

February 4, 2020 Meeting of Sunset Lake Association Board of Directors

I. Call to Order, President Wilken- 7:00pm

II. Pledge of Allegiance, VP Johnson

III. Roll Call (Sec. Walkenbach)

President, Gary Wilken	P																		
Vice Pres., Johnson	P																		
Treasurer, Muschong	P																		
Secretary, Walkenbach	P																		
Jerry Winterland	P																		
Randy Smith	A																		
Harold Bly	P																		
Joyce Munie	P																		
Ron Rice	A																		

IV. President Wilken, call for changes or corrections to the agenda

- ACTION, close the agenda. President Wilken requests adding VII. Old Business e) Boat Stickers. Motion made by Vice President Johnson, Second by Joyce Munie. Motion passes

V. Membership and Guest Recognition

Lot 255, Jane Mikhelson- why weren't the roads plowed the last snow fall? President Wilken, I thought they were but we'll check into it.

VI. Reports

a) December 3, 2019 Board Meeting- Secretary Walkenbach

- ACTION, approval of minutes. Motion to approve by Vice President Johnson, second by Joyce Munie, motion passes.

b) Treasurer's Report- Treasurer Muschong present the attached report and also reported that 2020 Assessment invoicing went well. She has worked with office staff to get a letter together thanking those that are donating to the fireworks fund and has resolved the IRS 941 issue, while we still owe the federal government a penalty she was able to get it reduced to \$1,188 for the 2018/2019 period. There are now procedures in place that will ensure this won't happen again.

- ACKNOWLEDGMENT, President Wilken acknowledges report and files with Secretary

VII. Old Business

a) Legal actions, President Wilken/Harold Bly

1) Denby and Associates, Jared Guiffere our current counsel of record is leaving his firm. This leaves us in an awkward situation as the other attorney in the firm has suggested a conflict of interest with SLA. President Wilken will continue to see if the firm can continue to represent us for on-going litigation. This includes Lot 144, Lot 117 and Lot 49. Lot 117 had a status hearing on January 30th but the attorney has not be able to be

reached to get an update. We will be sending out letters to several firms to get bids and interest in representing SLA.

2) Potential Misappropriation of Funds,

- ACTION, Joyce Munie make the following motion: Based on the recommendation of our Attorney move to close the file on all legal actions directed by the SLA Board regarding misappropriation of SLA funds. This action does not include resolving the Firehouse lease which the Board will continue to address with the Girard Fire Protection District, seconded by Vice President Johnson. Discussion follows including information from Harold Bly who took the information the Board has to the FBI for consideration and recommendation. The FBI also, out of courtesy asked the U.S. Attorney General's Office to look over the information, both offices reported back to Harold that while there looks to be possible wrong doing they would not consider taking it on for prosecution. Joyce Munie moves to suspend rules, second by Treasurer Muschong. Motion by Joyce Munie to unsuspend rules, second by Jerry Winterland, motion passes. Motion called to a vote- Motion passes.

b) Property Tax update, Secretary Walkenbach- As second letter of notice was sent to Lot 272 with the January 2020 6% interest added, we still have had no contact from this member. We have been working with Lots 150, 151A and 152, this is a nursing home situation and we have been in contact with the member who is working with us to get the matter resolved.

c) Dredging Update and discussion, Harold Bly/President Wilken- The base dredging of three locations was not fully completed due to weather. \$8,050 of the budgeted \$18,000 has been spent. Four of the additional five coves were completed for a total of \$24,132.50. There is still some work left to be completed and \$2,500 for ground work to be completed. We are not giving up on Lot 151 yet and are working on some additional ideas on how to approach this cove that is badly in need of dredging.

d) BINGO, Treasurer Muschong- Our state license is due to be renewed at the end of February, it will cost \$200. During the ten nights of BINGO we brought in about \$150 per night, mostly from food, 50/50 and selling dappers, plus we used at least five volunteers each night.

- ACTION, possible action item following discussion. Treasurer Muschong moves to retire BINGO, second by Vice President Johnson. Motion passes.

e) Boat Stickers-

- ACTION, President Wilken moves to continue in 2020 with an annual boat sticker as opposed to a multi-year sticker. Second by Vice President Johnson. Discussion follows. Motion passes.

