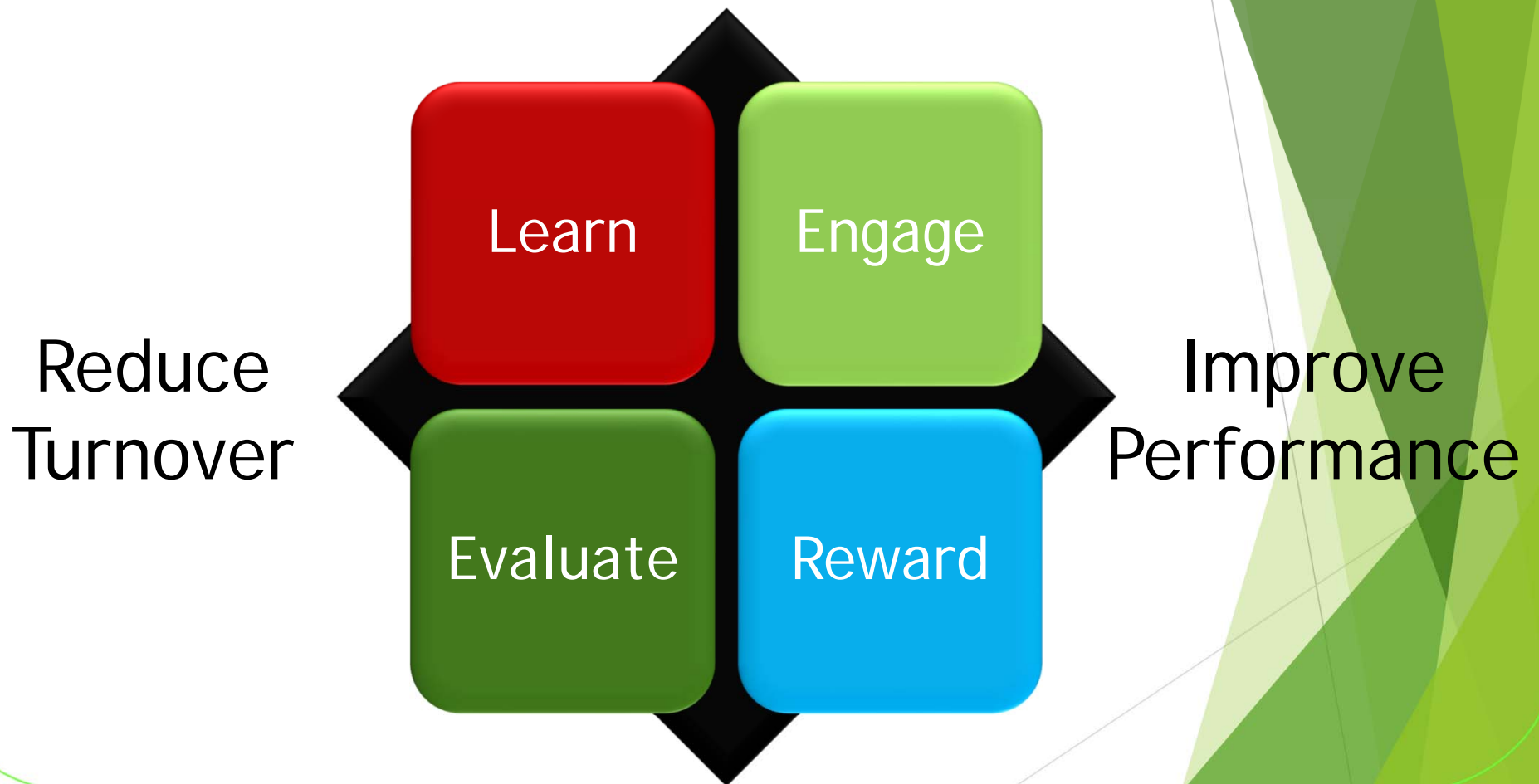


PEOPLE+PORTALS = ONE SOLUTION FOR ALL NEEDS



PEOPLE+PORTALS = ONE SOLUTION FOR ALL NEEDS

Videos
Documents
Tutorials
Exams & Quizzes
News & Memos

Learn

Engage

Surveys
Suggestions
Messaging
Alerts
Events

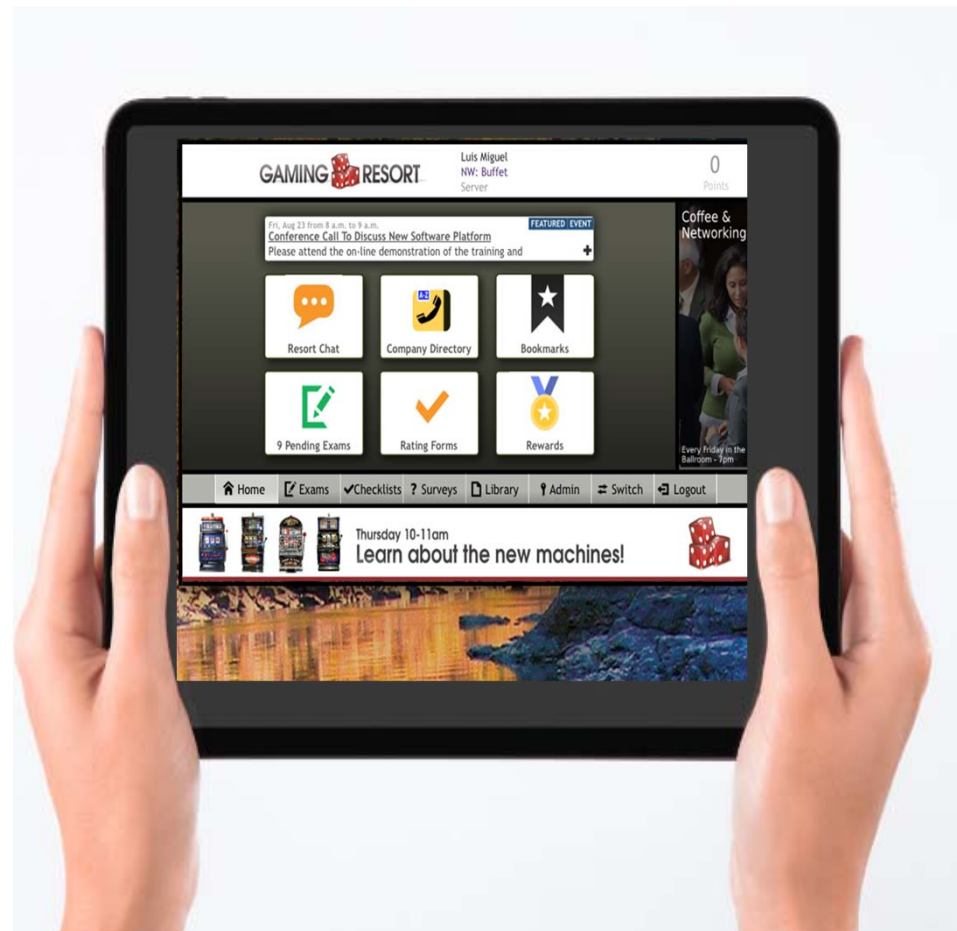
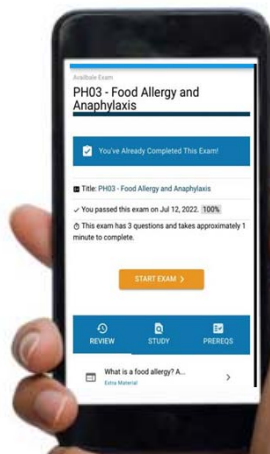
Assessments
Appraisals
Checklists
Reports

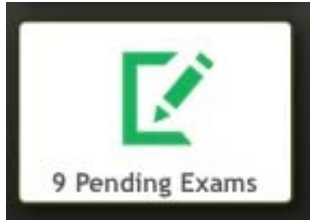
Evaluate

Reward

Recognition
Peer Posts
Points
Prize Catalog

Mobile PC/MAC Tablets





Exams/Quizzes/Acknowledgements

- Combine Required Content
- Require completion prior to taking quizzes or exams



PH01 - Handwashing and Personal Hygiene

Handwashing - The 12 Steps


This animation takes a National Health Service routine; the 12 steps to effective hand washing and makes it engaging and memorable.



