77	239.1%
<b>Total Repairs &amp; Maint, Equipment</b>	<b>26,695.53</b>	<b>26,450.00</b>	<b>245.53</b>	<b>100.9%</b>
Conservation & Watershed	1,500.00	2,000.00	-500.00	75.0%
Vehicle Gas & Oil	4,374.08	5,000.00	-625.92	87.5%
Property Tax	4,129.98	4,400.00	-270.02	93.9%
<b>Insurance</b>				
Auto	1,090.00			
Property (Hall)	4,000.00			
Umbrella Liability	925.00			
Workers Compensation	2,182.00			
Insurance - Other	0.00	8,408.00	-8,408.00	0.0%
<b>Total Insurance</b>	<b>8,197.00</b>	<b>8,408.00</b>	<b>-211.00</b>	<b>97.5%</b>
<b>Professional Fees</b>				
Accounting Fees	600.00			
Legal Fees	770.00			
Professional Fees - Other	0.00	2,500.00	-2,500.00	0.0%
<b>Total Professional Fees</b>	<b>1,370.00</b>	<b>2,500.00</b>	<b>-1,130.00</b>	<b>54.8%</b>
Supplies (Hall & Office)				

SUNSET LAKE ASSOCIATION  
**Profit & Loss Budget vs. Actual**  
 January through November 2012

ash Basis

	Jan - Nov 12	Budget	\$ Over Budget	% of Budget
Hall	73.33			
Office	1,105.61			
Copier	1,072.19			
Printing	669.38			
<b>Total Supplies (Hall &amp; Office)</b>	<b>2,920.51</b>			
<b>Utilities</b>				
Telephone	994.56			
Gas and Electric	6,750.27			
Water	220.00			
Utilities - Other	0.00	8,500.00	-8,500.00	0.0%
<b>Total Utilities</b>	<b>7,964.83</b>	<b>8,500.00</b>	<b>-535.17</b>	<b>93.7%</b>
<b>Payroll Expenses</b>				
Superintendant	37,672.36	41,097.00	-3,424.64	91.7%
Secretary Salary	19,733.12	21,527.00	-1,793.88	91.7%
State & Federal Unemployment	149.16			
Employer Share FICA Expense	4,380.01			
Payroll Expenses - Other	0.00	4,500.00	-4,500.00	0.0%
<b>Total Payroll Expenses</b>	<b>61,934.65</b>	<b>67,124.00</b>	<b>-5,189.35</b>	<b>92.3%</b>
<b>Miscellaneous Expense</b>	<b>1,786.08</b>	<b>2,300.00</b>	<b>-513.92</b>	<b>77.7%</b>
<b>Total Expense</b>	<b>120,872.66</b>	<b>135,682.00</b>	<b>-14,809.34</b>	<b>89.1%</b>
<b>Net Income</b>	<b>-8,310.58</b>	<b>0.00</b>	<b>-8,310.58</b>	<b>100.0%</b>

SUNSET LAKE ASSOCIATION  
**Transaction Detail By Account**  
 November 2012

Date	Num	Name	Memo	Split	Paid Amount
<b>Nov 12</b>					
11/13/2012	Debit	941 Deposit	EFT #270144652181587	-SPLIT-	-1,285.30
11/19/2012	Debit	Farm & Home	White tables (6)	Community Center	-345.54
11/2/2012	5641	Prairie State Bank & Trust	Firehouse #3	Firehouse/Speci...	-2,000.00
11/13/2012	5642	Hohimer, William O.	Salary	-SPLIT-	-1,215.28
11/13/2012	5643	Barnes, Kristine S.	Salary	-SPLIT-	-739.80
11/13/2012	5644	Wheeler and Ross Hardware	gas office	Gas and Electric	-103.91
11/13/2012	5645	Rural Electric Con. Cooperative ...	Acct. #275300	Gas and Electric	-442.11
11/13/2012	5646	AT & T Mobility	acct # 293183827 (217 622-3572)	Telephone	-42.95
11/13/2012	5647	Illinois Department of Revenue	37-0763644	-SPLIT-	-422.46
11/13/2012	5648	Logan Hollow Fish Farm	Stock fish - walleye	Stock Fish	-1,498.42
11/16/2012	5649	Greene & Bradford, Inc.	Dam report invoice #802746	Dam	-2,548.70
11/26/2012	5650	PowerNet Global Communications	customer # 10159190	Telephone	-10.60
11/26/2012	5651	M & M Service Company	gas #4722159	Vehicle Gas & Oil	-435.21
11/26/2012	5652	Hohimer, William O.	Salary	-SPLIT-	-1,215.28
11/26/2012	5653	Barnes, Kristine S.	Salary	-SPLIT-	-739.80
11/28/2012	5654	Melinda Petty	leaves clean up	Grounds	-60.00
11/29/2012	5655	Harvey, LaVern & Laura Kimble- ...	refund septic escrow	Escrow for Septi...	-6,500.00
11/29/2012	5656	CRA Payment Center	Acct. 5043931148702735	Equipment (Truc...	-96.35
11/29/2012	5657	Frontier	acct#12 1454 2712035089 04	Telephone	-42.85
					<b>-19,744.56</b>
<b>Nov 12</b>					

<b>Expenses</b>	<b>19,744.56</b>
<b>Escrow</b>	<b>-6,500.00</b>
<b>Dam Inspection</b>	<b>-2,548.70</b>
<b>Fish Stocking</b>	<b>-1,498.42</b>
<b>Tables for Hall</b>	<b>-345.54</b>
<b>Total Expenses</b>	<b>\$ 8,851.90</b>

**SUNSET LAKE ASSOCIATION  
MINUTES OF THE MONTHLY MEETING  
November 13, 2012**

**CALL TO ORDER:** President Bob Sons called the meeting to order at 7:00 p.m. Also present for the meeting were, Steve Kolsto, Jim Seggelke, Norm Brand, Mike Colbrook, Bill Urban, & John Kemp. Absent Cheryl Stine & Ken Jones

**VISITORS:** Ed Snell #286, Linda Urban #36, Ray Reardon #256A, 257, Dan & Maureen Duncan #7, Sandy Richey #30, Shirley Owens # 283

**SUPERINTENDENT'S REPORT:** Bill Hohimer stated

leaves - lots staying up  
w/ - put together list that haven't done - putting  
leaves into neighbors yard - - good size piles  
Steve told not to blow in lake - - move dirt  
for fire house -

**OFFICE MANAGER'S REPORT** Kristy Barnes stated she mailed out annual packets, finished newsletter and updated membership list. She paid state and federal monthly deposits. Working on transfers. Sent out three letters for dock repairs.

**APPROVAL OF MINUTES OF October 2012**

A motion to approve the minutes was made by Jim and seconded by Steve. Motion passed unanimously.

**APPROVAL OF BILLS PAID FOR October 2012**

The bills were normal & usual.

- 2nd bill - Green - Dradford - extra 2500 -

Expenses 11,063.03, Firehouse 1500.00, Dam Inspection -1494.32 Escrow -500.00  
total expenses 7,568.71

Upon a motion by Bill and seconded by John, the Board voted unanimously to approve the bills paid for **October 2012**

**COMMITTEE REPORTS:**

**AQUATIC CONTROL AND WATER SAFETY:** Bill Urban stated

Nothing  
Stocking Nov 14 @ 10:00 - walleye - 686 - 6" to 8"  
6498.42 --

**BUILDING AND CONSTRUCTION COMMITTEE:** Mike Colbrook stated he had two building permits one for Lot #274 deck - Gibbel & ~~for~~ Lot # 56 room addition - Westendorf.

**ROADS /DAM /GROUNDS COMMITTEE:** John Kemp stated

w/ Bill on leaves  
Kew called about leaves on N. side - will  
send out letter + if not done w/ five  
look over dam inspection - recommend keep eye  
on control point - 10 yr since they surveyed  
issue w/ wall by sump - will look when draw  
down lake - (expansy to fill hollow spots - Steve  
asked)

**FINANCE COMMITTEE:** Cheryl Stine ~~stated~~ absent

income 98% expenses 80.8%

**LEGAL & INSURANCE COMMITTEE:** Norman Brand stated

✓ out property  
lives for Ollasis - Hart - garage + flower pots  
ask about fine + assessments



**SANITATION COMMITTEE:** Jim Seggelke stated more than 1/2 around meeting in Sept - USEPA - rules for septic does not affect old septic - state putting together new rules - want to go to lateral instead of sand. - state may send test 2x ~~month~~ yr. Hope to have in place after 1st year.  
Federal -

**SHORELINE & BOAT DOCKS COMMITTEE:** Ken Jones stated letter - 246 - boat dock removed - 126 - called house - boat dock tearing down - permit for demolition - 124 - Bob talking w/ her. - (leaves - month to late) suggested  
< discussion on boxes & maybe having different dates

**WATER QUALITY & CONSERVATION:** Steve Kolsto stated sampling ended start again April - went over different tests  
retire at end yr. - moving back to Clville

**OLD BUSINESS:**  
craft show - great 324<sup>00</sup> Big Thanks - help & donate  
Colbrook - chili - Riley - rolls - super crew -  
Jim Seggelke - hot dog - everything donate -  
will do next yr.  
Firehouse - about done - plumbing  
RE - Dave Stuzer. Scam  
Jonesland - w/ meet w/ & go over.

**NEW BUSINESS:**

Christmas Party Dec 15<sup>th</sup>

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Go over R+R- + Wk on Dec. & Jan.

