

The Growing Place  
Application for Employment

Date: \_\_\_\_\_

Applicant's Full Name: \_\_\_\_\_

Permanent Address: \_\_\_\_\_  
(street) (apt #)

(city) (state) (zip code)

Current Address (if different): \_\_\_\_\_  
(street) (apt #)

(city) (state) (zip code)

Telephone: \_\_\_\_\_  
(day) (evening) (mobile)

Have you lived out of the state of Kentucky in the last 5 years? \_\_\_\_ Yes \_\_\_\_ No

If yes, please list the state(s) \_\_\_\_\_

Out of state address 1. \_\_\_\_\_

2. \_\_\_\_\_ 3. \_\_\_\_\_

Please use the back of the application for more listings.

Are there other names under which you have worked or attended school? \_\_\_\_ Y \_\_\_\_ N

If yes, please list for reference checking purposes. \_\_\_\_\_

Have you ever been charged of a crime or felony? \_\_\_\_ Y \_\_\_\_ N

Have you ever been convicted of a crime or felony? \_\_\_\_ Y \_\_\_\_ N

Have you ever been dismissed from employment at a Child Care facility? \_\_\_\_ Y \_\_\_\_ N

If you answered Yes to any of the 3 questions above, please explain: \_\_\_\_\_

Have you ever worked at The Growing Place before? \_\_\_\_ Y \_\_\_\_ N

If yes, when: \_\_\_\_\_

Position Applied For: \_\_\_\_\_ Full or Part Time: \_\_\_\_\_

Available Start Date: \_\_\_\_\_ Salary Preference: \_\_\_\_\_

Days/Hours Available: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Why are you applying for this position?

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**EDUCATION**

School	Name & Location	# Years Attended	Major Subjects of Study	Diploma or Degree Rec'd?
High				
College				
Graduate				
Other (Specify)				

**ADDITIONAL TRAINING/CERTIFICATION:**

Please list any relevant training and/or certification received which you consider significant to employment in an early childcare/preschool setting. List the dates you attended, expiration dates (if applicable), and the organization that gave the training:

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Please describe any other talents, skills, hobbies, volunteer activities, or other experiences that have contributed to your qualifications for the position applied for:

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**EMPLOYMENT HISTORY**

List present or most recent employment first. Complete even if accompanied by a resume.

Employer:	Position Title:	Start and End Dates:
Supervisor's Name:	Phone Number:	Reason For Leaving:
Ending Salary:	May we contact this employer?	Duties/Responsibilities:

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**REFERENCES**

List three non-related references who can tell us about your work experience and your relationships with children:

NAME	ADDRESS	PHONE	RELATIONSHIP

**Please Read Carefully and Sign:**

1. All information contained in this application is true to the best of my knowledge. I understand that deliberate misrepresentations or omissions of any kind may result in denial of employment or be cause for disciplinary action, not excluding direct and immediate dismissal if I am hired.
2. I authorize The Growing Place, Inc. to contact any or all of my former employers and/or references for the purpose of verifying the information I have provided about myself or my employment. I voluntarily and knowingly fully release any person or organization that provides such information.
3. I understand that a drug screening may be required upon receiving a job offer from The Growing Place, Inc.
4. I understand that Kentucky Licensing for weekday child care and preschool programs requires all individuals working in these programs to have on file at their workplace a current criminal record check, substantiated abuse form, and current TB skin test.
5. I understand that Licensing also requires that I complete Orientation Training within the first three months of employment. (Employees who have already had this training may submit a certificate of completion to receive credit for this requirement)

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Thank you for your interest in The Growing Place**

## **Pre-Interview Questionnaire**

**Please answer the questions below and submit along with your application for employment.**

1. Describe in detail one of the most rewarding/satisfying experiences you have had with young children:
2. Describe in detail one of the most difficult/frustrating experiences you have had with young children:
3. What do you feel is the most important thing a church-related weekday preschool program can contribute to the lives of children?
4. In what specific way(s) would you include Christian education as a part of a daily preschool program?
5. What do you think the role of the family is in a child's preschool experience?
6. Is there a particular age group you most enjoy working with? If yes, why?