

**September 7, 2021 Meeting of Sunset Lake Association Board of Directors- APPROVED,
October 5, 2021**

I. Call to Order, President Munie- 7:02pm

II. Pledge of Allegiance, Vice President Wilken -

III. Roll Call (Secretary Walkenbach)

President Munie (2022)	P	
Vice President Wilken (2021)	P	
Treasurer Muschong (2022)	P	
Secretary Walkenbach (2021)	P	
Thane Johnson (2023)	A	
Jerry Winterland (2021)	P	
Michelle Bearden (2023)	P	
Harold Bly (2022)	P	
Ed Richno (2021 exp 2023)	P	

IV. President Munie, call for changes or corrections to the agenda

- ACTION, close the agenda- Treasurer Muschong moves to close agenda, second by Michelle Bearden. Motion passes.

V. Reports

a) August 3, 2021 Board Meeting- Secretary Walkenbach

- ACTION, approval of minutes, motion to approve by President Munie, second by Treasurer Muschong. Discussion follows to include the words “in spillway south wall” under section VI. d). Motion passes.

c) Treasurer's Report- Treasurer Muschong- Per the report all our accounts remain healthy.

- ACKNOWLEDGMENT, President acknowledges report and files with Secretary

VI. Old Business

a) Delinquencies, foreclosures, property tax delinquencies - Amy Walkenbach, nothing to report

b) Legal actions, President Munie, Lot 144 is still outstanding and our attorney through the member’s attorney are trying to contact the member.

c) Master Planning update, President Munie, no report.

d) Dam/spillway/tower update, Greene and Bradford, Vice President Wilken- Greene & Bradford Engineers have completed the Dam Inspection that is required every five years, as well as provided recommendations regarding potential Phase 2- Construction Improvement work which could

include minor repair to the spillway slab and walls, remove and replace the downstream concrete apron, pumping out the stilling basin and determine repairs that may be needed, installing jet-filter weepholes in the spillway walls that have been moving over the past 20 years due to water pressure behind them and partial depth wall repair on the dewatering tower. All of this proposed work will be reviewed and determine what should be done next year and what can be deferred for later years. Greene & Bradford proposal dated May 18, 2021 was for \$12,000 for the dam inspection and Phase 2 Design plus \$3,000 for inspecting and designing repairs to the stilling basin which has not been completed. Greene & Bradford have sent an invoice for the full \$15,000 and have itemized their cost to date at \$20,365. I told them I will ask the BOD to pay \$12,000 tonight and wait on a further detailed explanation on what caused the cost overruns before we agree to pay the final \$3,000. There is a copy of the entire Inspection and Design Work for anyone who would like to review it.

Petersburg Plumbing has submitted a Time and Materials cost proposal to address securing the access ladder and repairing the stem on one of the gates. Work will hopefully be completed this fall.

- ACTION ITEM- Approval of contract with Petersburg Plumbing to complete repairs on the interior of the lake water control tower for a Not Exceed amount of \$17,164 based on the Time and Materials estimate. Motion made by Vice President Wilken, second by Treasurer Muschong. Discussion follows concerning clarification of work to be completed. Motion passes.

- e) Fund Raising- President Munie noted that Vice President Wilken is working very hard to get the funds needed to hold the 2022 Fireworks. Total fund raising as of September 7, 2021 is \$4,986 with an additional \$7,014 needed for 2022.
 - a. Fishing Tournament- Treasurer Muschong reported that there were 24 Big Bass entries, the winner received \$240; 29 Bass entries, 1st place \$150, 2nd place \$100 and 3rd place \$75. Total raised for fireworks was \$595. This compares with the June 19th fishing tournament that raised \$722 for a total to date for fishing tournament fund raising of \$1,317. President Munie also thanked Ron Rice for organizing and helping make the two tournaments successful. Also a shout out to Joyce, Gary, Michelle, Amy, Susan and Harold a thank you for their help on the tournaments. Ed Richno has offered to run a third fishing tournament on October 30th.
 - b. Poker Run- Vice President Wilken reported that we still need another three or four docks to host the Poker Run. If we don't get participation we will understand that members don't want fireworks. We will need to identify docks by this coming weekend. Treasurer Muschong offered to host a dock at the boat ramp with her neighbors.

- AGENDA ITEM- Approve the cancelation of the Poker Run due to lack of volunteers- No action taken

- f) Buoy placement and No Wake signs- Harold Bly led a discussion on buoy placements around the lake as well and historical placement of buoys. Harold presented the following measurements: East end buoy is now at 264' from the shoreline to shoreline (width), it was 165' further into the

bay until it's present location. When deeper in the bay it was 201' width. The West end no turn around sign is at 340' width and the no wake buoy is at 210' width.

- ACTION ITEM- Harold Bly makes a motion to move buoy out toward the main lake on "Big Bay" 141' to bay points, second by Ed Richno. Motion passes.

East arm discussion follows.

- ACTION ITEM- Michelle Bearden moves to suspend rules to allow member inputs, second by Jerry Winterland. Motion passes. Dennis Denny is asking the Board to consider moving back the buoys from lots 126/127 into the bay by 139/133 which is where he believes they originally were located. Ray Reardon discussed the reasoning behind moving them outward in the past. President Munie moves to unsuspend rules, second by Treasurer Muschong. Motion passes. No further action taken on East arm buoy, buoy will stay at the wider location pending further discussion.

