

# board agenda



Knox County Housing Authority  
**Regular Meeting of the Board of Commissioners**  
**Moon Towers Conference Room**  
5/26/2020  
10:00 a.m.

---

<b>Opening</b>	Roll Call	Chairperson Payton
<input type="checkbox"/> Wayne Allen	Review/Approve Previous Meeting Minutes	Chairperson Payton
<input type="checkbox"/> Jared Hawkinson	Review/Ratify 03-2020 Financial Reports	Chairperson Payton
<input type="checkbox"/> Lomac Payton	Review/Ratify 03-2020 Claims and Bills	Chairperson Payton
<input type="checkbox"/> Joseph Riley	COCC:	\$ 63,576.00
<input type="checkbox"/> Sara Robison	Moon Towers:	\$ 64,817.18
<input type="checkbox"/> Paula Sanford	Family:	\$ -10,128.99
<input type="checkbox"/> Paul H. Stewart	Bluebell:	\$ 16,746.78
<u>Excused:</u>	HCV:	\$ 78,853.39
	Brentwood:	\$ -47,516.35
	Prairieland:	\$ 32,891.43
<u>Others Present:</u>	Capital Fund 2018:	\$ 95,726.25
	Capital Fund 2019:	\$ 8,735.00

---

<b>Old Business</b>	None
---------------------	------

---

<b>New Business</b>	None
---------------------	------

---

<b>Reports</b>	Executive Director's Report – No Report	Derek Antoine
	KCHA Legal Counsel Report – No Report	Jack Ball

# board agenda

---

**Other Business**

COVID-19 Update – KCHA Operations	Derek Antoine
Executive Director Performance Appraisal	Derek Antoine
Commissioner Email Addresses	Derek Antoine
KCHA Website Address Change	Derek Antoine
Commissioner Statement of Economic Interest	Derek Antoine

---

**Adjournment**

**MINUTES OF THE MONTHLY MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE KNOX COUNTY HOUSING AUTHORITY  
April 28, 2020**

The regular meeting of the Board of Commissioners of the Knox County Housing Authority was held virtually via Zoom Meetings. Roll call was taken, and the following Commissioners were present:

PRESENT:           Jared Hawkinson  
                  Lomac Payton  
                  Sara Robison  
                  Paula Sanford

EXCUSED:           Wayne Allen  
                  Joseph Riley  
                  Paul H. Stewart

ABSENT:

Also present were Derek Antoine, Executive Director; Cheryl Lefler, Assistant Director; Lee Lofing, Finance Coordinator; and Jack Ball, Legal Counsel.

Chairperson Payton called the meeting to order at 10:00 a.m.

Chairperson Payton then asked if there were any additions or corrections to the previous meeting's minutes. Chairperson Payton then stated that the minutes would stand approved as received.

There were no financial reports submitted for the month as KCHA is in the midst of the fiscal year-end process.

March 2020 claims against the HA Administration in the sum of \$466,563.70; Central Office Cost Center in the sum of \$50,120.04; Moon Towers in the sum of \$76,879.28; Family in the sum of \$90,063.41; Bluebell in the sum of \$19,573.79; Housing Choice Voucher Program in the sum of \$75,657.67; Brentwood (A.H.P.) in the sum of \$26,866.88; Prairieland (A.H.P.) in the sum of \$26,625.38; Capital Fund '18 in the sum of \$95,726.25; and Capital Fund '19 in the sum of \$5,051.00 were presented for approval. Commissioner Hawkinson made a motion to ratify the claims and bills for March 2020; Commissioner Sanford seconded. Roll call was taken as follows:

    Commissioner Hawkinson - aye  
    Commissioner Payton - aye  
    Commissioner Robison - aye  
    Commissioner Sanford - aye

Motion Carried, 4-0.

**OLD BUSINESS**

Mr. Antoine asked the Board to review and approve Resolution 2020-04 KCHA Supply/Service Vendor List for FYE 03/31/2021. Mr. Antoine said the vendor list was updated to include Janitorial Supplies as that bid response was delayed due to COVID-19. Thus, the re-adoption of the Resolution was necessary with the updated list. After brief discussion, Commissioner Sanford made a motion to approve Resolution 2020-04 Supply/Service Vendor Listing for FYE 03/31/2021; Commissioner Robison seconded. Roll call was

taken as follows:

Commissioner Hawkinson - aye  
Commissioner Payton - aye  
Commissioner Robison - aye  
Commissioner Sanford - aye

Motion Carried, 4-0.

#### **NEW BUSINESS**

Mr. Antoine asked the Board to review and approve Resolution 2020-06 KCHA Adoption of HUD COVID-19 Waiver Procedures. Mr. Antoine informed the Board about COVID-19 related policy and procedural changes allowed by HUD regulatory waivers under the CARES Act and PIH Notice 2020-05. These waivers are outlined in the text of the Resolution and give the agency local flexibility, provide administrative relief and allow for alternative approaches to various aspects of agency operations. After brief discussion, Commissioner Hawkinson made a motion to approve Resolution 2020-06 KCHA Adoption of HUD COVID-19 Waiver Procedures; Commissioner Sanford seconded. Roll call was taken as follows:

Commissioner Hawkinson - aye  
Commissioner Payton - aye  
Commissioner Robison - aye  
Commissioner Sanford - aye

Motion Carried, 4-0.

#### **REPORTS**

There was not an Executive Director report, nor a Legal Counsel report distributed this month. Mr. Ball gave an update relative to COVID-19 on the schedule at the Knox County Courthouse and the status of pending cases.

#### **OTHER BUSINESS**

Mr. Antoine provided an update on agency operations related to COVID-19 including the following ongoing activities: interviews, lease-ups, interim certifications, emergency work orders, unit turnovers and online training. A drop box has been installed at COCC. An online payment system is in the process of being set up. Agency staff continue to work two days at the office and three days at home. Mr. Antoine advised that tenant rent is still due, but no late fees are being assessed at this time. Commissioner Sanford asked about online commissioner training opportunities, and Mr. Antoine advised that there might be some available via the HUD Exchange.

Mr. Antoine also provided a brief update on the TV antenna at Blue Bell Tower that is no longer working.

Commissioner Sanford asked about the internet essentials program. Mr. Antoine advised that this would hopefully be in place at the Family Sites by the end of the summer pending where things stand with the COVID-19 response and options available to the agency.

#### **ADJOURNMENT**

Commissioner Hawkinson made a motion to adjourn the meeting at 10:34 a.m.; Commissioner Sanford seconded. Roll call was taken as follows:

Commissioner Hawkinson - aye  
Commissioner Payton - aye  
Commissioner Robison - aye  
Commissioner Sanford - aye  
Motion Carried, 4-0.

Respectfully submitted,

---

Secretary

## COCC

	<u>March-20</u>	<u>Current YTD</u>
Operating Income	\$54,839.86	\$802,463.78
Operating Expenses	\$62,227.73	\$580,574.42
<b>Net Revenue Income/(Loss)</b>	<b>(\$7,387.87)</b>	<b>\$221,889.36</b>

### Discussion:

COCC's revenue decreased by the following for Maramber. **(\$7,387.87)**

Year end adjusting entries

Recorded Compensated Absences

Accrued payroll and expenses for March paid in April and May 2020.

*Operated in the red for the month and is in the black YTD.*

COCC's Cash, Investments, A/R, & A/P **\$1,342,660.39**

## MOON TOWERS

	<u>March-20</u>	<u>Current YTD</u>
Operating Income	\$55,126.01	\$845,355.36
Operating Expenses	\$64,817.18	\$788,097.51
<b>Net Revenue Income/(Loss)</b>	<b>(\$9,691.17)</b>	<b>\$57,257.85</b>

### Discussion:

Moon's revenue increased by the following for the month: **(\$9,691.17)**

Year end adjusting entries

Recorded Compensated Absences

Accrued payroll and expenses for March paid in April and May 2020.

Move certain expenses to fixed asset schedule to be depreciated.

*Operated in the red for the month and is in the black YTD.*

Moon Towers' Cash, Investments, A/R, & A/P **\$492,563.61**

Minimum Reserve Position **\$262,699.17**

Over/(Under) minimum reserve position **\$229,864.44**

## FAMILY SITES

	<u>March-20</u>	<u>Current YTD</u>
Operating Income	\$67,170.35	\$1,145,118.68
Operating Expenses	(\$98,337.35)	\$944,228.04
<b>Net Revenue Income/(Loss)</b>	<b>\$165,507.70</b>	<b>\$200,890.64</b>

### Discussion:

Family's revenue increased by the following for the month: **\$165,507.70**

Year end adjusting entries

Recorded Compensated Absences

Accrued payroll and expenses for March paid in April and May 2020.

Move certain expenses to fixed asset schedule to be depreciated.

*Operated in the black for the month, remains in the red YTD.*

Family's Cash, Investments, A/R, & A/P **\$321,630.89**

Minimum Reserve Position **\$314,742.68**

Over/(Under) minimum reserve position **\$6,888.21**

504 Project expenses  
Dodge Ram Truck  
Flooring  
Cub Cadet Pro Mower

## BLUEBELL

	<u>March-20</u>	<u>Current YTD</u>
Operating Income	\$18,852.27	\$313,720.85
Operating Expenses	\$16,746.78	\$236,336.36
<b>Net Revenue Income/(Loss)</b>	<b>\$2,105.49</b>	<b>\$77,384.49</b>

### Discussion:

Bluebell's revenue increased by the following for the month: **\$2,105.49**

Year end adjusting entries

Recorded Compensated Absences

Accrued payroll and expenses for March paid in April and May 2020.

Move certain expenses to fixed asset schedule to be depreciated.

*Operated in the black for the month and is in the black YTD.*

Bluebell's Cash, Investments, A/R, & A/P **\$161,104.85**

Minimum Reserve Position **\$78,778.79**

Over/(Under) minimum reserve position **\$82,326.06**

**BRENTWOOD**

	<u>March-20</u>	<u>Current YTD</u>
Operating Income	\$33,661.38	\$399,887.70
Operating Expenses	(\$47,516.35)	\$320,404.75
<b>Net Revenue Income/(Loss)</b>	<b>\$81,177.73</b>	<b>\$79,482.95</b>

Discussion:

Brentwood's revenue Marreased by the following for the month: **\$81,177.73**

Year end adjusting entries  
Recorded Compensated Absences  
Accrued payroll and expenses for March paid in April and May 2020.  
Move certain expenses to fixed asset schedule to be depreciated.  
Siding

*Operated in the red for the month, remains in the black YTD.*

Brentwood's Cash, Investments, A/R, & A/P **\$108,202.63**

**PRAIRIELAND**

	<u>March-20</u>	<u>Current YTD</u>
Operating Income	\$28,874.45	\$342,737.38
Operating Expenses	\$32,891.43	\$307,034.56
<b>Net Revenue Income/(Loss)</b>	<b>(\$4,016.98)</b>	<b>\$35,702.82</b>

Discussion:

Prairieland's revenue increased by the following for the month: **(\$4,016.98)**

Year end adjusting entries  
Recorded Compensated Absences  
Accrued payroll and expenses for March paid in April and May 2020.

*Operated in the red for the month, remains in the black YTD.*

Prairieland's Cash, Investments, A/R, & A/P	\$71,597.47
Restricted - Security Deposits	(\$875.00)
Restricted - Replacement Reserve	(\$147,908.60)
Restricted - Residual Receipts	(\$54,521.06)
PL's Total Cash	<u>(\$131,707.19)</u>

*These are held out to cover Prairieland Security Deposits.  
These funds are held in the Replacement Reserve Savings Account.  
These funds are held in the Residual Receipts Savings Account.*

**HOUSING CHOICE VOUCHERS**

**ADMIIINISTRATIVE**

	<u>March-20</u>	<u>Current YTD</u>
Operating Income	\$9,362.37	\$120,874.27
Operating Expenses	\$16,625.39	\$151,057.44
<b>Net Revenue Income/(Loss)</b>	<b>(\$7,263.02)</b>	<b>(\$30,183.17)</b>

Discussion:

Year end adjusting entries  
Recorded Compensated Absences  
Accrued payroll and expenses for March paid in April and May 2020.

*Deficit covered by the UNP.*

Unrestricted Net Position (UNP)	\$86,338.53	2/29/2020 Balance
Investment in Fixed Assets	\$0.00	
Monthly VMS Net Revenue Income/(Loss)	(\$7,263.02)	
	\$0.00	Transfer to NRP or Adjustment
<b>UNP Ending Balance</b>	<b>\$79,075.51</b>	For Admin Expenses and HAP (if needed)

**HAP**

	<u>Mar-20</u>	<u>Current YTD</u>
Operating Income	\$87,085.50	\$916,966.50
Operating Expenses	\$62,228.00	\$879,093.91
<b>Net Revenue Income/(Loss)</b>	<b>\$24,857.50</b>	<b>\$37,872.59</b>

Discussion:

Year end adjusting entries

*Deficit covered by the NRP and if needed HUD Held Reserves.*

Net Restricted Position (NRP)	\$17,698.00	2/29/2020 Balance
	\$0.00	Transfer from UNP or Adjustment
Monthly VMS Net Revenue - Income/(Loss)	\$24,857.50	
<b>NRP Ending Balance for HAP</b>	<b>\$42,555.50</b>	For HAP Expenses (Only)

**Knox County Housing Authority**  
**BOARD - COCC CASH FLOW STATEMENT**  
**March 31, 2020**

COCC - OPERATING STATEMENT	Current Period	Period Budget	Variance	Current Year	Year Budget	Variance Percent
<b>OPERATING INCOME</b>						
Total Operating Income	54,839.86	56,930.00	-2,090.14	802,463.78	683,160.00	17.46
<b>TOTAL OPERATING INCOME</b>	<b>54,839.86</b>	<b>56,930.00</b>	<b>-2,090.14</b>	<b>802,463.78</b>	<b>683,160.00</b>	<b>17.46</b>
<b>OPERATING EXPENSE</b>						
Total Administration Expenses	57,914.94	42,691.52	15,223.42	557,804.16	512,300.00	8.88
Total Tenant Services	0.00	0.00	0.00	0.00	0.00	
Total Utilities Expenses	1,154.35	466.63	687.72	4,495.12	5,600.00	-19.73
Total Maintenance Expenses	72.82	483.59	-410.77	2,057.99	5,800.00	-64.52
General Expense	3,085.62	1,344.63	1,740.99	16,217.15	16,136.00	0.50
<b>TOTAL ROUTINE OPERATING EXPENSES</b>	<b>62,227.73</b>	<b>44,986.37</b>	<b>17,241.36</b>	<b>580,574.42</b>	<b>539,836.00</b>	<b>7.55</b>
Total Non-Routine Expense	0.00	0.00	0.00	0.00	0.00	
Total Other Credit & Charges	0.00	0.00	0.00	0.00	0.00	
Total Surplus Adjustments	0.00	0.00	0.00	0.00	0.00	
Total Prov. for Operating Reserve	0.00	7,730.37	-7,730.37	0.00	92,764.00	-100.00
Total Capital Expenditures	0.00	0.00	0.00	0.00	0.00	
Total Vandalism Expenditures	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL OPERATING EXPENSES</b>	<b>62,227.73</b>	<b>52,716.74</b>	<b>9,510.99</b>	<b>580,574.42</b>	<b>632,600.00</b>	<b>-8.22</b>
<b>NET REVENUE/-EXPENSE PROFIT/-LOSS</b>						
	<b>-7,387.87</b>	<b>4,213.26</b>	<b>-11,601.13</b>	<b>221,889.36</b>	<b>50,560.00</b>	<b>338.86</b>
<b>Total Depreciation Expense</b>						
	-78.46	53.00	-131.46	504.54	636.00	-20.67
<b>NET REVENUE W/DEPRECIATION PROFIT/-LOSS</b>	<b>-7,309.41</b>	<b>4,160.26</b>	<b>-11,469.67</b>	<b>221,384.82</b>	<b>49,924.00</b>	<b>343.44</b>



**Knox County Housing Authority**  
**BOARD - AMP001 CASH FLOW STATEMENT**  
**March 31, 2020**

MOON TOWERS - OPERATING STATEMENT	Current Period	Period Budget	Variance	Current Year	Year Budget	Variance Percent
<b>OPERATING INCOME</b>						
Total Operating Income	55,126.01	65,790.40	-10,664.39	845,355.36	789,487.00	7.08
<b>TOTAL OPERATING INCOME</b>	<b>55,126.01</b>	<b>65,790.40</b>	<b>-10,664.39</b>	<b>845,355.36</b>	<b>789,487.00</b>	<b>7.08</b>
<b>OPERATING EXPENSE</b>						
Total Administration Expenses	31,991.79	25,910.11	6,081.68	320,711.23	310,920.00	3.15
Total Tenant Services	206.87	41.63	165.24	1,426.12	500.00	185.22
Total Utilities Expenses	25,548.13	7,916.63	17,631.50	97,414.27	95,000.00	2.54
Total Maintenance Expenses	-719.75	22,901.68	-23,621.43	287,171.04	274,825.00	4.49
General Expense	7,790.14	5,938.14	1,852.00	81,374.85	71,259.00	14.20
<b>TOTAL ROUTINE OPERATING EXPENSES</b>	<b>64,817.18</b>	<b>62,708.19</b>	<b>2,108.99</b>	<b>788,097.51</b>	<b>752,504.00</b>	<b>4.73</b>
Total Non-Routine Expense	0.00	0.00	0.00	0.00	0.00	
Total Other Credit & Charges	0.00	0.00	0.00	0.00	0.00	
Total Surplus Adjustments	0.00	0.00	0.00	0.00	0.00	
Total Prov. for Operating Reserve	0.00	-26,218.12	26,218.12	0.00	-314,617.00	-100.00
Total Capital Expenditures	0.00	0.00	0.00	0.00	0.00	
Total Vandalism Expenditures	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL OPERATING EXPENSES</b>	<b>64,817.18</b>	<b>36,490.07</b>	<b>28,327.11</b>	<b>788,097.51</b>	<b>437,887.00</b>	<b>79.98</b>
<b>NET REVENUE/EXPENSE PROFIT/-LOSS</b>	<b>-9,691.17</b>	<b>29,300.33</b>	<b>-38,991.50</b>	<b>57,257.85</b>	<b>351,600.00</b>	<b>-83.72</b>
<b>Total Depreciation Expense</b>						
Total Depreciation Expense	-149,078.07	29,300.00	-178,378.07	173,221.93	351,600.00	-50.73
<b>NET REVENUE W/DEPRECIATION PROFIT/-LOSS</b>	<b>139,386.90</b>	<b>0.33</b>	<b>139,386.57</b>	<b>-115,964.08</b>	<b>0.00</b>	

**Knox County Housing Authority**  
**BOARD - AMP002 CASH FLOW STATEMENT**  
**March 31, 2020**

FAMILY - OPERATING STATEMENT	Current Period	Period Budget	Variance	Current Year	Year Budget	Variance Percent
<b>OPERATING INCOME</b>						
Total Operating Income	67,170.35	76,000.24	-8,829.89	1,145,118.68	912,002.00	25.56
<b>TOTAL OPERATING INCOME</b>	<b>67,170.35</b>	<b>76,000.24</b>	<b>-8,829.89</b>	<b>1,145,118.68</b>	<b>912,002.00</b>	<b>25.56</b>
<b>OPERATING EXPENSE</b>						
Total Administration Expenses	38,562.02	32,637.40	5,924.62	401,625.45	391,651.00	2.55
Total Tenant Services	0.00	740.00	-740.00	423.93	8,880.00	-95.23
Total Utilities Expenses	6,534.19	1,709.13	4,825.06	29,643.73	20,510.00	44.53
Total Maintenance Expenses	-60,176.05	39,027.83	-99,203.88	518,460.11	468,330.00	10.70
General Expense	4,950.85	7,317.62	-2,366.77	82,283.18	87,811.00	-6.30
<b>TOTAL ROUTINE OPERATING EXPENSES</b>	<b>-10,128.99</b>	<b>81,431.98</b>	<b>-91,560.97</b>	<b>1,032,436.40</b>	<b>977,182.00</b>	<b>5.65</b>
Total Non-Routine Expense	0.00	0.00	0.00	0.00	0.00	
Total Other Credit & Charges	0.00	0.00	0.00	0.00	0.00	
Total Surplus Adjustments	-88,208.36	0.00	-88,208.36	-88,208.36	0.00	
Total Prov. for Operating Reserve	0.00	-40,931.63	40,931.63	0.00	-491,180.00	-100.00
Total Capital Expenditures	0.00	0.00	0.00	0.00	0.00	
Total Vandalism Expenditures	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL OPERATING EXPENSES</b>	<b>-98,337.35</b>	<b>40,500.35</b>	<b>-138,837.70</b>	<b>944,228.04</b>	<b>486,002.00</b>	<b>94.28</b>
<b>NET REVENUE/EXPENSE PROFIT/-LOSS</b>	<b>165,507.70</b>	<b>35,499.89</b>	<b>130,007.81</b>	<b>200,890.64</b>	<b>426,000.00</b>	<b>-52.84</b>
<b>Total Depreciation Expense</b>						
Total Depreciation Expense	-10,153.96	35,500.00	-45,653.96	358,346.04	426,000.00	-15.88
<b>NET REVENUE W/DEPRECIATION PROFIT/-LOSS</b>	<b>175,661.66</b>	<b>-0.11</b>	<b>175,661.77</b>	<b>-157,455.40</b>	<b>0.00</b>	

**Knox County Housing Authority**  
**BOARD - AMP003 CASH FLOW STATEMENT**  
**March 31, 2020**

<b>BLUEBELL - OPERATING STATEMENT</b>	<b>Current Period</b>	<b>Period Budget</b>	<b>Variance</b>	<b>Current Year</b>	<b>Year Budget</b>	<b>Variance Percent</b>
<b>OPERATING INCOME</b>						
Total Operating Income	18,852.27	19,129.88	-277.61	313,720.85	229,559.00	36.66
<b>TOTAL OPERATING INCOME</b>	<b>18,852.27</b>	<b>19,129.88</b>	<b>-277.61</b>	<b>313,720.85</b>	<b>229,559.00</b>	<b>36.66</b>
<b>OPERATING EXPENSE</b>						
Total Administration Expenses	7,896.45	10,920.89	-3,024.44	86,574.24	131,052.00	-33.94
Total Tenant Services	0.00	20.87	-20.87	74.72	250.00	-70.11
Total Utilities Expenses	6,154.80	2,225.11	3,929.69	25,896.03	26,700.00	-3.01
Total Maintenance Expenses	866.95	7,647.99	-6,781.04	90,616.61	91,775.00	-1.26
General Expense	1,828.58	3,294.62	-1,466.04	33,174.76	39,535.00	-16.09
<b>TOTAL ROUTINE OPERATING EXPENSES</b>	<b>16,746.78</b>	<b>24,109.48</b>	<b>-7,362.70</b>	<b>236,336.36</b>	<b>289,312.00</b>	<b>-18.31</b>
Total Non-Routine Expense	0.00	0.00	0.00	0.00	0.00	
Total Other Credit & Charges	0.00	0.00	0.00	0.00	0.00	
Total Surplus Adjustments	0.00	0.00	0.00	0.00	0.00	
Total Prov. for Operating Reserve	0.00	0.00	0.00	0.00	0.00	
Total Capital Expenditures	0.00	0.00	0.00	0.00	0.00	
Total Vandalism Expenditures	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL OPERATING EXPENSES</b>	<b>16,746.78</b>	<b>24,109.48</b>	<b>-7,362.70</b>	<b>236,336.36</b>	<b>289,312.00</b>	<b>-18.31</b>
<b>NET REVENUE/EXPENSE PROFIT/-LOSS</b>						
	<b>2,105.49</b>	<b>-4,979.60</b>	<b>7,085.09</b>	<b>77,384.49</b>	<b>-59,753.00</b>	<b>-229.51</b>
<b>Total Depreciation Expense</b>						
	-23,049.63	14,010.00	-37,059.63	131,060.37	168,120.00	-22.04
<b>NET REVENUE W/DEPRECIATION PROFIT/-LOSS</b>	<b>25,155.12</b>	<b>-18,989.60</b>	<b>44,144.72</b>	<b>-53,675.88</b>	<b>-227,873.00</b>	<b>-76.44</b>

