



BUILDING COMMUNITY, PEOPLE, AND PARTNERSHIPS

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Friday, November 20, 2020
12:47 PM

Residents
Knox County Housing Authority – Family Sites

To Whom It May Concern:

This letter serves to notify you that an employee of the Knox County Housing Authority – Family Sites has tested positive for COVID-19. Since March 16, 2020, KCHA staff has implemented COVID-19 operating protocols to reduce tenant/staff interaction in efforts to slow the spread of this disease. Based on our COVID-19 protocols, and after interviewing and contact tracing done by the agency, we feel the risk of exposure to our residents in this instance is minimal.

According to the Centers for Disease Control and Prevention (CDC), COVID-19 is spread primarily between people who are in close contact with one another (within 6 feet) through respiratory droplets produced by an infected person. In our estimation, the affected employee did not have interactions with residents which give us cause for concern. Out of an abundance of caution we have required the affected individual to refrain from coming to work for a period of at least two weeks, and asked all employees who had close/prolonged contact with this employee to do the same.

We are recommending our residents monitor their health carefully during the next 14 days. If you experience symptoms of COVID-19, we ask that your medical care provider immediately.

Most COVID-19 cases are mild with fever and cough. Adults and children with COVID-19 have reported the following symptoms or combinations of symptoms, which may appear 2-14 days after exposure to the virus:

- Fever of 100.4°F or higher
- Cough
- Shortness of breath or difficulty breathing
- Chills
- Fatigue
- Muscle pain or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
- Other signs of new illness that are unrelated to a preexisting condition (such as seasonal allergies)

Residents can protect themselves from COVID-19 exposure by doing the following:

- Stay home as much as possible. Minimize contact with people who do not live with you. Work from home when possible.
- When outside your home, practice physical distancing by staying at least six (6) feet away from others.
- Avoid group gatherings and poorly ventilated areas.
- Wear a cloth face covering that covers your nose and mouth when you are in a public place, including outdoors if you cannot stay at least six (6) feet away from others.
- Wash hands often with soap and water for at least 20 seconds. If not available, use hand sanitizer (60% alcohol or greater). Do not use sanitizer on children under age two.
- Avoid touching your eyes, nose, or mouth with unwashed hands.
- Avoid contact with people who are sick. Stay home when you are sick and avoid close contact with others.
- Cover your mouth/nose with a tissue or sleeve when coughing or sneezing.
- Clean frequently touched surfaces and objects (like doorknobs and light switches). Regular use of EPA-registered household disinfectants are recommended: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19>

For more information on COVID-19, including symptoms and treatment, visit the CDC website at www.cdc.gov.

If you have questions or concerns, please do not hesitate to reach out.

Respectfully,

A handwritten signature in blue ink, appearing to read "Derek B. Antoine". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Derek B. Antoine
Executive Director
Knox County Housing Authority