

**THREE LAKES WATER ASSOCIATION
SNOHOMISH COUNTY, WASHINGTON**

APPLICATION FOR WATER SYSTEM DEVELOPER EXTENSION

Revised: July 1, 2026 | Form A-6

1.

The undersigned applies to the Three Lakes Water Association ("Association"), Snohomish County, Washington, for permission to construct and install an extension of or modification to the Association's water system located in public rights-of-way under the Association's franchise, and/or on easements over private property to connect to the Association's water system, all of which are subject to the approval of the Association and applicable requirements of WAC 246-290, the North Snohomish County Coordinated Water System Plan, and the Association's Developer Extension Manual.

2.

The current non-refundable application review fee, as established by the Board of Trustees in the Association's Fee Schedule, is attached with this application. **Fees are non-refundable regardless of the outcome of the review.** Contact the Association's office to confirm the current fee amount prior to submission.

3.

The proposed extension will be installed in roads and/or easements and/or on other approved public rights-of-way and shall be for the use and benefit of the real property described as follows:

Common Street Address: _____

Legal Description of Property:

Tax Parcel Number(s): _____

4.

(a) Equivalent Residential Units (ERUs): State the total number of ERUs proposed for this development. ERUs are the basis for determining General Facility Charges (GFC), Special Facility Charges (SFC), Membership Share fees, and system capacity impacts.

Total Proposed ERUs: _____

(b) Description of Improvements: Describe the type of improvements planned for the above-described property (e.g., single family residences, other individual residential units, commercial usage), the proposed number of units, and any special water use considerations.

(c) Availability of Service Confirmation: Has the applicant requested or received written confirmation from the Association that adequate system capacity exists to serve the proposed development consistent with the Association's approved Water System Plan (WAC 246-290-100)?

Yes ____ No ____

If yes, attach copy of written confirmation. If no, applicant acknowledges that Association approval is contingent upon capacity verification.

(d) Attachments Required — Two (2) copies of each of the following shall be attached to this application:

- A preliminary plan setting forth the proposed development, including property boundary lines, type of development, location of existing/proposed roads, building and/or other important features, type of building construction, and the proposed number of units. A single PDF copy of the plans shall also be provided.
- The preliminary plan shall specifically identify any proposed or potential work (e.g., clearing, grading, public or private utility systems, onsite sewage disposal systems, drainage systems, construction access roads, permanent structures, etc.) within 20 feet of an existing Association water main or appurtenance.
- A final or preliminary plat map or property map of the property to be developed.
- A contour map of the area with a five-foot contour interval or less. Datum shall be based on the most recent U.S.G.S. with benchmark locations shown.
- Existing and proposed roadway profiles.
- Fire Flow documentation — see Section 6 below for details.
- A final record drawing AutoCAD file depicting the project as constructed (required prior to final acceptance by the Association).

5. Set forth the proposed construction schedule for the project:

Estimated Start of Construction: _____

Estimated Completion of Construction: _____

6.

Fire Flow Requirements. Provide the fire flow demand analysis for the proposed project as required by Snohomish County Fire Marshal and/or the applicable fire district. Attach the following:

- Documentation of required fire flow rate (gpm) and duration (minutes) as determined by Snohomish County or the applicable fire district.
- Confirmation from Snohomish County or the applicable fire district of the required fire flow for the proposed development type.
- Any hydrant location requirements or fire access road conditions imposed by the fire authority having jurisdiction.

Has fire flow documentation been obtained? Yes ____ No ____

If no, applicant acknowledges that fire flow documentation must be provided prior to final approval of this application.

7. Developer Contact Information:

Developer Name: _____

Company/Firm: _____

Mailing Address: _____

City / State / Zip: _____

Telephone Number: _____

Email Address: _____

8.

(a) Has an application been made to Snohomish County or any other municipality having jurisdiction over the project for a building permit, plat approval, short plat, rezone, or planned unit development? If yes, list the agency or agencies and type of action requested:

<u>Name of Agency</u>	<u>Type of Action</u>	<u>Date(s) Applied</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

(b) Has a SEPA environmental checklist, negative declaration, or Environmental Impact Statement (EIS) been prepared for this project? (Note: A SEPA determination is required as part of DOH project reporting under WAC 246-290-110.)

Yes ____ **No** ____

If yes, identify lead agency and attach a copy:

Lead Agency: _____

Date of SEPA Determination: _____

9.

Cross-Connection Control. The Association maintains a Cross-Connection Control Program in accordance with WAC 246-290-490. All service connections are subject to this program.

