



NORTH IOWA CHILDREN'S ALLIANCE  
BOARD MEETING

Date: April 14, 2022

Time: 1:00 -2:30

Location: Zoom

TOPIC/DISCUSSION ITEM	MINUTES
Welcome & Roll Call	Board Present: Chris, Jennifer, Enos, Heidi, Marion, Shana. Ken and Marion were absent. Tony Reed guest.
Minutes from March 17, 2022 Follow up Discussions	No changes. Motion to accept: Marion and seconded by Enos. All in favor
Board Member Items <ul style="list-style-type: none"> <li>Board Vacancies: Consumer &amp; Health Rep</li> </ul>	Jaci asked board members to send her suggestions of potential consumer board member representative from their respective counties/businesses. Chris as Kelli Gerdes if she might know someone that could be recommended for the position.
Director Update <ul style="list-style-type: none"> <li>2022 RFP Process</li> <li>Preschool Scholarship Application</li> </ul>	<p>The RFP process has started and will be open until April 29<sup>th</sup> at 4:00pm. To date a couple of programs have submitted. They were asked if any concerns or thoughts on the process. Only comment was it was much easier and didn't take long to complete.</p> <p>Jaci created a revised version of the preschool scholarship application. In addition to what has been asked on the application in the past the following have been added:</p> <ul style="list-style-type: none"> <li>Yearly tuition amount</li> <li>Signature of preschool representative</li> <li>Days attending preschool</li> <li>House of preschool day</li> <li>Household income verification – additional methods were added, along with the statement that stating unemployed is not an option. Much provide income documentation to be considered.</li> <li>Requires preschool to have a Level 3 QRS quality rating or level 2 on the new IQ4K system.</li> </ul>

	<ul style="list-style-type: none"> <li>Added statement regarding enrollment in a Statewide Voluntary Preschool Program is not eligible for scholarships.</li> </ul> <p>New application will be available on the NICA website starting in June.</p>
<p>Financial Report</p> <ul style="list-style-type: none"> <li>Full Program Report</li> <li>Preschool Scholarships</li> </ul>	<p>Jaci informed the board if all programs utilize their funding, we could have overspent School Ready funds. This would occur due to the incorrect carry forward amount that was allocated for FY22. In addition, the office expenses were not budgeted for the NICA Director. In order to try and balance the budget: 1. Jaci will be taking a vacation in late may and in the middle of June reducing the Director line item. 2. The following programs are anticipating not spending all of their funds: Headstart Transportation \$5000, CCNC \$7000 and Family Connections \$3000. If this is the case, then our budget will not be overspent.</p> <p><b>Preschool Scholarship Report:</b> All funding has been allocated, and predict there may be \$18 left in the preschool scholarship line item. A couple of children switched between preschools – which created certain line items to be off in the preschool scholarships excel sheet. Jaci asked for consideration of increasing the amount available for preschool scholarships next year to \$60,000. This year 14 children have been turned away from the preschool scholarship program because all funding was allocated. \$60,000 was arrived at by taking the amount allocated last year plus the additional funds needed for FY22.</p>
<p>FY23 Action Items</p> <ul style="list-style-type: none"> <li>Employer of Record</li> <li>Fiscal Agent</li> </ul>	<p>Tony discussed Central Iowa Juvenile Detention Center continuing the contract as the Employer of Record. A proposed 4% increase for the Director, CIJDC administration fees, Director travel and phone expenses would be a total of \$56,110 for FY23.</p> <p>Chris shared that Cerro Gordo would continue to be fiscal agent at no charge.</p> <p>Motion to approve the Employer of Record and Fiscal Agent by Jen and seconded by Shana.</p>

<p>Funded Program Updates (5-10 minutes)</p> <ul style="list-style-type: none"> <li>• LEAN</li> <li>• CCR&amp;R Business Investment Program.</li> </ul>	
<p>Round Table Discussion Items</p>	<p>None</p>
<p>Performance Review Director</p>	<p>Tabled until May 2022 meeting.</p>
<p>Next Meeting Date – May 12, 2022 @ 1:00pm. Resume normal meeting schedule – 2<sup>nd</sup> Tuesday of the month.</p>	
<p>Adjournment</p>	<p>Motion to adjourn by Marion and seconded by Shana at 2:12pm.</p>