VIII. Reports

a) President Report, President Wilken- We are very close to completing two issues we've been addressing 1) multiple lots, I have a report for the Board that is all but complete; and 2) the other is the spillway work, I need a couple more hours to finalize the report on this work. All told we spent \$91,763.34 on the contractor work and \$15,450 on engineering. I had hoped to have both of these reports ready for this meeting but just ran out of time.

b) Grounds, Roads and Dam, Vice President Johnson (Jerry Winterland)- We've seen a significant reduction in the amount we are spending on gas and salaries: 2019 we saved \$2,539 in gas expenditure; 2019 saved \$3,000 in summer help; and 2019 saved \$19,500 in staff salary.

b) Water and Land Safety, Harold Bly (Ron Rice)- I am developing a map with signage and buoys. On this map are green dots for areas of close accidents. Looking at green buoys for this area for boaters to keep on the right of to deter accidents. We may want to do a survey or hold a workshop to discuss this issue. On West Lake Dr. near Lots 237/238 where water is flooding over the road we have two bids to reconstruct the stormwater system. One is \$4,690 the other is \$3,630, both from the same contractor depending on which design the Board wants. President Wilken noted that Randy Smith is working with the farmer to put in filter strips and that NRCS may have assistance money.

c) Building & Construction Permits, Jerry Winterland (Randy Smith)- Lot 111 a six month extension; Lot 202 sent a letter and bid wanting a sea wall, the Board advised that he needs to fill out a Permit Application before the Board can consider; Lot 219, a question from a Board member whether or not a Permit Application has been, or needed to be taken out and approved. Jerry will check on this.

d) Finance, Insurance & Property Taxes Treasurer Muschong (Joyce Munie)- Joyce reported that she is working on ledger numbers to tie to the budget. This will allow quarterly budget updates at the second meeting after each quarter ends.

e) Bylaws, Rules & Regulations/General NPF Corporation Joyce Munie (Harold Bly)- Hope to meeting in the coming month. Harold has several possible rules that need to be discussed.

f) Sanitation, Ron Rice (Vice Pres. Johnson)- No report

g) Lake & Watershed Management, Randy Smith (Secretary Walkenbach)- No report

h) Secretary's Report, Secretary Walkenbach- 2019 we had 19 transfers for \$12,000, including name changes, this compares to 2018 at \$11,500 and 2017 at \$14,875 so we are staying steady. I spoke with a bank concerning Lot 8, this may go into foreclosure but the bank is hoping for a Deed in Lieu, I told they bank that while SLA doesn't really care, we'd prefer the Deed in Lieu so we wouldn't have to involve an attorney.

- ACTION, approve the Holiday Calendar as presented for the Office, Secretary Walkenbach moves to approve, second by Treasurer Muschong. Dissusion follows. Secretary moves to amend the motion to include maintenance staff along with office staff, but not seasonal staff. Amendment seconded by Vice President Johnson. Motion passes.

Membership Transfers, Secretary Walkenbach

Lot 215, US Housing and Urban Development to Kevin and Katherine Groesch

Lot 13, Joseph and Sarah Stanley to Phillip and Julie Hettinger

Lot 66, Gary and Christina Hock to Nancy White and Robert and Kelly Spence

- ACTION, approval of Committee Reports via Consent Agenda- Motion by Treasurer Muschong, second by Harold Bly. Motion passes.

IV. New Business

a) 2019 Income Tax Filing, Treasurer Muschong

- ACTION, approve the expenditure of up to \$850 for our accountants (Sikich) to prepare and file our 2019 taxes. So moved by Treasurer Muschong, second by Jerry Winterland. Motion passes.

b) SLA Insurance Renewal, Treasurer Muschong

- ACTION, approve the expenditure of up to \$10,230 to renew our insurance policy, paying in four quarterly installments. Motion made by Joyce Munie, second by President Wilken. Motion passes.

c) Office calendar, Secretary Walkenbach-

- ACTION, approve the proposed holiday calendar for the SLA Office and staff, completed in Committee Reports

d) Hall Policy, discussion only, Secretary Walkenbach- Secretary Walkenbach reported she would like to draft a policy for Hall use by members, outside the rental option.

e) Tree removal, Jerry Winterland

- ACTION, approval of expenditure, Jerry Winterland moves to approve up to \$750 expenditure for removal of a tree on common property. Two contractors were contacted, one was not interested. Second by Joyce Munie. Motion passes.

XI. Membership and Guest Recognition

Lot 120, Dennis Denney- I have a major concern over the no wake bouy in the west lake arm being moved approximately 50 yards into the arm, also signs have been moved in the same area. President Wilken, we will look into this. DD, also we need to get a contract signed for the 2020 fireworks and as of yet I don't see that there are dates for fundraisers. President Wilken advised Mr. Denney to get the contract from the fireworks contractor for the Board to consider.

XII. Board Comments-none

XIII. Adjourn- 8:40 pm