(a) Will the proposed development include any use, process, or equipment that may create a cross-connection hazard (e.g., irrigation systems, chemical injection, fire suppression with non-potable water, commercial/industrial processes)?

Yes ____ **No** ____

(b) If yes, the applicant acknowledges that premise isolation (backflow prevention assembly) will be required prior to service connection, as determined by the Association's Cross-Connection Control Specialist. Describe any known cross-connection hazards:

10.

Water Rights Acknowledgment (WAC 246-290-120(7)). The applicant acknowledges that if the proposed extension results in an increase in the Association's physical system capacity, the Association is required to submit a water right self-assessment to the Washington State Department of Health. The applicant agrees to cooperate with and provide any documentation necessary for the Association to complete this assessment.

11.

Developer Extension Agreement. Upon approval of this application, the Association will prepare a Developer Extension Agreement (DEA) that must be fully executed by the applicant prior to commencement of any construction. The DEA will incorporate, among other requirements, all conditions of approval, charge obligations (GFC, SFC, Membership Share), inspection rights, warranty provisions, and transfer of infrastructure to the Association upon acceptance.

12.

Construction and Inspection Requirements. The applicant acknowledges the following construction requirements in accordance with WAC 246-290-120:

- All construction plans and specifications must bear the seal, date, and signature of a professional engineer licensed in the State of Washington.
- The Association, or its designated engineer, reserves the right to inspect all construction activities at any time during the project.
- A construction completion report must be submitted to the Washington State Department of Health (via the Association) within sixty (60) days of project completion.
- Final as-built record drawings (AutoCAD file) must be submitted to the Association prior to final acceptance and activation of service connections.
- Department of Health construction document approval is in effect for two (2) years from date of approval. Extensions require a status report and written schedule.

13.

Within the Developer Extension Manual is a Developer Extension Checklist. Are there any items on the checklist with which you have a question or cannot comply? If yes, describe:

14.

Do you request that the Association's engineer prepare an estimate for the preparation of plans for the proposed project?

Yes ____ No ____

15. Provide the following project information:

Project Name: _____

Developer / Applicant: _____

Name: _____

Firm: _____

Address: _____

Telephone No.: _____

Engineer of Record:

Name: _____

Firm: _____

Address: _____

Telephone No.: _____

WA PE License No.: _____

Architect (if applicable):

Name: _____

Firm: _____

Address: _____

Telephone No.: _____

Primary Contact Person:

Name: _____

Address: _____

Telephone No.: _____

Email: _____

General Contractor (if known):

Name: _____

Address: _____

Telephone No.: _____

WA Contractor License

No.:

Subcontractor(s) (if known):

Name:

Address:

Telephone No.:

16.

Association Contact. Direct all questions and correspondence regarding this application to:

Three Lakes Water Association | General Manager

Mailing Address: PO Box 24, Snohomish, WA 98291

Office Phone: (360) 568-8022 | Email: customerservice@3lwa.org

APPLICANT CERTIFICATION AND ACKNOWLEDGMENT

By signing below, the applicant certifies, represents, and agrees as follows:

- All information provided in this application and in all attachments is true, complete, and accurate to the best of the applicant's knowledge, and the applicant will promptly notify the Association in writing of any changes.
- The applicant understands that approval of this application does not guarantee water service, and that a Developer Extension Agreement must be fully executed prior to commencement of construction.
- The applicant agrees to comply with all requirements of the Three Lakes Water Association Developer Extension Manual, the Association's Rules and Regulations, WAC 246-290, applicable Snohomish County requirements, and all conditions of approval established by the Association or the Washington State Department of Health.
- The applicant acknowledges that the application review fee is non-refundable and that additional fees (GFC, SFC, Membership Share, and other charges) will be assessed in accordance with the Association's current fee schedule at the time charges are due.
- The applicant agrees to indemnify, defend, and hold harmless the Three Lakes Water Association, its Board of Trustees, officers, employees, and agents from and against any and all claims, damages, losses, costs, or expenses (including reasonable attorney's fees) arising out of or related to the proposed developer extension project, including but not limited to delays in approval, denial of service due to insufficient system capacity or water rights, or any failure of the applicant to comply with applicable regulatory requirements.
- The applicant acknowledges that construction documents submitted for approval by the Association will not be considered unless a current, approved Water System Plan adequately addressing the project is on file with the Washington State Department of Health (WAC 246-290-120(3)).

**Signature of Applicant / Authorized
Representative**

Date

Printed Name

Title

Company / Organization

FOR ASSOCIATION USE ONLY

Date Application Received:

Application Number:

Fee Amount Received: \$

Check / Receipt No.:

Received By:

Assigned to (Engineer):

Notes: