



**NORTH IOWA CHILDREN'S ALLIANCE
BOARD MEETING**

Date: September 12, 2024

Time: 1:00pm

Location: Zoom

TOPIC/DISCUSSION ITEM	MINUTES
<p>Welcome & Roll Call</p>	<p>Present Board Members: Chris, Lacey, Ken, Shana, Jen, Stephanie and Enos Director: Jaci</p>
<p>Approve Agenda</p>	<p>NICA Board meeting agenda 9.12.254 motion to approve by Shana, 2nd by Jen, all in favor.</p>
<p>Minutes - <i>Action Required</i></p> <ul style="list-style-type: none"> ● July 11, 2024 Minutes 	<p>NICA Board meeting minutes 8.8.24 motion to approve by Shana, 2nd by Jen, all in favor.</p>
<p>Board Business – <i>Action Required</i></p> <ul style="list-style-type: none"> ● Policy 2.3.1 Board Meetings ● Policy 2.3.4 and 2.3.5 Regular Business Meetings and Special Meetings ● Policy 2.3.6 Open Board Meetings 	<p>Board policies related to open meetings and meeting records were revised to incorporate recent changes to Iowa Code 21.8. Guidance for changes was provided by the Iowa Public Information Board.</p> <ul style="list-style-type: none"> ● Policy 2.3.1 Board Meetings – changes to include addition of providing for hybrid meetings, teleconference, virtual meetings, remote participation and other hybrid options for the member of the Board to participate in Board meetings. Motion to approve Jen, second by Shana, all in favor. ● Policy 2.3.4 and 2.3.5 Regular Business Meetings and Special Meetings – changes included addition of hybrid options and availability of virtual meeting link. Motion by Jen, second by Shana, all in favor. ● Policy 2.3.6 Open Board Meetings - changes to include addition of closed session procedure. Motion by Jen, second by Shana, all in favor.
<p>Director Update –</p> <ul style="list-style-type: none"> ● In Person Meeting Discussion ● Board Schedule FY2025 ● Program Annual Reports 	<p>Discussion regarding an in person meeting to take place one time a year. Was determined the Board would meet in person on October 17th @ 1pm to review the community plan and priorities and determine utilization of carry over funding.</p> <p>A schedule was provided to the Board of dates for the FY25 year.</p> <p>Each funded FY24 program provided an annual report that was shared with the Board.</p>
<p>Financial Report</p> <ul style="list-style-type: none"> ● FY25 Funding Summary ● Director’s Financial Outlook 	<p>Based on July vouchers the following is the financial status thru July 31st:</p> <p>School Ready Funds = 2% spent Early Childhood Funds = 8% spent</p> <p>Jaci will continue to provide the funding worksheet that summarizes all funded program expenses, as well as the Director’s Financial Outlook that summaries the funding allocations and utilization of carry over funds from the previous fiscal year.</p>

<p>Public Comment</p> <ul style="list-style-type: none"> • CCR&R Preschool Scholarship • Head Start Mental Health Consultant 	<p>Kathy Lloyd discussed the allocation of \$36,000 of the \$60,000 allocated to the preschool scholarship program. There have been 31 applications awarded from 7 different preschools.</p> <p>Meghan and Taylor discussed the mental health consultant position serving 17 Head Start classrooms. Duties include classroom observation, teaming observation, parenting support groups, staff feedback, and working with the education team regarding behaviors occurring in their classrooms.</p>
<p>Next Meeting Date</p> <ul style="list-style-type: none"> • October 10, 2024 	<p>The Board changed the October meeting to October 17th IN PERSON at the HHS office in Mason City.</p> <p>There will be no meeting in November due to the state ECI conference/meeting.</p>
<p>Adjournment</p>	<p>Motion to adjourn by Jen, 2nd by Shana, all in favor. Meeting concluded at 1:47.</p>