

September 1, 2020 Meeting of Sunset Lake Association Board of Directors

- I. Call to Order, President Wilken- 7:00pm
- II. Pledge of Allegiance, Vice President Johnson

III. Roll Call (Sec. Walkenbach)

President, Gary Wilken	P																		
Vice Pres., Johnson	P																		
Treasurer, Muschong	P																		
Secretary, Walkenbach	P																		
Jerry Winterland	P																		
Randy Smith	P																		
Harold Bly	P																		
Joyce Munie	P																		
Ron Rice	P																		

- III. President Wilken, call for changes or corrections to the agenda. Secretary Walkenbach requests adding an action item to VI. Old Business, a) Legal Actions, agreed to add.

- ACTION, close the agenda- Motion to close the agenda with added action item made by Randy Smith, second by Jerry Winterland. Motion passes

V. Reports

a) August 4, 2020 Board Meeting- Secretary Walkenbach

- ACTION, approval of minutes- Motion to approve, Joyce Munie, second by Jerry Winterland. Motion passes.

b) Treasurer's Report- Treasurer Muschong. Since this meeting is on the first day of the month Treasurer Muschong was unable to give a complete report but reported current balances of all accounts as: Operating Checking- \$3,129.03; Operating Money Market- \$84,090.03; Operating Reserve Money Market- \$74,165.48; Restricted Lake Maintenance- \$34,993.89; Fireworks/Fund Raising- \$10,188.08; Fireworks Checking- \$166.97; C.D.- \$26,134.79. Treasurer Muschong further reported she finished the Cross Check review of the first six months of 2019 and if you remember we had three different banks, employee changes, QuickBooks Web Base Software (that everyone was learning) and a Treasurer change in July. It was like a perfect storm but I'm pleased to say that I was able to verify all Bank Statements with QuickBooks and the only real problem was many posting errors due to lack of understanding the software and many procedure changes. At the end of September our Accountant will be working on our 2019 Tax Return and will have it filed before the due date of 10/15/2020.

- ACKNOWLEDGMENT, President Wilken acknowledges report and files with Secretary

VI. Old Business

a) Legal actions, President Wilken

- ACTION- Secretary Walkenbach moves to allow the President authority to negotiate a reasonable settlement to fines and fees owed by Lots 117 and 144. Second by Joyce Munie. Motion passes.

President Wilken explained that with the resolutions of these two legal issues, one of which we know is willing to settle with the Association, will end all current legal items.

b) Firehouse Lease for Annual Meeting, President Wilken. President Wilken read the language that is proposed to be included in the Annual Meeting packet for the membership to vote on approving the current firehouse lease.

- ACTION- Approve language for Annual Meeting packet. No action required

VI. Reports

a) President Report, President Wilken- We have been working to make certain we know where every nickel and dime is going, Sue has been working very hard at this and I appreciate her work to look at our expenditures and incomes making sure 2019 and then 2020 make sense and how this projects into 2021. Within our committee reports will then be able to see what still needs to be expended through 2020.

b) Building and Grounds, Vice President Johnson- All is fine, Mike has been ill but is expected back tomorrow. The oil and chipping of the roads is scheduled for September 9th when we will complete North Lake Rd, past Poplar Ln., part of East Lake, Beachview and then over to West Lake.

c) Water and Land Safety, Harold Bly (Ron Rice)- Harold reported that he has been looking at sediment depths in the detention basins and that he is talking with Otter Lake Enterprises to get a bid on cleaning those out. Also, we need to continue discussions on the need for speed bumps. President Wilken will follow up on the legal/insurance aspects of installing speed bumps. Working on getting reflective tape for all the buoys. Asked whether we need to be spraying for mosquitos? President Wilken brought up an incident of boys shooting BB guns at our street signs, he talked them about it. Discussion followed about street lights and who is responsible for them. Randy Smith asked about why the algae spraying didn't work. Harold felt it did.

d) Building & Construction Permits, Jerry Winterland (Randy Smith)- Lot 196 shed, Lot 34 room addition, Lot 246 room addition, Lot 35 boat lift, Lot 130 room addition, Lot 203 request for street light.

e) Finance, Insurance & Property Taxes Treasurer Muschong (Joyce Munie)- Joyce Munie reported that she is tracking our finances by line items, we currently need to rearrange our line items in order to keep each line item within budget without increasing the bottom line.

