



NORTH IOWA CHILDREN'S ALLIANCE
BOARD MEETING

Date: May 12, 2022

Time: 1:00-2:30

Location: Zoom

TOPIC/DISCUSSION ITEM	MINUTES
<p>Welcome & Roll Call</p>	<p>Board Members Present: Marian, Chris, Shana, Jennifer, Heidi, Sis, Melinda, Ken. Tony Reed Guest and Jaci Miller</p>
<p>Minutes - Action Required</p> <ul style="list-style-type: none"> ● April 14, 2022 	<p>NICA Board Mtg Minutes 4.14.22 motion to approve - Jennifer, second by Marian. All in favor.</p>
<p>Board Opening</p> <ul style="list-style-type: none"> ● Consumer 	<p>Ken had a suggestion for a consumer member and will forward the name and contact to Jaci.</p>
<p>Director Update</p> <ul style="list-style-type: none"> ● Estimated FY23 Funding Amounts ● Preschool Scholarship Application ● Preschool Policy - <i>Action Required</i> 	<p>Jaci reviewed the ECI estimated funding allocations for our 3 counties. School Ready = \$435,348 which is down \$3,366. Early Childhood = \$98,007 which is up 3%.</p> <p>The application for the Preschool Scholarship Application will be posted to the website for distribution in July.</p> <p>The Board reviewed the NICA Section 6: Preschool Scholarships policy. A change will be made to section 6.1 #6 to add in "working towards IQ4K in addition to the language already present. Motion to approve - Jennifer and second by Ken. All in favor.</p>
<p>Financial Report</p> <ul style="list-style-type: none"> ● Preschool Scholarships ● Full Program Report 	<p><i>FY22 NICA Financial Spreadsheet</i> - Jaci reviewed current spending. The spreadsheets now reflect the correct carryover amount. Despite the error in over allocating funds, Jaci stated she anticipates a small carryover to FY23. Three programs have stated they will have funds left at the end of FY22.</p> <p><i>Preschool Scholarship Financial Spreadsheet</i> - Jaci reported that preschools are on track to spend all of their funding. Anticipate \$68 that will be unspent at the end of the fiscal year.</p>

	Jaci asked for approval to purchase Adobe Sign for approximately \$155 to add in making our application, contracting and program documents easier to process with an electronic signature. This would also add the preschools in submission of invoices for each month's scholarships. Motion Shana, second by Marian. All in favor.
FY23 - Action Required <ul style="list-style-type: none"> ● Approval of FY23 RFP Review Committee Recommendations ● Next Steps 	The RFP committee met, reviewed and scored all of the applications using a matrix. Based on scoring and the funding projected, more funding was requested than could be allocated. A FY23 Funding Worksheet was provided to the board for approval of submitted RFPs. Jen motioned to approve and Sis seconded. All in favor.
Public Comment / Round Table	Program updates were provided by Family Connections, CCR&R, Headstart, and LSI.
Performance Review - NICA Director	Performance review was completed by Tony. Motion to approve by Jen, seconded by Melinda. All in favor. Jaci thanked the Board for their patience as she learned the position and for all of their support.
Next Meeting Date <ul style="list-style-type: none"> ● June 9 @ 1:00pm via Zoom ● July 14 @ 1:00pm via Zoom 	
Adjournment	Motion to adjourn by Sis and seconded by Shana. Meeting adjourned at 1:45 pm.