

**SUNSET LAKE ASSOCIATION  
MINUTES OF THE MONTHLY MEETING**

**February 6, 2018**

**CALL TO ORDER:** President John Kemp called the meeting to order at 7:00 p.m. Also present for the meeting were, Bill Urban, Roger Winterland, Dan Duncan, Norm Brand, Bill Walkenbach, Mike Colbrook & Debbie Thompson. Absent was Bob Sons.

**VISITORS:** Ed Snell #286, Brian & Adrienne Murphy# 221, , Larry & Jane Blankenship # 270A, Greg Blakeman #73, Jane Mihkelson #255, Frank & Diane Olios #163, Arlen Sieg #100,A, Ken & Eileen Jones #95,96, A, John Myers #183, John Mount #182, Michael Mauk #113, Richard Mauk #118, Valerie Jagiela #138,139, Mel Lomelino #197.

\*\*Valerie Jagiela #138,139 mentioned Welcome Committee has set a date for Meet & Greet on Saturday, April 21<sup>st</sup> @ 10:00. They will get out a letter. \*\*Michael Mauk Lot #113 addressed board about fine for language & dog waste & board member. There was much discussed about the issues of dog waste, fine & a previous incident which the board stated that it did not pertain to the them since it did not happen on lake property which was back in 2011 and was handled by police. Dan Duncan mentioned about putting something in the Rules and Regulations about picking up dog waste. John stated the Finance Committee will take a look at the Rules and Regulations. \*\*John Myers #183 thanked board for help with water main break. \*\*Richard Mauk thanked Mike Colbrook for a great job on the Building Committee. And thanked Ken & Eileen Jones for there hard work on the north side.

**SUPERINTENDENT'S REPORT:** Jim Wilson stated that Roger Winterland, John Kemp, Jerry Winterland & himself cleaned up shop. Made 12 to 14 fish attractors out of left over pipe and put out around the island. Had water heater donated, hooked it up in the shop and Roger Winterland wired it. Worked on maintenance for wiring harness Exmark & fixed problem with welder. Rewired trailer & patched some driveways. Mentioned someone cut padlock off fuel tank. Jim spoke to Girard Police Department said need to call County.

**OFFICE MANAGER'S REPORT** Kristy Barnes stated worked on W2, 1099 and end of year reports. Mailed assessments and payments are coming in good along with boat stickers and fireworks. Hall was rented over the holiday. Talked to Royell about over payment on tower and gave them back their check. The Lake had papers served for Lot #137. Per John Kemp letter sent to Lot #113 for dog waste and fine for bad language. Corrected time for the annual meeting minutes to 10:00am instead of 7:00pm. Adrienne Murphy phoned, and she spoke with Debbie Thompson and that she had addressed the board and they were ok to go ahead with website so sent the information to her. Spoke with First Midwest and the officers need to go and resign bank sheet. Talked to Millie Burgess and mentioned she thought the Primary is March 20<sup>th</sup>. Mentioned to John Kemp about needing to get different kind of chlorine for septics will take to Maguire's on what kind.

**APPROVAL OF MINUTES OF December 2017**

Debbie Thompson wanted an addition to Finance Committee report stating that she requested a copy of the last audit.

A motion to approve the minutes was made by Debbie Thompson seconded by Bill Urban. Motion passed unanimously.

\*\*Note: After reviewing the 12-5-17 board meeting tape Debbie Thompson stated "I do believe we should probably request an audit." Also, in regards to the previous audit, Debbie asked "Do we have a copy of the audit."

Nothing was stated that Debbie would like a copy of the audit. So at this time I did not change December minutes. (2-14-2018 Gave Brian Thompson copy of last audit)

## **APPROVAL OF BILLS PAID FOR December 2017 & January 2018**

Upon a motion by Norm Brand and seconded by Bill Urban, the Board voted unanimously to approve the bills paid for : **December 2017**.

Upon a motion by Debbie Thompson and seconded by Dan Duncan, the Board voted unanimously to approve the bills paid for : **January 2018**

### **COMMITTEE REPORTS:**

**LAKE CONTROL AND WATER SAFETY:** Bill Urban stated boat stickers are in motorized red and non-motorized green.

**BUILDING AND CONSTRUCTION COMMITTEE:** Mike Colbrook stated had 1 building permit for the month of November Lot # 247 garage.

**ROADS & DAM COMMITTEE:** Bob Sons absent. John reported last year inspection on the dam got their own bid for section for about 20,000.00. Certified engineer did inspection this year which cost 6500.00. They contacted companies for bids. One bid for the face was 77,000 & 2<sup>nd</sup> bid 177,000. After talking to board and other people there is a lot they can do their selves. John mentioned it is pretty much maintenance. Maybe get volunteers and save a lot of money. Went over several details of the problems. We have two civil engineers which live out here Joyce Munie & Gary Wilkin. John will consult with them. John met with Joyce Munie about Circle Drive culvert between lot 1 & 2. Widen the road had to put an extension in. Discussed maybe putting a sleeve in. Joyce will get back with John on details. Norm mentioned about if they have volunteers will need to talk to attorney about waivers, med pay & liability.

