

Ziegler Dance Centre Agreement and Policies

This agreement must be signed and returned at the student's first class.

Payment Policy:

- Cash, Checks, payable to ZDC, and Credit Cards (Visa or Master Cards only) are accepted.
- There is a \$20 one time Registration fee for each **new** student which is charged after each child's free trial class.
- Payment is due for the week, at the student/family's first class of the week. Technique class Tuition is \$14 per hour per student and \$7 per half hour per student. Payment for special session classes (Ex: Z Guys) is due when session begins.
- ZDC accepts monthly payment through credit card authorization or by in person credit card processing. For classes taken September through June 30th, charges will occur the 1st of each month. Summer classes taken in July and August will be charged on the 18th of July and last class we are in session for August classes. In person monthly payment can also be accepted via Cash or Checks payable to ZDC.
- Student Registration and Class tuition is subject to change at ZDC's discretion.
- All classes must be paid in full at the student's/family's first class of the week by cash, check or credit card.
- If classes aren't paid on time there will be a **\$15 late fee** added each week that payment is late.
- There will be a **\$30 service charge** added to any returned checks.
- Tuition is non-refundable.

Attendance Policy:

- There are no absences allowed, however, we do offer make-up classes. Please be aware that there are NO make up classes allowed in the months of May and June due to Recital preparation. ZDC does not charge for scheduled closings stated on our yearly calendar or for emergency closings or snow closings.

Recital Costume Payment:

- There will be a \$50 costume deposit due in November for each class for our annual Recital which is held the end of June.
- The remaining costume balance for each costume will be handed out in January and payment will be due in February.

Class Policy:

- Students must be on time for class.
- Students must have the correct attire and shoes according to our dress code as soon as possible.
- If a student is going to be absent please call the studio and inform your teacher so a make up class can be arranged.
- All cell phones are to be turned to silence when in the dance rooms.
- No food or Gum allowed in dance room. Water is allowed (no glass containers).
- No Street shoes of any kind can be worn in the Dance Rooms at anytime.
- No Dance shoes permitted outside.
- No dangling jewelry allowed.
- Long hair must be worn away from the face and secured tightly at all times.
- Tights/socks must be worn with shoes.

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Communication:

- ZDC will be going GREEN! All communication will occur through ZDC website, email and the Remind APP. It is up to the student's parent/guardian to provide and check their email regularly. For the most recent information and news we strongly recommend the student's parent/guardian to sign up for the REMIND APP. If you are not already signed up on the REMIND with ZDC please send a text to 81010 and text this message @zieglerdan

Media:

- ZDC holds the right to use any ZDC photos on ZDC social media and print media platforms. If you do not wish to have your child's picture on any of these platforms please send ZDC an email.

I, _____, have read and understand the the
(Parent/Guardian Name Responsible for Payment)

policies of Ziegler Dance Centre. I agree to follow the policies and understand ZDC will notify me of all and any changes to these policies while attending ZDC throughout the years. I choose the following payment method for **tuition**:

- C.C. Authorization: Monthly** charges with card provided. Monthly charges on the 1st of each Month for classes September through June 30th. A monthly Charge on July 19th and last class in August for classes July through August. Credit Card Authorization form will be filled out and given at the same time as this agreement.
- In Person Payment weekly** with cash, check, or credit cards at the student's/family's first class of the week
- In Person Payment monthly** with cash, check, or credit cards in full at the student's/family's first class of the week.

Student's Name(s)

Parent/Guardian Signature

Date

Parent/Guardian Email