- ACTION- Motion made by Joyce Munie to approve the proposed modified 2020 Budget to remove \$1,000 from ledger #4110 Gas & Oil, \$1,000 from ledger #4600 Utilities, \$2,500.00 from ledger #4700

Payroll, and \$1,500.00 from ledger #4730 Payroll Taxes and add \$6,000.00 to ledger #4050 Grounds to cover \$5,916.00 for repair work from May 18, 2020 storm approved June 2020. Further modifying the approved budget to remove \$6,500.00 from ledger #4700 Payroll, and \$500.00 from ledger #4730 Payroll Taxes and add \$7,000 to ledger 4500 Professional Fees to cover previous legal work. The modified budget has been provided to the Board. Second by President Wilken. Motion passes.

- ACTION- Approve 2021 Budget as proposed to move forward for full membership approval at the 2020 Annual Membership Meeting. The 2021 Budget has been provided to the Board. Motion made by Ron Rice, second by Jerry Winterland. Discussion follows. Motion amended to change the proposed budget to reflect: Interest under income from \$800 to \$300 and under income change Roads from \$14,000 to \$13,500. Motion passes. See 2021 Board Approved Budget to go to membership attached.

f) Bylaws, Rules & Regulations/General NPF Corporation Joyce Munie (Harold Bly)-

- ACTION- Motion to approve sending proposed By-Law changes concerning Proxy Votes changing to Absentee Votes, as presented, to full membership at the Annual Meeting made by Joyce Munie, Second by Treasurer Mushong. Discussion followed. Motion passes. See attached.

g) Sanitation, Ron Rice (Vice Pres. Johnson)- Going well, no smells!

h) Lake & Watershed Management, Randy Smith (Secretary Walkenbach)- We should be seeing a bill from the contractor who completed the work on the farmland set aside along West Lake Dr. President Wilken asked that Randy work with Harold on the detention pond work that Harold is suggesting needs to be completed. President Wilken also expressed a desire to work on getting filter strips on the farm ground adjacent to the detention ponds in question along North Lake Rd.

i) Secretary's Report, Secretary Walkenbach- Discussion on where to hold the Annual Meeting safely, Randy Smith offered up the Firehouse, Randy and Thane offered to be in charge of getting everything ready for the meeting. To date we have one candidate willing to run for the Board.

Membership Transfers, Secretary Walkenbach

Lot 8 William Gregg (deceased) to Shane & Jenny Buhl

Lot 281 Norman & Carol Brand to Mark Leja

Lot 53 ML02 LLC (Michael Lipowsky) to Eric Anderson

Two pending

- ACTION, approval of Committee Reports via Consent Agenda. Motion by Joyce Munie, second by Jerry Winterland, motion passes.

VII. New Business- Jerry Winterland brought up the need to clean out burn piles and that we need a dumpster.

VIII. Membership and Guest Recognition

Lot 36 Bill and Linda Urban- Has there been a change in speed allowed behind no wake buoys? President Wilken responded no, it's still idle speed.

Lot 221 Brian Murphy- Are buoys going to be put back where they belong? VP Johnson, the SLA pontoon isn't working currently but when Mike gets back he will have him look at that issue.

Lot 120 Dennis Denny- Are we using any of the new buoys that Mike make? President Wilken, some but we haven't been able to get the all out because of the motor and Mike needs help with that.

Lot 36 Linda Urban- We need speed bumps and they need to be temporary. Since Harold can write tickets on the lake why can't he on the streets. President Wilken, we can and we have.

IX. Board Comments

Secretary Walkenbach- A huge thank you to Treasurer Muschong for the work she is doing to get 2019 books in order. No one knows the hours and hours she is spending trying to match receipts with incoming and outgoing money. And thanks to her husband for his patience!

X. Adjourn- Motion to adjourn by Secretary Walkenbach, Second President Wilken, 7:52pm