

NORTH IOWA CHILDREN'S ALLIANCE

BOARD MEETING MINUTES

Date: May 29th, 2025

Time: 1:00pm

Location: Zoom

Welcome and Roll Call	Meeting called to order at 1:02pm. Board members present: Chris, Enos, Shana, Heidi, Melinda, Ken, Stephanie, Sis, & Jennifer. Special Guest- Tony Reed(CIJDC)
Approve Agenda	NICA Board Meeting Agenda 05.29.2025 motion to approve by Sis, 2 nd by Jen, all in favor.
Minutes - <i>Action Required</i> <ul style="list-style-type: none"> May 15th, 2025 Minutes 	NICA Board Mtg Minutes 05.15.2025 motion to approve by Melinda, 2 nd by Enos, all in favor.
Directors Financial Outlook	Lacey shared that NICA is at 83% spent for School Ready Funds and 90% for early childhood funds. Lacey is working with programs to spend down their funds by the end of the fiscal year. Reconciliation will be completed in June with the fiscal agent (Heather) to assure there are no budget discrepancies.
Directors Report <ul style="list-style-type: none"> Lacey's Update ECI Update 	<p>Lacey shared her directors report both verbally and in written format. Lacey has touched base with all programs about the expectations for the end of the fiscal year reporting. Lacey continues to participate in professional development offerings via the AECIAB&A. Lacey has been working with her fellow ECI Director Mentor Carrie Kube on end of year fiscal management and preparations for FY26 budget in Iowa Grants. Lacey is thankful that Carrie is mentoring her.</p> <p>The state ECI staff and ECI Directors met on May 28th virtually. Amanda Winslow, Amanda McKee and Liz Ernst shared information about the deadlines and expectations for FY26 budget and the proposed Tool O & Tool G. Preschool scholarships were discussed and more information was given.</p>
FY25 Allocation of Program Funds- <i>Action Required</i> <ul style="list-style-type: none"> Options for Unspent ECI Funds 	<p>Lacey and the NICA board reviewed ideas for the use of Unspent ECI Funds. Lacey shared how important it is for the board for allocate unspent funds so that the NICA board does not exceed 20% carryover. The board discussed all options. And voted as follows.</p> <p>Ken motioned to approve a \$10,000 spending allocation to Worth County Public Health for a Car Seat Safety Education Program. 2nd by Jen. Shana abstains. All in Favor.</p> <p>Shana motioned to approve a \$15,000 spending allocation for a Preschool Enhancement Grant. 2nd by Melinda. All in Favor.</p> <p>Shana motioned to approve a \$5,000 contract increase to Webster County Health Department for Oral Health Services. 2nd by Enos. All in Favor.</p>

	<p>Melinda motioned to approve a \$4,000 contract increase for CCR&R to purchase supplies, educational kits etc for registered in home childcare providers. 2nd by Shana. All in Favor.</p>
<p>Board Business- <i>Action Required</i></p> <ul style="list-style-type: none"> • Director- Lacey Waller- Salary • Employer or Record FY26- • Fiscal Agent Contract FY26 • FY26 Budget • Tool O & Contract Placeholders 	<p>The board discussed the proposed Employer or Record FY26 salary increases. Motion by Jen 2nd by Shana to increase Lacey Waller's salary by 4%. Her yearly salary will now be at \$58,240. Hourly wage is \$28.00. Salary increases effective July 1st, 2025. All in Favor.</p> <p>Employer of Record FY26: was presented by Lacey. Employer of Record contract was discussed. Total of contract is \$84,512 with Central Iowa Juvenile Detention Center (CIJDC). Contract includes: Director's salary, benefits, communication stipend, CIJDC administration fee and travel expenses of the Director. Motion by Enos 2nd by Jen to approve the FY26 Employer of Record Central Iowa Juvenile Detention Center budget. All in Favor.</p> <p>Motion by Shana 2nd by Sis to approve Cerro Gordo County as NICA Fiscal Agent for FY26. All in Favor.</p> <p>FY26 Budget Review and Approval: Total allocated funding for FY26 to NICA is \$538,206.55 Based on the funding allocated, a budget was created for FY26. There will no longer be a separation of school ready funds and early childhood funds. It is now broken down into, Admin, Program Discretionary, Home Visitation & Community Planning & Collaboration. This budget will be entered into Iowa Grants for submission to the state by June 1st. Motion to approve the proposed FY26 budget by Shana, 2nd by Jen, all in favor.</p> <p>Lacey requested that the board review the drafted proposed Tool O for potential contract placeholders for FY26. The board discussed their desired programs.</p>
<p>Next Meeting Date</p> <ul style="list-style-type: none"> • June 17, 2025 @ 1pm via Zoom 	<p>Lacey will send a Zoom invite for the June 17th meeting.</p>
<p>Adjournment</p>	<p>Motion to adjourn by Melinda, 2nd by Jen all in favor. Meeting adjourned at 2:35pm</p>