- Animated Video


Page 3 of 4

Created on: 03/18/14

 View Media

 Back

 Next

 Exit



- Slideshow



Handwashing- The 12 Steps



Watch later

Share



Rub
Tips of Fingers
in a
Circular Motion

✕ Exit

Extra Material: Handwashing and Personal Hygiene

- Live Action Video

PH01 - Handwashing and Personal Hygiene

Food service employees must wash hands after:

- All breaks
- Using the bathroom
- Smoking
- Eating
- Drinking a beverage



• Tutorial Card

Page 1 of 4

Created on: 03/18/14

▶ Next

✕ Exit

Employees must _____ hands after employee breaks.

Shake

Powder

Cover

✓ Wash

▶ Next Question

Question 1 of 4.

i Tutorial

- Multiple Choice

Employee hands must be scrubbed thoroughly for 10-15 seconds when handwashing.



True



False

- True or False

 Next Question

Question 3 of 4.

 Tutorial

Exam In Progress: PH01 - Handwashing and Personal Hygiene
Luis Miguel

[\(Cancel Exam\)](#)

Please describe your personal hand washing routine while on duty.

Please enter your answer below:

Wash
Rub 15 seconds
Soap
Dry paper towel







- Key Word entry

✓ Final Answer

Question 4 of 4.


Media Library

Select from the following Media and Groups for more options


 Document: CA4 - Cybersecurity Awareness 104	 Document: CA3 - Cybersecurity Awareness 103
 Document: CA2 - Cybersecurity Awareness 102	 Document: CA1 - Cybersecurity Awareness 101
 Video: NH01 - New Employee: Welcome	 Video: SH01-04 Sexual Harassment & Discrimination


