

**December 1, 2020 Meeting of Sunset Lake Association Board of Directors-via  
ZOOM-APPROVED FEBRUARY 2, 2021**

I. Call to Order, President Munie- 7:00pm

II. Pledge of Allegiance, Vice President Wilken- bypassed due to ZOOM meeting

III. Roll Call (Secretary Walkenbach)

President Munie (2022)	P	
Vice President Wilken (2021)	P	
Treasurer Muschong (2022)	P	
Secretary Walkenbach (2021)	P	
Thane Johnson (2023)	A	
Jerry Winterland (2021)	A	
Michelle Bearden (2023)	P	
Harold Bly (2022)	P	
Open (2021 exp 2023)		

IV. President Munie, call for changes or corrections to the agenda

- ACTION, close the agenda. Meeting agenda closed

V. President Munie, Board of Directors

- ACTION, Appointment of member to the Board of Directors. President Munie presents her appoint to fill the vacant position on the Board, she appoints Ed Richno, Lot 128. Ed will serve the 2021 year and this seat will be part of the 2021 Annual Meeting election to fill out the term of the seat which ends in 2023.

VI. Reports

a) November 10, 2020 Board Meeting- Secretary Walkenbach

- ACTION, approval of minutes. So moved by Michelle Bearden, second by Harold Bly. Motion passes.

c) Treasurer's Report- Treasurer Muschong reported that the November Recap of our financial position shows we remain sound. Current budget items that remain outstanding are new motor for our Pontoon Boat (not to exceed \$2,500) and purchase of chlorine tablets (\$550) so approximately \$3,050 left to spend this year besides routine expenditures. Last year the Board Members chipped in \$20 towards a cash Christmas gift to Mike and Ruth Anne. We would like to do the same thing again this

year, it's a way to say Thank you for all the things they help us with. If you would like to participate please give Amy or I your \$20 donation.

- ACKNOWLEDGMENT, President acknowledges report and files with Secretary

#### VII. Old Business

- a) Assessments, delinquencies, foreclosures, property tax delinquencies - Gary Wilken/Amy Walkenbach- Lot 49 recently sold at a Macoupin County Sheriff's sale, the new owner is working with the Board and understands his responsibilities. Lot 211 is working it's way through bankruptcy proceedings. This is happening in Indiana but the Court is keeping us apprised of the situation and our attorney has reviewed the documents received.
  - b) Legal actions, Vice President Wilken/President Munie- Only have Lot 144 unresolved at this time.
- ACTION, approve the Policy for Delinquent Property Taxes- No action taken, President Munie will ask our attorney to review the portion of the Policy that would involve his actions. However, in the mean time we will continue to use the document to guide the Board on properties with unpaid tax bills for 2019.

#### VIII. Reports

- a) President Report, President Munie- Nothing to report yet, hoping to lean on Vice President Wilken to get up to speed.
  - b) Building and Grounds, Thane Johnson- No report from Chair but others responded that Jerry Winterland is doing the lot inspections for transfers and as a Board we need to consider whether or not we want to continue to require a dock inspection upon transfer or whether that should be our concern. Lot 101 and 101A has been in contact with the Office and Mike Bigley concerning their riprap deficiencies.
  - c) Water and Land Safety, Harold Bly- There have been a couple of fines for speeding during fast time. Also reaching out to other potential dredging contractors for the ponds but haven't heard anything back yet.
- ACTION, Boat sticker sales to begin March 1 with April 15 being the date stickers must be on boats- No action taken, Board agreed with Harold's suggestion that this is a good date.
- d) Building & Construction Permits, Jerry Winterland- No report
  - e) Finance, Insurance & Property Taxes Treasurer Muschong (Joyce Munie)- President Munie discussed the Budget Workshop and Master Planning Workshop held on November 17<sup>th</sup>.

While few attended the ball is rolling to get a Master Plan and associated projects put in place. The Budget Workshop discussed preparing a Policy to spend funds for unbudgeted items, for instance when an emergency occurs.

- f) Bylaws, Rules & Regulations/General NPF Corporation Joyce Munie (Harold Bly)- Nothing new to report
- g) Sanitation, Vice President Wilken (Thane Johnson)- Ron Rice has passed all his information on to the new Chair and looking forward to getting started.

h) Lake & Watershed Management, Ed Richno (Secretary Walkenbach)- Since Ed just came to the Board, the Board members reported we received our fish from the hatchery this past month, and although we expected more we only received 230, though we were only billed for the 230 (\$1,500). There was a mix up in communication and we hope to make up the fish during our next stocking. Additionally Secretary Walkenbach asked member Charlie Edwards (who attended the electronic meeting) if he would continue to monitor the lake, Charlie agreed... Thanks Charlie Edwards!

- i) Secretary's Report, Secretary Walkenbach

Membership Transfers, no transfers this month and one is currently pending.

- ACTION, approval of the proposed Employee Holiday Policy- Motion made by Secretary Walkenbach, second by Harold Bly. Motion passes. (The Policy may be viewed on the Sunset Lake Association webpage under the "Policy Documents" tab.
- ACTION, approval of Committee Reports via Consent Agenda- Approved

#### IV. New Business

- a) Committee assignments, President Munie- President Munie announced her Committee assignments as follows: Building & Grounds – Thane Johnson (Jerry Winterland); Water and Land Safety – Harold Bly (Ed Richno); Building & Const. Permits – Jerry Winterland (Vice President Gary Wilken); Finance – Sue Muschong (Michelle Bearden); By-Laws – Michelle Bearden (Harold Bly); Sanitation – Vice President Gary Wilken (Thane Johnson); and Lake & Watershed Management – Ed Richno (Secretary Amy Walkenbach).

President Munie is working on setting up a Social (fireworks/fund raising) Committee, not to be led by a Board member.

- b) Master Planning, President Munie- Although discussed briefly previously President Munie discussed further that SLA members Chris Davis and Judy Mesik are leading the Planning Process, they have individual strengths in planning. They will lead the effort to catalogue needs, wants, desires of the membership and Committees for our future. This includes equipment, lake restoration, dam/tower updates, watershed protection and common

ground areas. Cost will be developed, and projects prioritized. There will be workshops along the way and the final document will be presented to the members and the plan is to have the membership approve it in some way at the Annual Meeting.

c) January 2021 Board of Directors Meeting, President Munie.

- ACTION, based on need, allow the President, at her discretion, determine the need for a January 2021 meeting. Motion made by President Munie, second by Vice President Wilken. Motion passes.

#### X. Membership and Guest Recognition-

Lot 120, Dennis Denney- A question about the culvert at Willow Dr., Thane and Dave Carey looked at it and it was recommended to be ripped out and replaced. What ever happened to that project? There continues to be problems with the culvert. Vice President Wilken responded that while he had heard there was a problem and that Dave was making a recommendation he hadn't heard anything further on what actions Thane recommend the Board take. Dennis then added that burning leaves in the ditches fills up the culverts and we should not allow, the ashes also end up in the lake which we don't want. Dennis also added his offer to be the go between with the fireworks contractor if the Board would like. He will help with any advice he can give but not up for the nuts and bolts of coordinating the fireworks.

XI. Board Comments- None

XII. Adjourn- 8:04pm