**Knox County Housing Authority**  
**BOARD - LOW RENT CASH FLOW STATEMENT**  
**March 31, 2020**

COCC, MT, FAMILY, BB COMBINED OS	Current Period	Period Budget	Variance	Current Year	Year Budget	Variance Percent
<b>OPERATING INCOME</b>						
Total Operating Income	195,988.49	217,850.52	-21,862.03	3,106,658.67	2,614,208.00	18.84
<b>TOTAL OPERATING INCOME</b>	<b>195,988.49</b>	<b>217,850.52</b>	<b>-21,862.03</b>	<b>3,106,658.67</b>	<b>2,614,208.00</b>	<b>18.84</b>
<b>OPERATING EXPENSE</b>						
Total Administration Expenses	136,365.20	112,159.92	24,205.28	1,366,715.08	1,345,923.00	1.54
Total Tenant Services	206.87	802.50	-595.63	1,924.77	9,630.00	-80.01
Total Utilities Expenses	39,391.47	12,317.50	27,073.97	157,449.15	147,810.00	6.52
Total Maintenance Expenses	-59,956.03	70,061.09	-130,017.12	898,305.75	840,730.00	6.85
General Expense	17,655.19	17,895.01	-239.82	213,049.94	214,741.00	-0.79
<b>TOTAL ROUTINE OPERATING EXPENSES</b>	<b>133,662.70</b>	<b>213,236.02</b>	<b>-79,573.32</b>	<b>2,637,444.69</b>	<b>2,558,834.00</b>	<b>3.07</b>
Total Non-Routine Expense	0.00	0.00	0.00	0.00	0.00	
Total Other Credit & Charges	0.00	0.00	0.00	0.00	0.00	
Total Surplus Adjustments	-88,208.36	0.00	-88,208.36	-88,208.36	0.00	
Total Prov. for Operating Reserve	0.00	-59,419.38	59,419.38	0.00	-713,033.00	-100.00
Total Capital Expenditures	0.00	0.00	0.00	0.00	0.00	
Total Vandalism Expenditures	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL OPERATING EXPENSES</b>	<b>45,454.34</b>	<b>153,816.64</b>	<b>-108,362.30</b>	<b>2,549,236.33</b>	<b>1,845,801.00</b>	<b>38.11</b>
<b>NET REVENUE/EXPENSE PROFIT/-LOSS</b>	<b>150,534.15</b>	<b>64,033.88</b>	<b>86,500.27</b>	<b>557,422.34</b>	<b>768,407.00</b>	<b>-27.46</b>
Total Depreciation Expense	-182,360.12	78,863.00	-261,223.12	663,132.88	946,356.00	-29.93
<b>NET REVENUE W/DEPRECIATION PROFIT/-LOSS</b>	<b>332,894.27</b>	<b>-14,829.12</b>	<b>347,723.39</b>	<b>-105,710.54</b>	<b>-177,949.00</b>	<b>-40.60</b>

**Knox County Housing Authority**  
**BOARD - HCV CASH FLOW STATEMENT**  
**March 31, 2020**

	Current Period	Period Budget	Variance	Current Year	Year Budget	Variance Percent
<b>HCV - OPERATING STATEMENT</b>						
<b>ADMIN OPERATING INCOME</b>						
Total Admin Operating Income	9,374.87	10,526.62	-1,151.75	126,193.77	126,319.00	-0.10
<b>TOTAL ADMIN OPERATING INCOME</b>	<b>9,374.87</b>	<b>10,526.62</b>	<b>-1,151.75</b>	<b>126,193.77</b>	<b>126,319.00</b>	<b>-0.10</b>
<b>OPERATING EXPENSES</b>						
Total Admin Expenses	10,920.48	9,104.13	1,816.35	96,667.68	109,250.00	-11.52
Total Fees Expenses	4,449.00	3,758.00	691.00	44,856.00	45,096.00	-0.53
Total General Expenses	1,255.91	733.75	522.16	9,533.76	8,805.00	8.28
<b>TOTAL OPERATING EXPENSES</b>	<b>16,625.39</b>	<b>13,595.88</b>	<b>3,029.51</b>	<b>151,057.44</b>	<b>163,151.00</b>	<b>-7.41</b>
Total Surplus Adjustments	0.00	0.00	0.00	0.00	0.00	
Total Provision for Reserve	0.00	0.00	0.00	0.00	0.00	
Total Capital Expenditures	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL EXPENSES</b>	<b>16,625.39</b>	<b>13,595.88</b>	<b>3,029.51</b>	<b>151,057.44</b>	<b>163,151.00</b>	<b>-7.41</b>
<b>NET REVENUE PROFIT/-LOSS</b>	<b>-7,250.52</b>	<b>-3,069.26</b>	<b>-4,181.26</b>	<b>-24,863.67</b>	<b>-36,832.00</b>	<b>-32.49</b>
Total Depreciation Expense	0.00	0.00	0.00	0.00	0.00	
<b>NET REVENUE w/Deprecitation PROFIT/-LOSS</b>	<b>-7,250.52</b>	<b>-3,069.26</b>	<b>-4,181.26</b>	<b>-24,863.67</b>	<b>-36,832.00</b>	<b>-32.49</b>

**HAP - OPERATING STATEMENT**

<b>HAP INCOME</b>						
Total Income	87,085.50	69,549.63	17,535.87	916,966.50	834,596.00	9.87
<b>TOTAL HAP INCOME</b>	<b>87,085.50</b>	<b>69,549.63</b>	<b>17,535.87</b>	<b>916,966.50</b>	<b>834,596.00</b>	<b>9.87</b>
<b>HAP EXPENSES</b>						
Total HAP Expenses	62,228.00	72,083.26	-9,855.26	879,315.00	865,000.00	1.65
Total General HAP Expenses	0.00	-41.63	41.63	-221.09	-500.00	-55.78
<b>TOTAL HAP EXPENSES</b>	<b>62,228.00</b>	<b>72,041.63</b>	<b>-9,813.63</b>	<b>879,093.91</b>	<b>864,500.00</b>	<b>1.69</b>
Total Prior Year Adj HAP	0.00	0.00	0.00	0.00	0.00	
<b>REMAINING HAP from RESERVE +/-LOSS</b>	<b>24,857.50</b>	<b>-2,492.00</b>	<b>27,349.50</b>	<b>37,872.59</b>	<b>-29,904.00</b>	<b>-226.65</b>

**Knox County Housing Authority**  
**BOARD - BRENTWOOD CASH FLOW STATEMENT**  
**March 31, 2020**

BRENTWOOD - OPERATING STATEMENT	Current Period	Period Budget	Variance	Current Year	Year Budget	Variance Percent
<b>OPERATING INCOME</b>						
Total Operating Income	33,661.38	32,642.64	1,018.74	399,887.70	391,713.00	2.09
<b>TOTAL OPERATING INCOME</b>	<b>33,661.38</b>	<b>32,642.64</b>	<b>1,018.74</b>	<b>399,887.70</b>	<b>391,713.00</b>	<b>2.09</b>
<b>OPERATING EXPENSE</b>						
Total Administration Expenses	5,473.78	4,730.89	742.89	49,575.08	56,772.00	-12.68
Total Fee Expenses	5,910.48	6,048.00	-137.52	69,448.14	72,576.00	-4.31
Total Utilities Expenses	5,079.32	2,128.37	2,950.95	27,876.85	25,540.00	9.15
Total Maintenance Expenses	-70,644.99	15,090.24	-85,735.23	114,056.01	181,082.00	-37.01
Total Taxes & Insurance Expense	4,807.37	3,193.75	1,613.62	37,267.87	38,325.00	-2.76
Total Financial Expenses	1,857.69	2,166.63	-308.94	22,180.80	26,000.00	-14.69
<b>TOTAL ROUTINE OPERATING EXPENSE</b>	<b>-47,516.35</b>	<b>33,357.88</b>	<b>-80,874.23</b>	<b>320,404.75</b>	<b>400,295.00</b>	<b>-19.96</b>
Total Amortization Expense	0.00	0.00	0.00	0.00	0.00	
Total Provision for Reserve	0.00	0.00	0.00	0.00	0.00	
Total Capital Expenditures	0.00	0.00	0.00	0.00	0.00	
Total Vandalism Expenditures	0.00	0.00	0.00	0.00	0.00	
Total Transfers In/Out	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL ALL EXPENSES BEFORE DEPRECIATION</b>	<b>-47,516.35</b>	<b>33,357.88</b>	<b>-80,874.23</b>	<b>320,404.75</b>	<b>400,295.00</b>	<b>-19.96</b>
<b>NET REVENUE PROFIT/-LOSS</b>						
	<b>81,177.73</b>	<b>-715.24</b>	<b>81,892.97</b>	<b>79,482.95</b>	<b>-8,582.00</b>	<b>-1,026.16</b>
<b>Total Depreciation Expense</b>						
	15,330.62	7,330.00	8,000.62	95,960.62	87,960.00	9.10
<b>NET REVENUE w/Depreciation PROFIT/-LOSS</b>	<b>65,847.11</b>	<b>-8,045.24</b>	<b>73,892.35</b>	<b>-16,477.67</b>	<b>-96,542.00</b>	<b>-82.93</b>

**Knox County Housing Authority**  
**BOARD - PRAIRIELAND CASH FLOW STATEMENT**  
**March 31, 2020**

PRAIRIELAND - OPERATING STATEMENT	Current Period	Period Budget	Variance	Current Year	Year Budget	Variance Percent
<b>OPERATING INCOME</b>						
Total Operating Income	28,874.45	28,318.62	555.83	342,737.38	339,823.00	0.86
<b>TOTAL OPERATING INCOME</b>	<b>28,874.45</b>	<b>28,318.62</b>	<b>555.83</b>	<b>342,737.38</b>	<b>339,823.00</b>	<b>0.86</b>
<b>OPERATING EXPENSE</b>						
Total Administration Expenses	5,281.15	4,517.61	763.54	55,646.91	54,210.00	2.65
Total Fee Expenses	5,253.76	5,460.00	-206.24	63,373.48	65,520.00	-3.28
Total Utilities Expenses	5,749.96	2,223.37	3,526.59	28,538.73	26,680.00	6.97
Total Maintenance Expenses	10,814.63	14,813.50	-3,998.87	101,579.07	177,762.00	-42.86
Total Taxes & Insurance Expense	3,934.24	2,983.26	950.98	33,808.37	35,800.00	-5.56
Total Financial Expenses	1,857.69	2,150.00	-292.31	24,088.00	25,800.00	-6.64
<b>TOTAL ROUTINE OPERATING EXPENSE</b>	<b>32,891.43</b>	<b>32,147.74</b>	<b>743.69</b>	<b>307,034.56</b>	<b>385,772.00</b>	<b>-20.41</b>
Total Amortization Expense	0.00	0.00	0.00	0.00	0.00	
Total Provision for Reserve	0.00	0.00	0.00	0.00	0.00	
Total Capital Expenditures	0.00	0.00	0.00	0.00	0.00	
Total Vandalism Expenditures	0.00	0.00	0.00	0.00	0.00	
Total Transfers In/Out	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL ALL EXPENSES BEFORE DEPRECIATION</b>	<b>32,891.43</b>	<b>32,147.74</b>	<b>743.69</b>	<b>307,034.56</b>	<b>385,772.00</b>	<b>-20.41</b>
<b>NET REVENUE PROFIT/-LOSS</b>						
	<b>-4,016.98</b>	<b>-3,829.12</b>	<b>-187.86</b>	<b>35,702.82</b>	<b>-45,949.00</b>	<b>-177.70</b>
<b>Total Depreciation Expense</b>						
	6,261.84	6,257.50	4.34	75,088.84	75,090.00	0.00
<b>NET REVENUE w/Depreciation PROFIT/-LOSS</b>	<b>-10,278.82</b>	<b>-10,086.62</b>	<b>-192.20</b>	<b>-39,386.02</b>	<b>-121,039.00</b>	<b>-67.46</b>

**Knox County Housing Authority**  
**BOARD - AHP CASH FLOW STATEMENT**  
**March 31, 2020**

BRENTWOOD & PRAIRIELAND COMBINED	Current Period	Period Budget	Variance	Current Year	Year Budget	Variance Percent
<b>OPERATING INCOME</b>						
Total Operating Income	62,535.83	60,961.26	1,574.57	742,625.08	731,536.00	1.52
<b>TOTAL OPERATING INCOME</b>	<b>62,535.83</b>	<b>60,961.26</b>	<b>1,574.57</b>	<b>742,625.08</b>	<b>731,536.00</b>	<b>1.52</b>
<b>OPERATING EXPENSE</b>						
Total Administration Expenses	10,754.93	9,248.50	1,506.43	105,221.99	110,982.00	-5.19
Total Fee Expenses	11,164.24	11,508.00	-343.76	132,821.62	138,096.00	-3.82
Total Utilities Expenses	10,829.28	4,351.74	6,477.54	56,415.58	52,220.00	8.03
Total Maintenance Expenses	-59,830.36	29,903.74	-89,734.10	215,635.08	358,844.00	-39.91
Total Taxes & Insurance Expense	8,741.61	6,177.01	2,564.60	71,076.24	74,125.00	-4.11
Total Financial Expenses	3,715.38	4,316.63	-601.25	46,268.80	51,800.00	-10.68
<b>TOTAL ROUTINE OPERATING EXPENSE</b>	<b>-14,624.92</b>	<b>65,505.62</b>	<b>-80,130.54</b>	<b>627,439.31</b>	<b>786,067.00</b>	<b>-20.18</b>
Total Amortization Expense	0.00	0.00	0.00	0.00	0.00	
Total Provision for Reserve	0.00	0.00	0.00	0.00	0.00	
Total Capital Expenditures	0.00	0.00	0.00	0.00	0.00	
Total Vandalism Expenditures	0.00	0.00	0.00	0.00	0.00	
Total Transfers In/Out	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL ALL EXPENSES BEFORE DEPRECIATION</b>	<b>-14,624.92</b>	<b>65,505.62</b>	<b>-80,130.54</b>	<b>627,439.31</b>	<b>786,067.00</b>	<b>-20.18</b>
<b>NET REVENUE PROFIT/-LOSS</b>						
	<b>77,160.75</b>	<b>-4,544.36</b>	<b>81,705.11</b>	<b>115,185.77</b>	<b>-54,531.00</b>	<b>-311.23</b>
<b>Total Depreciation Expense</b>						
	21,592.46	13,587.50	8,004.96	171,049.46	163,050.00	4.91
<b>NET REVENUE w/Depreciation PROFIT/-LOSS</b>	<b>55,568.29</b>	<b>-18,131.86</b>	<b>73,700.15</b>	<b>-55,863.69</b>	<b>-217,581.00</b>	<b>-74.33</b>



**Knox County Housing Authority**  
**CLAIMS REPORT - LOW RENT**  
 March, 2020

	Current Period	Last Year Same	Variance	Current Year
<b>AMP001 - MOON TOWERS</b>				
Salaries	21,951.48	35,430.93	-13,479.45	294,534.60
Employee W/H Payments	0.00	0.00	0.00	0.00
Management Fees	15,953.84	15,953.84	0.00	191,526.67
Administrative Expenses	6,059.92	3,967.12	2,092.80	24,064.28
Teneant Services	206.87	141.45	65.42	1,426.12
Utilities	25,548.13	25,015.04	533.09	97,414.27
Maintenance Supplies/Contracts	-12,693.20	-21,347.09	8,653.89	97,456.72
Mileage	0.00	0.00	0.00	0.00
General Expenses	7,790.14	3,732.02	4,058.12	81,374.85
Non-Routine Expense	0.00	0.00	0.00	0.00
<b>TOTAL MOON TOWERS CLAIMS</b>	<b>64,817.18</b>	<b>62,893.31</b>	<b>1,923.87</b>	<b>787,797.51</b>
<b>AMP002 - FAMILY</b>				
Salaries	52,097.48	65,198.53	-13,101.05	537,025.20
Employee W/H Payments	0.00	-2,574.62	2,574.62	0.00
Management Fees	17,191.51	16,809.15	382.36	204,576.15
Administrative Expenses	5,465.15	-10,604.44	16,069.59	39,034.28
Teneant Services	0.00	0.00	0.00	423.93
Utilities	6,534.19	7,767.72	-1,233.53	29,643.73
Maintenance Supplies/Contracts	-96,388.87	17,394.76	-113,783.63	139,368.85
Mileage	20.70	0.00	20.70	81.08
General Expenses	4,950.85	9,847.26	-4,896.41	82,283.18
Non-Routine Expenses	0.00	0.00	0.00	0.00
<b>TOTAL FAMILY CLAIMS</b>	<b>-10,128.99</b>	<b>103,838.36</b>	<b>-113,967.35</b>	<b>1,032,436.40</b>
<b>AMP003 - BLUEBELL</b>				
Salaries	6,012.69	13,653.53	-7,640.84	68,553.15
Employee W/H Payments	0.00	0.00	0.00	0.00
Management Fees	4,458.91	4,539.50	-80.59	54,715.77
Administrative Expenses	1,705.12	1,466.05	239.07	11,300.65
Teneant Services	0.00	0.00	0.00	74.72
Utilities	6,154.80	4,954.45	1,200.35	25,896.03
Maintenance Supplies/Contracts	-3,413.32	-17,292.65	13,879.33	42,634.04
Mileage	0.00	12.76	-12.76	-12.76
General Expenses	1,828.58	4,260.63	-2,432.05	33,174.76
Non-Routine Expenses	0.00	0.00	0.00	0.00
<b>TOTAL BLUEBELL CLAIMS</b>	<b>16,746.78</b>	<b>11,594.27</b>	<b>5,152.51</b>	<b>236,336.36</b>
<b>COCC</b>				
Salaries	45,783.13	49,200.28	-3,417.15	471,445.88
Employee W/H Payments	1,348.27	11,194.51	-9,846.24	2,049.46
Management Fees	0.00	0.00	0.00	0.00
Administrative Expenses	12,187.49	9,471.93	2,715.56	87,230.93
Teneant Services	0.00	0.00	0.00	0.00
Utilities	1,154.35	1,357.19	-202.84	4,495.12
Maintenance Supplies/Contracts	17.14	45.00	-27.86	1,185.34
Mileage	0.00	0.00	0.00	0.00
General Expenses	3,085.62	4,505.36	-1,419.74	16,217.15
Non-Routine Expenses	0.00	0.00	0.00	0.00
<b>TOTAL COCC CLAIMS</b>	<b>63,576.00</b>	<b>75,774.27</b>	<b>-12,198.27</b>	<b>582,623.88</b>
<b>COMBINED - AMP1, AMP2, AMP3, &amp; COCC</b>				
Salaries	125,844.78	163,483.27	-37,638.49	1,371,558.83
Employee W/H Payments	1,348.27	8,619.89	-7,271.62	2,049.46
Management Fees	37,604.26	37,302.49	301.77	450,818.59
Administrative Expenses	25,417.68	4,300.66	21,117.02	161,630.14
Teneant Services	206.87	141.45	65.42	1,924.77
Utilities	39,391.47	39,094.40	297.07	157,449.15
Maintenance Supplies	-112,478.25	-21,199.98	-91,278.27	280,644.95
Mileage	20.70	12.76	7.94	68.32
General Expenses	17,655.19	22,345.27	-4,690.08	213,049.94
Non-Routine Expenses	0.00	0.00	0.00	0.00
<b>TOTAL LOW RENT CLAIMS</b>	<b>135,010.97</b>	<b>254,100.21</b>	<b>-119,089.24</b>	<b>2,639,194.15</b>

**Knox County Housing Authority**  
**CLAIMS REPORT - AHP / HCV**  
*March, 2020*

	Current Period	Last Year Same Period	Variance
<b>BRENTWOOD</b>			
Salaries	11,024.21	13,609.72	-2,585.51
Employee W/H Payments	0.00	0.00	0.00
Management Fees	6,360.48	5,746.30	614.18
Administrative Expenses	1,061.42	3,718.59	-2,657.17
Utilities	5,079.32	4,873.13	206.19
Maintenance Supplies/Contracts	-77,706.84	-102,544.89	24,838.05
Tax & Insurance Expenses	4,807.37	1,498.96	3,308.41
Finacial Expenses	1,857.69	1,907.24	-49.55
<b>TOTAL BRENTWOOD CLAIMS</b>	<b>-47,516.35</b>	<b>-71,190.95</b>	<b>23,674.60</b>
<b>PRAIRIELAND</b>			
Salaries	11,023.97	13,403.29	-2,379.32
Employee W/H Payments	0.00	0.00	0.00
Management Fees	5,703.76	5,335.85	367.91
Administrative Expenses	868.82	3,772.44	-2,903.62
Utilities	5,749.96	4,780.04	969.92
Maintenance Supplies/Contracts	3,752.99	6,827.92	-3,074.93
Taxes & Insurance Expenses	3,934.24	1,261.79	2,672.45
Financial Expenses	1,857.69	0.00	1,857.69
<b>TOTAL PRAIRIELAND CLAIMS</b>	<b>32,891.43</b>	<b>35,381.33</b>	<b>-2,489.90</b>
<b>AHP - BRENTWOOD &amp; PRAIRIELAND</b>			
Salaries	22,048.18	27,013.01	-4,964.83
Employee W/H Payments	0.00	0.00	0.00
Management Fees	12,064.24	11,082.15	982.09
Administrative Expenses	1,930.24	7,491.03	-5,560.79
Utilities	10,829.28	9,653.17	1,176.11
Maintenance Supplies	-73,953.85	-95,716.97	21,763.12
Taxes & Insurance Expenses	8,741.61	2,760.75	5,980.86
Financial Expenses	3,715.38	1,907.24	1,808.14
<b>TOTAL AHP CLAIMS</b>	<b>-14,624.92</b>	<b>-35,809.62</b>	<b>21,184.70</b>
<b>HOUSING CHOICE VOUCHER - HCV</b>			
Salaries	9,254.83	8,649.07	605.76
Employee W/H Payments	0.00	0.00	0.00
Management Fees	4,449.00	3,705.00	744.00
Administrative Expenses	1,665.65	1,503.33	162.32
General Expense-Admin	1,255.91	2,746.09	-1,490.18
<b>Total HCV Expenses</b>	<b>16,625.39</b>	<b>16,603.49</b>	<b>21.90</b>
HAP Expenses	62,228.00	77,313.00	-15,085.00
General Expenses	0.00	2,040.15	-2,040.15
<b>Total HAP Expenses</b>	<b>62,228.00</b>	<b>79,353.15</b>	<b>-17,125.15</b>
<b>TOTAL HCV CLAIMS</b>	<b>78,853.39</b>	<b>95,956.64</b>	<b>-17,103.25</b>

**Knox County Housing Authority**  
**CLAIMS REPORT - GRANT PROGRAMS**  
*March, 2020*

	Current Period	Last Year Same	Current Year	Cumulative
<b>CFG 2019 - \$1,083,874</b>				
Admin / Operations	0.00	0.00	300,000.00	300,000.00
General CFP Activity	8,735.00	0.00	8,735.00	8,735.00
<b>TOTAL CFG 2019 CLAIMS</b>	<b>8,735.00</b>	<b>0.00</b>	<b>308,735.00</b>	<b>308,735.00</b>
<b>CFG 2018 - \$1,044,578</b>				
Admin. / Operations	0.00	0.00	0.00	0.00
General CFP Activity	95,726.25	85,439.79	851,409.93	1,044,578.00
<b>TOTAL CFG 2018 CLAIMS</b>	<b>95,726.25</b>	<b>85,439.79</b>	<b>851,409.93</b>	<b>1,044,578.00</b>
<b>CFG 2017 - \$673,386</b>				
Admin. / Operations	0.00	0.00	0.00	0.00
General CFP Activity	0.00	164,886.57	0.00	673,386.00
<b>TOTAL CFG 2017 CLAIMS</b>	<b>0.00</b>	<b>164,886.57</b>	<b>0.00</b>	<b>673,386.00</b>
<b>CFG 2016 - \$608,598</b>				
Admin. / Operations	0.00	0.00	0.00	0.00
Fees & Costs	0.00	0.00	0.00	14,000.00
Site Improvement	0.00	0.00	0.00	0.00
Dwelling Structure	0.00	0.00	0.00	594,598.00
Dwelling Equipment	0.00	0.00	0.00	0.00
Non-Dwelling Equipment	0.00	0.00	0.00	0.00
<b>TOTAL CFG 2016 CLAIMS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>608,598.00</b>
<b>TOTAL CFG GRANT(S) CLAIMS</b>	<b>104,461.25</b>	<b>250,326.36</b>	<b>1,160,144.93</b>	<b>2,635,297.00</b>

**Knox County Housing Authority**  
**CLAIMS REPORT TOTALS**  
*March, 2020*

	<b>Current Period</b>	<b>Last Year Same</b>	<b>Variance</b>	<b>Current Year</b>
<b>TOTALS</b>				
<hr/>				
<u>LOW RENT</u>				
AMP001 - MOON TOWERS	64,817.18	62,893.31	1,923.87	788,097.51
AMP002 - FAMILY	-10,128.99	103,838.36	-113,967.35	1,032,436.40
AMP003 - BLUEBELL	16,746.78	11,594.27	5,152.51	236,336.36
COCC	63,576.01	67,804.95	-4,228.94	582,685.34
<b>TOTAL LOW RENT</b>	<b>135,010.98</b>	<b>246,130.89</b>	<b>-111,119.91</b>	<b>2,639,555.61</b>
<u>A.H.P.</u>				
BRENTWOOD	-47,516.35	-71,190.95	23,674.60	320,404.75
PRAIRIELAND	32,891.43	35,381.33	-2,489.90	307,034.56
<b>TOTAL A.H.P.</b>	<b>-14,624.92</b>	<b>-35,809.62</b>	<b>21,184.70</b>	<b>627,439.31</b>
<u>HOUSING CHOICE VOUCHER - HCV</u>				
HCV (Administrative Only)	16,625.39	16,603.49	21.90	151,057.44
<b>TOTAL HCV</b>	<b>16,625.39</b>	<b>16,603.49</b>	<b>21.90</b>	<b>151,057.44</b>
<u>GRANTS</u>				
CAPITAL FUND GRANT 2019	8,735.00	0.00	8,735.00	308,735.00
CAPITAL FUND GRANT 2018	95,726.25	85,439.79	10,286.46	851,409.93
CAPITAL FUND GRANT 2017	0.00	164,886.57	-164,886.57	0.00
CAPITAL FUND GRANT 2016	0.00	0.00	0.00	0.00
<b>TOTAL GRANTS</b>	<b>104,461.25</b>	<b>250,326.36</b>	<b>-145,865.11</b>	<b>1,160,144.93</b>
<hr/>				
<b>TOTAL CLAIMS FOR MONTH</b>	<b>241,472.70</b>	<b>477,251.12</b>	<b>-235,778.42</b>	<b>4,578,197.29</b>

Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - COCC**  
*March, 2020*

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
<b>REVENUE</b>							
pum	15.00	15.00	0.00	180.00	180.00	180.00	0.00
<b>FEE REVENUE</b>							
<b>Management Fees</b>							
10-1-000-000-3810.000 Management Fee Inc	-42,383.50	-42,907.00	523.50	-514,884.00	-507,062.75	-514,884.00	-1.52
10-1-000-000-3810.010 Mgmt Fees CFP	0.00	0.00	0.00	0.00	-100,000.00	0.00	
Total Management Fees	-42,383.50	-42,907.00	523.50	-514,884.00	-607,062.75	-514,884.00	17.90
<b>Asset Management Fees</b>							
10-1-000-000-3820.000 Asset Mgmt Fee Inc	-4,240.00	-4,180.00	-60.00	-50,160.00	-50,400.00	-50,160.00	0.48
Total Asset Management Fees	-4,240.00	-4,180.00	-60.00	-50,160.00	-50,400.00	-50,160.00	0.48
<b>Book Keeping Fees</b>							
10-1-000-000-3830.000 Bookkeeping Fee Inc	-5,694.00	-5,627.00	-67.00	-67,524.00	-69,233.46	-67,524.00	2.53
Total Book Keeping Fees	-5,694.00	-5,627.00	-67.00	-67,524.00	-69,233.46	-67,524.00	2.53
<b>Other Fees</b>							
10-1-000-000-3840.000 Other Fees Inc	0.00	0.00	0.00	0.00	0.00	0.00	
Total Other Fees	0.00	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL FEE REVENUE</b>	<b>-52,317.50</b>	<b>-52,714.00</b>	<b>396.50</b>	<b>-632,568.00</b>	<b>-726,696.21</b>	<b>-632,568.00</b>	<b>14.88</b>
<b>OTHER REVENUE</b>							
<b>Other Grants &amp; Investment Income</b>							
10-1-000-000-3404.000 Revenue-other gov grants	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-000-3610.000 Interest Income	-623.96	0.00	-623.96	0.00	-12,751.77	0.00	
10-1-000-000-3610.010 Interest - Restricted	0.00	-8.37	8.37	-100.00	0.00	-100.00	-100.00
Total Other Grants & Investment Income	-623.96	-8.37	-615.59	-100.00	-12,751.77	-100.00	12,651.77
<b>Other Revenue</b>							
10-1-000-000-3690.000 Other Income	0.00	0.00	0.00	0.00	-43,363.00	0.00	
10-1-000-000-3690.010 Other Income-Training	0.00	-27.63	27.63	-332.00	0.00	-332.00	-100.00
10-1-000-000-3850.000 Inspection(s) Income	0.00	0.00	0.00	0.00	-48.00	0.00	
10-1-000-000-3850.005 Income from Other Amps	-1,898.40	0.00	-1,898.40	0.00	-19,604.80	0.00	
10-1-000-000-3850.120 Other Misc Inc	0.00	0.00	0.00	0.00	0.00	0.00	
Total Other Revenue	-1,898.40	-27.63	-1,870.77	-332.00	-63,015.80	-332.00	18,880.66
<b>TOTAL OTHER REVENUE</b>	<b>-2,522.36</b>	<b>-36.00</b>	<b>-2,486.36</b>	<b>-432.00</b>	<b>-75,767.57</b>	<b>-432.00</b>	<b>17,438.79</b>
<b>TOTAL REVENUE</b>	<b>-54,839.86</b>	<b>-52,750.00</b>	<b>-2,089.86</b>	<b>-633,000.00</b>	<b>-802,463.78</b>	<b>-633,000.00</b>	<b>26.77</b>
<b>EXPENSES</b>							
<b>ADMINISTRATIVE</b>							
<b>Administrative Salaries</b>							
10-1-000-000-4110.000 Admin Salaries	33,977.02	25,666.63	8,310.39	308,000.00	353,559.91	308,000.00	14.79
10-1-000-000-4110.001 Salaries Comp Absences	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-000-4110.200 Admin - Other Amps	0.00	0.00	0.00	0.00	0.00	0.00	
Total Administrative Salaries	33,977.02	25,666.63	8,310.39	308,000.00	353,559.91	308,000.00	14.79
<b>Administrative Benefits</b>							
10-1-000-000-4110.500 Emp Benefit - Admin	11,256.25	8,750.00	2,506.25	105,000.00	111,040.50	105,000.00	5.75
10-1-000-000-4110.501 Wellness Benefit-Admin	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-000-4110.502 Benefit - Comp Absence	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-000-4110.550 Benefit - Life Ins.	494.18	0.00	494.18	0.00	5,972.82	0.00	
Total Administrative Benefits	11,750.43	8,750.00	3,000.43	105,000.00	117,013.32	105,000.00	11.44
<b>Fee Expenses</b>							

Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - COCC**  
*March, 2020*

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
10-1-000-000-4171.000 Audit Fee	1,200.00	229.13	970.87	2,750.00	2,400.00	2,750.00	-12.73
Total Fee Expenses	1,200.00	229.13	970.87	2,750.00	2,400.00	2,750.00	-12.73
<b>Advertising &amp; Marketing</b>							
10-1-000-000-4190.650 Advertising	0.00	62.50	-62.50	750.00	565.34	750.00	-24.62
Total Advertising & Marketing	0.00	62.50	-62.50	750.00	565.34	750.00	-24.62
<b>Office Expense</b>							
10-1-000-000-4140.000 Training - Staff	719.96	1,666.63	-946.67	20,000.00	10,726.47	20,000.00	-46.37
10-1-000-000-4180.000 Telephone	440.37	416.63	23.74	5,000.00	6,157.90	5,000.00	23.16
10-1-000-000-4190.100 Postage	545.82	125.00	420.82	1,500.00	1,188.83	1,500.00	-20.74
10-1-000-000-4190.200 Office Supplies	50.27	125.00	-74.73	1,500.00	816.80	1,500.00	-45.55
10-1-000-000-4190.300 Paper Supplies	83.06	83.37	-0.31	1,000.00	823.16	1,000.00	-17.68
10-1-000-000-4190.400 Printing/printers	0.00	0.00	0.00	0.00	371.85	0.00	
10-1-000-000-4190.401 Printing Supplies	0.00	166.63	-166.63	2,000.00	2,319.95	2,000.00	16.00
10-1-000-000-4190.500 Printer/Copier Supp-Cont	371.96	0.00	371.96	0.00	2,282.93	0.00	
10-1-000-000-4190.550 Computers	191.12	416.63	-225.51	5,000.00	4,139.03	5,000.00	-17.22
10-1-000-000-4190.600 Publications	0.00	41.63	-41.63	500.00	219.00	500.00	-56.20
10-1-000-000-4190.700 Member Dues/Fees	194.45	833.37	-638.92	10,000.00	7,201.45	10,000.00	-27.99
10-1-000-000-4190.800 Internet Services	156.87	250.00	-93.13	3,000.00	1,981.15	3,000.00	-33.96
10-1-000-000-4190.850 IT Support	0.00	416.63	-416.63	5,000.00	3,294.18	5,000.00	-34.12
Total Office Expense	2,753.88	4,541.52	-1,787.64	54,500.00	41,522.70	54,500.00	-23.81
<b>Legal Expense</b>							
10-1-000-000-4130.000 Legal Expense	1,600.00	833.37	766.63	10,000.00	9,100.00	10,000.00	-9.00
10-1-000-000-4190.900 Court Costs	0.00	0.00	0.00	0.00	0.00	0.00	
Total Legal Expense	1,600.00	833.37	766.63	10,000.00	9,100.00	10,000.00	-9.00
<b>Travel Expense</b>							
10-1-000-000-4150.000 Travel - Staff	1,331.46	333.37	998.09	4,000.00	431.79	4,000.00	-89.21
10-1-000-000-4150.010 Travel - Commissioners	887.64	250.00	637.64	3,000.00	4,173.74	3,000.00	39.12
10-1-000-000-4150.100 Mileage - Admin	0.00	41.63	-41.63	500.00	454.72	500.00	-9.06
Total Travel Expense	2,219.10	625.00	1,594.10	7,500.00	5,060.25	7,500.00	-32.53
<b>Other Expense</b>							
10-1-000-000-4140.010 Training-Commissioners	2,870.32	583.37	2,286.95	7,000.00	12,022.52	7,000.00	71.75
10-1-000-000-4160.000 Consulting Services	1,301.00	1,250.00	51.00	15,000.00	14,857.93	15,000.00	-0.95
10-1-000-000-4160.500 Translating/Interp Serv.	0.00	25.00	-25.00	300.00	0.00	300.00	-100.00
10-1-000-000-4170.000 Accounting Fee	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-000-4190.000 Other Sundry	232.49	83.37	149.12	1,000.00	1,497.19	1,000.00	49.72
10-1-000-000-4190.950 Background Verification	10.70	41.63	-30.93	500.00	205.00	500.00	-59.00
Total Other Expense	4,414.51	1,983.37	2,431.14	23,800.00	28,582.64	23,800.00	20.10
<b>TOTAL OPERATING EXPENSE - Admin</b>	<b>57,914.94</b>	<b>42,691.52</b>	<b>15,223.42</b>	<b>512,300.00</b>	<b>557,804.16</b>	<b>512,300.00</b>	<b>8.88</b>

**UTILITIES EXPENSE**

<b>Utilities Expense</b>							
10-1-000-000-4310.000 Water	41.82	25.00	16.82	300.00	248.43	300.00	-17.19
10-1-000-000-4315.000 Sewer	16.47	12.50	3.97	150.00	85.84	150.00	-42.77
10-1-000-000-4320.000 Electric	559.74	229.13	330.61	2,750.00	2,490.96	2,750.00	-9.42
10-1-000-000-4330.000 Gas	536.32	200.00	336.32	2,400.00	1,669.89	2,400.00	-30.42
10-1-000-000-4340.000 Fuel	0.00	0.00	0.00	0.00	0.00	0.00	
Total Utilites Expense	1,154.35	466.63	687.72	5,600.00	4,495.12	5,600.00	-19.73
<b>TOTAL UTILITIES EXPENSE</b>	<b>1,154.35</b>	<b>466.63</b>	<b>687.72</b>	<b>5,600.00</b>	<b>4,495.12</b>	<b>5,600.00</b>	<b>-19.73</b>

**MAINTENANCE & OPERATIONS EXPENSE**

Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - COCC**  
*March, 2020*

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
<b>Maintenance - Labor &amp; OT</b>							
10-1-000-000-4410.200 Maint - Amps	55.68	0.00	55.68	0.00	872.65	0.00	
Total Maintenance - Labor & OT	55.68	0.00	55.68	0.00	872.65	0.00	
<b>Benefit Contributions - Maintenance</b>							
10-1-000-000-4410.500 Emp Benefit - Maint	0.00	0.00	0.00	0.00	0.00	0.00	
Total Benefit Contributions - Maint.	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Maintenance - Materials/Supplies</b>							
10-1-000-000-4420.010 Garbage&Trash Supp	0.00	20.87	-20.87	250.00	0.00	250.00	-100.00
10-1-000-000-4420.020 Htg & Cooling	0.00	20.87	-20.87	250.00	0.00	250.00	-100.00
10-1-000-000-4420.050 Landscape/Grounds Sup	0.00	20.87	-20.87	250.00	0.00	250.00	-100.00
10-1-000-000-4420.060 Maint - Supplies-BB	0.00	20.87	-20.87	250.00	0.00	250.00	-100.00
10-1-000-000-4420.070 Electrical Supplies	0.00	20.87	-20.87	250.00	0.00	250.00	-100.00
10-1-000-000-4420.080 COCC-Elect supp	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-000-4420.100 Janitorial Supplies	0.00	25.00	-25.00	300.00	453.10	300.00	51.03
10-1-000-000-4420.110 Routine Maint. Supply	1.84	25.00	-23.16	300.00	15.69	300.00	-94.77
10-1-000-000-4420.120 Other Misc Supply	0.00	8.37	-8.37	100.00	0.00	100.00	-100.00
10-1-000-000-4420.125 Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-000-4420.126 Vehicle Supplies	15.30	41.63	-26.33	500.00	136.59	500.00	-72.68
Total Maintenance - Materials/Supplies	17.14	204.35	-187.21	2,450.00	605.38	2,450.00	-75.29
<b>Maintenance - Contracts</b>							
10-1-000-000-4430.000 Maint-Contracts-Gen	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-000-4430.010 Garbage & Trash Cont	0.00	29.13	-29.13	350.00	225.00	350.00	-35.71
10-1-000-000-4430.020 Heating&Cooling Cont	0.00	41.63	-41.63	500.00	0.00	500.00	-100.00
10-1-000-000-4430.030 Snow Removal Cont	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-000-4430.050 Landscape & Grds Cont	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-000-4430.060 Unit Turnaround Cont	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-000-4430.070 Electrical Contract	0.00	41.63	-41.63	500.00	0.00	500.00	-100.00
10-1-000-000-4430.080 Plumbing Contracts	0.00	20.87	-20.87	250.00	0.00	250.00	-100.00
10-1-000-000-4430.090 Extermination Cont	0.00	33.37	-33.37	400.00	350.96	400.00	-12.26
10-1-000-000-4430.100 Janitorial Contracts	0.00	8.37	-8.37	100.00	0.00	100.00	-100.00
10-1-000-000-4430.110 Routine Maint Cont	0.00	20.87	-20.87	250.00	0.00	250.00	-100.00
10-1-000-000-4430.120 Other Misc Maint Cont	0.00	20.87	-20.87	250.00	0.00	250.00	-100.00
10-1-000-000-4430.126 Vehicle Maint Cont	0.00	20.87	-20.87	250.00	4.00	250.00	-98.40
10-1-000-000-4430.200 Copiers	0.00	41.63	-41.63	500.00	0.00	500.00	-100.00
10-1-000-000-4431.000 Trash Removal	0.00	0.00	0.00	0.00	0.00	0.00	
Total Maintenance - Contracts	0.00	279.24	-279.24	3,350.00	579.96	3,350.00	-82.69
<b>TOTAL MAINTENANCE EXPENSES</b>	<b>72.82</b>	<b>483.59</b>	<b>-410.77</b>	<b>5,800.00</b>	<b>2,057.99</b>	<b>5,800.00</b>	<b>-64.52</b>
<b><u>INSURANCE PREMIUMS EXPENSE</u></b>							
<b>Insurance Expense</b>							
10-1-000-000-4510.010 Property Insurance	82.92	78.00	4.92	936.00	939.79	936.00	0.40
10-1-000-000-4510.015 Equipment Insurance	10.40	10.25	0.15	123.00	122.23	123.00	-0.63
10-1-000-000-4510.020 Liability Insurance	39.04	35.38	3.66	425.00	429.54	425.00	1.07
10-1-000-000-4510.025 PE & PO Insurance	278.50	237.88	40.62	2,855.00	2,961.76	2,855.00	3.74
10-1-000-000-4510.030 Work Comp Insurance	1,967.83	930.87	1,036.96	11,170.00	11,007.82	11,170.00	-1.45
10-1-000-000-4510.035 Auto Insurance	41.93	52.25	-10.32	627.00	91.01	627.00	-85.48
10-1-000-000-4510.040 Other Insurance	0.00	0.00	0.00	0.00	0.00	0.00	
Total Insurance Expense	2,420.62	1,344.63	1,075.99	16,136.00	15,552.15	16,136.00	-3.62
<b>TOTAL INSURANCE PREMIUMS EXPENSE</b>	<b>2,420.62</b>	<b>1,344.63</b>	<b>1,075.99</b>	<b>16,136.00</b>	<b>15,552.15</b>	<b>16,136.00</b>	<b>-3.62</b>

Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - COCC**  
*March, 2020*

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
<b><u>TOTAL PROTECTIVE SERVICES EXPENSE</u></b>							
<b>Protective Services - Contract</b>							
10-1-000-000-4480.000 Protect Service	0.00	0.00	0.00	0.00	0.00	0.00	
Total Protective Services - Contract	0.00	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL PROTECTIVE SERVICES EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b><u>GENERAL EXPENSES</u></b>							
<b>General Expenses</b>							
10-1-000-000-4530.000 Term Leave Pay	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-000-4590.000 Other General	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-000-4595.000 Compensated Absences	665.00	0.00	665.00	0.00	665.00	0.00	
Total General Expenses	665.00	0.00	665.00	0.00	665.00	0.00	
<b>TOTAL OTHER GENERAL EXPENSES</b>	<b>665.00</b>	<b>0.00</b>	<b>665.00</b>	<b>0.00</b>	<b>665.00</b>	<b>0.00</b>	
<b><u>INTEREST EXP &amp; AMORTIZATION COST</u></b>							
<b>Interest Expense</b>							
10-1-000-000-5230.100 Int on DSF Invest	0.00	0.00	0.00	0.00	0.00	0.00	
Total Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL INTEREST EXP &amp; AMORT COST</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL OPERATING EXPENSE</b>	<b>62,227.73</b>	<b>44,986.37</b>	<b>17,241.36</b>	<b>539,836.00</b>	<b>580,574.42</b>	<b>539,836.00</b>	<b>7.55</b>
<b>NET REVENUE/EXPENSE (GAIN/-LOSS)</b>	<b>7,387.87</b>	<b>-7,763.63</b>	<b>15,151.50</b>	<b>-93,164.00</b>	<b>-221,889.36</b>	<b>-93,164.00</b>	<b>138.17</b>
<b><u>MISCELLANEOUS EXPENSE</u></b>							
<b>Extraordinary &amp; Casualty Expense</b>							
10-1-000-000-4610.010 Extraordinary Labor	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-000-4610.020 Extraordinary Materials	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-000-4610.030 Extraordinary Contract	0.00	0.00	0.00	0.00	0.00	0.00	
Total Extraordinary Expense	0.00	0.00	0.00	0.00	0.00	0.00	
Total Casualty Expense	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Depreciation Expense</b>							
10-1-000-000-4800.000 Depreciation Exp COCC	-78.46	53.00	-131.46	636.00	504.54	636.00	-20.67
Total Depreciation Expense	-78.46	53.00	-131.46	636.00	504.54	636.00	-20.67
<b>TOTAL MISCELLANEOUS EXPENSES</b>	<b>-78.46</b>	<b>53.00</b>	<b>-131.46</b>	<b>636.00</b>	<b>504.54</b>	<b>636.00</b>	<b>-20.67</b>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>							
<b>Operating Transfers In/Out</b>							
10-1-000-000-6010.000 Prior Yr Adj-ARR	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-000-6020.000 Prior Yr Adj-NARR	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-000-7010.000 Prov Oper Reserve	0.00	7,730.37	-7,730.37	92,764.00	0.00	92,764.00	-100.00
10-1-000-000-9111.000 Operating Xfers - In	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-000-9111.100 Operating Xfers - Out	0.00	0.00	0.00	0.00	0.00	0.00	
Total Operating Transfers In/Out	0.00	7,730.37	-7,730.37	92,764.00	0.00	92,764.00	-100.00
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>0.00</b>	<b>7,730.37</b>	<b>-7,730.37</b>	<b>92,764.00</b>	<b>0.00</b>	<b>92,764.00</b>	<b>-100.00</b>
<b>EXCESS REVENUE/EXPENSE GAIN/-LOSS</b>	<b>7,309.41</b>	<b>19.74</b>	<b>7,289.67</b>	<b>236.00</b>	<b>-221,384.82</b>	<b>236.00</b>	<b>-93,907.13</b>



Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - AMP 1, Moon Towers**  
**March, 2020**

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
<b>REVENUE</b>							
pum	177.00	177.00	0.00	2,124.00	2,124.00	2,124.00	0.00
<b>TENANT REVENUE</b>							
<b>Tenant Rent Revenue</b>							
10-1-000-001-3110.000 Dwelling Rent	-32,033.00	-32,916.63	883.63	-395,000.00	-406,761.00	-395,000.00	2.98
10-1-000-001-3111.000 Utility Allowance	0.00	0.00	0.00	0.00	0.00	0.00	
Total Tenant Rent Revenue	-32,033.00	-32,916.63	883.63	-395,000.00	-406,761.00	-395,000.00	2.98
<b>Tenant Revenue - Other</b>							
10-1-000-001-3120.000 Excess Utilities	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-3130.000 Cable TV Income	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-3190.000 Nondwell Rent	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-3190.100 Beauty Shop Rent	0.00	-150.00	150.00	-1,800.00	-1,650.00	-1,800.00	-8.33
10-1-000-001-3690.000 Other Income	0.00	0.00	0.00	0.00	-1,258.96	0.00	
10-1-000-001-3690.100 Late Fees	-350.00	-250.00	-100.00	-3,000.00	-3,775.00	-3,000.00	25.83
10-1-000-001-3690.120 Violation Fees	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-3690.130 Court Cost Fees	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-3690.140 Returned Check Charge	0.00	-4.13	4.13	-50.00	-75.00	-50.00	50.00
10-1-000-001-3690.150 Laundry Income	0.00	-916.63	916.63	-11,000.00	-4,918.75	-11,000.00	-55.28
10-1-000-001-3690.160 Vending Machines Inc.	-147.14	-133.37	-13.77	-1,600.00	-1,868.10	-1,600.00	16.76
10-1-000-001-3690.180 Labor	-395.00	-416.63	21.63	-5,000.00	-2,858.83	-5,000.00	-42.82
10-1-000-001-3690.200 Materials	-17.50	-83.37	65.87	-1,000.00	-519.69	-1,000.00	-48.03
10-1-000-001-3690.300 T.S. Income - Grants	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-3690.500 Resid.Council Activ	0.00	0.00	0.00	0.00	0.00	0.00	
Total Tenant Revenue Other	-909.64	-1,954.13	1,044.49	-23,450.00	-16,924.33	-23,450.00	-27.83
<b>TOTAL TENANT REVENUE</b>	<b>-32,942.64</b>	<b>-34,870.76</b>	<b>1,928.12</b>	<b>-418,450.00</b>	<b>-423,685.33</b>	<b>-418,450.00</b>	<b>1.25</b>
<b>OTHER REVENUE</b>							
<b>HUD PH Operating Subsidy</b>							
10-1-000-001-8020.000 Oper Sub - Curr Yr	-21,332.00	-29,961.38	8,629.38	-359,537.00	-400,806.00	-359,537.00	11.48
Total HUD PH Operating Subsidy	-21,332.00	-29,961.38	8,629.38	-359,537.00	-400,806.00	-359,537.00	11.48
<b>Other Grants &amp; Investment Income</b>							
10-1-000-001-3404.000 Revenue-other gov grants	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-3610.000 Interest Income	-451.59	-416.63	-34.96	-5,000.00	-10,268.95	-5,000.00	105.38
Total Other Grants & Investment Income	-451.59	-416.63	-34.96	-5,000.00	-10,268.95	-5,000.00	105.38
<b>Other Revenue</b>							
10-1-000-001-3850.005 Income from Other Amps	-399.78	-541.63	141.85	-6,500.00	-10,595.08	-6,500.00	63.00
10-1-000-001-3850.010 Garbage & Trash Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-3850.020 Heat & Cooling Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-3850.030 Snow Removal Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-3850.050 Landscape & Grds Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-3850.070 Electrical Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-3850.080 Plumbing Maint Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-3850.100 Janitorial Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-3850.110 Routine Maint Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-3850.120 Other Mis Cont Inc.	0.00	0.00	0.00	0.00	0.00	0.00	
Total Other Revenue	-399.78	-541.63	141.85	-6,500.00	-10,595.08	-6,500.00	63.00
<b>TOTAL OTHER REVENUE</b>	<b>-22,183.37</b>	<b>-30,919.64</b>	<b>8,736.27</b>	<b>-371,037.00</b>	<b>-421,670.03</b>	<b>-371,037.00</b>	<b>13.65</b>
<b>TOTAL REVENUE</b>	<b>-55,126.01</b>	<b>-65,790.40</b>	<b>10,664.39</b>	<b>-789,487.00</b>	<b>-845,355.36</b>	<b>-789,487.00</b>	<b>7.08</b>
<b>EXPENSES</b>							



Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - AMP 1, Moon Towers**  
*March, 2020*

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
10-1-000-001-4170.000 Accounting Fee	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4190.000 Other Sundry	0.00	0.00	0.00	0.00	54.98	0.00	
10-1-000-001-4190.950 Background Verification	127.40	62.50	64.90	750.00	862.95	750.00	15.06
Total Other Expense	1,702.40	120.87	1,581.53	1,450.00	2,535.93	1,450.00	74.89
<b>TOTAL ADMINISTRATIVE EXPENSE</b>	<b>31,991.79</b>	<b>25,910.11</b>	<b>6,081.68</b>	<b>310,920.00</b>	<b>320,711.23</b>	<b>310,920.00</b>	<b>3.15</b>
<b>TENANT SERVICES</b>							
<b>Tenant Services - Salaries &amp; Benefits</b>							
10-1-000-001-4210.000 Ten Services-Salary	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4210.500 Emp Benefit-TenSer	0.00	0.00	0.00	0.00	0.00	0.00	
Total Ten. Ser. - Salaries & Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Tenant Services - Other</b>							
10-1-000-001-4220.000 Ten Ser-Incentives	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4220.050 Ten Ser-Cable/TV Exp	153.88	0.00	153.88	0.00	818.56	0.00	
10-1-000-001-4220.100 Ten Ser-Supplies	0.00	0.00	0.00	0.00	-6.52	0.00	
10-1-000-001-4220.110 Ten Ser-Recreation	52.99	16.63	36.36	200.00	614.08	200.00	207.04
10-1-000-001-4220.120 Ten Ser-Education	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4220.130 Ten Ser-Phone	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4220.140 Ten Ser-Transportation	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4220.155 National Night Out	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4220.160 TenSer-Printing&Postage	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4220.161 Ten Serv-advertizing	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4220.171 Summer Prog Functions	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4220.172 Summer Prog Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4220.175 Garden Program Expense	0.00	25.00	-25.00	300.00	0.00	300.00	-100.00
10-1-000-001-4220.181 Winter Prog Functions	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4220.182 Winter Prog Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4220.192 GED Prog Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4220.200 Emergency Shelter	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4230.000 ChildCareContract	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4230.174 Summer Prog Contracts	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4230.184 Winter Prog Contracts	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4230.194 GED Contracts	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4590.100 Cable TV Expense	0.00	0.00	0.00	0.00	0.00	0.00	
Total Tenant Services - Other	206.87	41.63	165.24	500.00	1,426.12	500.00	185.22
<b>TOTAL TENANT SERVICES EXPENSE</b>	<b>206.87</b>	<b>41.63</b>	<b>165.24</b>	<b>500.00</b>	<b>1,426.12</b>	<b>500.00</b>	<b>185.22</b>
<b>MAINTENANCE &amp; OPERATIONS EXPENSE</b>							
<b>Maintenance - Labor &amp; OT</b>							
10-1-000-001-4410.000 Maintenance - Labor	8,765.84	11,393.75	-2,627.91	136,725.00	137,429.94	136,725.00	0.52
10-1-000-001-4410.001 Salaries Comp Absences	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4410.100 Maint Labor - OT	0.00	266.63	-266.63	3,200.00	2,528.54	3,200.00	-20.98
10-1-000-001-4410.200 Maint - Other Amps	70.36	0.00	70.36	0.00	759.78	0.00	
Total Maintenance - Labor & OT	8,836.20	11,660.38	-2,824.18	139,925.00	140,718.26	139,925.00	0.57
<b>Benefit Contributions - Maintenance</b>							
10-1-000-001-4410.500 Emp Benefit-Maint	3,137.25	4,254.13	-1,116.88	51,050.00	48,696.06	51,050.00	-4.61
10-1-000-001-4410.501 Wellness Benefit - Maint	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4410.502 Benefits Comp Absences	0.00	0.00	0.00	0.00	0.00	0.00	
Total Benefit Contributions - Maint.	3,137.25	4,254.13	-1,116.88	51,050.00	48,696.06	51,050.00	-4.61
<b>Maintenance - Materials/Supplies</b>							
10-1-000-001-4420.010 Garbage&Trash Supp	0.00	41.63	-41.63	500.00	0.00	500.00	-100.00
10-1-000-001-4420.020 Heating&Cooling Supp	0.00	333.37	-333.37	4,000.00	2,362.24	4,000.00	-40.94

Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - AMP 1, Moon Towers**  
**March, 2020**

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
10-1-000-001-4420.030 Snow Removal Supplies	0.00	25.00	-25.00	300.00	954.39	300.00	218.13
10-1-000-001-4420.031 Gas for Snow Removal	0.00	4.13	-4.13	50.00	0.00	50.00	-100.00
10-1-000-001-4420.050 Landscape/Grounds Sup	0.00	62.50	-62.50	750.00	1,092.45	750.00	45.66
10-1-000-001-4420.051 Gasoline for Mowing	0.00	33.37	-33.37	400.00	201.49	400.00	-49.63
10-1-000-001-4420.070 Electrical Supplies	189.42	166.63	22.79	2,000.00	861.82	2,000.00	-56.91
10-1-000-001-4420.080 Plumbing Supplies	428.79	166.63	262.16	2,000.00	1,446.22	2,000.00	-27.69
10-1-000-001-4420.090 Extermination Supplies	0.00	125.00	-125.00	1,500.00	1,135.00	1,500.00	-24.33
10-1-000-001-4420.100 Janitorial Supplies	274.64	375.00	-100.36	4,500.00	4,084.42	4,500.00	-9.24
10-1-000-001-4420.110 Routine Maint. Supplies	1,504.15	1,000.00	504.15	12,000.00	12,362.60	12,000.00	3.02
10-1-000-001-4420.120 Other Misc Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4420.121 Laundry Equip Suppllies	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4420.125 Mileage	0.00	41.63	-41.63	500.00	0.00	500.00	-100.00
10-1-000-001-4420.126 Vehicle Supplies	0.00	29.13	-29.13	350.00	859.94	350.00	145.70
10-1-000-001-4420.130 Securitiy Supplies	0.00	291.63	-291.63	3,500.00	300.00	3,500.00	-91.43
Total Maintenance - Materials/Supplies	2,397.00	2,695.65	-298.65	32,350.00	25,660.57	32,350.00	-20.68
<b>Maintenance - Contracts</b>							
10-1-000-001-4430.010 Garbage & Trash Con	594.40	416.63	177.77	5,000.00	4,581.38	5,000.00	-8.37
10-1-000-001-4430.020 Heating & Cooling Cont	0.00	0.00	0.00	0.00	1,598.19	0.00	
10-1-000-001-4430.030 Snow Removal Contracts	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4430.040 Elevator Maintenance	0.00	1,166.63	-1,166.63	14,000.00	17,659.65	14,000.00	26.14
10-1-000-001-4430.050 Landscape & Grds Cont	0.00	66.63	-66.63	800.00	980.00	800.00	22.50
10-1-000-001-4430.060 Unit Turnaround Con	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4430.070 Electrical Contracts	0.00	16.63	-16.63	200.00	228.30	200.00	14.15
10-1-000-001-4430.080 Plumbing Contracts	-17,230.10	375.00	-17,605.10	4,500.00	2,781.57	4,500.00	-38.19
10-1-000-001-4430.090 Extermination Contracts	700.00	1,000.00	-300.00	12,000.00	16,095.36	12,000.00	34.13
10-1-000-001-4430.100 Janitorial Contracts	0.00	0.00	0.00	0.00	375.00	0.00	
10-1-000-001-4430.110 Routine Mainten Cont	10,050.00	541.63	9,508.37	6,500.00	12,079.82	6,500.00	85.84
10-1-000-001-4430.120 Other Misc Cont Cost	150.00	125.00	25.00	1,500.00	1,204.16	1,500.00	-19.72
10-1-000-001-4430.121 Laundry Equip Contract	0.00	83.37	-83.37	1,000.00	155.00	1,000.00	-84.50
10-1-000-001-4430.126 Vehicle Maint Cont	0.00	41.63	-41.63	500.00	2,227.30	500.00	345.46
Total Maintenance - Contracts	-5,735.70	3,833.15	-9,568.85	46,000.00	59,965.73	46,000.00	30.36
<b>TOTAL MAINTENANCE EXPENSES</b>	<b>8,634.75</b>	<b>22,443.31</b>	<b>-13,808.56</b>	<b>269,325.00</b>	<b>275,040.62</b>	<b>269,325.00</b>	<b>2.12</b>
<b>UTILITIES EXPENSE</b>							
<b>Utilities Expense</b>							
10-1-000-001-4310.000 Water	2,138.70	1,000.00	1,138.70	12,000.00	14,289.34	12,000.00	19.08
10-1-000-001-4315.000 Sewer	3,136.22	1,166.63	1,969.59	14,000.00	17,164.72	14,000.00	22.61
10-1-000-001-4320.000 Electric	4,711.54	2,000.00	2,711.54	24,000.00	23,164.89	24,000.00	-3.48
10-1-000-001-4330.000 Gas	15,561.67	3,750.00	11,811.67	45,000.00	42,767.11	45,000.00	-4.96
10-1-000-001-4330.010 Refuse	0.00	0.00	0.00	0.00	28.21	0.00	
Total Utilities Expense	25,548.13	7,916.63	17,631.50	95,000.00	97,414.27	95,000.00	2.54
<b>TOTAL UTILITIES EXPENSE</b>	<b>25,548.13</b>	<b>7,916.63</b>	<b>17,631.50</b>	<b>95,000.00</b>	<b>97,414.27</b>	<b>95,000.00</b>	<b>2.54</b>
<b>TOTAL PROTECTIVE SERVICES EXPENSE</b>							
<b>Protective Services - Contract</b>							
10-1-000-001-4480.000 Police Contract	434.63	208.37	226.26	2,500.00	2,491.69	2,500.00	-0.33
10-1-000-001-4480.100 ADT Contract	194.46	41.63	152.83	500.00	742.36	500.00	48.47
10-1-000-001-4480.500 Security Contract	-9,983.59	208.37	-10,191.96	2,500.00	8,896.37	2,500.00	255.85
Total Protective Services - Contract	-9,354.50	458.37	-9,812.87	5,500.00	12,130.42	5,500.00	120.55
<b>TOTAL PROTECTIVE SERVICES EXPENSE</b>	<b>-9,354.50</b>	<b>458.37</b>	<b>-9,812.87</b>	<b>5,500.00</b>	<b>12,130.42</b>	<b>5,500.00</b>	<b>120.55</b>
<b>INSURANCE PREMIUMS EXPENSE</b>							
<b>Insurance Expenses</b>							

Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - AMP 1, Moon Towers**  
**March, 2020**

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
10-1-000-001-4510.000 Insurance	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4510.010 Property	2,819.31	1,933.37	885.94	23,200.00	25,594.81	23,200.00	10.32
10-1-000-001-4510.015 Equipment Insurance	123.95	127.13	-3.18	1,526.00	1,506.91	1,526.00	-1.25
10-1-000-001-4510.020 Liability Insurance	349.86	441.63	-91.77	5,300.00	5,178.02	5,300.00	-2.30
10-1-000-001-4510.025 PE & PO Insurance	199.00	237.88	-38.88	2,855.00	2,723.23	2,855.00	-4.62
10-1-000-001-4510.030 Work Comp Insurance	1,239.25	645.88	593.37	7,751.00	8,378.39	7,751.00	8.09
10-1-000-001-4510.035 Auto Insurance	41.93	52.25	-10.32	627.00	596.01	627.00	-4.94
10-1-000-001-4510.040 Other Insurance	0.00	0.00	0.00	0.00	0.00	0.00	
Total Insurance Expenses	4,773.30	3,438.14	1,335.16	41,259.00	43,977.37	41,259.00	6.59
<b>TOTAL INSURANCE PREMIUMS EXPENSE</b>	<b>4,773.30</b>	<b>3,438.14</b>	<b>1,335.16</b>	<b>41,259.00</b>	<b>43,977.37</b>	<b>41,259.00</b>	<b>6.59</b>
<b><u>GENERAL EXPENSES</u></b>							
<b>General Expenses</b>							
10-1-000-001-4530.000 Term Leave Pay	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4590.000 Other General	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4595.000 Compensated Absences	1,811.36	0.00	1,811.36	0.00	1,811.36	0.00	
Total General Expenses	1,811.36	0.00	1,811.36	0.00	1,811.36	0.00	
<b>Payment In Lieu Of Taxes - PILOT Tax</b>							
10-1-000-001-4520.000 Pay in lieu of Tax	1,331.11	2,500.00	-1,168.89	30,000.00	31,617.30	30,000.00	5.39
Total Payment In Lieu Of Taxes - PILOT	1,331.11	2,500.00	-1,168.89	30,000.00	31,617.30	30,000.00	5.39
<b>Bad Debt Write-Offs - Tenant Rents</b>							
10-1-000-001-4570.000 Collection Losses	-125.63	0.00	-125.63	0.00	3,968.82	0.00	
Total Bad Debt Write-Offs - Tenant Rents	-125.63	0.00	-125.63	0.00	3,968.82	0.00	
<b>TOTAL OTHER GENERAL EXPENSES</b>	<b>3,016.84</b>	<b>2,500.00</b>	<b>516.84</b>	<b>30,000.00</b>	<b>37,397.48</b>	<b>30,000.00</b>	<b>24.66</b>
<b><u>INTEREST EXP &amp; AMORTIZATION COST</u></b>							
<b>Interest Expense</b>							
10-1-000-001-5230.100 Int on DSF Invest	0.00	0.00	0.00	0.00	0.00	0.00	
Total Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL INTEREST EXP &amp; AMORT COST</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL OPERATING EXPENSE</b>	<b>64,817.18</b>	<b>62,708.19</b>	<b>2,108.99</b>	<b>752,504.00</b>	<b>788,097.51</b>	<b>752,504.00</b>	<b>4.73</b>
<b>NET (REVENUE)/EXPENSE</b>	<b>9,691.17</b>	<b>-3,082.21</b>	<b>12,773.38</b>	<b>-36,983.00</b>	<b>-57,257.85</b>	<b>-36,983.00</b>	<b>54.82</b>
<b><u>MISCELLANEOUS EXPENSE</u></b>							
<b>Extraordinary Expense</b>							
10-1-000-001-4610.010 Extraordinary Labor	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4610.020 Extraordinary Materials	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4610.030 Extraordinary Contract	0.00	0.00	0.00	0.00	0.00	0.00	
Total Extraordinary Expense	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Casualty Losses - Non-capitalized</b>							
10-1-000-001-4620.010 Casualty Labor	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4620.020 Casualty Materials	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4620.030 Casualty Contract Costs	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-4620.040 Insur Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	
Total Casualty Losses - Non-capitalized	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Depreciation Expense</b>							
10-1-000-001-4800.000 Depreciation Exp MT	-149,078.07	29,300.00	-178,378.07	351,600.00	173,221.93	351,600.00	-50.73
Total Depreciation Expense	-149,078.07	29,300.00	-178,378.07	351,600.00	173,221.93	351,600.00	-50.73
<b>TOTAL MISCELLANEOUS EXPENSES</b>	<b>-149,078.07</b>	<b>29,300.00</b>	<b>-178,378.07</b>	<b>351,600.00</b>	<b>173,221.93</b>	<b>351,600.00</b>	<b>-50.73</b>

Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - AMP 1, Moon Towers**  
*March, 2020*

	<u>Monthly Amt</u>	<u>Monthly Budget</u>	<u>Variance</u>	<u>YTD Budget</u>	<u>Current YTD</u>	<u>Budget</u>	<u>Variance %</u>
<b>TOTAL EXPENSES</b>	<b>-139,386.90</b>	<b>26,217.79</b>	<b>-165,604.69</b>	<b>314,617.00</b>	<b>115,964.08</b>	<b>314,617.00</b>	<b>-63.14</b>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>							
<b>Prior Period Adjustment</b>							
10-1-000-001-6010.000 Prior Yr Adj-ARR	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-6020.000 Prior Yr Adj-NARR	0.00	0.00	0.00	0.00	0.00	0.00	
Total Prior Period Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Operating Transfers In/Out</b>							
10-1-000-001-7010.000 Prov Oper Reserve	0.00	-26,218.12	26,218.12	-314,617.00	0.00	-314,617.00	-100.00
10-1-000-001-9111.000 Operating Xfers - In	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-001-9111.100 Operating Xfers - Out	0.00	0.00	0.00	0.00	0.00	0.00	
Total Operating Transfers In/Out	0.00	-26,218.12	26,218.12	-314,617.00	0.00	-314,617.00	-100.00
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>0.00</b>	<b>-26,218.12</b>	<b>26,218.12</b>	<b>-314,617.00</b>	<b>0.00</b>	<b>-314,617.00</b>	<b>-100.00</b>
<b>EXCESS (REVENUE)/EXPENSE</b>	<b>-139,386.90</b>	<b>-0.33</b>	<b>-139,386.57</b>	<b>0.00</b>	<b>115,964.08</b>	<b>0.00</b>	

Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - AMP 2, Family Sites**  
**March, 2020**

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
<b>REVENUE</b>							
pum	196.00	190.00	0.00	2,280.00	2,304.00	2,280.00	0.00
<b>TENANT REVENUE</b>							
<b>Tenant Rent Revenue</b>							
10-1-000-002-3110.000 Dwelling Rent	-20,666.00	-15,000.00	-5,666.00	-180,000.00	-210,929.74	-180,000.00	17.18
10-1-000-002-3111.000 Utility Allowance	0.00	0.00	0.00	0.00	0.00	0.00	
Total Tenant Rent Revenue	-20,666.00	-15,000.00	-5,666.00	-180,000.00	-210,929.74	-180,000.00	17.18
<b>Tenant Revenue - Other</b>							
10-1-000-002-3190.000 Nondwell Rent	0.00	-25.00	25.00	-300.00	0.00	-300.00	-100.00
10-1-000-002-3690.000 Other Income	-702.29	0.00	-702.29	0.00	-3,535.40	0.00	
10-1-000-002-3690.100 Late Fees	-700.00	-583.37	-116.63	-7,000.00	-11,675.00	-7,000.00	66.79
10-1-000-002-3690.120 Violation Fees	-20.00	-583.37	563.37	-7,000.00	-1,795.00	-7,000.00	-74.36
10-1-000-002-3690.130 Court Cost Fees	0.00	-18.75	18.75	-225.00	0.00	-225.00	-100.00
10-1-000-002-3690.140 Returned Check Charge	0.00	-6.25	6.25	-75.00	-75.00	-75.00	0.00
10-1-000-002-3690.180 Labor	-1,517.50	-1,166.63	-350.87	-14,000.00	-16,350.25	-14,000.00	16.79
10-1-000-002-3690.200 Materials	-2,013.10	-833.37	-1,179.73	-10,000.00	-8,666.25	-10,000.00	-13.34
10-1-000-002-3690.300 T.S. Income - Grants	0.00	0.00	0.00	0.00	0.00	0.00	
Total Tenant Revenue Other	-4,952.89	-3,216.74	-1,736.15	-38,600.00	-42,096.90	-38,600.00	9.06
<b>TOTAL TENANT REVENUE</b>	<b>-25,618.89</b>	<b>-18,216.74</b>	<b>-7,402.15</b>	<b>-218,600.00</b>	<b>-253,026.64</b>	<b>-218,600.00</b>	<b>15.75</b>
<b>OTHER REVENUE</b>							
<b>HUD PH Operating Subsidy</b>							
10-1-000-002-8020.000 Oper Sub - Curr Yr	-41,052.00	-57,658.50	16,606.50	-691,902.00	-757,887.00	-691,902.00	9.54
Total HUD PH Operating Subsidy	-41,052.00	-57,658.50	16,606.50	-691,902.00	-757,887.00	-691,902.00	9.54
<b>Other Grants &amp; Investment Income</b>							
10-1-000-002-3404.000 Revenue-other gov grants	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-3404.010 Other Inc - Operations	0.00	0.00	0.00	0.00	-125,000.00	0.00	
10-1-000-002-3610.000 Interest Income	-304.10	0.00	-304.10	0.00	-6,808.48	0.00	
Total Other Grants & Investment Income	-304.10	0.00	-304.10	0.00	-131,808.48	0.00	
<b>Other Revenue</b>							
10-1-000-002-3195.000 Day Care Income	-125.00	-125.00	0.00	-1,500.00	-1,375.00	-1,500.00	-8.33
10-1-000-002-3850.005 Income from Other Amps	-70.36	0.00	-70.36	0.00	-1,021.56	0.00	
10-1-000-002-3850.010 Garbage & Trash Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-3850.020 Heating & Cooling Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-3850.030 Snow Removal Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-3850.040 Elevator Main Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-3850.050 Landscape&Grds Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-3850.060 Unit Turnaround Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-3850.070 Electrical Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-3850.080 Plumbing Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-3850.100 Janitorial Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-3850.110 Routine Main Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-3850.120 Other Misc Inc	0.00	0.00	0.00	0.00	0.00	0.00	
Total Other Revenue	-195.36	-125.00	-70.36	-1,500.00	-2,396.56	-1,500.00	59.77
<b>TOTAL OTHER REVENUE</b>	<b>-41,551.46</b>	<b>-57,783.50</b>	<b>16,232.04</b>	<b>-693,402.00</b>	<b>-892,092.04</b>	<b>-693,402.00</b>	<b>28.65</b>
<b>TOTAL REVENUE</b>	<b>-67,170.35</b>	<b>-76,000.24</b>	<b>8,829.89</b>	<b>-912,002.00</b>	<b>-1,145,118.68</b>	<b>-912,002.00</b>	<b>25.56</b>







Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - AMP 2, Family Sites**  
**March, 2020**

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
10-1-000-002-4410.100 Maint Labor - OT	414.60	583.37	-168.77	7,000.00	4,168.39	7,000.00	-40.45
10-1-000-002-4410.200 Maint - Other Amps	0.00	0.00	0.00	0.00	13,595.07	0.00	
10-1-000-002-4410.300 Maintenance - Seasonal	-12,976.74	400.00	-13,376.74	4,800.00	5,819.78	4,800.00	21.25
Total Maintenance - Labor & OT	25,788.60	24,900.00	888.60	298,800.00	280,535.37	298,800.00	-6.11
<b>Benefit Contributions - Maintenance</b>							
10-1-000-002-4410.500 Emp Benefit - Maint	12,589.12	10,045.87	2,543.25	120,550.00	97,825.17	120,550.00	-18.85
10-1-000-002-4410.501 Wellness Benefit - Maint	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-4410.502 Benefits Comp Absences	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-4410.503 Emp Benefit - Seasonal	-2,185.60	54.13	-2,239.73	650.00	649.64	650.00	-0.06
Total Benefit Contributions - Maint.	10,403.52	10,100.00	303.52	121,200.00	98,474.81	121,200.00	-18.75
<b>Maintenance - Materials/Supplies</b>							
10-1-000-002-4420.010 Garbage&Trash Supp	0.00	0.00	0.00	0.00	198.44	0.00	
10-1-000-002-4420.020 Heating&Cooling Supp	840.79	0.00	840.79	0.00	4,425.02	0.00	
10-1-000-002-4420.030 Snow Removal Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-4420.031 Gas for Snow Removal	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-4420.040 Roofing Contract	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-4420.050 Landscape/Grounds Sup	0.00	83.37	-83.37	1,000.00	1,278.48	1,000.00	27.85
10-1-000-002-4420.051 Gasoline for mowing	0.00	62.50	-62.50	750.00	1,899.53	750.00	153.27
10-1-000-002-4420.070 Electrical Supplies	276.91	166.63	110.28	2,000.00	5,953.93	2,000.00	197.70
10-1-000-002-4420.080 Plumbing Supplies	1,337.79	208.37	1,129.42	2,500.00	7,293.01	2,500.00	191.72
10-1-000-002-4420.090 Extermination Supplies	0.00	33.37	-33.37	400.00	1,237.38	400.00	209.35
10-1-000-002-4420.100 Janitorial Supplies	372.40	83.37	289.03	1,000.00	2,800.09	1,000.00	180.01
10-1-000-002-4420.110 Routine Maint. Supplies	-5,260.02	1,083.37	-6,343.39	13,000.00	22,177.07	13,000.00	70.59
10-1-000-002-4420.120 Other Misc. Supplies	32.60	6.63	25.97	80.00	110.64	80.00	38.30
10-1-000-002-4420.125 Mileage	20.70	12.50	8.20	150.00	81.08	150.00	-45.95
10-1-000-002-4420.126 Vehicle Supplies	940.60	283.37	657.23	3,400.00	4,369.95	3,400.00	28.53
10-1-000-002-4420.130 Security Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
Total Maintenance - Materials/Supplies	-1,438.23	2,023.48	-3,461.71	24,280.00	51,824.62	24,280.00	113.45
<b>Maintenance - Contracts</b>							
10-1-000-002-4430.010 Garbage&Trash Cont	1,298.35	158.37	1,139.98	1,900.00	4,970.45	1,900.00	161.60
10-1-000-002-4430.020 Heating&Cooling Cont	1,694.38	20.87	1,673.51	250.00	12,822.40	250.00	5,028.96
10-1-000-002-4430.030 Snow Removal Contracts	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-4430.050 Landscape & Grds Cont	-15,029.00	458.37	-15,487.37	5,500.00	3,647.20	5,500.00	-33.69
10-1-000-002-4430.060 Unit Turnaround Cont	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-4430.070 Electrical Contracts	0.00	50.00	-50.00	600.00	38.15	600.00	-93.64
10-1-000-002-4430.080 Plumbing Contracts	765.00	125.00	640.00	1,500.00	25,035.32	1,500.00	1,569.02
10-1-000-002-4430.090 Extermination Contracts	1,619.80	500.00	1,119.80	6,000.00	10,179.20	6,000.00	69.65
10-1-000-002-4430.100 Reg Contracts	0.00	0.00	0.00	0.00	2,400.00	0.00	
10-1-000-002-4430.110 Routine Maint Contr	-44,353.64	233.37	-44,587.01	2,800.00	11,416.01	2,800.00	307.71
10-1-000-002-4430.120 Other Misc Cont Cost	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-4430.126 Vehicle Maint Cont	-41,359.46	0.00	-41,359.46	0.00	1,422.11	0.00	
10-1-000-002-4431.000 Trash Removal	0.00	0.00	0.00	0.00	0.00	0.00	
Total Maintenance - Contracts	-95,364.57	1,545.98	-96,910.55	18,550.00	71,930.84	18,550.00	287.77
<b>TOTAL MAINTENANCE EXPENSES</b>	<b>-60,610.68</b>	<b>38,569.46</b>	<b>-99,180.14</b>	<b>462,830.00</b>	<b>502,765.64</b>	<b>462,830.00</b>	<b>8.63</b>
<b>UTILITIES EXPENSE</b>							
<b>Utilities Expense</b>							
10-1-000-002-4310.000 Water	904.86	75.87	828.99	910.00	2,670.14	910.00	193.42
10-1-000-002-4315.000 Sewer	73.56	16.63	56.93	200.00	376.10	200.00	88.05
10-1-000-002-4320.000 Electric	2,120.19	916.63	1,203.56	11,000.00	14,090.66	11,000.00	28.10

Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - AMP 2, Family Sites**  
**March, 2020**

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
10-1-000-002-4330.000 Gas	3,276.28	666.63	2,609.65	8,000.00	11,298.91	8,000.00	41.24
10-1-000-002-4330.010 Refuse	159.30	33.37	125.93	400.00	1,207.92	400.00	201.98
Total Utilities Expense	6,534.19	1,709.13	4,825.06	20,510.00	29,643.73	20,510.00	44.53
<b>TOTAL UTILITIES EXPENSE</b>	<b>6,534.19</b>	<b>1,709.13</b>	<b>4,825.06</b>	<b>20,510.00</b>	<b>29,643.73</b>	<b>20,510.00</b>	<b>44.53</b>
<b><u>TOTAL PROTECTIVE SERVICES EXPENSE</u></b>							
<b>Protective Services - Contract</b>							
10-1-000-002-4480.000 Police Contract	434.63	108.37	326.26	1,300.00	2,491.72	1,300.00	91.67
10-1-000-002-4480.100 ADT Contract	0.00	91.63	-91.63	1,100.00	1,952.28	1,100.00	77.48
10-1-000-002-4480.500 Security Contract	0.00	258.37	-258.37	3,100.00	11,250.47	3,100.00	262.92
Total Protective Services - Contract	434.63	458.37	-23.74	5,500.00	15,694.47	5,500.00	185.35
<b>TOTAL PROTECTIVE SERVICES EXPENSE</b>	<b>434.63</b>	<b>458.37</b>	<b>-23.74</b>	<b>5,500.00</b>	<b>15,694.47</b>	<b>5,500.00</b>	<b>185.35</b>
<b><u>INSURANCE PREMIUMS EXPENSE</u></b>							
<b>Insurance Expenses</b>							
10-1-000-002-4510.000 Insurance	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-4510.010 Property Ins	2,819.31	2,760.38	58.93	33,125.00	32,919.46	33,125.00	-0.62
10-1-000-002-4510.015 Equipment Insurance	135.54	129.13	6.41	1,550.00	1,548.76	1,550.00	-0.08
10-1-000-002-4510.020 Liability Ins	502.43	445.87	56.56	5,350.00	5,435.00	5,350.00	1.59
10-1-000-002-4510.025 PE & PO Insurance	397.76	395.87	1.89	4,750.00	4,735.56	4,750.00	-0.30
10-1-000-002-4510.030 Work Comp Insurance	2,859.66	1,275.00	1,584.66	15,300.00	16,721.67	15,300.00	9.29
10-1-000-002-4510.035 Auto Insurance	209.63	318.75	-109.12	3,825.00	3,493.19	3,825.00	-8.67
10-1-000-002-4510.040 Other Insurance	0.00	0.00	0.00	0.00	0.00	0.00	
Total Insurance Expenses	6,924.33	5,325.00	1,599.33	63,900.00	64,853.64	63,900.00	1.49
<b>TOTAL INSURANCE PREMIUMS EXPENSE</b>	<b>6,924.33</b>	<b>5,325.00</b>	<b>1,599.33</b>	<b>63,900.00</b>	<b>64,853.64</b>	<b>63,900.00</b>	<b>1.49</b>
<b><u>GENERAL EXPENSES</u></b>							
<b>General Expenses</b>							
10-1-000-002-4530.000 Term Leave Pay	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-4590.000 Other General	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-4595.000 Compensated Absences	-2,392.46	0.00	-2,392.46	0.00	-2,392.46	0.00	
Total General Expenses	-2,392.46	0.00	-2,392.46	0.00	-2,392.46	0.00	
<b>Payment In Lieu Of Taxes - PILOT Tax</b>							
10-1-000-002-4520.000 Pay in lieu of Tax	1,630.04	1,992.62	-362.58	23,911.00	18,345.46	23,911.00	-23.28
Total Payment In Lieu Of Taxes - PILOT	1,630.04	1,992.62	-362.58	23,911.00	18,345.46	23,911.00	-23.28
<b>Bad Debt Write-Offs - Tenant Rents</b>							
10-1-000-002-4570.000 Collection Losses	-1,211.06	0.00	-1,211.06	0.00	1,476.54	0.00	
Total Bad Debt Write-Offs - Tenant Rents	-1,211.06	0.00	-1,211.06	0.00	1,476.54	0.00	
<b>TOTAL OTHER GENERAL EXPENSES</b>	<b>-1,973.48</b>	<b>1,992.62</b>	<b>-3,966.10</b>	<b>23,911.00</b>	<b>17,429.54</b>	<b>23,911.00</b>	<b>-27.11</b>
<b><u>INTEREST EXP &amp; AMORTIZATION COST</u></b>							
<b>Interest Expense</b>							
Total Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL INTEREST EXP &amp; AMORT COST</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL OPERATING EXPENSE</b>	<b>-10,128.99</b>	<b>81,431.98</b>	<b>-91,560.97</b>	<b>977,182.00</b>	<b>1,032,436.40</b>	<b>977,182.00</b>	<b>5.65</b>

Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - AMP 2, Family Sites**  
**March, 2020**

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
<b>NET (REVENUE)/EXPENSE</b>	<b>-77,299.34</b>	<b>5,431.74</b>	<b>-82,731.08</b>	<b>65,180.00</b>	<b>-112,682.28</b>	<b>65,180.00</b>	<b>-272.88</b>
<b><u>MISCELLANEOUS EXPENSE</u></b>							
<b>Extraordinary Expense</b>							
10-1-000-002-4610.010 Extraordinary Labor	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-4610.020 Extraordinary Materials	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-4610.030 Extraordinary Contract	0.00	0.00	0.00	0.00	0.00	0.00	
Total Extraordinary Expense	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Casualty Losses - Non-capitalized</b>							
10-1-000-002-4620.010 Casualty Labor	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-4620.020 Casualty Materials	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-4620.030 Casualty Contract Costs	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-4620.040 Insur Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	
Total Casualty Losses - Non-capitalized	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Depreciation Expense</b>							
10-1-000-002-4800.000 Depreciation Exp Fam	-10,153.96	35,500.00	-45,653.96	426,000.00	358,346.04	426,000.00	-15.88
Total Depreciation Expense	-10,153.96	35,500.00	-45,653.96	426,000.00	358,346.04	426,000.00	-15.88
<b>TOTAL MISCELLANEOUS EXPENSES</b>	<b>-10,153.96</b>	<b>35,500.00</b>	<b>-45,653.96</b>	<b>426,000.00</b>	<b>358,346.04</b>	<b>426,000.00</b>	<b>-15.88</b>
<b>TOTAL EXPENSES</b>	<b>-87,453.30</b>	<b>40,931.74</b>	<b>-128,385.04</b>	<b>491,180.00</b>	<b>245,663.76</b>	<b>491,180.00</b>	<b>-49.98</b>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>							
<b>Prior Period Adjustment</b>							
10-1-000-002-6010.000 Prior Yr Adj-ARR	-88,208.36	0.00	-88,208.36	0.00	-88,208.36	0.00	
10-1-000-002-6020.000 Prior Yr Adj-NARR	0.00	0.00	0.00	0.00	0.00	0.00	
Total Prior Period Adjustment	-88,208.36	0.00	-88,208.36	0.00	-88,208.36	0.00	
<b>Operating Transfers In/Out</b>							
10-1-000-002-7010.000 Prov Oper Reserve	0.00	-40,931.63	40,931.63	-491,180.00	0.00	-491,180.00	-100.00
10-1-000-002-9111.000 Operating Xfers - In	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-002-9111.100 Operating Xfers - Out	0.00	0.00	0.00	0.00	0.00	0.00	
Total Operating Transfers In/Out	0.00	-40,931.63	40,931.63	-491,180.00	0.00	-491,180.00	-100.00
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-88,208.36</b>	<b>-40,931.63</b>	<b>-47,276.73</b>	<b>-491,180.00</b>	<b>-88,208.36</b>	<b>-491,180.00</b>	<b>-82.04</b>
<b>EXCESS (REVENUE)/EXPENSE</b>	<b>-175,661.66</b>	<b>0.11</b>	<b>-175,661.77</b>	<b>0.00</b>	<b>157,455.40</b>	<b>0.00</b>	

Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - AMP 3, Bluebell**  
**March, 2020**

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
<b>REVENUE</b>							
pum	51.00	51.00	0.00	612.00	612.00	612.00	0.00
<b>TENANT REVENUE</b>							
<b>Tenant Rent Revenue</b>							
10-1-000-006-3110.000 Dwelling Rent	-14,309.00	-14,166.63	-142.37	-170,000.00	-176,196.00	-170,000.00	3.64
10-1-000-006-3111.000 Utility Allowance	0.00	0.00	0.00	0.00	0.00	0.00	
Total Tenant Rent Revenue	-14,309.00	-14,166.63	-142.37	-170,000.00	-176,196.00	-170,000.00	3.64
<b>Tenant Revenue - Other</b>							
10-1-000-006-3120.000 Excess Utilities	0.00	-6.25	6.25	-75.00	-75.00	-75.00	0.00
10-1-000-006-3190.000 Nondwell Rent	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-3690.000 Other Income	0.00	-20.87	20.87	-250.00	-840.50	-250.00	236.20
10-1-000-006-3690.100 Late Fees	-25.00	-16.63	-8.37	-200.00	-300.00	-200.00	50.00
10-1-000-006-3690.120 Violation Fees	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-3690.140 Returned Check Charge	0.00	-6.25	6.25	-75.00	-25.00	-75.00	-66.67
10-1-000-006-3690.150 Laundry Income	-1,438.25	-541.63	-896.62	-6,500.00	-3,423.02	-6,500.00	-47.34
10-1-000-006-3690.160 Vending Machine Inc	-34.79	-20.87	-13.92	-250.00	-180.04	-250.00	-27.98
10-1-000-006-3690.180 Labor	-3.50	-50.00	46.50	-600.00	-409.00	-600.00	-31.83
10-1-000-006-3690.200 Materials	-5.71	-16.63	10.92	-200.00	-80.96	-200.00	-59.52
Total Tenant Revenue Other	-1,507.25	-679.13	-828.12	-8,150.00	-5,333.52	-8,150.00	-34.56
<b>TOTAL TENANT REVENUE</b>	<b>-15,816.25</b>	<b>-14,845.76</b>	<b>-970.49</b>	<b>-178,150.00</b>	<b>-181,529.52</b>	<b>-178,150.00</b>	<b>1.90</b>
<b>OTHER REVENUE</b>							
<b>HUD/Other Grants &amp; Investment Income</b>							
10-1-000-006-3404.000 Revenue-other gov grants	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-3404.010 Other Inc - Operations	0.00	0.00	0.00	0.00	-75,000.00	0.00	
10-1-000-006-3610.000 Interest Income	-149.02	-125.00	-24.02	-1,500.00	-2,294.89	-1,500.00	52.99
10-1-000-006-8020.000 Oper Sub - Curr Yr	-2,887.00	-4,054.88	1,167.88	-48,659.00	-54,022.00	-48,659.00	11.02
Total HUD/Other Grants & Invest Income	-3,036.02	-4,179.88	1,143.86	-50,159.00	-131,316.89	-50,159.00	161.80
<b>Other Revenue</b>							
10-1-000-006-3850.000 Inspection(s) Income	0.00	-20.87	20.87	-250.00	0.00	-250.00	-100.00
10-1-000-006-3850.005 Income from Other Amps	0.00	-83.37	83.37	-1,000.00	-874.44	-1,000.00	-12.56
10-1-000-006-3850.010 Garbage&Trash Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-3850.020 Htg & Cooling Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-3850.030 Snow Removal Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-3850.040 Elevator Maint Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-3850.050 Landscape&Grds Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-3850.060 Unit Turnaround Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-3850.070 Electric Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-3850.080 Plumbing Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-3850.090 Exterminator Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-3850.100 Janitorial Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-3850.110 Routine Main. Inc	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-3850.120 Other Misc Inc	0.00	0.00	0.00	0.00	0.00	0.00	
Total Other Revenue	0.00	-104.24	104.24	-1,250.00	-874.44	-1,250.00	-30.04
<b>TOTAL OTHER REVENUE</b>	<b>-3,036.02</b>	<b>-4,284.12</b>	<b>1,248.10</b>	<b>-51,409.00</b>	<b>-132,191.33</b>	<b>-51,409.00</b>	<b>157.14</b>
<b>TOTAL REVENUE</b>	<b>-18,852.27</b>	<b>-19,129.88</b>	<b>277.61</b>	<b>-229,559.00</b>	<b>-313,720.85</b>	<b>-229,559.00</b>	<b>36.66</b>