More discussion on leaves & how to get 2-dates -

Transfers # Glen Ford - to Louis Fuchs # 23

**Transfers:** The following transfers were approved upon a motion by John and seconded by Bill. The Board agreed unanimously

**ADJOURNMENT:** Upon motion by Mike Colbrook, seconded by Bill, the Board agreed again by consensus to adjourn. The meeting adjourned at 7:55 p.m

## **Manager's Report      October 2012**

Mailed annual packets

Got ready for Annual Meeting

Finished newsletter& update membership list

Paid monthly state & federal deposits

Working on transfers

Sent out 3 letters for dock repairs

How many tables for hall - white

**SUNSET LAKE ASSOCIATION  
MINUTES OF THE MONTHLY MEETING  
December 4, 2012**

**CALL TO ORDER:** President Bob Sons called the meeting to order at 7:00 p.m. Also present for the meeting were, Steve Kolsto, Jim Seggelke, Norm Brand, Mike Colbrook, Bill Urban, & John Kemp. Absent Cheryl Stine & Ken Jones

**VISITORS:** Ed Snell #286, Linda Urban #36, Ray Reardon #256A, 257, Dan & Maureen Duncan #7, Sandy Richey #30, Shirley Owens # 283 -

**SUPERINTENDENT'S REPORT:** Bill Hohimer stated leaves - John & ho - all done but 2 - - real good shape leaves - trees in - dead out - a new planted - mulched - Sprd - 4-8' + 2 6' - white tabs - Not quite as heavy but cheaper  
Need to move propane - but did want to - full tank -  
Siren - can it put in firehouse -

**OFFICE MANAGER'S REPORT** Kristy Barnes stated she mailed out thirty two leave letters and 2 fines. Hall was rented. She paid state and federal monthly deposits. Working on another transfer. Had orientation & worked on orientation highlight for new members. SLA map

**APPROVAL OF MINUTES OF November 2012**

A motion to approve the minutes was made by Norm and seconded by Bill Motion passed unanimously.

**APPROVAL OF BILLS PAID FOR November 2012**

The bills were normal & usual.

Expenses 19,744.56, Dam Inspection -2,548.70 Escrow -6500.00  
total expenses 8,851.90

John Stuber  
1500 - table hall

Upon a motion by John and seconded by Jim, the Board voted unanimously to approve the bills paid for **November 2012**

**COMMITTEE REPORTS:**

**AQUATIC CONTROL AND WATER SAFETY:** Bill Urban stated Nov 14 - walbye - brought in - class to 8" than 6" order boat skiler. Nov. 26 - will try - have around green - motor - + yellow now  
b-86 - walbye

**BUILDING AND CONSTRUCTION COMMITTEE:** Mike Colbrook stated no building permits for this month.

**ROADS /DAM /GROUNDS COMMITTEE:** John Kemp stated leaf - letter - 29 - tree sent a few more - 110 - fine 109 - not finished Some blow down on rip rap + burn - - May send letter to burn in yard + not on rip rap - burn verses leave alone

**FINANCE COMMITTEE:** Cheryl Stine stated income 83% expenses 89.1% Misc. 88% income - B.P. lowest - fee - super  
fines - up -

**LEGAL & INSURANCE COMMITTEE:** Norman Brand stated nothing

## Manager's Report      November 2012

Mailed out leaf 32 letters & sent out 2 fine

Hall rented

Paid monthly state & federal deposits

Working on transfer

Worked on orientation highlight for new members

SLA Maps – may think of reordering after the first of the year

Best way to get a hold of Firehouse and does cell # 911 work????

Boat Home  
Polynesian / Hawaiian  
Review

July 5 - Friday

**SANITATION COMMITTEE:** Jim Seggelke stated last round - all good -

**SHORELINE & BOAT DOCKS COMMITTEE:** Ken Jones stated Nothing new  
126 - going to demolish - but no permit  
✓ - w/ them.

**WATER QUALITY & CONSERVATION:** Steve Kolsto stated - absent

**OLD BUSINESS:** Firehouse letter - out - 2nd one -  
for donation  
Firehouse pay quarter - went over what was  
left -

Jones land - suppose to meet - John Gow -  
has cleaned up - rebuilt one shed  
house will go over what all to be  
done -

Fire - house much - cost - still bill  
6'00 - K-maz

**NEW BUSINESS:**

Go over R+R -  
NON - \$10.00  
Motor - \$20.00

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Jan 8<sup>th</sup> Meeting

Transfers # John Vogt Jr. to Brian - Debbie Thompson -

**Transfers:** The following transfers were approved upon a motion by Cheryl and seconded by Bill. The Board agreed unanimously

**ADJOURNMENT:** Upon motion by Mike Colbrook, seconded by John, the Board agreed again by consensus to adjourn. The meeting adjourned at 8:44 p.m.



Ask Bob

✓ Garage Sale for next year – is there enough stuff to have or not.  
Let Coleen know - Yes -

Office door for winter

Survey

Date for fireworks? July 4<sup>th</sup> on Thur. - Friday -