

## The Indiana Business Entity Report

These reports must be filed every two years for both nonprofit and for-profit businesses. The filings are due during the anniversary month of your business's formation or the anniversary month in which you were granted authority to do business in the state.

To file your business entity report go to:

1. <https://inbiz.in.gov/start-business/maintain/> (copy and paste into your web browser if the link doesn't work)

Click on "File My Business Entity Report" and then "File Now"



Every business has an ongoing responsibility to file regular business entity reports with the Secretary of State and to update the office if there are certain changes to your business.



FILE MY BUSINESS ENTITY REPORT



MAINTAIN MY BUSINESS WITH SOS

2. You will be prompted to login. If you do not have an account, create a new one.

IN.gov ACCESS INDIANA

Welcome to Access Indiana  
The State of Indiana's Citizen Single Sign-On Portal  
Conduct business with ease and security

1731x053 Sign In

Email Address  
Email Address

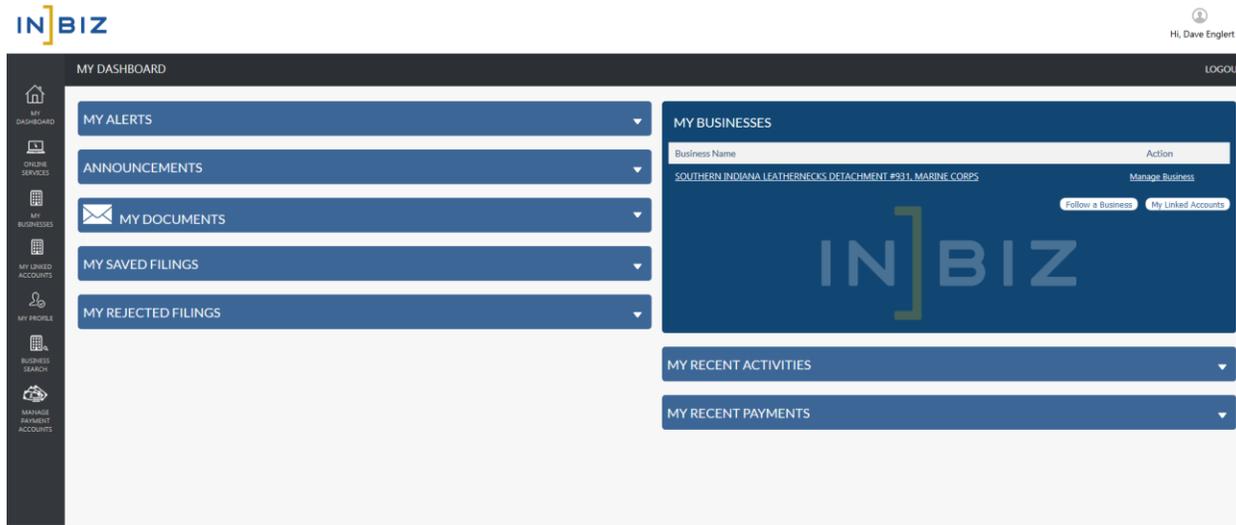
Password [Forgot your password?](#)  
Password

Sign In

Don't have an account? [Sign up now](#)

[Need Help?](#)

3. Once you are logged in, you should be in the "My Dashboard" view. If not, click on "My Dashboard" on the left side of the screen.



4. Depending on how you set it up initially, you may or may not have your detachment listed on the right side, under "My Businesses". If it is there, select "Manage Business" and go to step 6. If not, select "Follow a Business" and go to Step 5.



5. You've selected "Follow a Business" and get the following screen. Search for your detachment using either the name or if you have it, the business ID given when it was incorporated. If you don't know exactly how it was incorporated, check with the Department Adjutant to find your business ID.

**SEARCH BUSINESS** HELP LINE: 317-234-9768

Business Name:  or Business ID:

**What does it mean to Follow a Business ?**

Any registered INBiz user may choose to Follow a Business. After searching and selecting a business to follow, the business will appear in the My Business section of your dashboard. You will receive alerts for any businesses that you choose to follow. An example of an alert is a notice from the Secretary of State that a Business Entity Report is due.

*If you would like to remove a business from My Businesses, click on My Linked Accounts in the left hand navigation of your dashboard and choose Unfollow for the business you want to remove.*

6. Your detachment is listed to the right under "My Businesses" and you've selected "Manage Business". You'll get a set of options in blue boxes. Select "Business Entity Report".

**BUSINESS DETAILS** HELP LINE: 317-234-9768

Business Name: **SOUTHERN INDIANA LEATHERNECKS DETACHMENT #931, MARINE C**  
 Principal Office Address: **PO BOX 184, JASPER, IN, 47546, USA**

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**SECRETARY OF STATE SERVICES**

FILINGS FOR INDIANA AND OUT-OF-STATE BUSINESSES

Assumed Name Cancellation	Assumed Name Filing	Business Amendment	Business Amendment and Restatement	<b>Business Entity Report</b>	Business Restatement	Change of Principal Office Address	Change of Principal/Officer	Conversion
Registered Agent Change	Registered Agent Resignation	Reinstatement						

FILINGS FOR INDIANA BUSINESSES

Articles of Acceptance	Cancellation (LP)	Charter Surrender as a result of Conversion	Charter Surrender as a result of Domestication	Dissolution	Revocation of Dissolution	Withdrawal (LLP & Trust)
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FILINGS FOR OUT-OF-STATE BUSINESSES

7. Select your detachment and you'll get the next screen. From here on out, just fill in the requested information, updating anything that has changed. Once completed, you'll be prompted for payment.

**BUSINESS INFORMATION** HELP LINE: 317-234-9768

Business Name: **DAVID M. SHOUP DETACHMENT MARINE CORPS LEAGUE, INC.** Business ID: **198404A013**  
 Address: **37 N 20TH ST, LAFAYETTE, IN, 47904 - 2951, USA** Status: **Active**  
 Email: **Christil@gmbslaw.com** Entity Type: **Domestic Nonprofit Corporation**  
 Business Entity Report Due Date: **04/30/2017**

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**EMAIL ADDRESS INFORMATION**

Current Official Business Email: **Christil@gmbslaw.com**

New Official Business Email:

Confirm New Official Business Email:

Please provide the business email so that you will receive important notifications and other correspondence relating to the business.

This email will be used for official Secretary of State purposes only.

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**PRINCIPAL OFFICE ADDRESS**

Country:

Zip Code:

Street Address 1:

Street Address 2:

City:

State:

