



OUR HYBRID SUPPORT PLAN

PERFECT FOR BOUTIQUE LAW FIRMS & SOLO ATTORNEYS

LEGAL OPERATIONS

Case Management

- Streamline and automate cases from intake to completion.
- Conduct and track client interviews via WhatsApp, email, or forms.
- Create and maintain organized digital case files.

Administrative Support

- Manage attorney calendars with integrations (Google Calendar, Outlook, Calendly).
- Track court dates, hearings, and filing deadlines via automated reminders.
- Coordinate meetings and send automated confirmations and follow-ups.

MARKETING PLAN

Social media management with CRM

- Development of a modern, fast, SEO-optimized website

Monthly content support (IG + YouTube + LinkedIn)

- Post editing- 8 Videos a month
- 4 Professional Posts

Implementation of intelligent systems that provide 24/7 client assistance

\$2500 / Month

LET'S CREATE SOMETHING GREAT



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