Page 1 of 3


 Sort & Filter


 Search





 Home


 Exams


 Checklists


 Surveys

 Events

 Library

 Admin

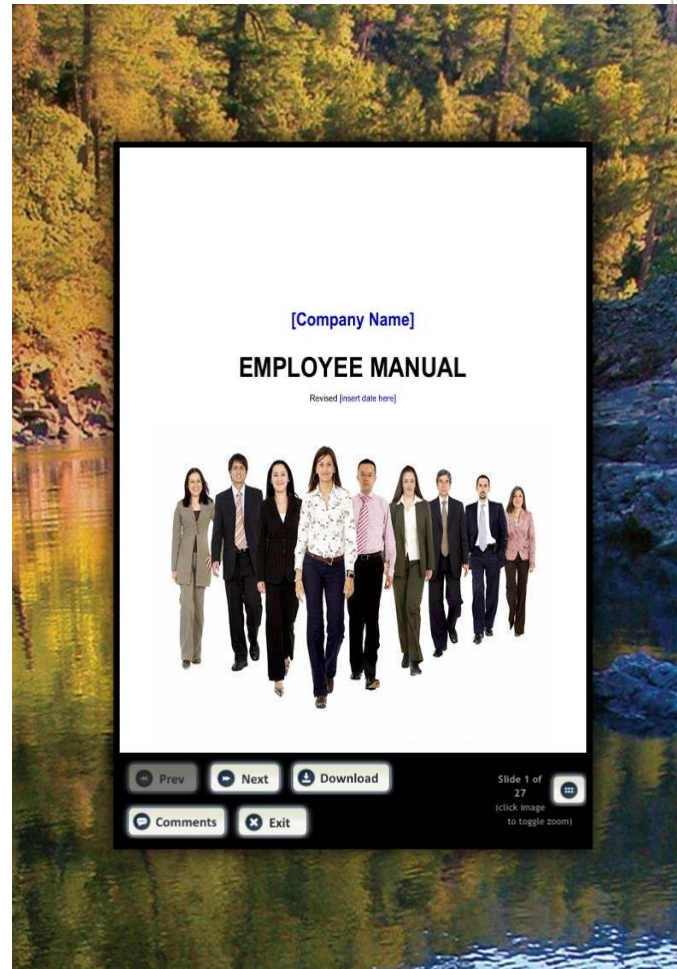
 Switch

 Logout

- Videos
- Photos
- Documents
- Links
- Slideshows

Documents

- ▶ PDF
- ▶ WORD
- ▶ POWERPOINT
- ▶ PHOTOS
- ▶ GRAPHICS
- ▶ Require Full Reading & Acknowledgements



Completion Reports

- ▶ Exams and Content completed by Team Member
- ▶ Report Dates & Periods with Active Filters : Exams / Locations / Job Title / Hire Dates and more!

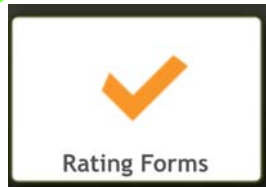
Generated by: Luis Miguel on September 20, 2019

Report Dates: March 20, 2019 — September 20, 2019

Active Filters: Showing 8 out of 27 exams. | Showing 8 out of 19 locations.

Report Level: All Employees

Averages	Bests	Participation	Time	Points									Print	Download
Employee	Location	Primary Job	Last Exam Date	AF01 - Financial Analysis	AF02 - Forecasting and Modeling	AF03 - Comprehensive Budgeting	AF04 - Mergers and Acquisitions	CA01 - Cybersecurity Awareness 101	CA02 - Cybersecurity Awareness 102	CA03 - Cybersecurity Awareness 103	CA04 - Cybersecurity Awareness 104			
Myrna Gonzalez	NW: Operations	Chief Operating Officer	09/19/19					1	1	1	0	-		
Yvonne Reynolds	NW: Operations	Director of Human Resources	09/19/19					1	1	1	0	-		
Red Fox	NW: Operations	Operations Manager	08/23/19					1	1	1	0	-		
Nick Alexander	NW: Twenty Four Cafe	Assistant Manager						0	0	0	0	-		
Charles Austin	NW: Security	Security Supervisor						0	0	0	0	-		

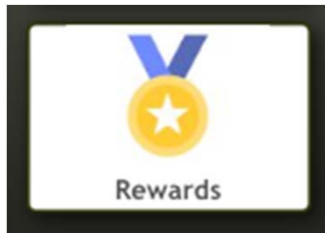


Ratings and Recognition

- ▶ Team Member to Team Member
- ▶ Manager to Team Member (Points-based)

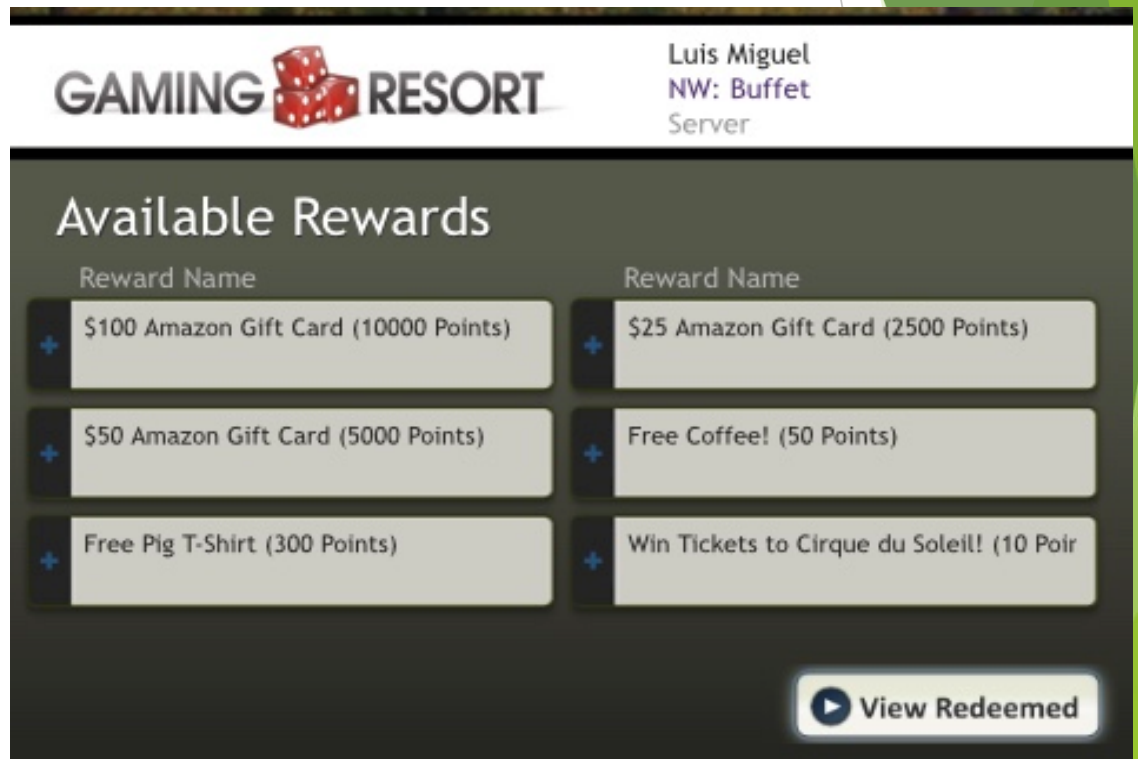


The screenshot shows a web application interface for 'GAMING RESORT'. The main heading is 'Rating for Ronald Rich'. Below this is a profile picture of Ronald Rich, with his name and role 'NW: Buffet Dishwasher' listed underneath. To the right of the photo, the rating date is 'September 16, 2019' and the user who rated is 'Ronald Rich (rich.ronald)'. A comment from 'Luis Miguel' says 'Thanks for helping me today!'. At the bottom of the rating card are two buttons: 'Back' and 'Select a Different Rating'. The footer of the application contains a navigation bar with links: Home, Exams, Checklists, Surveys, Library, Admin, Switch, and Logout.






Rewards Catalog

- ▶ Select "Points" Catalog
- ▶ Choose Gift
- ▶ Submit Request
- ▶ Your organization creates & manages all rewards - no limits!



Engagement Surveys

Your Available Surveys

Survey Name	Survey Name
 Anonymous Feedback	 Training Program Survey
 Employee Satisfaction and Feedback	

At work, do you have the opportunity to do what you do best every day?

Disagree

☐ ☐ ☐ ☐ ☐

Agree

Survey Questions		
1. Do you know what is expected of you at work?		
Choices	Answers	
1 (Disagree)	0	0.0%
2	0	0.0%
3	0	0.0%
4	0	0.0%
5 (Agree)	1	100.0%
Total Answers	1	
Average Answer	5.0	



Appraisals

- ▶ Ratings Scale
- ▶ Add Comments for Recognition or Improvement Needs
- ▶ Approval Workflow

Rating for Bruce Matta

Help

2

3

2

2

3

2

3

2

Job Knowledge: Job Skills: Job Ability: Guest Service: Quality of Work: Decision Making: Team Work: Attendance:

Submit Rating Metrics Comments Dates Approvers Cancel

Managerial Comments

Areas Requiring Improvement

Developmental Plan

Team Member Comments

Managerial Comments

Great Work!

Acknowledgements

This form should be reviewed & approved by the following:

Supervisor/Manager Signature:

Luis Miguel — NW: B1

[approval pending]

Department Head/VP Signature:

Myrna Gonzalez — N'

[approval pending]

Human Resources Signature:

Ramon Olson — SE: '1

[approval pending]

Checklists

All surface areas in your department are clean and in good condition.

Yes **No** **N/A**

Flag!
Photos
Comment

Surface Area

Loose or torn carpeting, broken tiles and parking lot divots are examples of surfaces that create potential tripping hazards.

