***Top Dog Home Boarding Registration Form***

*Please take your time to fill in the form with as much details as possible, as it will give us all the information we need about your dog during their stay with us.*

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| Name of the owner……………………………………………………………………………………..………..Address:…………………………………………………………………………......……………..…………….…………………………………………………………………………………………....…..………..…….......………………………………………………………………………………………..…..…..………..………...…………………………………….Post Code…………………………………….……..….………..…………Telephone no:…………………………………………………………………….…..………………..………...Mobile No…………………………….Email…………………………..……………………………..…..……. |

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| Name of the emergency contact…………………………………………………………………..…....………..Relationship to dogs owner (friend, family) …………………………………………..…..…..……………Address:……………………………………………………………………………......…………..…..…..…….…………………………………………………………………………………………....………..…..…..…….…………………………………….Post Code…………………………………….……..………..…..…..…….Telephone no:………………………………………Mobile :…………………….…..…………………...……Who else is authorised to pick up your dog………………………………………………………………… |

**Someone that would be able to pick your dog up in the case of emergency**

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| Name of the veterinary practice…………………………………………………………..………..…………...Do you have particular vet you see………………………………………………………….………..…...........Address of the vet…………………………………………………………..………………………..………….………………………………………………Post Code…………………………………………..……............Telephone no…………………………………………………………………………….………….…..……… |

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| Name Of Dog………………………………………………………….Age…………………………..Breed……………………………………………………………………Sex………………………….Microchip Number…………………………………………………………………………………….Spayed/ Neutered…………………………..Last Season………………………………….…………..Is your dog up to date with all vaccinations?……………….……………………………………….(**please provide us with your dog’s vaccination card. If you don’t have one, please get print out from the vet)**Is your dog up to date with all flea and worming treatment? ………………………………….……….(**provide date of last treatment**)Any medical history we need to be aware of ………………………………….………………………..………………………………….…………..………………………………….………………………...………………………………….…………..………………………………….………………………... |

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| What your dog is fed (full details)……………………………………………………………..............………………………………….…………..………………………………….………………………...………………………………….…………..………………………………….………………………...………………………………….…………..………………………………….………………………...Medication or any other supplements (dose & how many times a day) :…………………………………….……………………………………………………………...........………………………………….…………..………………………………….………………………..………………………………….…………..………………………………….…………………………How many times a day (please circle) : Once Twice Three Four  What time do you feed dog at home:Are there any other special care requirements for your dog (if your dog needs brushing, teeth cleaned, bathed- please provide all required equipment)…………………………………………………………....………………………………….…………..………………………………….………………………..…...………………………………….…………..………………………………….……………………….................................................................................................................................................................................... |

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| Please circle appropriate answersIs your dog sociable with other dogs? YES NO SOMETIMESIs your dog sociable with people/children? YES NO SOMETIMESDoes your dog come when called? YES NO SOMETIMESDoes your dog come back when sees another dog? YES NO SOMETIMESDoes your dog play/chase ball on the walk? YES NO SOMETIMESDoes your dog scavenge food? YES NO SOMETIMESDoes your dog roll in fox’s poo/ any other disgusting things? YES NO SOMETIMESDoes your dog chase other wild animals? YES NO SOMETIMESIs your dog crate trained? YES NO Am I allowed to put your dogs in the crate if necessary YES NOIf not, where does your dog sleep:………………………………………………………………………Is your dog scared of loud noises? YES NO(please give detail)………………………………………………………………………………………………………………………………………………………………………………………………......Does your dog suffer from any anxiety issues: YES NO(Please give detail)……………………………………………………………………………………..………………………………………………………………………………………………………......………………………………………………………………………………………………………......Does your dog have any behavioral problems YES NO(Please give details) ………………………………………………………………………………………………………......………………………………………………………………………………………………………......Has your dog ever displayed any aggressive behavior toward a person or another dog, either through fear, guarding a toy or territory? YES NO (please give detail) ……………………………………………………………………………………..………………………………………………………………………………………………………......Is there anything else I should know about your dog either behaviorally or physically………………………………………………………………………………………………………......………………………………………………………………………………………………………......………………………………………………………………………………………………………...... |

**Terms and conditions**

1. Boarding fees are calculated per night / per dog: **£25 per night per dog**, **2 dogs from same family £23 per dog. Doggy day care is £22 per day between 7.00- 20.30pm**

**If your dog stays for example: Monday morning- Tuesday night= 1day + 1night charge**

1. Payment: 25% non refundable deposit has to be paid to book & confirm the space. Deposit can be paid by cash or Bank Transfer. Bank account details on our website: [www.topdogtrainingschool.net](http://www.topdogtrainingschool.net) “contact us” section
2. Balance payment for your dogs stay can be made before the stay or when collecting the dog. Any bank payments, has to be made and cleared before collection of the dog.
3. Please bring your dog’s food and any medication required, ensuring that there is enough for the duration of your dog’s stay.
4. All dogs must be collected before 20.30pm. If you are unable to collect before 20:30 your dog will have to stay another night, as we have to consider our neighbours due to dogs barking when someone comes in.
5. All Dogs must be fully vaccinated at least 2 weeks before staying with us. Vaccination against Kennel Cough is a must. We take no responsibility for your dog contracting any viral diseases while staying with us. Vaccination Record must be provided before dogs can be accepted. Failure to provide vaccinations records will result in cancellation of the booking and deposit will be forfeit.
6. All Dogs must be treated against fleas and worms prior to their stay with us. It is your responsibility to supply further courses of treatment if required within the duration of your dog’s stay (i.e. long term borders). If we find fleas / worms while dog staying you give Top Dog permission to treat your dog (at your expense) with you appropriate approved medication. Dependant on circumstances you or your emergency contact may have to collect your dog immediately. The decision of Top Dog is final.
7. Cancellations - If you cancel 2 weeks and more before the stay your deposit will be refunded. Deposit will not be refunded for any cancelation with less than two weeks notice as, due to lack of notice, we will not be able to re-sell your booked place.
8. We take extra care to make sure your dog is not left un-attended and our belongings are put away from the dogs, but we will expect full reimbursement for any damage to property or belongings by your dog.
9. Any veterinary costs incurred by your dog during its stay MUST be paid in full upon collection of your dog. We will only take your dog to the vet in case of emergency & will make all possible attempts to discuss with you or your designated emergency contact. If you / emergency contact are not available - Top Dog Training School & Home Boarding Ltd will make the decision in the best interests of your dog to ensure your dog(s) is safe & healthy while staying with us.
10. I give my Consent to a recognised qualified Vet in conjunction with Top Dog Training School & Home Boarding Ltd to euthanize my dog if it is the only humane thing to do in the case of emergency.
11. Whilst every care is taken to make your dogs stay with us a happy and enjoyable one, please note that all dogs are left at their owner’s risk and no responsibility can be accepted for sickness, injury or death of the dog.
12. The person you name as your “Emergency Contact” should be someone that you trust to take full responsibility for your dog’s welfare in the event of emergency of any kind preventing your dog from completing it’s stay with Top Dog Training School & Home Boarding
13. If your dog is showing aggression or bites another dog, our staff or a member of our family during its board your “Emergency Contact” must collect the dog immediately. If they can’t – you dog will be moved to a kennel and a transfer fee of £20.00 will be incurred. Your dogs booking with Top Dog Home Boarding & Kennel Fees will still be payable by yourself upon your return or bank transfer
14. You agree that that after 2 weeks following your stated return date, you have not returned to collect your dog(s) and every attempt has been made to contact you and your emergency contact number without success then your dog(s) will be put up for re-homing.
15. All Dogs MUST be wearing a collar and an “ID” tag and be chipped by **The Control of Dogs Order 1992**

I have read and understood the above terms and conditions and agree to be bound by them now and at any time in the future that my dog(s) stay with Top Dog Training School & Home Boarding Ltd.

***Top Dog Training School & Home Boarding Ltd***

***Consent Form***

I (name of the owner/s) ………………………………………………………………….……….......

give **Top Dog Training School & Home Boarding Ltd Consent** for my dog(s)

…………………………………………………………………………….. ……………………………

to live, interact and use the same facilities with other boarding guest dogs and Top Dog’s resident dogs at the same time

Including:

1. Feeding time / drinking water YES NO
2. Using main communal areas (living room, kitchen, bathroom) to YES NO

play, relax, have cuddles, enjoy human & other dog company

1. Use of garden to toilet YES NO
2. Use of garden for playing YES NO
3. Use of main communal area for sleeping YES NO
4. To have enrichment time YES NO
5. To walk / exercise together with other dogs in the local park or YES NO

Anywhere Top Dog Training School & Home Boarding take the

dogs to exercise

1. For my dog to be crated over night with door closed as per dog’s YES NO

usual routine at home discussed on pre-stay meeting

1. For my dog to be crated with door closed at rest time or when left YES NO

on their own for maximum 3 hours at the time

1. I give permission for my dog to go off lead (as agreed on pre-stay) YES NO
2. Take my dog to the Vet in case of emergency or if concerns were YES NO

raised regarding my dog’s health and well being

1. To administer any medication, flea/worming treatment following YES NO

owners or vet instructions

1. To euthanize my dog in case of emergency if euthanasia is the YES NO

only humane thing to do for your dog as per a qualified vets advice. We will still call you and inform you about the situation and make sure you aware exactly what is going on. We will try to contact you or emergency contact to try to speak to you

1. Take pictures / videos and share it on social media / website YES NO

I give permission and my trust to **Top Dog Training School & Home Boarding** to decide if my dog needs to be removed from other dogs due to stress or any other reason to designated room

Owners Name……………………………………….… Dogs Name:…………………………………

Signature…………………………………………... Date:…………………………………………

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 **Things to bring- owners copy- please keep it**

1. **Food**- please make sure you bring enough for the whole stay. Dogs are more active at Top Dog Home Boarding, so they may need a little more then usual. You can bring whole bag or split exact portions in separate bags. We can take frozen food too.
2. **Medication / supplements**- please bring all the medication and supplements that your dog has on daily basis, so we can carry on with a normal routine. (clearly labelled)
3. You can also put your dogs name on their bowl and food bag, as we will put a sticker on with their name on it.
4. **Bed / blanket**- even though many dogs don’t use their bed and blanket, some do. Most of the dogs sleep on another dogs bed, but sometimes they curl up in the smell that they know very well
5. **Flea / worming**- please make sure your dog is up to date with flea and worming treatment. There are many little things lurking in the grass, bushes and trees- so lets keep them safe!
6. Please please make sure your **dogs vaccination card is fully up to date with Kennel cough**
7. **Toys**- you can bring toys, but most likely you wont get it back. So, if you don’t mind other dogs sharing and playing, bring it. If not- leave it at home

**Our Details:**

Top Dog Training School & Home Boarding

17 Holly Hill Road

Erith

Kent

DA8 1QB

Tel: 07766 563 143 (Ineta)

Tel: 07939 156 374 (Kevin)

**Bank Details:**

TOP DOG TRAINING SCHOOL & HOME BOARDING LTD

 Sort code: 30-90-76

 Account: 58111568

Please put your dogs name as the Reference if you are paying by BACS so that payment can be accredited to the correct stay.

If you are paying by BACS please make sure that you make the payment before you collect your dog.

**We are insured with**: Petplan Sanctuary: Ref no:048848/74567

**Our vet**: Park Vets- we use Sidcup hospital for Emergencies