

Email Template For Parent/Guardian Complaints

Save California Salmon

Dear [Parent/Guardian name],

I appreciate you reaching out to me with your concerns, and I understand that you believe this content might be inappropriate for your child. The [lesson plan] meets state education standards [enter education standard that can be found at the bottom of our curriculum] in [your class subject]. Further, this lesson has been designed by subject-matter experts and meets the [California State Education Code 60040](#) requirement to include material that “accurately portrays the cultural and racial diversity of our society”. We live in an area that is home to multiple tribes and sovereign nations, I feel that it is essential for our students to listen to these voices and gain knowledge about our community. I have attached the lesson plan to this email for you to review. I would be happy to hear your thoughts or answer any questions after you have read through the lesson plan.

Best,

[Your name]