H. R. CHOICES, INC.

322 E. Main St.
Lexington, Ohio 44904

Phone 419/884-7700
Fax 419/884-0647

Attention all staff:

Please insert the following addendum to your 2026 Employee Handbook on Page 8 under Employment Classifications

Effective immediately, we've revised the following policy to the Employee Handbook:

PRN/As Needed

- H.R. Choices, Inc. will no longer be honoring any PRN (as needed) employment moving forward. Any staff that was at PRN status before 10/29/2026 will be considered "grandfathered" in and will continue to be honored. If any current PRN employee chooses to return to the schedule whether full or part time, they will not be permitted to return to PRN status.