**EXPENSES**



Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - AMP 3, Bluebell**  
*March, 2020*

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
10-1-000-006-4190.000 Other Sundry	0.00	0.00	0.00	0.00	48.94	0.00	
10-1-000-006-4190.950 Background Verification	10.70	12.50	-1.80	150.00	137.46	150.00	-8.36
Total Other Expense	535.70	12.50	523.20	150.00	711.40	150.00	374.27
<b>TOTAL OPERATING EXPENSE - Admin</b>	<b>7,896.45</b>	<b>10,920.89</b>	<b>-3,024.44</b>	<b>131,052.00</b>	<b>86,574.24</b>	<b>131,052.00</b>	<b>-33.94</b>
<b><u>TENANT SERVICES</u></b>							
<b>Tenant Services - Other</b>							
10-1-000-006-4220.100 Ten Ser-Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-4220.110 Ten Ser-Recreation	0.00	20.87	-20.87	250.00	74.72	250.00	-70.11
Total Tenant Services - Other	0.00	20.87	-20.87	250.00	74.72	250.00	-70.11
<b>TOTAL TENANT SERVICES EXPENSE</b>	<b>0.00</b>	<b>20.87</b>	<b>-20.87</b>	<b>250.00</b>	<b>74.72</b>	<b>250.00</b>	<b>-70.11</b>
<b><u>MAINTENANCE &amp; OPERATIONS EXPENSE</u></b>							
<b>Maintenance - Labor &amp; OT</b>							
10-1-000-006-4410.000 Maintenance - Labor	3,468.00	3,006.25	461.75	36,075.00	36,565.22	36,075.00	1.36
10-1-000-006-4410.001 Salary Comp Absences	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-4410.100 Maint Labor - OT	0.00	77.12	-77.12	925.00	499.29	925.00	-46.02
10-1-000-006-4410.200 Maint - Other Amps	0.00	0.00	0.00	0.00	2,360.72	0.00	
Total Maintenance - Labor & OT	3,468.00	3,083.37	384.63	37,000.00	39,425.23	37,000.00	6.55
<b>Benefit Contributions - Maintenance</b>							
10-1-000-006-4410.500 Emp Benefit - Maint	812.27	1,222.88	-410.61	14,675.00	8,570.10	14,675.00	-41.60
10-1-000-006-4410.501 Wellness Benefit - Maint	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-4410.502 Benefits Comp Absences	0.00	0.00	0.00	0.00	0.00	0.00	
Total Benefit Contributions - Maint.	812.27	1,222.88	-410.61	14,675.00	8,570.10	14,675.00	-41.60
<b>Maintenance - Materials/Supplies</b>							
10-1-000-006-4420.010 Garbage&Trash Supp	0.00	20.87	-20.87	250.00	0.00	250.00	-100.00
10-1-000-006-4420.020 Heating&Cooling Supp	21.77	25.00	-3.23	300.00	1,149.17	300.00	283.06
10-1-000-006-4420.030 Snow Removal Supplies	0.00	8.37	-8.37	100.00	165.21	100.00	65.21
10-1-000-006-4420.031 Gas for Snow Removal	0.00	8.37	-8.37	100.00	0.00	100.00	-100.00
10-1-000-006-4420.050 Landscape/Grounds Sup	0.00	62.50	-62.50	750.00	43.32	750.00	-94.22
10-1-000-006-4420.051 Gasoline for mowing	0.00	12.50	-12.50	150.00	38.60	150.00	-74.27
10-1-000-006-4420.070 Electrical Supplies	56.05	25.00	31.05	300.00	280.88	300.00	-6.37
10-1-000-006-4420.080 Plumbing Supplies	144.00	62.50	81.50	750.00	934.39	750.00	24.59
10-1-000-006-4420.090 Extermination Supplies	0.00	8.37	-8.37	100.00	0.00	100.00	-100.00
10-1-000-006-4420.100 Janitorial Supplies	333.77	95.87	237.90	1,150.00	1,411.30	1,150.00	22.72
10-1-000-006-4420.110 Routine Maint.Supplies	270.59	416.63	-146.04	5,000.00	3,925.47	5,000.00	-21.49
10-1-000-006-4420.120 Other Misc Supplies	0.00	50.00	-50.00	600.00	49.90	600.00	-91.68
10-1-000-006-4420.121 Laundry Equip Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-4420.125 Mileage	0.00	8.37	-8.37	100.00	-12.76	100.00	-112.76
10-1-000-006-4420.130 Security Supplies	0.00	25.00	-25.00	300.00	0.00	300.00	-100.00
Total Maintenance - Materials/Supplies	826.18	829.35	-3.17	9,950.00	7,985.48	9,950.00	-19.74
<b>Maintenance - Contracts</b>							
10-1-000-006-4430.010 Garbage & Trash Cont	165.00	250.00	-85.00	3,000.00	808.29	3,000.00	-73.06
10-1-000-006-4430.020 Heating & Cooling Cont	1,790.00	125.00	1,665.00	1,500.00	3,713.44	1,500.00	147.56
10-1-000-006-4430.030 Snow Removal Contract	57.50	25.00	32.50	300.00	172.50	300.00	-42.50
10-1-000-006-4430.040 Elevator Maint Cont	470.88	541.63	-70.75	6,500.00	4,667.26	6,500.00	-28.20
10-1-000-006-4430.050 Landscape & Grds Cont	0.00	41.63	-41.63	500.00	680.00	500.00	36.00
10-1-000-006-4430.070 Electrical Contracts	0.00	62.50	-62.50	750.00	3,018.85	750.00	302.51
10-1-000-006-4430.080 Plumbing Contracts	0.00	833.37	-833.37	10,000.00	6,023.68	10,000.00	-39.76
10-1-000-006-4430.090 Extermination Contracts	327.42	166.63	160.79	2,000.00	2,104.68	2,000.00	5.23

Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - AMP 3, Bluebell**  
**March, 2020**

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
10-1-000-006-4430.100 Janitorial Contracts	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-4430.110 Routing Maint Cont	-7,050.30	125.00	-7,175.30	1,500.00	6,466.75	1,500.00	331.12
10-1-000-006-4430.120 Other Misc. Cont Cost	0.00	25.00	-25.00	300.00	85.50	300.00	-71.50
10-1-000-006-4430.121 Laundry Equip Contract	0.00	41.63	-41.63	500.00	0.00	500.00	-100.00
10-1-000-006-4431.000 Trash Removal	0.00	0.00	0.00	0.00	0.00	0.00	
Total Maintenance - Contracts	-4,239.50	2,237.39	-6,476.89	26,850.00	27,740.95	26,850.00	3.32
<b>TOTAL MAINTENANCE EXPENSES</b>	<b>866.95</b>	<b>7,372.99</b>	<b>-6,506.04</b>	<b>88,475.00</b>	<b>83,721.76</b>	<b>88,475.00</b>	<b>-5.37</b>
<b><u>UTILITIES EXPENSE</u></b>							
<b>Utilities Expense</b>							
10-1-000-006-4310.000 Water	683.31	308.37	374.94	3,700.00	3,683.36	3,700.00	-0.45
10-1-000-006-4315.000 Sewer	543.34	250.00	293.34	3,000.00	2,966.95	3,000.00	-1.10
10-1-000-006-4320.000 Electric	2,289.74	833.37	1,456.37	10,000.00	11,424.59	10,000.00	14.25
10-1-000-006-4330.000 Gas	2,638.41	833.37	1,805.04	10,000.00	7,821.13	10,000.00	-21.79
Total Utilities Expense	6,154.80	2,225.11	3,929.69	26,700.00	25,896.03	26,700.00	-3.01
<b>TOTAL UTILITIES EXPENSE</b>	<b>6,154.80</b>	<b>2,225.11</b>	<b>3,929.69</b>	<b>26,700.00</b>	<b>25,896.03</b>	<b>26,700.00</b>	<b>-3.01</b>
<b><u>TOTAL PROTECTIVE SERVICES EXPENSE</u></b>							
<b>Protective Services - Contract</b>							
10-1-000-006-4480.000 Police Contract	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-4480.100 ADT Contract	0.00	150.00	-150.00	1,800.00	2,811.94	1,800.00	56.22
10-1-000-006-4480.500 Security Contract	0.00	125.00	-125.00	1,500.00	4,082.91	1,500.00	172.19
Total Protective Services - Contract	0.00	275.00	-275.00	3,300.00	6,894.85	3,300.00	108.93
<b>TOTAL PROTECTIVE SERVICES EXPENSE</b>	<b>0.00</b>	<b>275.00</b>	<b>-275.00</b>	<b>3,300.00</b>	<b>6,894.85</b>	<b>3,300.00</b>	<b>108.93</b>
<b><u>INSURANCE PREMIUMS EXPENSE</u></b>							
<b>Insurance Expenses</b>							
10-1-000-006-4510.010 Property Insurance	912.13	1,100.00	-187.87	13,200.00	12,479.51	13,200.00	-5.46
10-1-000-006-4510.015 Equipment Insurance	35.19	35.38	-0.19	425.00	413.76	425.00	-2.64
10-1-000-006-4510.020 Liability Insurance	130.88	120.87	10.01	1,450.00	1,452.67	1,450.00	0.18
10-1-000-006-4510.025 PE & PO Insurance	79.62	81.25	-1.63	975.00	948.01	975.00	-2.77
10-1-000-006-4510.030 Work Comp	368.94	250.00	118.94	3,000.00	2,857.63	3,000.00	-4.75
10-1-000-006-4510.035 Auto Insurance	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-4510.040 Other Insurance	0.00	0.00	0.00	0.00	0.00	0.00	
Total Insurance Expenses	1,526.76	1,587.50	-60.74	19,050.00	18,151.58	19,050.00	-4.72
<b>TOTAL INSURANCE PREMIUMS EXPENSE</b>	<b>1,526.76</b>	<b>1,587.50</b>	<b>-60.74</b>	<b>19,050.00</b>	<b>18,151.58</b>	<b>19,050.00</b>	<b>-4.72</b>
<b><u>GENERAL EXPENSES</u></b>							
<b>General Expenses</b>							
10-1-000-006-4530.000 Term Leave Pay	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-4590.000 Other General	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-4595.000 Compensated Absences	-684.86	0.00	-684.86	0.00	-684.86	0.00	
Total General Expenses	-684.86	0.00	-684.86	0.00	-684.86	0.00	
<b>Payment In Lieu Of Taxes - PILOT Tax</b>							
10-1-000-006-4520.000 Pay in lieu of Tax	986.68	1,707.12	-720.44	20,485.00	15,201.26	20,485.00	-25.79
Total Payment In Lieu Of Taxes - PILOT	986.68	1,707.12	-720.44	20,485.00	15,201.26	20,485.00	-25.79
<b>Bad Debt Write-Offs - Tenant Rents</b>							
10-1-000-006-4570.000 Collection Losses	0.00	0.00	0.00	0.00	506.78	0.00	



Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - AMP 3, Bluebell**  
*March, 2020*

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
Total Bad Debt Write-Offs - Tenant Rents	0.00	0.00	0.00	0.00	506.78	0.00	
<b>TOTAL OTHER GENERAL EXPENSES</b>	<b>301.82</b>	<b>1,707.12</b>	<b>-1,405.30</b>	<b>20,485.00</b>	<b>15,023.18</b>	<b>20,485.00</b>	<b>-26.66</b>
<b><u>INTEREST EXP &amp; AMORTIZATION COST</u></b>							
<b>Interest Expense</b>							
Total Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL INTEREST EXP &amp; AMORT COST</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL OPERATING EXPENSE</b>	<b>16,746.78</b>	<b>24,109.48</b>	<b>-7,362.70</b>	<b>289,312.00</b>	<b>236,336.36</b>	<b>289,312.00</b>	<b>-18.31</b>
<b>NET (REVENUE)/EXPENSE</b>	<b>-2,105.49</b>	<b>4,979.60</b>	<b>-7,085.09</b>	<b>59,753.00</b>	<b>-77,384.49</b>	<b>59,753.00</b>	<b>-229.51</b>
<b><u>MISCELLANEOUS EXPENSE</u></b>							
<b>Extraordinary &amp; Casualty Expense</b>							
10-1-000-006-4610.010 Extraordinary Labor	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-4610.020 Extraordinary Materials	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-4610.030 Extraordinary Contract	0.00	0.00	0.00	0.00	0.00	0.00	
Total Extraordinary Expense	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-4620.010 Casualty Labor	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-4620.020 Casualty Materials	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-4620.030 Casualty Contract Costs	0.00	0.00	0.00	0.00	0.00	0.00	
Total Casualty Losses - Non-capitalized	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Depreciation Expense</b>							
10-1-000-006-4800.000 Depreciation Exp BB	-23,049.63	14,010.00	-37,059.63	168,120.00	131,060.37	168,120.00	-22.04
Total Depreciation Expense	-23,049.63	14,010.00	-37,059.63	168,120.00	131,060.37	168,120.00	-22.04
<b>TOTAL MISCELLANEOUS EXPENSES</b>	<b>-23,049.63</b>	<b>14,010.00</b>	<b>-37,059.63</b>	<b>168,120.00</b>	<b>131,060.37</b>	<b>168,120.00</b>	<b>-22.04</b>
<b>TOTAL EXPENSES</b>	<b>-25,155.12</b>	<b>18,989.60</b>	<b>-44,144.72</b>	<b>227,873.00</b>	<b>53,675.88</b>	<b>227,873.00</b>	<b>-76.44</b>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>							
<b>Prior Period Adjustment</b>							
10-1-000-006-6010.000 Prior Yr Adj-ARR	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-6020.000 Prior Yr Adj-NARR	0.00	0.00	0.00	0.00	0.00	0.00	
Total Prior Period Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Operating/Reserve Transfers In/Out</b>							
10-1-000-006-7010.000 Prov Oper Reserve	0.00	0.00	0.00	0.00	0.00	0.00	
10-1-000-006-9111.000 Operating Xfers - In	0.00	9,009.75	-9,009.75	108,117.00	0.00	108,117.00	-100.00
10-1-000-006-9111.100 Operating Xfers - Out	0.00	0.00	0.00	0.00	0.00	0.00	
Total Operating/Reserve Transfers In/Out	0.00	9,009.75	-9,009.75	108,117.00	0.00	108,117.00	-100.00
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>0.00</b>	<b>9,009.75</b>	<b>-9,009.75</b>	<b>108,117.00</b>	<b>0.00</b>	<b>108,117.00</b>	<b>-100.00</b>
<b>EXCESS (REVENUE)/EXPENSE</b>	<b>-25,155.12</b>	<b>27,999.35</b>	<b>-53,154.47</b>	<b>335,990.00</b>	<b>53,675.88</b>	<b>335,990.00</b>	<b>-84.02</b>



Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - HCV (ADMIN & HAP) HAP**  
**March, 2020**

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
30-1-000-000-4190.401 Printing Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-4190.550 Computers	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-4190.800 Internet Services	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-4190.850 IT Support	0.00	25.00	-25.00	300.00	293.24	300.00	-2.25
30-1-000-000-4190.950 Background Verification	198.63	66.63	132.00	800.00	643.72	800.00	-19.54
Total Admin Sundry & w/o Sundry	2,565.65	1,154.13	1,411.52	13,850.00	10,034.54	13,850.00	-27.55
<b>TOTAL ADMIN EXPENSE</b>	<b>15,369.48</b>	<b>12,862.13</b>	<b>2,507.35</b>	<b>154,346.00</b>	<b>141,523.68</b>	<b>154,346.00</b>	<b>-8.31</b>
<b>General Expense</b>							
30-1-000-000-4400.000 Maint & Operation	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-4510.000 Insurance	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-4510.025 PE & PO Insurance	79.62	81.25	-1.63	975.00	948.01	975.00	-2.77
30-1-000-000-4510.030 Work Comp Insurance	804.60	225.00	579.60	2,700.00	3,324.08	2,700.00	23.11
30-1-000-000-4510.035 Auto Insurance	41.93	52.50	-10.57	630.00	596.01	630.00	-5.40
30-1-000-000-4510.040 Other Insurance	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-4530.000 Term Leave Pay	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-4540.000 Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-4570.100 Collection Loss Admin	0.00	-41.63	41.63	-500.00	-221.10	-500.00	-55.78
30-1-000-000-4590.000 Other General Exp	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-4590.010 Admin Gen Exp-Port	329.76	416.63	-86.87	5,000.00	4,886.76	5,000.00	-2.26
30-1-000-000-4595.000 Compensated Absences	0.00	0.00	0.00	0.00	0.00	0.00	
Total General Expense	1,255.91	733.75	522.16	8,805.00	9,533.76	8,805.00	8.28
<b>TOTAL GENERAL EXPENSE</b>	<b>1,255.91</b>	<b>733.75</b>	<b>522.16</b>	<b>8,805.00</b>	<b>9,533.76</b>	<b>8,805.00</b>	<b>8.28</b>
<b>Surplus Adjustments</b>							
30-1-000-000-6010.000 Prior Yr Adj - ARR	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-6020.000 Prior Yr Adj - NARR	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-6120.000 Gain/Loss-Nonex Eq	0.00	0.00	0.00	0.00	0.00	0.00	
Total Surplus Adjustments	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Provision for Reserve</b>							
30-1-000-000-7016.000 Prov for Oper Rsrve	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-7027.000 Prov for Proj Rsrve	0.00	0.00	0.00	0.00	0.00	0.00	
Total Provision for Reserve	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Capital Expenditures</b>							
30-1-000-000-7520.000 Replace Nonexp Eq	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-7530.000 Repts Nonex Eq NR	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-7540.010 Labor	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-7540.020 Materials	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-7540.030 NonExp Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-7540.040 Contract Costs	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-7590.000 Oper Exp Prop Contra	0.00	0.00	0.00	0.00	0.00	0.00	
Total Capital Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Depreciation Expense</b>							
30-1-000-000-4800.000 Dpreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	
Total Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL ADMIN EXPENSES</b>	<b>16,625.39</b>	<b>13,595.88</b>	<b>3,029.51</b>	<b>163,151.00</b>	<b>151,057.44</b>	<b>163,151.00</b>	<b>-7.41</b>
<b>ADMIN (Profit)/Loss w/ Depreciation</b>	<b>7,263.02</b>	<b>3,452.63</b>	<b>3,810.39</b>	<b>41,432.00</b>	<b>30,183.17</b>	<b>41,432.00</b>	<b>-27.15</b>

Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - HCV (ADMIN & HAP) HAP**  
**March, 2020**

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
<b>HAP REVENUE</b>							
<b>HAP Income</b>							
30-1-000-000-3300.200 Fraud Recovery - HAP	-12.50	-375.00	362.50	-4,500.00	-5,319.50	-4,500.00	18.21
30-1-000-000-3300.500 Int Reserve Surplus-HAP	0.00	-8.37	8.37	-100.00	0.00	-100.00	-100.00
30-1-000-000-8026.000 Ann Contr-Cur Yr	-87,073.00	-69,174.63	-17,898.37	-830,096.00	-911,647.00	-830,096.00	9.82
30-1-000-000-8027.000 Ann Contr - Pr Yr	0.00	0.00	0.00	0.00	0.00	0.00	
Total Income	-87,085.50	-69,558.00	-17,527.50	-834,696.00	-916,966.50	-834,696.00	9.86
<b>TOTAL HAP INCOME</b>	<b>-87,085.50</b>	<b>-69,558.00</b>	<b>-17,527.50</b>	<b>-834,696.00</b>	<b>-916,966.50</b>	<b>-834,696.00</b>	<b>9.86</b>
<b>HAP EXPENSES</b>							
<b>HAP Expenses</b>							
30-1-000-000-4715.010 HAP-Occupied Units	50,771.00	57,500.00	-6,729.00	690,000.00	678,679.00	690,000.00	-1.64
30-1-000-000-4715.015 HAP Mid Month Lease	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-4715.020 HAP-Repayments	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-4715.021 HAP-FraudRepay-HUD	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-4715.030 HAP-Port Ins	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-4715.040 HAP-Util Payments	-1,016.00	2,666.63	-3,682.63	32,000.00	22,926.00	32,000.00	-28.36
30-1-000-000-4715.050 HAP-Homeownership	243.00	250.00	-7.00	3,000.00	2,916.00	3,000.00	-2.80
30-1-000-000-4715.070 HAP-Portable	12,230.00	11,666.63	563.37	140,000.00	174,794.00	140,000.00	24.85
30-1-000-000-4715.080 HAP Hard to House	0.00	0.00	0.00	0.00	0.00	0.00	
30-1-000-000-4718.000 HAP-Escrow Certs	0.00	0.00	0.00	0.00	0.00	0.00	
Total HAP Expenses	62,228.00	72,083.26	-9,855.26	865,000.00	879,315.00	865,000.00	1.65
<b>TOTAL HAP EXPENSE</b>	<b>62,228.00</b>	<b>72,083.26</b>	<b>-9,855.26</b>	<b>865,000.00</b>	<b>879,315.00</b>	<b>865,000.00</b>	<b>1.65</b>
<b>General HAP Expenses</b>							
30-1-000-000-4570.200 Collection Loss HUD	0.00	-41.63	41.63	-500.00	-221.09	-500.00	-55.78
Total General HAP Expenses	0.00	-41.63	41.63	-500.00	-221.09	-500.00	-55.78
<b>TOTAL GENERAL HAP EXPENSES</b>	<b>0.00</b>	<b>-41.63</b>	<b>41.63</b>	<b>-500.00</b>	<b>-221.09</b>	<b>-500.00</b>	<b>-55.78</b>
<b>Prior Year Adj - HAP</b>							
30-1-000-000-6010.010 Prior Year Adj HAP	0.00	0.00	0.00	0.00	0.00	0.00	
Total Prior Year Adj HAP	0.00	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL HAP EXPENSES</b>	<b>62,228.00</b>	<b>72,041.63</b>	<b>-9,813.63</b>	<b>864,500.00</b>	<b>879,093.91</b>	<b>864,500.00</b>	<b>1.69</b>
<b>Remaining HAP to/from Reserve</b>	<b>-24,857.50</b>	<b>2,483.63</b>	<b>-27,341.13</b>	<b>29,804.00</b>	<b>-37,872.59</b>	<b>29,804.00</b>	<b>-227.07</b>

Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - AHP Brentwood**  
**March, 2020**

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
PUM - Brentwood	72.00	72.00	0.00	864.00	864.00	864.00	0.00
<b>REVENUE</b>							
<u>TENANT REVENUE</u>							
<b>Tenant Rent Revenue</b>							
60-1-000-000-5120.000 Rent - Brentwood	-28,410.00	-27,966.63	-443.37	-335,600.00	-327,675.00	-335,600.00	-2.36
60-1-000-000-5125.000 PHA Rent	-3,950.00	-4,000.00	50.00	-48,000.00	-51,305.00	-48,000.00	6.89
60-1-000-000-5320.000 Rent Adjustments	44.00	0.00	44.00	0.00	-450.00	0.00	
Total Tenant Rent Revenue	-32,316.00	-31,966.63	-349.37	-383,600.00	-379,430.00	-383,600.00	-1.09
<b>Excess Rent</b>							
60-1-000-000-5970.000 Excess Rent	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-5971.000 Excess Rent to HUD	0.00	0.00	0.00	0.00	0.00	0.00	
Total Excess Rent	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Vacancies Revenue</b>							
60-1-000-000-5220.000 Vacancies - Brentwood	0.00	639.37	-639.37	7,672.00	0.00	7,672.00	-100.00
Total Vacancies Revenue	0.00	639.37	-639.37	7,672.00	0.00	7,672.00	-100.00
<b>TOTAL TENANT REVENUE</b>	<b>-32,316.00</b>	<b>-31,327.26</b>	<b>-988.74</b>	<b>-375,928.00</b>	<b>-379,430.00</b>	<b>-375,928.00</b>	<b>0.93</b>
<u>INVESTMENT REVENUE</u>							
<b>Investment Revenue</b>							
60-1-000-000-5410.000 Interest Income	-137.13	-333.37	196.24	-4,000.00	-3,863.04	-4,000.00	-3.42
60-1-000-000-5420.000 Interst Sec Deposits	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-5440.000 Rep Res Interest	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-5500.000 Other Inc - HUD Int Crd	0.00	0.00	0.00	0.00	0.00	0.00	
Total Investment Revenue	-137.13	-333.37	196.24	-4,000.00	-3,863.04	-4,000.00	-3.42
<b>TOTAL INVESTMENT INCOME</b>	<b>-137.13</b>	<b>-333.37</b>	<b>196.24</b>	<b>-4,000.00</b>	<b>-3,863.04</b>	<b>-4,000.00</b>	<b>-3.42</b>
<u>OTHER REVENUE</u>							
<b>Other Revenue</b>							
60-1-000-000-5900.000 Other Income	0.00	-4.13	4.13	-50.00	0.00	-50.00	-100.00
60-1-000-000-5901.000 Income - LR Amps	0.00	0.00	0.00	0.00	-1,456.28	0.00	
60-1-000-000-5910.000 Laundry Income	-737.25	-300.00	-437.25	-3,600.00	-9,196.44	-3,600.00	155.46
60-1-000-000-5920.000 Bad Check Charges	0.00	-1.63	1.63	-20.00	-60.00	-20.00	200.00
60-1-000-000-5920.100 Deposits Forfeited	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-5922.000 Labor & Materials	-341.00	-440.00	99.00	-5,280.00	-3,770.94	-5,280.00	-28.58
60-1-000-000-5923.000 Misc Charges	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-5925.000 Late Charges	-130.00	-200.00	70.00	-2,400.00	-1,832.00	-2,400.00	-23.67
60-1-000-000-5926.000 Violation Charges	0.00	-36.25	36.25	-435.00	-279.00	-435.00	-35.86
60-1-000-000-5930.000 Retained HAP	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-5991.000 ECRM Grant Inc-BW	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-5991.100 ECRM Grant #2 Inc-BW	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-5992.000 Carver Center Grant-BW	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-5992.500 Late Charges	0.00	0.00	0.00	0.00	0.00	0.00	
Total Other Revenue	-1,208.25	-982.01	-226.24	-11,785.00	-16,594.66	-11,785.00	40.81
<b>TOTAL OTHER REVENUE</b>	<b>-1,208.25</b>	<b>-982.01</b>	<b>-226.24</b>	<b>-11,785.00</b>	<b>-16,594.66</b>	<b>-11,785.00</b>	<b>40.81</b>
<b>TOTAL REVENUE</b>	<b>-33,661.38</b>	<b>-32,642.64</b>	<b>-1,018.74</b>	<b>-391,713.00</b>	<b>-399,887.70</b>	<b>-391,713.00</b>	<b>2.09</b>
<b>EXPENSES</b>							

Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - AHP Brentwood**  
**March, 2020**

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
<u>OPERATING EXPENSES</u>							
<b>Administrative Salaries &amp; Benefits</b>							
60-1-000-000-6330.000 Manager Salaries	2,960.62	2,541.63	418.99	30,500.00	31,037.69	30,500.00	1.76
60-1-000-000-6330.001 Salaries Comp Absences	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-6330.500 Manager's Benefits	1,001.74	845.87	155.87	10,150.00	9,944.97	10,150.00	-2.02
60-1-000-000-6330.501 Wellness Benefit-Admin	0.00	0.00	0.00	0.00	0.00	0.00	
Total Administrative Salaries & Benefits	3,962.36	3,387.50	574.86	40,650.00	40,982.66	40,650.00	0.82
<b>Admin Sundry</b>							
60-1-000-000-6210.000 Admin. Advertisement	19.00	41.63	-22.63	500.00	303.97	500.00	-39.21
60-1-000-000-6250.000 Misc Renting Expense	180.00	141.63	38.37	1,700.00	1,132.00	1,700.00	-33.41
60-1-000-000-6311.000 Office Expense-Brent	220.23	150.00	70.23	1,800.00	1,532.93	1,800.00	-14.84
60-1-000-000-6311.050 Office Rental Expense	225.00	221.87	3.13	2,662.00	2,662.50	2,662.00	0.02
60-1-000-000-6311.100 Phone/Internet Service	140.64	180.00	-39.36	2,160.00	1,957.85	2,160.00	-9.36
60-1-000-000-6311.150 IT Support	24.75	33.37	-8.62	400.00	172.93	400.00	-56.77
60-1-000-000-6340.000 Legal	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-6350.000 Audit	450.00	75.00	375.00	900.00	900.00	900.00	0.00
60-1-000-000-6360.000 Training - Staff	-63.28	83.37	-146.65	1,000.00	522.34	1,000.00	-47.77
60-1-000-000-6360.010 Training - Commiss	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-6365.000 Travel - Staff	315.08	125.00	190.08	1,500.00	1,407.01	1,500.00	-6.20
60-1-000-000-6365.010 Travel - Commissioners	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-6370.000 Bad Debt	0.00	166.63	-166.63	2,000.00	-2,184.73	2,000.00	-209.24
60-1-000-000-6380.000 Consulting Services	0.00	41.63	-41.63	500.00	0.00	500.00	-100.00
60-1-000-000-6380.500 Translating/Interp Serv.	0.00	16.63	-16.63	200.00	0.00	200.00	-100.00
60-1-000-000-6399.000 Other Administrative	0.00	66.63	-66.63	800.00	185.62	800.00	-76.80
Total Admin Sundry	1,511.42	1,343.39	168.03	16,122.00	8,592.42	16,122.00	-46.70
<b>Fee Expense</b>							
60-1-000-000-6320.000 Management Fees	5,262.48	5,400.00	-137.52	64,800.00	61,834.14	64,800.00	-4.58
60-1-000-000-6351.000 Bookkeeping Fees	648.00	648.00	0.00	7,776.00	7,614.00	7,776.00	-2.08
Total Fee Expense	5,910.48	6,048.00	-137.52	72,576.00	69,448.14	72,576.00	-4.31
<b>TOTAL OPERATING EXPENSES</b>	<b>11,384.26</b>	<b>10,778.89</b>	<b>605.37</b>	<b>129,348.00</b>	<b>119,023.22</b>	<b>129,348.00</b>	<b>-7.98</b>
<u>UTILITIES</u>							
<b>Utilities Expense</b>							
60-1-000-000-6450.000 Utilites - Electric	1,472.42	458.37	1,014.05	5,500.00	6,347.84	5,500.00	15.42
60-1-000-000-6451.000 Utilities - Water	1,451.90	800.00	651.90	9,600.00	9,962.00	9,600.00	3.77
60-1-000-000-6452.000 Utilities - Gas	497.77	150.00	347.77	1,800.00	1,733.29	1,800.00	-3.71
60-1-000-000-6453.000 Utilities - Sewer	1,657.23	720.00	937.23	8,640.00	9,833.72	8,640.00	13.82
Total Utilities	5,079.32	2,128.37	2,950.95	25,540.00	27,876.85	25,540.00	9.15
<b>TOTAL UTILITIES</b>	<b>5,079.32</b>	<b>2,128.37</b>	<b>2,950.95</b>	<b>25,540.00</b>	<b>27,876.85</b>	<b>25,540.00</b>	<b>9.15</b>
<u>MAINTENANCE EXPENSES</u>							
<b>Maintenance Salaries</b>							
60-1-000-000-6510.000 Maintenance Salaries	4,828.00	4,108.37	719.63	49,300.00	51,994.66	49,300.00	5.47
60-1-000-000-6510.001 Salaries Comp Absences	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-6510.100 OT Maintenance	0.00	20.87	-20.87	250.00	0.00	250.00	-100.00
60-1-000-000-6510.200 Maint from Amps	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-6510.500 Maint. Employee Ben.	2,233.85	1,795.87	437.98	21,550.00	21,260.49	21,550.00	-1.34
60-1-000-000-6510.501 Wellness Benefit - Maint	0.00	0.00	0.00	0.00	0.00	0.00	
Total Maintenance Salaries	7,061.85	5,925.11	1,136.74	71,100.00	73,255.15	71,100.00	3.03
<b>Maintenance Supplies</b>							

Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - AHP Brentwood**  
**March, 2020**

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
60-1-000-000-6515.010 Garbage/Trash Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-6515.020 Heating/Cooling Supplies	0.00	58.37	-58.37	700.00	1,332.29	700.00	90.33
60-1-000-000-6515.030 Snow Removal Supplies	47.86	41.63	6.23	500.00	222.55	500.00	-55.49
60-1-000-000-6515.050 Lndscape/Grnd Supplies	73.03	166.63	-93.60	2,000.00	1,976.59	2,000.00	-1.17
60-1-000-000-6515.070 Electrical Supplies	0.00	133.37	-133.37	1,600.00	1,111.90	1,600.00	-30.51
60-1-000-000-6515.080 Plumbing Supplies	99.34	400.00	-300.66	4,800.00	4,269.40	4,800.00	-11.05
60-1-000-000-6515.100 Janitorial Supplies	79.80	125.00	-45.20	1,500.00	1,080.49	1,500.00	-27.97
60-1-000-000-6515.110 Routine Maint. Supplies	144.07	849.37	-705.30	10,192.00	2,345.70	10,192.00	-76.98
60-1-000-000-6515.114 Painting Supplies - BW	309.98	158.37	151.61	1,900.00	2,672.11	1,900.00	40.64
60-1-000-000-6515.115 Refrigerators	0.00	125.00	-125.00	1,500.00	1,465.00	1,500.00	-2.33
60-1-000-000-6515.116 Stoves	0.00	80.00	-80.00	960.00	1,005.00	960.00	4.69
60-1-000-000-6515.120 Misc. Other Supplies	0.00	41.63	-41.63	500.00	151.78	500.00	-69.64
<b>Total Maintenance Supplies</b>	<b>754.08</b>	<b>2,179.37</b>	<b>-1,425.29</b>	<b>26,152.00</b>	<b>17,632.81</b>	<b>26,152.00</b>	<b>-32.58</b>
<b>Maintenance Contracts</b>							
60-1-000-000-6516.000 Interior Repr/Repl-BW	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-6516.200 Carpet Repr/Repl-BW	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-6520.010 Garbage/Trash Contract	1,026.85	912.50	114.35	10,950.00	9,440.17	10,950.00	-13.79
60-1-000-000-6520.020 Heat/Cool Contract	0.00	41.63	-41.63	500.00	1,144.00	500.00	128.80
60-1-000-000-6520.030 Snow Removal Contract	0.00	165.00	-165.00	1,980.00	455.00	1,980.00	-77.02
60-1-000-000-6520.050 Landscape&Grds Cont	0.00	166.63	-166.63	2,000.00	519.00	2,000.00	-74.05
60-1-000-000-6520.070 Electrical Contract	0.00	66.63	-66.63	800.00	0.00	800.00	-100.00
60-1-000-000-6520.080 Plumbing Contract	0.00	137.50	-137.50	1,650.00	5,354.12	1,650.00	224.49
60-1-000-000-6520.090 Extermination Contract	462.24	212.50	249.74	2,550.00	2,548.96	2,550.00	-0.04
60-1-000-000-6520.100 Janitorial Contract	0.00	108.37	-108.37	1,300.00	1,109.93	1,300.00	-14.62
60-1-000-000-6520.110 Routine Maint. Contract	49.99	100.00	-50.01	1,200.00	898.69	1,200.00	-25.11
60-1-000-000-6520.111 Carpet Repr/Repl Cont.	0.00	558.37	-558.37	6,700.00	1,698.18	6,700.00	-74.65
60-1-000-000-6520.120 Misc. Other Contracts	-80,000.00	4,516.63	-84,516.63	54,200.00	0.00	54,200.00	-100.00
<b>Total Maintenance Contracts</b>	<b>-78,460.92</b>	<b>6,985.76</b>	<b>-85,446.68</b>	<b>83,830.00</b>	<b>23,168.05</b>	<b>83,830.00</b>	<b>-72.36</b>
<b>TOTAL MAINTENANCE</b>	<b>-70,644.99</b>	<b>15,090.24</b>	<b>-85,735.23</b>	<b>181,082.00</b>	<b>114,056.01</b>	<b>181,082.00</b>	<b>-37.01</b>
<b>TAXES &amp; INSURANCE EXPENSE</b>							
<b>Taxes &amp; Insurance Expense</b>							
60-1-000-000-6710.000 PILOT - Real Estate Tax	1,425.99	1,672.87	-246.88	20,074.00	17,641.81	20,074.00	-12.12
60-1-000-000-6720.000 Property Insurance	829.21	966.63	-137.42	11,600.00	11,056.06	11,600.00	-4.69
60-1-000-000-6720.500 Equipment Insurance	49.98	50.00	-0.02	600.00	580.85	600.00	-3.19
60-1-000-000-6721.000 Liability Insurance	188.31	168.75	19.56	2,025.00	2,041.38	2,025.00	0.81
60-1-000-000-6721.500 PE & PO Insuranace	79.62	81.37	-1.75	976.00	948.01	976.00	-2.87
60-1-000-000-6722.000 Work Comp Insurance	469.55	254.13	215.42	3,050.00	3,235.05	3,050.00	6.07
60-1-000-000-6722.500 Auto Insurnace	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-6724.000 Other Insurance	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-6790.000 Other General Exp	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-000-6795.000 Compensated Absences	1,764.71	0.00	1,764.71	0.00	1,764.71	0.00	
<b>Total Taxes &amp; Insurance Expense</b>	<b>4,807.37</b>	<b>3,193.75</b>	<b>1,613.62</b>	<b>38,325.00</b>	<b>37,267.87</b>	<b>38,325.00</b>	<b>-2.76</b>
<b>TOTAL TAXES &amp; INSURANCE EXPENSE</b>	<b>4,807.37</b>	<b>3,193.75</b>	<b>1,613.62</b>	<b>38,325.00</b>	<b>37,267.87</b>	<b>38,325.00</b>	<b>-2.76</b>

**MISCELLANEOUS EXPENSE**  
**Financial Expenses**

Date:

Time:

ll

**Knox County Housing Authority**  
**INCOME STATEMENT - AHP Brentwood**  
**March, 2020**

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
60-1-000-000-6810.000 Interest Expense Payable	1,857.69	2,166.63	-308.94	26,000.00	22,180.80	26,000.00	-14.69
60-1-000-000-6860.000 Security Deposit Interest	0.00	0.00	0.00	0.00	0.00	0.00	
Total Financial Expenses	1,857.69	2,166.63	-308.94	26,000.00	22,180.80	26,000.00	-14.69
<b>Amortization Expense</b>							
Total Amortization Expense	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Surplus Adjustments</b>							
60-1-000-000-6010.000 Prior Yr Adj - BW	0.00	0.00	0.00	0.00	0.00	0.00	
Total Surplus Adjustments	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Provision for Reserve</b>							
60-1-000-000-7010.000 Provision For Reserve	0.00	0.00	0.00	0.00	0.00	0.00	
Total Provision for Reserve	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Capital Expenditures</b>							
Total Capital Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Vandalism Expenditures</b>							
Total Vandalism Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Transfers In/Out</b>							
60-1-000-000-9111.000 Operating Xfers - In	0.00	0.00	0.00	0.00	0.00	0.00	
Total Transfers In/Out	0.00	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL MISCELLANEOUS EXPENSE</b>	<b>1,857.69</b>	<b>2,166.63</b>	<b>-308.94</b>	<b>26,000.00</b>	<b>22,180.80</b>	<b>26,000.00</b>	<b>-14.69</b>
<b>TOTAL EXPENSES BEFORE DEPRECIATION</b>	<b>-47,516.35</b>	<b>33,357.88</b>	<b>-80,874.23</b>	<b>400,295.00</b>	<b>320,404.75</b>	<b>400,295.00</b>	<b>-19.96</b>
<b>NET REVENUE/EXPENSES (PROFIT)/LOSS</b>	<b>-81,177.73</b>	<b>715.24</b>	<b>-81,892.97</b>	<b>8,582.00</b>	<b>-79,482.95</b>	<b>8,582.00</b>	<b>-1,026.16</b>
<b>Depreciation Expense</b>							
60-1-000-000-6600.000 Depreciation Expense	15,330.62	7,330.00	8,000.62	87,960.00	95,960.62	87,960.00	9.10
Total Depreciation Expense	15,330.62	7,330.00	8,000.62	87,960.00	95,960.62	87,960.00	9.10
<b>TOTAL DEPRECIATION EXPENSE</b>	<b>15,330.62</b>	<b>7,330.00</b>	<b>8,000.62</b>	<b>87,960.00</b>	<b>95,960.62</b>	<b>87,960.00</b>	<b>9.10</b>
<b>NET REVENUE/EXPENSE (PROFIT)/LOSS AFTER DEPRECIATION EXPENSE</b>	<b>-65,847.11</b>	<b>8,045.24</b>	<b>-73,892.35</b>	<b>96,542.00</b>	<b>16,477.67</b>	<b>96,542.00</b>	<b>-82.93</b>
<b>TOTAL BOND PAYMENT</b>	<b>2,029.81</b>	<b>0.00</b>	<b>2,029.81</b>	<b>0.00</b>	<b>20,581.73</b>	<b>0.00</b>	



Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - AHP, Prairieland**  
**March, 2020**

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
PUM - Prairieland	65.00	65.00	0.00	780.00	780.00	780.00	0.00
<b>REVENUE</b>							
<b>TENANT REVENUE</b>							
<b>Tenant Rent Revenue</b>							
60-1-000-001-5120.000 Rent - Prairieland	-23,067.00	-22,025.50	-1,041.50	-264,306.00	-270,218.00	-264,306.00	2.24
60-1-000-001-5125.000 PHA Rent	-1,669.00	-2,100.00	431.00	-25,200.00	-20,810.00	-25,200.00	-17.42
60-1-000-001-5126.000 Georgia HAP - Prairie S8	-2,975.00	-3,300.00	325.00	-39,600.00	-35,061.00	-39,600.00	-11.46
60-1-000-001-5320.000 Rent Adjustments	412.00	0.00	412.00	0.00	390.00	0.00	
Total Tenant Rent Revenue	-27,299.00	-27,425.50	126.50	-329,106.00	-325,699.00	-329,106.00	-1.04
<b>Excess Rent</b>							
60-1-000-001-5970.000 Excess Rent	-712.00	-600.00	-112.00	-7,200.00	-8,183.00	-7,200.00	13.65
60-1-000-001-5971.000 Excess Rent to HUD	0.00	0.00	0.00	0.00	0.00	0.00	
Total Excess Rent	-712.00	-600.00	-112.00	-7,200.00	-8,183.00	-7,200.00	13.65
<b>Vacancies Revenue</b>							
60-1-000-001-5220.000 Vacancies	0.00	490.38	-490.38	5,885.00	0.00	5,885.00	-100.00
Total Vacancies Revenue	0.00	490.38	-490.38	5,885.00	0.00	5,885.00	-100.00
<b>TOTAL TENANT REVENUE</b>	<b>-28,011.00</b>	<b>-27,535.12</b>	<b>-475.88</b>	<b>-330,421.00</b>	<b>-333,882.00</b>	<b>-330,421.00</b>	<b>1.05</b>
<b>INVESTMENT REVENUE</b>							
<b>Investment Revenue</b>							
60-1-000-001-5410.000 Interest Income	-3.45	-2.50	-0.95	-30.00	-6.48	-30.00	-78.40
60-1-000-001-5420.000 Interest Sec Dep	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-001-5440.000 Rep Res Interest	0.00	-2.50	2.50	-30.00	-22.20	-30.00	-26.00
60-1-000-001-5450.000 Residual Res Int Inc	0.00	-1.25	1.25	-15.00	-9.20	-15.00	-38.67
60-1-000-001-5500.000 HUD Interest Payment	0.00	0.00	0.00	0.00	0.00	0.00	
Total Investment Revenue	-3.45	-6.25	2.80	-75.00	-37.88	-75.00	-49.49
<b>TOTAL INVESTMENT INCOME</b>	<b>-3.45</b>	<b>-6.25</b>	<b>2.80</b>	<b>-75.00</b>	<b>-37.88</b>	<b>-75.00</b>	<b>-49.49</b>
<b>OTHER REVENUE</b>							
<b>Other Revenue</b>							
60-1-000-001-5127.000 Office Rent Receipt	-225.00	-221.87	-3.13	-2,662.00	-2,662.50	-2,662.00	0.02
60-1-000-001-5900.000 Other Income	0.00	0.00	0.00	0.00	-141.00	0.00	
60-1-000-001-5901.000 Income - LR Amps	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-001-5910.000 Laundry Income	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-001-5920.000 Bad Check Charges	0.00	-1.63	1.63	-20.00	-40.00	-20.00	100.00
60-1-000-001-5920.100 Deposits Forfeited	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-001-5922.000 Labor & Materials	-595.00	-350.00	-245.00	-4,200.00	-3,308.00	-4,200.00	-21.24
60-1-000-001-5923.000 Misc Charges	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-001-5925.000 Late Charges	-40.00	-170.00	130.00	-2,040.00	-2,666.00	-2,040.00	30.69
60-1-000-001-5926.000 Violation Charges	0.00	-33.75	33.75	-405.00	0.00	-405.00	-100.00
60-1-000-001-5930.000 Retained HAP	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-001-5979.000 Gifts	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-001-5990.300 T.S. Income - Grants	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-001-5991.000 ECRM Grant Inc-PL	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-001-5992.500 Late Charges	0.00	0.00	0.00	0.00	0.00	0.00	
Total Other Revenue	-860.00	-777.25	-82.75	-9,327.00	-8,817.50	-9,327.00	-5.46
<b>TOTAL OTHER REVENUE</b>	<b>-860.00</b>	<b>-777.25</b>	<b>-82.75</b>	<b>-9,327.00</b>	<b>-8,817.50</b>	<b>-9,327.00</b>	<b>-5.46</b>
<b>TOTAL REVENUE</b>	<b>-28,874.45</b>	<b>-28,318.62</b>	<b>-555.83</b>	<b>-339,823.00</b>	<b>-342,737.38</b>	<b>-339,823.00</b>	<b>0.86</b>

