

NORTH IOWA CHILDREN'S ALLIANCE

BOARD MEETING MINUTES

Date: August 14th, 2025

Time: 1:00pm

Location: Zoom

Welcome and Roll Call	Meeting called to order at 1:01pm. Board members present: Chris, Shana, Ken, Stephanie, Melinda, and Jennifer.
Approve Agenda	NICA Board Meeting Agenda 08.14.2025 motion to approve by Shana, 2 nd by Jennifer, All in favor.
Minutes - <i>Action Required</i> <ul style="list-style-type: none"> July 10th, 2025 Minutes 	NICA Board Mtg Minutes 07.10.2025 motion to approve by Ken, 2 nd by Melinda, All in favor.
Public Comment	No Public Comment
Financials <ul style="list-style-type: none"> 2025 Funding Summary 2026 Fund Designation 	<p>Lacey shared the final FY25 Funding Summary Spreadsheet. Final carryover amounts are. School Ready- \$87,499.94 18%. Early Childhood- \$18, 811.17 %14. All final payments have been submitted to the fiscal agent for payment.</p> <p>Lacey shared the FY26 Funding Designation worksheet. The state has required fiscal agents to move ECI dollars into the four designated funding service categories. Any remaining dollars in school ready and early childhood fund will now move to just admin. Any funds in Quality Improvement will move to Community Planning and Collaboration. Any other remaining dollars will move to Program Discretionary.</p> <p>Motion by Shana to move Early Childhood and School Ready funds to the four designated funding service categories. 2nd by Melinda. All in Favor.</p>
Directors Report & ECI Update <ul style="list-style-type: none"> District 3 Board Update ECI State Board Meeting Preschool Scholarships Community Plans FY25 Annual Report FY26 Claims Submissions/Payments 	<p>The district 3 team has planned a meet and greet for District 3 Volunteer Board Members. The district 3 meet and greet is scheduled for September 18th at 10am at the Waverly Public Library.</p> <p>The state ECI board meeting is scheduled for September 5th. Agenda topics include. Tool U & Tool G. And the move to districts.</p> <p>Lacey shared that preschool scholarships have been going well. Preschools are asking questions regularly and are understanding of the changes that are required for this school year. There are 8 preschools participating.</p> <p>ECI Community Plans are not a priority this year and are not required by ECI Directors and local boards to complete.</p>

	<p>The FY25 NICA Annual Report is due by September 15th. Lacey is almost finished with the report. Lacey will share the Annual Report Performance Measures at the September board meeting.</p> <p>Lacey shared that there will be a new claim form for Lacey to complete each month for programs. The new claim form will show the difference between the four funding categories. Funded programs are still required to turn in their invoices by the 15th of each month.</p>
Board Business <i>Action Required</i> <ul style="list-style-type: none"> Family Connections FY26 Contract FY26 RFP Summaries 	<p>Family Connections has not turned in their FY26 contract. Ken stated that it is crucial that the ECI board maintain their relationship with Family Connections. Motion by Ken to not be fiscally responsible for Family Connections until a contract is signed by both parties. The board will allow for a review of Family Connections previous months expenses once a contract is signed. 2nd by Shana. All in Favor. Ken stated that the board hold Family Connections to the same standard of our other funded programs.</p> <p>Lacey shared with the board the RFP Summaries for review prior to the board meeting. The board has decided which programs to fund for FY26.</p> <p>The board discussed in length the RFP by the Mason City Chamber of Commerce for their Child Care Works Program. The board ultimately decided to not fund their project at this time. The board requested that the Mason City Chamber of Commerce complete a new RFP with a better description of how ECI dollars will be used and how the program will be measured.</p> <p>Motion by Ken to award Worth County Public Health \$5,000 for their Public Awareness Fair Family Fun Night. 2nd by Jen. Shana Abstains. Motion passes.</p> <p>Motion by Jen to award Worth County Public Health \$25,000 for their Car Seat Safety Education Program. 2nd by Melinda. Shana Abstains. Motion passes.</p> <p>Motion by Melinda to award Worth County Public Health \$10,000 for Health Services. 2nd by Ken. Shana Abstains. Motion passes.</p> <p>Motion by Jen to award Hancock County Learning Center \$3, 053 for Professional Development. 2nd by Shana. All in Favor.</p> <p>The board has requested that Lacey open another RFP. Lacey will work on setting up a new RFP as soon as possible. Dates yet to be determined.</p>
Board Membership Needs <ul style="list-style-type: none"> Education Citizen 	<p>The board is still pursuing replacements for the Education and Citizen board openings. Currently no new members have joined. Lacey has a meeting set up with a potential education representative.</p>
Next Meeting Date <ul style="list-style-type: none"> September 11th, 2025 @ 1pm via Zoom 	<p>Lacey will send a Zoom invite for the September 11th meeting.</p>
Adjournment	<p>Motion to adjourn by Ken 2nd by Melinda all in favor. Meeting adjourned at 2:11pm</p>