Item 1 of 5

Save & Continue Exit Skip

Checklist in Progress: Safety Walk Through Check List
Luis Miguel

- Add photos
- Add comments
- Flag for follow-up
- Reports in Real-time



Property Newsfeed

- ▶ News & Events
- ▶ This Month
- ▶ Featured
- ▶ TM Recognition
- ▶ Alerts via email or text

The screenshot displays the 'GAMING RESORT' website's newsfeed. At the top, the user is logged in as 'Luis Miguel' with a role of 'NW: Buffet Server' and 0 points. The main content area shows a news item for August 2019, titled 'Conference Call To Discuss New Software Platform', with a brief description and a '2 Comments' button. Below this, a date separator 'Fri, Aug 23' precedes another item 'Kevin Byers was rated today by Red Fox!', which includes a small photo of Kevin Byers. The interface features a navigation bar at the bottom with links to Home, Exams, Checklists, Surveys, Library, Admin, Switch, and Logout. A 'This Month's' tab is also visible.

Profiles

- Add Picture
- Add Mobile Phone
- Add Email
- All Required Content
- Recognitions
- Ratings Received

Team members may add their photos, mobile number and email to receive more recognition and to receive important notifications

Harold Carlson's Profile

[< Back to Location](#)[Employees](#)[Job Titles](#)[Search](#)[Import](#)[Loc Settings](#)

Location: NW: Buffet

**Name**

Harold Carlson

Username

carlson.harold

Current Point Total

145

Primary Location

NW: Buffet

Job

Chef

Additional Jobs

General Employee

Email Address

haroldpcarlson@mailinator.com

Mobile Phone

N/A

Languages

N/A

Last Login

Sep 21, 2016

[Edit Account](#)[Leave a Message](#)**Pending Required Content**

Content Type	Content Name	Created
Exam	CA01 - Cybersecurity Awareness 101	August 22, 2019
Exam	CA02 - Cybersecurity Awareness 102	August 22, 2019
Exam	CA03 - Cybersecurity Awareness 103	August 22, 2019

Your Team

- ▶ Your Team Info
- ▶ Switch Location
- ▶ Active Team Members
- ▶ Deactivated Team Members
- ▶ View and Sort
- ▶ Easy roster uploads - adds or deactivates Team Members