**EXPENSES**



Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - AHP, Prairieland**  
**March, 2020**

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
60-1-000-001-6515.020 Heating/Cooling Supplies	270.76	100.00	170.76	1,200.00	1,479.22	1,200.00	23.27
60-1-000-001-6515.030 Snow Removal Supplies	125.73	45.87	79.86	550.00	156.40	550.00	-71.56
60-1-000-001-6515.050 Lndscape/Grnd Supplies	244.94	150.00	94.94	1,800.00	924.01	1,800.00	-48.67
60-1-000-001-6515.070 Electrical Supplies	0.00	116.63	-116.63	1,400.00	697.67	1,400.00	-50.17
60-1-000-001-6515.080 Plumbing Supplies	-34.54	208.37	-242.91	2,500.00	2,707.59	2,500.00	8.30
60-1-000-001-6515.100 Janitorial Supplies	49.35	66.63	-17.28	800.00	771.06	800.00	-3.62
60-1-000-001-6515.110 Routine Maint. Supplies	1,501.16	541.63	959.53	6,500.00	4,875.29	6,500.00	-25.00
60-1-000-001-6515.114 Painting Supplies - PL	434.87	150.00	284.87	1,800.00	1,774.34	1,800.00	-1.43
60-1-000-001-6515.115 Refrigerators	0.00	79.13	-79.13	950.00	966.00	950.00	1.68
60-1-000-001-6515.116 Stoves	0.00	66.63	-66.63	800.00	714.00	800.00	-10.75
60-1-000-001-6515.120 Other Misc. Supplies	0.00	83.37	-83.37	1,000.00	0.00	1,000.00	-100.00
Total Maintenance Supplies	2,592.27	1,608.26	984.01	19,300.00	15,065.58	19,300.00	-21.94
<b>Maintenance Contracts</b>							
60-1-000-001-6516.000 Interior Repr/Repl-PL	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-001-6516.200 Carpet Repr/Repl-PL	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-001-6520.010 Garbage/Trash Contract	737.00	833.37	-96.37	10,000.00	8,519.75	10,000.00	-14.80
60-1-000-001-6520.020 Heat/Cool Contract	0.00	50.00	-50.00	600.00	715.56	600.00	19.26
60-1-000-001-6520.030 Snow Removal Contract	0.00	125.00	-125.00	1,500.00	395.00	1,500.00	-73.67
60-1-000-001-6520.050 Landscape&Grnds Cont	0.00	100.00	-100.00	1,200.00	0.00	1,200.00	-100.00
60-1-000-001-6520.070 Electrical Contract	0.00	16.63	-16.63	200.00	0.00	200.00	-100.00
60-1-000-001-6520.080 Plumbing Contract	0.00	41.63	-41.63	500.00	262.50	500.00	-47.50
60-1-000-001-6520.090 Extermin Contract	423.72	170.87	252.85	2,050.00	1,694.88	2,050.00	-17.32
60-1-000-001-6520.100 Janitorial	0.00	33.37	-33.37	400.00	99.46	400.00	-75.14
60-1-000-001-6520.110 Routine Main. Contract	0.00	41.63	-41.63	500.00	182.70	500.00	-63.46
60-1-000-001-6520.111 Carpet Repr/Repl Cont.	0.00	500.00	-500.00	6,000.00	1,390.43	6,000.00	-76.83
60-1-000-001-6520.120 Other Misc. Contracts	0.00	5,367.63	-5,367.63	64,412.00	0.00	64,412.00	-100.00
Total Maintenance Contracts	1,160.72	7,280.13	-6,119.41	87,362.00	13,260.28	87,362.00	-84.82
<b>TOTAL MAINTENANCE</b>	<b>10,814.63</b>	<b>14,813.50</b>	<b>-3,998.87</b>	<b>177,762.00</b>	<b>101,579.07</b>	<b>177,762.00</b>	<b>-42.86</b>
<b>TAXES &amp; INSURANCE EXPENSE</b>							
<b>Taxes &amp; Insurance Expense</b>							
60-1-000-001-6710.000 PILOT - Real Estate Tax	1,133.38	1,488.00	-354.62	17,856.00	15,035.82	17,856.00	-15.79
60-1-000-001-6720.000 Prpoerty Insurance	829.21	960.38	-131.17	11,525.00	10,986.94	11,525.00	-4.67
60-1-000-001-6720.500 Equipment Insurance	44.78	45.75	-0.97	549.00	530.27	549.00	-3.41
60-1-000-001-6721.000 Liability Insurance	154.30	154.13	0.17	1,850.00	1,848.88	1,850.00	-0.06
60-1-000-001-6721.500 PE & PO Insuranace	79.62	80.87	-1.25	970.00	948.01	970.00	-2.27
60-1-000-001-6722.000 Work Comp Insurance	-71.76	254.13	-325.89	3,050.00	2,693.74	3,050.00	-11.68
60-1-000-001-6722.500 Auto Insurance	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-001-6724.000 Other Insurance	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-001-6790.000 Other General Expense	0.00	0.00	0.00	0.00	0.00	0.00	
60-1-000-001-6795.000 Comp Absences	1,764.71	0.00	1,764.71	0.00	1,764.71	0.00	
Total Taxes & Insurance Expense	3,934.24	2,983.26	950.98	35,800.00	33,808.37	35,800.00	-5.56
<b>TOTAL TAXES &amp; INSURANCE EXPENSE</b>	<b>3,934.24</b>	<b>2,983.26</b>	<b>950.98</b>	<b>35,800.00</b>	<b>33,808.37</b>	<b>35,800.00</b>	<b>-5.56</b>
<b>MISCELLANEOUS EXPENSE</b>							
<b>Financial Expenses</b>							
60-1-000-001-6810.000 Interest Expense Payable	1,857.69	2,150.00	-292.31	25,800.00	24,088.00	25,800.00	-6.64
60-1-000-001-6860.000 Sec Dep Int	0.00	0.00	0.00	0.00	0.00	0.00	
Total Financial Expenses	1,857.69	2,150.00	-292.31	25,800.00	24,088.00	25,800.00	-6.64
<b>Amortization Expense</b>							
Total Amortization Expense	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Surplus Adjustments</b>							

Date:  
Time:  
ll

**Knox County Housing Authority**  
**INCOME STATEMENT - AHP, Prairieland**  
**March, 2020**

	Monthly Amt	Monthly Budget	Variance	YTD Budget	Current YTD	Budget	Variance %
60-1-000-001-6010.000 Prior Yr Adj - PL	0.00	0.00	0.00	0.00	0.00	0.00	
Total Surplus Adjustments	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Provision for Reserve</b>							
60-1-000-001-7010.000 Provision For Reserve	0.00	0.00	0.00	0.00	0.00	0.00	
Total Provision for Reserve	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Capital Expenditures</b>							
Total Capital Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Vandalism Expenditures</b>							
Total Vandalism Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Transfers In/Out</b>							
60-1-000-001-9111.000 Operating Xfers - In	0.00	0.00	0.00	0.00	0.00	0.00	
Total Transfers In/Out	0.00	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL MISCELLANEOUS EXPENSE</b>	<b>1,857.69</b>	<b>2,150.00</b>	<b>-292.31</b>	<b>25,800.00</b>	<b>24,088.00</b>	<b>25,800.00</b>	<b>-6.64</b>
<b>TOTAL EXPENSES BEFORE DEPRECIATION</b>	<b>32,891.43</b>	<b>32,147.74</b>	<b>743.69</b>	<b>385,772.00</b>	<b>307,034.56</b>	<b>385,772.00</b>	<b>-20.41</b>
<b>NET REVENUE/EXPENSES (PROFIT)/LOSS</b>	<b>4,016.98</b>	<b>3,829.12</b>	<b>187.86</b>	<b>45,949.00</b>	<b>-35,702.82</b>	<b>45,949.00</b>	<b>-177.70</b>
<b>Depreciation Expense</b>							
60-1-000-001-6600.000 Depreciation Expense	6,261.84	6,257.50	4.34	75,090.00	75,088.84	75,090.00	0.00
Total Depreciation Expense	6,261.84	6,257.50	4.34	75,090.00	75,088.84	75,090.00	0.00
<b>TOTAL DEPRECIATION EXPENSE</b>	<b>6,261.84</b>	<b>6,257.50</b>	<b>4.34</b>	<b>75,090.00</b>	<b>75,088.84</b>	<b>75,090.00</b>	<b>0.00</b>
<b>NET REVENUE/EXPENSE (PROFIT)/LOSS AFTER DEPRECIATION EXPENSE</b>	<b>10,278.82</b>	<b>10,086.62</b>	<b>192.20</b>	<b>121,039.00</b>	<b>39,386.02</b>	<b>121,039.00</b>	<b>-67.46</b>
TOTAL BOND PAYMENT	2,029.81	0.00	2,029.81	0.00	20,581.73	0.00	

## BOARD MEMO

216 W. Simmons St.  
Galesburg, IL 61401

O: (309) 342-8129  
F: (309) 342-7206

[www.knoxcountyhousing.org](http://www.knoxcountyhousing.org)

**TO:** Board of Commissioners  
Knox County Housing Authority

**DATE:** 05/21/2020

**FROM:** Derek Antoine   
Executive Director

**BOARD MEETING:** 05/26/2020

**SUBJECT:** COVID-19 Update – Agency Operations

---

### Executive Summary

The purpose of this memo is to update the Board on agency operations during the COVID-19 pandemic.

At the 03/31/2020 regular meeting, the Board was apprised of the following actions previously taken by the Knox County Housing Authority in response to the current state of emergency:

- All KCHA offices and community spaces are closed to the public
- All business conducted with the Authority is being done electronically
- KCHA staff are required to work at the office two (2) days per week, while observing social distancing, and are being allowed to work from home the other three (3) days
- While physically on site, KCHA staff directed to perform only essential functions of the Authority
- Routine inspections and work orders have been suspended or postponed
- Emergency, urgent, and unit-turn work orders are being completed
- 750 letters mailed and distributed to tenants and participants detailing operational changes
- Press release on 03/16/2020 regarding agency response
- Updates posted as need at [www.knoxcountyhousing.org](http://www.knoxcountyhousing.org)
- Social media updates regarding closures, community resources, etc.
- Upcoming communications regarding agency reopening and tenant rent collection

Since the agency initiated emergency operating procedures, the following essential functions have been completed:

- Interviews/intake for housing – 54
- Move-Ins/Lease Ups – 26
- Annual Re-certifications – 149
- Interim Re-certifications – 123
- Emergency Work Orders – 178
- Unit Make-Ready Work Orders – 29

Illinois is using a phase-in plan for reopening the state. Comprised of five (5) phases, the current trajectory has Illinois entering Phase 3 soon. Phase 3 begins a more substantial return to “normal” operations. Accordingly, on June 1, 2020 the KCHA will move to employ “soft opening” procedures, consistent with Phase 3 requirements, which include:

- All employees returning to full-time work status
- Offices opening by appointment only – offices will remain closed to walk-in traffic; however appointments will be seen as necessary
- Community rooms and spaces will remain closed, as Phase 3 only allows gatherings of ten (10) or fewer people
- Work orders and inspections will resume in a manner safe for both residents and staff

### **Fiscal Impact**

The Coronavirus Aid, Relief, and Economic Security (CARES) Act provided HUD with the authority to allocate additional funding to agencies for operational purposes during the pandemic. This funding has only program restrictions, and thus is only for the public housing and housing choice voucher programs. The funding allocation is as follows:

- Moon Towers: \$61,626
- Family Sites: \$123,264
- Bluebell Tower: \$4,137
- HCVP: \$22,960
- KCHA Total: \$211,987

### **Recommendation**

No action is required as a result of this memo.

## BOARD MEMO

216 W. Simmons St.  
Galesburg, IL 61401

O: (309) 342-8129  
F: (309) 342-7206

[www.knoxcountyhousing.org](http://www.knoxcountyhousing.org)

**TO:** Board of Commissioners  
Knox County Housing Authority

**DATE:** 05/21/2020

**FROM:** Derek Antoine   
Executive Director

**BOARD MEETING:** 05/26/2020

**SUBJECT:** Executive Director Performance Evaluation FYE 03/31/2020

---

### Executive Summary

Annually, the Knox County Housing Authority Board of Commissioners is charged with the task of evaluating the performance of the Executive Director. The performance of the Executive Director is critical to the agency fulfilling its mission, and is a central responsibility of the Board. As the Executive Director influences the agency's success and financial health, it is incumbent on the Board of Commissioners to set standards and objectively and fairly evaluate performance against these standards.

The Knox County Housing Authority's annual performance appraisal process coincides with the agency's fiscal year, which begins on April 01 and ends on March 31.

The Board will be provided with an evaluation form for the Executive Director at the 05/26/2020 regular meeting of the Board. Pursuant to KCHA By-Laws, the Board shall complete the appraisal of the Executive Director no later than 06/30/2020.

The following documents shall be presented to the Board for the completion of this task:

- KCHA Executive Director Performance Appraisal - TEMPLATE
- KCHA Executive Director Performance Appraisal – SELF APPRAISAL

## BOARD MEMO

216 W. Simmons St.  
Galesburg, IL 61401

O: (309) 342-8129  
F: (309) 342-7206

[www.knoxcountyhousing.org](http://www.knoxcountyhousing.org)

**TO:** Board of Commissioners  
Knox County Housing Authority

**DATE:** 05/22/2020

**FROM:** Derek Antoine   
Executive Director

**BOARD MEETING:** 05/26/2020

**SUBJECT:** Commissioner Email Addresses

---

### Executive Summary

The Knox County Housing Authority prides itself on transparent operations and accessibility of our principals. KCHA staff phone numbers and emails are widely available to our stakeholders who wish to contact the agency for a number of reasons. Currently, there isn't a consistent avenue for interacting with KCHA Commissioners.

To that end, we've begun the process of integrating email addresses meant specifically for Commissioners to conduct housing authority business. The email addresses will be listed on the KCHA website, and accessible under the Commissioner section of the "About Us" page. This page can be accessed at <https://knoxcountyhousing.org/about-us>.

Utilizing the "knoxhousing.org" email domain, the following email addresses have been established and are available for immediate use:

- Lomac Payton: [lpayton@knoxhousing.org](mailto:lpayton@knoxhousing.org)
- Jared Hawkinson: [jhawkinson@knoxhousing.org](mailto:jhawkinson@knoxhousing.org)
- Paula Sanford: [psanford@knoxhousing.org](mailto:psanford@knoxhousing.org)
- Sara Robison: [srobinson@knoxhousing.org](mailto:srobinson@knoxhousing.org)
- Joseph Riley: [jriley@knoxhousing.org](mailto:jriley@knoxhousing.org)

Remaining Commissioners may elect to be added as well.

The process for accessing individual email accounts, including usernames and passwords, will be provided to Commissioners in an upcoming secure communication.



## BOARD MEMO

216 W. Simmons St.  
Galesburg, IL 61401

O: (309) 342-8129  
F: (309) 342-7206

[www.knoxcountyhousing.org](http://www.knoxcountyhousing.org)

**TO:** Board of Commissioners  
Knox County Housing Authority

**DATE:** 05/22/2020

**FROM:** Derek Antoine   
Executive Director

**BOARD MEETING:** 05/26/2020

**SUBJECT:** KCHA Website Address Change

---

### Executive Summary

Since its creation, the Knox County Housing Authority website has operated under a “.org” domain name. While historically familiar, “.org” domains are susceptible to security breaches and mirroring that can be damaging to agency operations.

In an effort to enhance website security, the KCHA is migrating its website platform from “knoxcountyhousing.org” to “knoxcountyhousing.gov”. The DotGov Program, part of the General Services Administration, operates the .gov top-level domain (TLD) and makes it available to US-based government organizations, from federal agencies to local municipalities.

This change in domain works to accomplish the following objectives:

- Enhanced website and information security
- Identification of KCHA services as official government functions
- Additional credibility and legitimacy
- Strengthen visitor confidence in utilizing available web-based services

Included with this memo is a letter of recommendation from the Knox County Board, which is a requirement for registration with “.gov”. This letter will be submitted for review. Once approved, the agency completes an online registration form to finalize the process.

The Board will be apprised of the ongoing status of this project.



BUILDING COMMUNITY, PEOPLE, AND PARTNERSHIPS

216 W. Simmons St., Galesburg, IL 61401

Telephone (309) 342-8129 ext. 223 Fax (309) 342-7206

Email: [dantoine@knoxhousing.org](mailto:dantoine@knoxhousing.org)

Lomac Payton, Chairperson  
Jared Hawkinson, Vice Chairperson  
Wayne Allen, Commissioner  
Paul H. Stewart, Commissioner  
Paula Sanford, Commissioner  
Sara Robison, Commissioner  
Joseph Riley, Commissioner  
Derek Antoine, Exec. Director, Secretary  
Jack P. Ball, Attorney

Wednesday, April 08, 2020

4:06 PM

.Gov Domain Registration  
c/o Verisign, Inc.  
12061 Bluemont Way  
Reston, Virginia 20190

Dear Domain Manager,

As County Board Chairman for Knox County, Illinois, I formally request that authority over the "knoxcountyhousing.gov" second-level domain name be delegated to the Knox County Housing Authority (KCHA). I attest that I am the highest-ranking official for Knox County, Illinois.

This domain name will be used for business related to the operation of the Knox County Housing Authority, a unit of local government operated in part by federally appropriated subsidies. The use of this domain is consistent with the Knox County, Illinois Internet policy. In addition, I will ensure the content of the requested domain name conforms to the .gov policy.

By requesting this domain name, I acknowledge that the Knox County Housing Authority will be responsible for payment of the annual \$400 domain fee. It is understood that if KCHA administrators wish to retire the domain, a written request must be submitted to [registrar@dotgov.gov](mailto:registrar@dotgov.gov). If a written request is not submitted, it is understood that KCHA will continue to be responsible for all accrued domain fees.

The following individuals will be listed as points of contact for "knoxcountyhousing.gov". It is understood that the contact information must remain valid and up to date, and that administrative, billing, and technical points of contact will be unique.

**Administrative Point of Contact**

Derek B. Antoine  
Executive Director  
216 W. Simmons St. Galesburg, IL 61401  
(309) 342-8129 extension 1223  
[dantoine@knoxhousing.org](mailto:dantoine@knoxhousing.org)

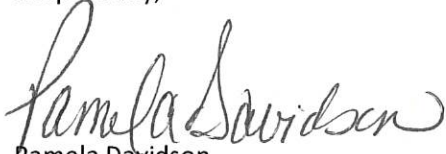
**Billing Point of Contact**

Desirae Thorne  
Accounts Payable  
216 W. Simmons St. Galesburg, IL 61401  
(309) 342-8129 extension 1217  
[dthorne@knoxhousing.org](mailto:dthorne@knoxhousing.org)

**Technical Point of Contact**

Derek B. Antoine  
Executive Director  
216 W. Simmons St. Galesburg, IL 61401  
(309) 342-8129 extension 1223  
[dantoine@knoxhousing.org](mailto:dantoine@knoxhousing.org)

Respectfully,

  
Pamela Davidson  
Chairman  
Knox County Board

Attest,

  
Scott Erickson  
County Clerk  
Knox County Board

Notary

Signed and sworn to (or affirmed) before me on [Date]:

April 30, 2020

Name of the Individual Making a Statement [First Name, Last Name]:

Pamela Davidson / Scott G. Erickson

Signature of Notary Public:

Shiela S. Parkin

My Commission Expires [Date]:

5/24/2022

Notary Public Seal



## BOARD MEMO

216 W. Simmons St.  
Galesburg, IL 61401

O: (309) 342-8129  
F: (309) 342-7206

[www.knoxcountyhousing.org](http://www.knoxcountyhousing.org)

**TO:** Board of Commissioners  
Knox County Housing Authority

**DATE:** 05/22/2020

**FROM:** Derek Antoine   
Executive Director

**BOARD MEETING:** 05/26/2020

**SUBJECT:** Commissioner Statements of Economic Interest

---

### Executive Summary

Section 4A-101(h) of the Illinois Governmental Ethics Act & State Officials and Employees Ethics Act (approved 1967, amended 2009) requires persons appointed to the governing board of a unit of local government who have authority to authorize the expenditure of public funds to file verified written statements of economic interest. Commissioners serving on the Knox County Housing Authority Board of Commissioners fall into this categorical requirement.

The following interests must be listed by all persons required to file:

- The name, address and type of practice of any professional organization or individual professional practice in which the person making the statement was an officer, director, associate, partner or proprietor, or served in any advisory capacity, from which income in excess of \$1,200 was derived during the preceding calendar year;
- The nature of professional services (other than services rendered to the unit or units of government in relation to which the person is required to file) and the nature of the entity to which they were rendered if fees exceeding \$5,000 were received during the preceding calendar year from the entity for professional services rendered by the person making the statement;
- The identity (including the address or legal description of real estate) of any capital asset from which a capital gain of \$5,000 or more was realized in the preceding calendar year;
- The name of any unit of government which has employed the person making the statement during the preceding calendar year other than the unit or units of government in relation to which the person is required to file;
- The name of any entity from which a gift or gifts, or honorarium or honoraria, valued singly or in the aggregate in excess of \$500, was received during the preceding calendar year
- The name and instrument of ownership in any entity doing business with a unit of local government in relation to which the person is required to file if the ownership interest of the person filing is greater than \$5,000 fair market value as of the date of filing or if dividends in excess of \$1,200 were received from the entity during the preceding calendar year. (In the case of real estate, location thereof shall be listed by street address, or if none, then by legal

description.) No time or demand deposit in a financial institution, nor any debt instrument need be listed;

- Except for professional service entities, the name of any entity and any position held therein from which income in excess of \$1,200 was derived during the preceding calendar year if the entity does business with a unit of local government in relation to which the person is required to file. No time or demand deposit in a financial institution, nor any debt instrument need be listed;
- The name of any entity and the nature of the governmental action requested by any entity which has applied to a unit of local government in relation to which the person must file for any license, franchise or permit for annexation, zoning or rezoning of real estate during the preceding calendar year if the ownership interest of the person filing is in excess of \$5,000 fair market value at the time of filing or if income or dividends in excess of \$1,200 were received by the person filing from the entity during the preceding calendar year.

Statement forms have been obtained from the Knox County Clerk's office, and will be mailed to each Commissioner for signature. Commissioners will complete the form, and mail them back to the Executive Director, who will then forward the completed forms to the Knox County Clerk's office.