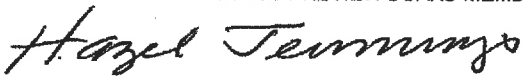


		THE CITY OF NEW YORK DEPARTMENT OF CORRECTION			
DIRECTIVE					
[] NEW [] INTERIM [x] REVISED			SUBJECT		
EFFECTIVE DATE 3 / 4 / 21			WEARING MASKS/FACE COVERINGS		
CLASSIFICATION # 2269R-A			SUPERSEDES		DATED
			APPROVED FOR WEB POSTING <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		DISTRIBUTION A
					PAGE 1 OF 2 PAGES
RECOMMENDED FOR APPROVAL BY REVIEW BOARD MEMBER 			AUTHORIZED BY THE COMMISSIONER 		
HAZEL JENNINGS, CHIEF OF DEPARTMENT SIGNATURE			CYNTHIA BRANN SIGNATURE		

I. PURPOSE



The purpose of this directive is to comply with City and State guidance for the prevention of transmission of COVID-19.

II. POLICY

A. It is the policy of the Department that

1. All staff members able to medically tolerate a face covering/mask must wear a face covering/mask while performing duties that require interacting with incarcerated individuals, members of the public and/or other Departmental staff members and when it is not possible for the employee to maintain a distance of six (6) feet or more from another individual. The Department will provide face coverings/masks or the staff member may wear their own face covering. The face covering/mask must cover the mouth and nose of the individual donning the face covering/masks.
2. It is strongly recommended that:
 - i. All Departmental staff members able to medically tolerate a face covering/mask wear the face covering/mask when interacting with other employees and members of the public in an indoor setting even when it is possible to maintain a distance of six (6) feet or more.
 - ii. **Wearing two face coverings can provide you and others with added protection by increasing the number of layers of material and making for a snugger fit. When wearing two face coverings, consider the following:**

NEW MATERIAL BOLD AND UNDERLINED

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II. POLICY

1. Use a cloth face covering and one disposable mask. The disposable mask should be worn underneath the cloth face covering.
 2. Do not use two disposable masks.
 3. Do not use a face covering over or under a KN95 mask. A KN95 should be worn alone.
- iii. Do not use a face covering with an exhalation valve as it allows unfiltered exhaled air to escape.
- B. Managers and supervisors are directed to correct any observed non-compliance immediately.
- C. Failure or refusal to comply with this directive shall constitute insubordination and may result in disciplinary action.

III. SUPERSEDES

- A. Directive 2269, "Wearing Masks/Face Coverings", dated 9/24/20.