Your Employees

Employees

Job Titles

Search

Import

Loc Settings

Switch Location

Location: NW: Buffet

NW: Buffet

Add a New Employee

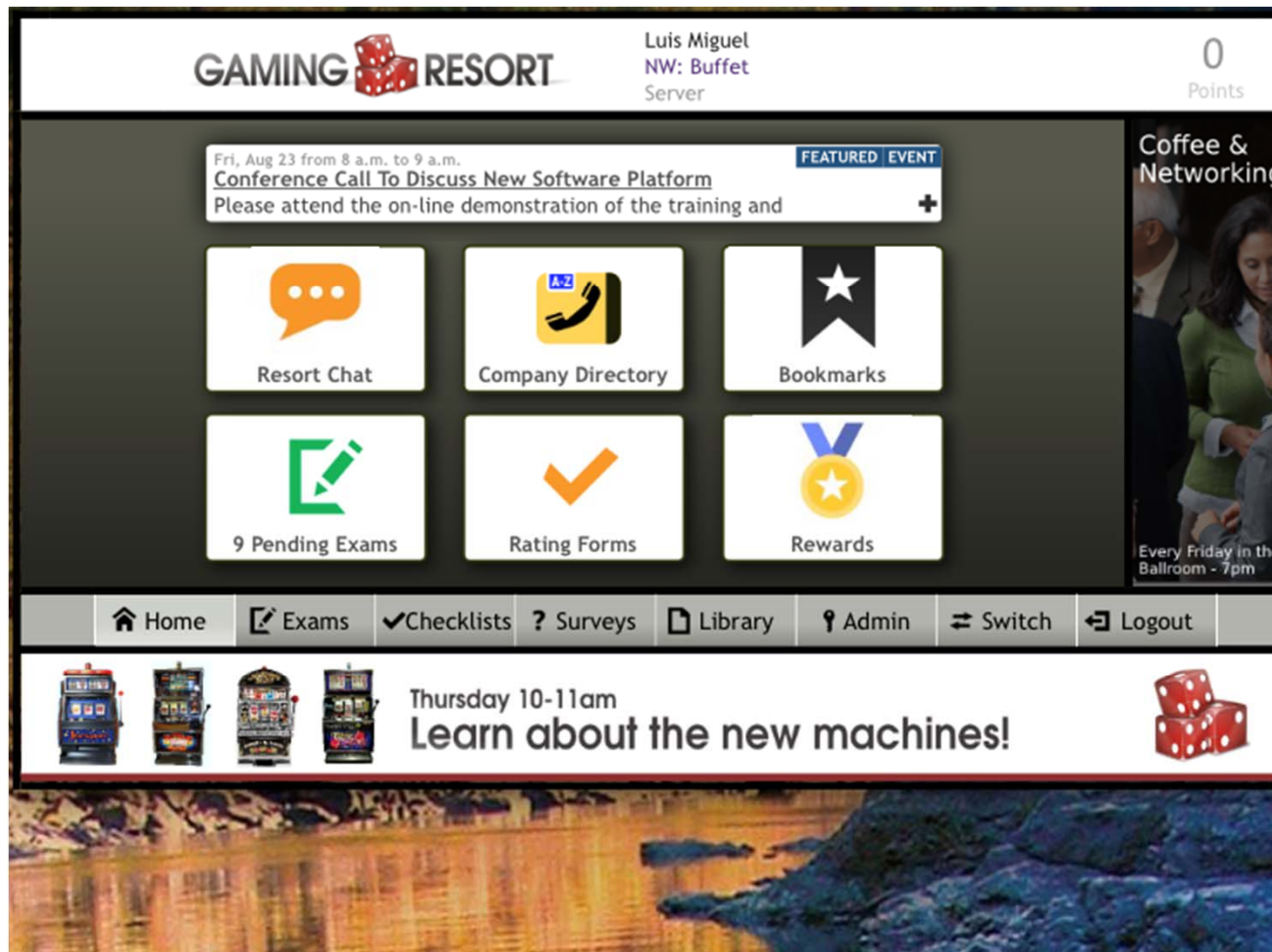
Upload From a File

Active Employees

Fullname	Username	Primary Job	Last Login	Actions
Mark Cardwell	cardwell.mark	Bus Person	10/28/18	View Edit Deactivate
Harold Paris	paris.harold	Bus Person	04/12/17	View Edit Deactivate
Harold Carlson	carlson.harold	Chef	09/21/16	View Edit Deactivate
Rosemary Weitzman	weitzman.rosemary	Chef	08/22/19	View Edit Deactivate
Kathleen Hellwig	hellwig.kathleen	Dishwasher	10/10/17	View Edit Deactivate
Ronald Rich	rich.ronald	Dishwasher	-never-	View Edit Deactivate
Ryan Dykes	dykes.ryan	Runner	09/23/16	View Edit Deactivate
David Devereaux	devereaux.david	Server	-never-	View Edit Deactivate
Bruce Matta	matta.bruce	Server	-never-	View Edit Deactivate
Gayle McMillan	mcmillan.gayle	Server	10/10/17	View Edit Deactivate
★ Luis Miguel	miguel.luis	Server	09/20/19	View Edit Deactivate

Add a New Employee

Upload From a File



- Customizable Pages, Banners and Linked Frames
- Match your Company Style/Branding

PEOPLE+PORTALS = ONE SOLUTION FOR ALL NEEDS

Videos
Documents
Tutorials
Exams & Quizzes
News & Memos

Learn

Engage

Surveys
Suggestions
Messaging
Alerts
Events

Assessments
Appraisals
Checklists
Reports

Evaluate

Reward

Recognition
Peer Posts
Points
Prize Catalog

CONTACT: GERRY NEWELL (702)-290-8180