



NORTH IOWA CHILDREN'S ALLIANCE
BOARD MEETING

Date: November 14, 2024

Time: 1:00pm

Location: Zoom

TOPIC/DISCUSSION ITEM	ATTACHMENTS/REFERENCE ITEMS
Welcome & Roll Call	Meeting called to order at 1:01. Board members present: Chris, Enos, Sis, Shana, Lacey, Melinda, Ken, Jennifer, Stephanie
Approve Agenda	NICA Board Meeting Agenda 11.14.24 motion to approve by Ken, 2 nd by Sis, all in favor.
Minutes	NICA Board Minutes October 17, 2024 and October 25, 2024 motion to approve by Enos, 2 nd by Melinda. All in favor.
Financial Report <ul style="list-style-type: none"> • FY25 Funding Summary • Director's Financial Outlook • Carry Over Update 	<p>Jaci reviewed the financial statement and Director's financial outlook and shared that 14% of school ready funds and 25% of early childhood funds have been spent of voucher submitted (through the month of September services). October vouchers are still being submitted.</p> <p>Jaci reviewed a few changes to the financial statement spreadsheet based on funding decisions made at the October meeting.</p> <ul style="list-style-type: none"> • Head Start Transportation was increased by \$2900 by utilizing carry over funding. • Preschool Scholarships was reduced by \$12,000. • Special project funding was increased by \$20,000 to account for a special project or need for ECI administration. • NICA Director increased by \$7000 funded at full time utilizing carry forward SR Administration. \$7000 was the prediction but is dependent upon start date and if granted at fulltime. It is anticipated that less than \$5000 will be utilized in FY25.
Board Business – <ul style="list-style-type: none"> • Update on Position and Hiring • Policy and Procedure Changes • Discussion on Utilization of Carry Over Funding • Proposed reallocation of Mental Health Consultant 	<p><u>Position Update:</u> 12 applications have been received of which Tony felt there were 4 excellent applications. Jaci will notify CIJDC that an interview committee (Shana, Sis, Heidi) has been appointed and to provide them with the resumes and schedule interviews to occur in the next two weeks.</p> <p><u>Policy and Procedure Changes:</u> Jaci reviewed the suggested Section 3 Employee policy changes that are necessary to account for a fulltime position. The Board motions to defer approval of 3.7. Motion to approve 3.5 Benefits and 3.6 grammatical error correction by Jen, 2nd by Shana, all in favor.</p> <p><u>Mental Health Consultant:</u> NICA O notified Jaci that they will not be able to utilize \$17,656 of the allocated funding due to the consultant completing and internship through February to finish her school. NICA O asked the board to consider the addition of Early Care and Support for 9 children at Mason City</p>

<p>Funding</p>	<p>Hoover. Motion to reduce NICA Mental Health Consultant contract by \$17,656 and not fund the Early Care and Support program due to program is only provided in Cerro Gordo County (Mason City) and it is not a priority of the NICA area by Jen, 2nd by Shana. Sis Abstained. All in favor.</p> <p><u>Proposed Utilization of Funding:</u> The Board discussed the emergent need for looking into solution regarding child care retention and recruitment in particular for Hancock and Worth Counties. Tara with CCR&R shared data through the Child Care Connect dashboard. Data was reviewed by the Board regarding the needs of the area. The Board will determine how carry over funding will be utilized to address the emergent need of child care retention and recruitment at the December meeting.</p>
<p>Director's Report</p> <ul style="list-style-type: none"> • FY25 Contract Review • Appointment of Ad Hoc Program Review Committee – • Transition Plan Review 	<p>FY25 Contract Review: Jaci reviewed the handout summary of the FY25 NICA contracted programs/projects. Concern was expressed regarding the number of families enrolled in the home visitation program and the overall expense of support the limited families enrolled. A motion that the Board take corrective action that requires compliance within 60 days was made by Ken, 2nd by Shana, all in favor except Melinda who abstained due to a conflict of interest. Ken motioned that an ad hoc committee be appointed to work with Family Connections to outline action steps and correct action and report back to the board to determine further disciplinary action. Second by Enos. All in favor except Melinda who abstained due to a conflict of interest. Committee to include: Lacey, Enos and Ken. Discussion regarding the FY26 RFP to include cost per visit for home visitation.</p> <p><u>Transition Plan:</u> Jaci reviewed the transition planned and asked that Board members email her with items that may have been left off. She will provide the TA to the Board, as well as the new NICA Director/hire as a part of her new role with HHS.</p>
<p>Public Comment</p>	<p>None</p>
<p>Next Meeting Date</p>	<p>December 19, 2024 – this is a change from the scheduled December 12, 2024 meeting.</p>
<p>Adjournment</p>	<p>Motion to adjourn at 2:43 by Jen, 2nd by Sis all in favor.</p>