

## 2.11 Trauma Program Manager Responsibilities and Reporting Structure—TYPE II

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### Applicable Levels

LI, LII, LIII, PTCI, PTCII

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### Definition and Requirements

In all trauma centers, the TPM must have a reporting structure that includes the TMD and they are to assume at minimum, the following leadership responsibilities in conjunction with the TMD and/or hospital administration

- Oversight of the trauma program
- Assist with the budgetary process for the trauma program
- Develop and implement clinical protocols and practice management guidelines
- Provide educational opportunities for staff development
- Monitor performance improvement activities in conjunction with a PI coordinator (where applicable)
- Service as a liaison to administration and represent the trauma program on hospital and regional committees to enhance trauma care
- Have oversight of the trauma registry

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### Additional Information

The reporting structure must, at minimum, include a “dotted line” to the TMD to ensure that the TMD and TPM are aligned in setting goals for the benefit of the trauma program and its patients.

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### Measures of Compliance

- Relevant organizational chart
- Role profile/description that highlights the responsibilities of the trauma program manager

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### Resources

None

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### References

None