

Carriage Lawn at Barkley HOA, Inc.
Board of Directors Meeting
Management Report Session
Special Meeting
FINAL Minutes
May 22, 2020

I. Meeting Start Time:

Meeting called to order at 12:05 pm.

II. Attendees:

Board members in Attendance:

Zaki Horany, President
Mary VanMullekom, Vice President
Lisa Colten, Secretary
Jim Ryan, Treasurer
Chris Casey, Member-at-Large

Brian Heisler from GMA was also in attendance.

Three community members also joined the meeting.

We conducted this meeting via Zoom video call due to COVID-19 stay-at-home orders by Virginia Governor Ralph Northam.

III. Meeting Agenda: This special meeting was requested by board members and approved by all to hold a special meeting to discuss the Community Lighting Project. We wanted to proceed with a decision in an immediate fashion and decided to hold a special meeting for this topic.

IV. Community Lighting Project:

After our April 1 meeting, the Board concluded that the current proposal from the contractor was not accurate and was missing some of our original recommendations. The board conducted another walk through in mid-April to reconcile the discrepancies. This was presented to the contractor and a revised proposal was sent to the Board for review. Unfortunately, it still was not 100% correct. Board Members Jim Ryan and Chris Casey completed another walk through and made the corrections. This meeting was to review final recommendations and proposal of costs for contractor. The Board reviewed the options and agreed to add 2 more lights to the revised proposal. Jim, therefore, so proposed the new additional locations with stipulation that cost not exceed our agreed upon total price. The proposal was

seconded and approved by all Board members. (**ACTION: Brian** will present the final request to the contractor and we hope to receive a new final proposal from the contractor for our final review and approval.

- V. Other Business:** The Board decided that we hold our next full Board meeting in the near future to discuss on-going issues raised from April 1, 2020 meeting.

This Special Meeting concluded at approximately 12:40 PM.

Minutes Review and Approval

Respectfully Submitted by: Lisa A. Colten, May 26, 2020

Reviewed by Board of Directors: June 10, 2020

Approved by Board of Directors: June 10, 2020