

May 5, 2020 Meeting of Sunset Lake Association Board of Directors- via ZOOM meeting platform

I. Call to Order, President Wilken- meeting called to order at 7:00pm

II. Roll Call (Sec. Walkenbach)

President, Gary Wilken	P																
Vice Pres., Johnson	P																
Treasurer, Muschong	A																
Secretary, Walkenbach	P																
Jerry Winterland	P																
Randy Smith	P																
Harold Bly	P																
Joyce Munie	P																
Ron Rice	P																

III. President Wilken, call for changes or corrections to the agenda

- ACTION, close the agenda. Motion made by Joyce Munie, second by Ron Rice, motion passes.

IV. Reports

a) March 5, 2020 Board Meeting- Secretary Walkenbach

- ACTION, approval of minutes Motion made to approve the March 5, 2020 Board Meeting Minutes by Joyce Munie, second by Ron Rice. Motion passes.

b) Treasurer's Report- Treasurer Muschong, Treasurer Muschong was unable to attend the meeting and the report will be posted on the webpage later in the week.

- ACKNOWLEDGMENT, President Wilken acknowledges report and files with Secretary

V. Old Business

a) Legal actions, President Wilken reported that he will be picking up our files from our previous law firm who is no longer able to represent us in legal matters. These files include three open cases that we will be discussing later on how to continue.

b) Property Tax update, Secretary Walkenbach reported that we have one outstanding property tax issue and a certified letter was sent to the member of Lot 272, to date we have not been able to get a response.

VI. Reports

a) President Report, President Wilken reported that the Board has been busy in the last two months, especially under the current circumstances where we are under a stay at home order. While the Office has been closed Mike has continued to work on our grounds.

b) Building and Grounds, Vice President Johnson reported that he has had a lot of tree removal requests. He and Mike have been working on the buoys around the island. He recently ordered gas and weed killer to

replenish our reserves. President Wilken asked about summer help and VP Johnson replied that none would be needed.

c) Water and Land Safety, Harold Bly (Ron Rice) reported that he has talked with three companies to get bids to spray the lake for algae. Harold is still waiting for the proposals. Emma Throne, our Illinois Department of Natural Resources District Wildlife Biologist contacted us to get our approval to band geese on our lake and also look for previously band geese on the lake. He will consent to this request. Do we need to think about dredging our detention ponds? Maybe we want to consider doing this work next year. Discussed briefly the culvert work needed on West Lake Dr. and the bids received by Otter Lake Excavating. Randy Smith then discussed the proposed work on the farm ground adjacent to the culvert work. Randy outlined the work and it is proposed to cost \$8,000 to \$10,000 for the earth work that is proposed to be paid by SLA.

- ACTION, President Wilken proposed a motion to wait one year on both projects until they can be coordinated and combined. Motion made by Jerry Winterland, Second by VP Johnson. Motion passes.

Harold went on to discuss boat stickers and stated that enforcement will begin June 15th which will enable members to have a month to obtain stickers once the Office starts issuing them. He went on to report he is seeing several undercut banks around the lake and will send a list to Board members. Joyce Munie suggested sending a letter to members that have shoreline problems. Lastly, should we be considering trying to buy farm ground for access in areas that are hard to get equipment to, for instance the far reaches of North Lake Dr.? President Wilken added that this area has a dry detention basin so we don't want to impact that structure.

d) Building & Construction Permits, Jerry Winterland (Randy Smith) reported a new pool and deck permitted on Lot 279, dog run for lot 16 and will be checking on the silt fences on lot 102.

- ACTION, Potential Action item- None taken

e) Finance, Insurance & Property Taxes Treasurer Muschong (Joyce Munie)- Joyce Munie reported that she is working to develop a spreadsheet to track how much is spent on each line item of our budget on a quarterly basis. She also reported that we will be talking with an attorney about our not for profit status and will report on that conversation at our next meeting. This is just a conversation, potentially we could want to hire him but unsure right now.

f) Bylaws, Rules & Regulations/General NPF Corporation Joyce Munie (Harold Bly)- See above

g) Sanitation, Ron Rice (Vice Pres. Johnson) reported that he has been working with Treasurer Muschong to buy chlorine in bulk. He found a company that can provide small, single use buckets and they will give us a 10% discount if we purchase in bulk

- ACTION, Approve the purchase of chlorine for sale at the Office. Jerry Winterland moves to approve the purchase of five boxes, each containing 8 buckets of chlorine at \$99 per box plus tax. Second by Joyce Munie. Motion passes.

h) Lake & Watershed Management, Randy Smith (Secretary Walkenbach) reported that the SLA pontoon boat needs a TP sensor or someone to fix it. He is working with Thane and Mike to get anchors poured for buoys.

i) Secretary's Report, Secretary Walkenbach reported that she and Treasurer Muschong have been manning the office while it's been closed. Answer voice mail messages and emails, paying bills and getting the things that have to be done, done. The plan is to reopen the office with no public/member access on May 12th, a meeting will be held with Ruth Anne prior to having her come back. We are also considering changing the office hours to Tuesday through Friday 8 - 2, Saturday 8 - 12 with Ruth Anne working all those hours and no longer trying to hire a receptionist.

Membership Transfers, Secretary Walkenbach

Lot 253 Churchill to Karen Snell, also four transfers are pending as well as two name changes.

- ACTION, approval of Committee Reports via Consent Agenda, passed

VII. New Business

a) Farm SetAside West Lake Dr., Randy Smith- previously addressed

- ACTION, possible action item- already taken

b) Ditch work West Lake Dr., Harold Bly- previously addressed

- ACTION, possible action item- already taken

c) Fireworks, President Wilken

- ACTION, President Wilken motions to approve cancelling the June 27th fireworks while looking at possible future dates to reschedule. Second by Joyce Munie, motion passes.

VIII. Membership and Guest Recognition

Lot 141, Jeanette Earley- stated she understood the Board's decision about cancelling the fireworks and that is a difficult, hard decision to make and one she will be dealing with for Girard Festival Days. She won't put the news on Facebook until and update has been sent to members.

Lot 79, Rodney Winterland- Offered his help in looking at our Facebook administration

Lot 120, Dennis Denney- tried to speak but was unable to speak over the ZOOM platform

IX. Board Comments

President Wilken- Thanks to Joyce Munie for pulling this meeting together. We will likely be using ZOOM again.

X. Adjourn- Motion by Joyce Munie, second by VP Johnson. Meeting adjourned, 8:05pm

Respectfully Submitted,
Amy Walkenbach, SLA Secretary