



NORTH IOWA CHILDREN'S ALLIANCE
BOARD MEETING

Date: May 9, 2024

Time: 1:00pm

Location: Zoom

TOPIC/DISCUSSION ITEM	ATTACHMENTS/REFERENCE ITEMS
<p>Welcome & Roll Call</p>	<p>Board members present: Chris, Enos, Sis, Ken, Shana, Stephanie, Melinda, Heidi and Jennifer.</p>
<p>Approve Agenda</p>	<p>NICA Board meeting agenda 5.9.24 motion to approve by Shana , 2nd by Ken, all in favor.</p>
<p>Minutes - Action Required</p> <ul style="list-style-type: none"> • April 11, 2024 Minutes 	<p>NICA board meeting minutes 4.11.24 motion to approve by Shana, 2nd by Ken, all in favor.</p>
<p>Board Business – Action Required</p> <ul style="list-style-type: none"> • Employer of Record Fy25 • Fy25 RFP Application Approvals/Request • FY25 Budget Review and Approval 	<p><i>Employer of Record FY25:</i> was presented by Jaci. Employer of Record contract was discussed. Total of contract is \$69,614 with Central Iowa Juvenile Detention Center (CIJDC). Contract includes: Director increase in hours to 28/week, benefits, communication stipend, CIJDC administration fee and travel expenses of the Director. Motion to approve Employer of Record Contract for FY25 with CIJDC by Ken, 2nd by Sis, all in favor.</p> <p><i>FY25 RFP Application Approvals:</i> was presented by Jaci. Applications were reviewed utilizing a Google scoring form and then an average of the scores were calculated. More funding was requested than available to fund. Motion to approve the RFP review committee’s recommended FY25 program funding levels by Shana, 2nd by Ken, all in favor.</p> <p><i>FY25 Budget Review and Approval:</i> Total allocated funding for FY25 to NICA is \$547,026. Based on the funding allocated, a budget was created for FY25 by the RFP review committee. This budget will be entered into Iowa Grants for submission to the state by June 1st. Motion to approve the proposed FY25 budget by Enos, 2nd by Jen, all in favor.</p>
<p>Director Update</p> <ul style="list-style-type: none"> • General Comments 	<p><i>General Comments:</i> Jai reviewed the following:</p> <ul style="list-style-type: none"> • Fiscal contract to be sent to Cerro Gordo for approval/signature. • Employer of Record contract will be sent to CIJDC. • Preschool application for FY25 was translated into Spanish for \$150 through Rapport International. This will be added to our website and sent to preschools to utilized once our FY25 application/budget to the state of Iowa is approved.

<p>Financial Report</p> <ul style="list-style-type: none"> • FY24 Funding Summary 	<p>FY24 Funding Summary: 67% spent of the School Ready Funding and 75% spent of the Early Childhood funding. Programs have billed through the end of February for services (and some March).</p> <p>Reconciliation will be completed at the end of April with the fiscal agent (Heather) to assure there are no budget discrepancies.</p>
<p>Next Meeting Date</p> <ul style="list-style-type: none"> • June 13, 2024 @ 1:00pm via Zoom 	<p>Reminder that Jaci will be off May 16th and 17th.</p>
<p>Adjournment</p>	<p>Motion to adjourn by Ken, 2nd by Shana, all in favor. Meeting adjourned by 1:31.</p>