**FINANCE COMMITTEE:** Debbie Thompson stated gain ahead in boat permits 940, building permits 690 over, farm income up 2200.00, office 522 roads goof since didn't oil. Everyone doing great job. By the end of January assessment are at 33%, sold some boat permits. First installment for assessments due February 15, fireworks due no later than the 28<sup>th</sup>. Net income was about 16,000.00. working on getting audit out for bid.

**LEGAL, FIREWORKS & INSURANCE COMMITTEE:** Norman Brand stated insurance went down. Norm will look at it. Fireworks is doing very well. Alot of individuals donating & had 3 fund raisers. Received 4 fireworks bids very detailed - delivery fee, tax everything is totally broke out. Everyone that is going to submit a bid has a list that is required. CLD license, pyro license, insurance, deck page showing workers comp. Waiting on Bob's bid. John talked to Bob and he has his credentials together. John ask if he got letter and Norm stated that Brian handled delivered one to him after a meeting. John asked if it had February 28 as the deadline on it. Fundraiser were great bowling alley brought in 500, Renee Sisk little over 1000, thank you to Ryan & Karen Gorman for breakfast it made 1,921.00 total to date \$12,543.69 on fireworks. Thanked committee and Brian & Adreinne Murphy. Norm mentioned everyone would like to see Bob Sons come forward and put a bid in but have to go by what the regulations are. Letter from the businesses has been very well. Next meeting, they will know who is putting on the fireworks show, & the money they have to spend. The committee will review the bids. Three vendors have showed up on the dam. Went over distance, laser yardage, 2 companies said they would not go over 4" and one 5" is right on the edge. Norm said they will go with 5" and won't be able to go 6" and be legal.

**SANITATION COMMITTEE:** Dan Duncan stated nothing. John recommended getting Sanitation Committee together and dividing it up so one person is not checking the whole lake.

**GROUNDS, SHORELINE & BOAT DOCKS COMMITTEE:** Roger Winterland stated did lot inspection for Lot 219 and Lot 223. He and Jerry Winterland redid all the street signs. Thanked his brother for the help. Lot 102, 102A had problem with his dock. John Kemp mentioned Lot 102, 102A set posts last year and had a frame built but it was not driven down into the hard pan or it wasn't attached to the foundation. He put foundation blocks down and set them on top of them. Thought it would be alright until he could get decking on it. Per John going to go over verbiage and change the rules. Right now boat dock has to be anchored to the shoreline nothing says post has to be driven into hard pan. That will be added to Rules. Next month will go over changes. The boat dock posts are now laying down. Eileen Jones ask if there is a time limit for clean up on the property. John will contact the owner and let him know the lot is not done. Norm said there is a time limit and these rules will be enforced.

**WATER QUALITY, AQUATIC & CONSERVATION:** Bill Walkenbach asked if Lot 287 the tree that was taken out are they responsible to clean it up. John will call the guy. John discussed Marine Biochemist contract, the prices have not gone up so they will commit to another 2 year contract for treating the lake. Bill will talk soil and water conservation about West Lake.

**OLD BUSINESS:** Brian & Adrienne Murphy discussed about new website. It is about  $\frac{3}{4}$  completed. Mentioned you will be able to pay assessments, boat stickers and get all forms, Rules and Regulations will be on there. Will get it freshened up. Members will be able to access a secure side with a password. So, there will be a public and secure side. Will be able to post stuff for sale, lost and found, there will be a pet directory, private side with phone numbers & emails. The Murphy's will help walk the members through the set up. Website is [mysunsetlake.com](http://mysunsetlake.com) not a 100% will send email when ready. Hosting fee is 300 per year. It is geared for Homeowners Association. May be able to put link to Facebook. There will be a tab for fireworks, so they can see total. There will miscellaneous & upcoming events and the details. Can see an idea on hoh-express. Debbie mentioned talked about the secure site if we eventually put the minutes, where we stand financially on there since not everyone can come to board meetings. They will have to be approved and register then will be able to login. Question about adding family. It will be filtered by the controller and they will be able to see who and when members are on the website. And if it gets abused they can click them off.

**NEW BUSINESS:**

Michael Mauk asked about when last audit was done. It was in 2015 for 2014. It was an overview and Debbie Thompson mentioned there will be a full-blown audit for expenses and income.

Debbie is getting bids

Ballast burned out in office and John talked to Roger Winterland & there are new bulbs that won't need the ballast. They run off the 110. So John gave Roger the go ahead to order new lights. Will keep the same fixtures and wire in the new bulbs. Cost 400 something. Next project is painting the hall. Patch, paint ceiling and wall.

Lot#223 Sam & Stacey Sornbom George & Margaret Murphy

Lot#137 Kevin Tait & Erin Hejmej to Roger Winterland & Rhett Mays

**Transfers:** The following transfers were approved upon a motion by Debbie Thompson and seconded by Dan Duncan. The Board agreed unanimously

**ADJOURNMENT:** Upon motion by Mike Colbrook, seconded by Bill Urban, the Board agreed again by consensus to adjourn. The meeting adjourned at 8:05p.m