VII. Reports

- a) President Report, President Munie- We are still looking for members to run for the Board, you will see a write in option on your Annual Meeting ballot. We need members to also step up and help with fund raising, this is not a Board duty along with other Board duties.
 - b) Building and Grounds, Thane Johnson (Jerry Winterland)- Vice President Wilken asks what is Thane Johnson's status on the Board? President Munie suggested we could replace his committee duties with someone else but it isn't fair to speak for him on why he hasn't been attending Board meetings or taking care of his responsibilities as a Board and Committee member.
 - a. East Lake Dr. culvert- update, OLE will start work the third week of September if not before.
 - b. Sunset Lake Dr. dead tree- update, President Munie will get a bid from Otter Lake Enterprise and also try Whalen.
 - c. Oil and Chipping- Work is scheduled for Tuesday September 14th on North Lake area. Proposal from Louis Marsch, Inc. from Morrisonville is for an estimate of \$9,440. Vice President Wilken asks for approval of an amount not to exceed \$10,000. In 2020 oil was \$2.30/gallon, this year it is \$2.40/gallon. The price of spread and roll of the chips is the same as 2020, \$9.50/ton. North Otter Township provides the 160 tons of chip. Some guidance/history of what has happened on Gibbel, Coultas and the north end of North Lake would be appreciated.
- ACTION ITEM- Approval of contract with Marsch Inc. to oil and chip SLA roads for a not to exceed amount of \$10,000, motion by Vice President Wilken, second by Jerry Winterland. Motion passes.
 - c) Water and Land Safety, Harold Bly- Lake and lake users are shaping up nicely. It's been pleasant talking with our younger members, kids, who have all been courteous and understanding when I've had to discuss rules with them.
 - d) Building & Construction Permits, Jerry Winterland (Gary Wilken)- Lot 49 remodel, Lot 131 deck extension, Lot 198 dock, Lot 130 addition, Lot 50 deck extension.

- a. Garages on empty lots- Discussion on whether or not to allow garages on empty lots? What do our rules allow? Are garages only unsightly? Do they make transferring the property more difficult if the property is now hard/impossible to build a house on? Should empty lots be used for storage? Suggest this be discussed in a larger forum like a workshop.

e) Finance, Insurance & Property Taxes Treasurer Muschong (Michelle Bearden)- The proposed 2022 budget was developed during an August workshop.

- ACTION ITEM- Approval of proposed 2022 Budget to be sent to membership for approval at 2021 Annual Meeting. Motion by Vice President Wilken, second by Jerry Winterland. Motion passes, budget will move forward for membership approval.

f) Bylaws, Rules & Regulations/General NPF Corporation Michelle Bearden (Harold Bly)

- ACTION ITEM- Approval of By-Laws clean up changes to move forward to SLA Annual Membership Meeting for approval. Motion made by Jerry Winterland, second by Ed Richno. Discussion followed with Michelle Bearden presenting the clean up changes made to SLA By-laws. Cleaned up descriptive heading, fixed grammar and typos, no meanings are suggested to be changed. Suggested adding the words “fees and fines” to Section 3 Rights. Motion to approve pending suggest addition, Jerry Winterland, second Ed Richno, motion passes.

g) Sanitation, Vice President Wilken (Thane Johnson)- Inspections earlier this summer in the North Lake area resulted in 15 residents having no chlorine in their standpipes. Letters were sent to these members. Four of the 15 have purchased chlorine from the Office. The other 11 will be rechecked for compliance. East Lake and Emmerson area roads will be checked next.

h) Lake & Watershed Management, Ed Richno (Secretary Walkenbach)- Currently we have very little algae, good visibility and do not suggest any algae treatment.

- DISCUSSION ITEM- Additional docks at the boat ramp- For events like the Poker Run and Fishing Tournaments we need additional docking space. Ed Richno will ask for cost estimates for two new boat docks. Harold Bly suggested we need to make sure we design them correctly. Perhaps this could be a volunteer driven project?
- DISCUSSION ITEM- Algae spraying, already discussed.
- DISCUSSION ITME- Dredging, if we don't use funds to spray for algae can we use them to dredge? Looking at the possibility of a five year contract to “vacuum” dredge.

i) Secretary's Report, Secretary Walkenbach- Ready for the Annual Meeting packet to be sent to members this week are the 2019 Minutes, Agenda, Letter to Members, Ballot and Bios. Still need to prepare and make copies of the By-law changes and associated explanation and 2022 budget.

Membership Transfers-

Lot 63- Nancy Lambe and Kristy Hill to Jeff Burns

Lot 49- Eric Anderson to David and Betty Johnson

Lot 37- Jeff and Ami Barr to Brian and Debbie Thompson

We also have three transfers pending and two rumored to have sold.

- ACTION, approval of Committee Reports via Consent Agenda- approved

VIII. New Business

Ed Richno mentioned that a culvert on the curve on the north end of East Lake Dr. is washing out and need to get someone to look at it. The wash out is on the field side of the road. Ed will have OLE look at it when they are here to work on the other East Lake Culvert and will work on other bids.

IV. Membership and Guest Recognition

Lot 257, 256A Ray Reardon- I am finally getting a new pontoon boat, may I park my old pontoon in the parking lot with a for sale sign? Also may I post on the Office cork board? President Munie, yes on the cork board and yes on the parking lot but please check with Mike Bigley first to find out where the boat won't be in the way.

Lot 223 George Murphy- Thanks to Harold Bly for all his efforts on keeping the lake safe and the additional work he went to on the buoys.

Lot 253 Craig Sim- Echoing George's thank you and also thank the Board for their work.

X. Board Comments- none

XI. Adjourn 8:17