

## Risk assessment 2020(2) *Page 1*

Langford Evangelical Church (Langford Chapel)

Assessment carried out by: Pastor G. Beacham

Date of next review: 5<sup>th</sup> September 2020

Date assessment was carried out: 8<sup>th</sup> August 2020

| What are the hazards?              | Who might be harmed and how?  | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | When is the action needed by? | Done |
|------------------------------------|-------------------------------|--|---|------------------------------------|-------------------------------|------|
| Queue entering Chapel too close    | Congregation by COVID-19      | 2 m markings                                     | None  | N/A                                | N/A                           | Yes  |
| Persons entering may have virus    | Congregation and Church staff | Notice to deny entry if symptoms                 | None  | N/A                                | N/A                           | Yes  |
| Persons with unwashed hands        | Congregation and Church staff | 70% hand gel and tissues                         | None  | N/A                                | N/A                           | Yes  |
| Crowding in central aisle          | Congregation and Church staff | 2 m markings                                     | None  | N/A                                | N/A                           | Yes  |
| Pews too close for Social Distance | Congregation and Church staff | Removed alternate pews from service              | None  | N/A                                | N/A                           | Yes  |
| Persons seated too close to aisle  | Congregation and Church staff | Visual indication of excluded seats              | None  | N/A                                | N/A                           | Yes  |

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| Insufficient space in pew for 2 m gap              | Congregation                  | Signage limit pew to 1 person/household/bubble                         | None  | N/A                                | N/A                           | Yes  |
| Persons leaving confronted by persons opposite     | Congregation                  | Eliminated risk by staggering pews in use                              | None  | N/A                                | N/A                           | Yes  |
| Persons leaving congregating in aisle              | Congregation and Church staff | Giving instructions to leave in an orderly way                         | None  | N/A                                | N/A                           | Yes  |
| Contamination of seat squabs/cushions              | Congregation and Church staff | Squabs covered in pvc & cleaned with antiviral spray; cushions removed | None  | N/A                                | N/A                           | Yes  |
| 2 m spacing not possible for Audio staff/musicians | Church staff and congregation | Screens erected to conform to 1m                                       | None  | N/A                                | N/A                           | Yes  |
| Preacher proximity to congregation                 | Preacher and congregation     | Ensure all preaching is from the pulpit, 2 m clear                     | None  | N/A                                | N/A                           | Yes  |
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| <b>Vestry contamination</b>   | Minister/preacher/staff/congregation | Signage restricting access                                      | None  | N/A                                | N/A                           | Yes  |
| <b>Contamination of staff areas when accessing toilets</b>            | Minister/preacher/staff/congregation | Toilet access by outside paths only                             | None  | N/A                                | N/A                           | Yes  |
| <b>Persons too close awaiting toilet</b>                              | Church staff and congregation        | Extra toilet repaired and signage directions                    | None  | N/A                                | N/A                           | Yes  |
| <b>Contamination of toilets and areas</b>                             | Church staff and congregation        | Thorough cleaning between services                              | None  | N/A                                | N/A                           | Yes  |
| <b>Contamination of towels</b>  | Church staff and congregation        | Replace with substitute paper towels                            | None  | N/A                                | N/A                           | Yes  |
| <b>Communion table too near to people</b><br><b>New item August 2</b> | Church staff and congregation        | Perspex screen erected; communion prayers from seated position. | None  | N/A                                | N/A                           | Yes  |
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|   |                                      |   |   |                                    |                               |      |

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| <b>New item August 2</b><br><b>Risk of bread or wine/contamination</b> | Church staff and congregation | Bread mounted on sticks by staff with gloves/mask<br>wine in individual cups | None  | N/A                                | N/A                           | Yes     |
| <b>New item August 2</b><br><b>Risk of virus when serving elements</b> | Church staff and congregation | Serving person to wear mask and gloves and not touch elements                | None  | N/A                                | N/A                           | Yes     |
| <b>New item August 8</b><br><b>General virus risk</b>                  | Anyone                        | Observing Government order to use masks                                      | Purchase extra masks for persons not bringing one             | Deacons                            | 15 <sup>th</sup> August       | Request |

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More information on managing risk: [www.hse.gov.uk/simple-health-safety/risk/](http://www.hse.gov.uk/simple-health-safety/risk/)