



OUR HYBRID SUPPORT PLAN

PERFECT FOR BOUTIQUE LAW FIRMS & SOLO ATTORNEYS

LEGAL OPERATIONS

✓ Case Management

- Streamline and automate cases from intake to completion.
- Conduct and track client interviews via WhatsApp, email, or forms.
- Create and maintain organized digital case files.

✓ Administrative Support

- Manage attorney calendars with integrations (Google Calendar, Outlook, Calendly).
- Track court dates, hearings, and filing deadlines via automated reminders.
- Coordinate meetings and send automated confirmations and follow-ups.

MARKETING PLAN

- ✓ Social media management with CRM
- ✓ Development of a modern, fast, SEO-optimized website
- ✓ Monthly content support (IG + YouTube + LinkedIn)
 - Post editing- 8 Videos a month
 - 4 Professional Posts
- ✓ Implementation of intelligent systems that provide 24/7 client assistance

\$2500/ Month

LET'S CREATE SOMETHING GREAT



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